



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Wednesday, May 8, 2019

MINUTES

DISTRICT CLOSED SESSION – Closed Session to Begin at 5:00pm (1 Item)

Closed session began at 5:11pm

Roll Call:

Director De La Cruz X Director Ward X Treasurer Diercks X

Vice-Chair/Secretary Flores X Chairman Hughes X

Conference with Legal Counsel

1. Public Employee Annual Performance Evaluation Pursuant to Government Code Section 54957

Title: General Manager

Joe Ortiz reported no action taken.

BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION (BCVRPIC): None

WORKSHOP SESSION: None

REGULAR SESSION: Regular Session to Begin at 5:30 pm

Regular session began at 5:30pm.

Roll Call:

Director De La Cruz X Director Ward X Treasurer Diercks X

Vice-Chair/Secretary Flores X Chairman Hughes X

Presentations: The Board dedicated the opening and closing of the meeting in memory of Bernie Flores.

Invocation: The invocation was given by Vice-Chair Secretary Flores

Pledge of Allegiance: The Pledge of Allegiance was led by Director Ward

Adjustments to Agenda: None.

1. PUBLIC COMMENT:

Terry Cox spoke. He has been a resident of Cherry Valley for 25 years and a volunteer for Bogart. He spoke briefly of Bogart Park and the change of management. He is an equestrian user and said the trails are overgrown and we could consider working with the court's program and volunteer program as the County had done. Leonard was in charge of the volunteer program. He also said there is an increase in vagrants and motorized vehicles. He would like the District to look into an on line park reservation program and also suggested the front gate be attended 8am to 5 pm. He would like to see full time employees at Bogart for a stronger presence and said the County had two full time employees, Zach and Leonard. He suggested a ban on camp fires if the District doesn't have employees working there.

John Flores spoke about his fathers passing. He said his father was a founding board member of the District and his father had challenged John on what he has done for the city and the children. His dad felt we were doing everything we are supposed to be doing as far as maintaining but his father would challenge the Directors and urge them to be more involved with the users. His father would ask us what did we do this week, and then tell us were doing great and at the same time urge us to do more. His father said we may have stumbled onto Bogart but didn't think we could make it flourish like in the 70s. John told his father that we could. John encouraged the staff to tell us what they need to be efficient.

2. CONSENT CALENDAR:

2.1 Minutes of April 10, 2019

2.2 Bank Balances April 2019

2.3 Warrants for April 2019

Motion was made to accept items 2.1, 2.2 and 2.3.

Initial Motion: Chairman Hughes

Second: Treasurer Diercks

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

The General Manager pointed out the changed format in item #2.2.

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Approval of RV Sites fee schedule

Motion was made to accept item 3.1 approving the updated RV site fee schedule for Noble Creek Park as follows: \$35.00 for full hook up sites, \$25.00 for water/sewer sites and \$20.00 for dry camping. The new fees will become effective July 1, 2019.

Initial Motion: Director Ward

Second: Treasurer Diercks

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

3.2 Approval of First Reading FY's 19/20 & 20/21 Budget

Motion was made to accept item 3.2, approving the first reading of fiscal years 19/20 and 20/21 budgets. Vice Chair/Secretary Flores stated the finance committee has reviewed the item and feels it is thorough. Treasure Diercks agreed. Director Ward asked if items discussed in the personnel committee will be updated. Duane responded there will probably be a workshop in June and he will have a formal presentation at the June board meeting.

Initial Motion: Chairman Hughes

Second: Vice Chair/Secretary Flores

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye
Vice Chair/Secretary Flores: Aye
Chairman Hughes: Aye

3.3 Authorization for Purchase of Noble Creek Community Center Doors and ADA Door Upgrades

Motion was made to accept item 3.3 authorizing Vortex to install the doors and contracting with Grand American Builders for any general contracting modifications of existing door openings. The general manager will look into upgraded glass.

Initial Motion: Treasurer Diercks

Second: Director Ward

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

3.4 Request for Approval to adopt ROTH Provision to the CalPERS 457 Plan

Motion was made to accept item 3.4, adopting a ROTH provision of the CalPERS 457 plan subject to the authority of legal counsel to make non-substantive changes.

Initial Motion: Chairman Hughes

Second: Treasurer Diercks

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

Janet reported the District had two departed employees and currently has a total of 29 employees. She will be working with Total Compensation Systems, Inc. preparing for the Districts GASB 75 valuation for the other post employee benefits (OPEB). Janet reported there weren't any workers compensation cases and the Safety Compliance Company provided "Heat Illness Prevention" training in April. She said she has fulfilled requested information from the auditors and will be meeting with them on Friday, May 9th for any additional information they will need. Janet fulfilled two public document requests. Janet met with finance and the General Manager for a review of her departments 19/20 and 20/21 budgets. March's employee of the month was Aaron Morris and the staff celebrated with lunch and games. The April celebration will be on May 14 and invited all to attend. An arrangement was sent to Director Flores and another will be delivered to the services of his father, Bernie Flores on Friday. Bernie was a founding board member of the District serving from 1972 to 1992. She reported she has met with the General Manager, legal counsel and the personnel committee for a review and update of the employee handbook and expects it to be on the June agenda for approval.

Financial Services Technician/Office Manager: Nancy Law

Nancy reported the finance committee met and reviewed the April financial reports and she has not received any disbursements. She transferred \$5,000.00 into the reserve

account bringing the balance to \$339,937.20. Nancy has been working with the auditors on the 17/18 audit. Nancy attended the budget meetings with the general manager. She attended training on managing skills for administrative assistants. She is having a credit card machine installed at the gate at Bogart Park.

Activities Coordinator: Kyle Simpson

Kyle reported he has been busy with events and facility rentals. He said there are eleven parties scheduled for the weekends in June. He reported the Spring Fling was a success which he received positive feedback from vendors and there was approximately 1700 people attending. Kyle said they planted 18 trees at the Arbor Day event and he thanked Frank Flores, Beaumont Youth Baseball and Director Ward for their help and donation of trees. He said the next event coming up is Movies under the Stars on Mondays, June 17 to July 22. Kyle reported he attended the facilities ad hoc committee and the Beaumont Chamber breakfast.

Athletic Coordinator: Dodie Carlson

Dodie reported Adult ball has started with a low team count and they are two weeks behind due to weather. She said this Friday will be a senior softball game and they are interested in starting a senior program here during the day time. Dodie said the weekend calendar is full through August 1 except for Mother's day. She reported they are working on ongoing maintenance such as softball cages. Dodie attended two classes. She reported Beaumont Youth Baseball is wrapping up their season and asked if any Directors would be available to hand out the MVP awards on May 18 at closing ceremonies. Denise will be attending.

Maintenance Foreman: Frank Flores

Frank reported there were three large events, the Fishing Derby, Spring Fling and Arbor Day as well as a parking fee day. He likes the Districts advertising on the social media sites. Frank said they have completed a new design and installation of a handicapped accessible horseshoe pit. Frank reported they have installed drink holders at the pits and will be working on renovations in preparing for the Memorial Weekend tournament. He said the RV sites have been booked. He reported they have been working on the weed abatement around the park and they sprayed about 100 gallons of herbicides at Bogart Park. They are working on purchasing a new sprayer for more efficient weed spraying.

General Manager: Duane Burk

Duane said the new ADA horseshoe pit is pretty unique and they are also working on getting a special needs swing as well as some other things. He said the foundation is taking a lot of his time. He reported there has been a lot of community support with 140 registered golfers as well as 23 - 31 hole sponsors and other good sponsorships. He hopes all can attend the tournament and thank those who have been very supportive of the foundation and said it's nice to see the foundation flourish with people being supportive. He said Beaumont Youth Baseball is donating the snack bags for the golfers so their board should be there. He hopes the steam from the event carries over to Bogart. He reported there has been approximately \$40,000.00 spent on the well at Bogart and this past weekend there was a breach in the 50,000 gallon tank. He is getting bids on getting the tank fixed and working through some options on keeping the well going. Duane reported gates have been repaired for ease of operation and safety. They have cleaned out a lot of debris. He reported the lake is being drained to clean it so expect some complaints on that. They have fixed candlelight hill and are working with volunteers on the pathway to it. Duane said he will be gone May 16-18 for his daughter's

graduation and he will be at a conference in Tahoe May 23-25 with board members. Duane said he is setting up a meeting with the City of Beaumont to discuss some things. He has met with the Beaumont Cherry Valley Water District regarding a new tank they are building at Noble. (Bogart Park entrance). The District conducted a meeting for the 5th Districts Supervisor's meeting for the California Special Districts Association, Riverside County Chapter and stated we host those events now and we have built an office for Supervisor Jeff Hewitt and his staff. Chairman Hughes along with the board was sent a letter of thanks for hosting the meeting. The riverside county chapter is trying to educate people on what a Special District is. Duane hopes to see everyone on Saturday at the golf tournament.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm NCCC
- Finance – 1st Thursday of Every Month 5:00 pm NCCC
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 6:30 pm
- BCVRPD Board Meeting Schedule, NCCC

June 12, 2019

July 10, 2019

August 14, 2019

5.2. Upcoming Holidays

Monday, May 27, 2019 Memorial Day

Thursday, July 4, 2019 Independence Day

5.3. Events

Movies under the Stars: Mondays, June 17 – 22, 2019

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz:

Armando thanked the staff and board for their continuous hard work and dedication. He thanked Terry Cox for his concerns at Bogart Park and he said he feels Vice Chair/Secretary Flores's father is correct and he himself can become a more effective board member. He attended the Spring Fling with his family and waited ½ hour in line for the Easter bunny and never received his picture. Armando visited our playground with his children and noticed we don't have a toddler section. He recommended a toddler area with swings as well as basketball courts. He went to Bogart Park on Easter and was excited to see a lot of people there. Duane noted that the gate fees for special events at Bogart were \$20.00 and our board lowered the fee to \$10.00 this year.

Director Ward:

Denise thanked and recognized Bernie Flores for establishing the Park District and for his 20 years of service to the community. She asked to come up with suggestions for honoring him, with possibly street signs throughout the park. Denise attended the Collaborative meeting and they spoke about the Oak Valley Parkway revisions, a water tax and addressing issues with the bypass area. She attended the personnel committee meeting. She is excited for the first foundation event. She congratulated Aaron for the employee of the month award. She attended Spring Fling and feels it was awesome with the amount of vendors and she loves the videos on social media. She will be attending the Tahoe conference. She feels staff is doing a phenomenal job. Denise said she loves

the ADA horseshoe pit and she thanked all of the staff for all of their hard work and wished all of the mothers a Happy Mother's Day.

Treasurer Diercks:

Chris gave his condolences on the passing of Bernie Flores and agrees with Denise we should do something to honor him. He suggested field eight. He said the foundations golf tournament is a great thing to happen. Christ thanked the staff for all their hard work and said everyone is doing a great job and to keep it up.

Vice Chair/Secretary Flores:

John thanked Mr. Cox for coming to the meeting and encouraging others to come. He said he attended the Spring Fling and received positive comments from the vendors. He attended Arbor Day and watched how Aaron Morris interacted with the kids and taught them about planting the trees and agrees with Aaron being selected employee of the month. John said he is encouraged everyday by the comments he hears from patrons and congratulated Duane.

Chairman Hughes:

Dan said he was honored last month as past president of Laura May Stewart and his grandkids attended. He attended the CSDA meeting and thought it was nice that they mentioned the District. Dan offered his condolences to Vice Chair/Secretary Flores and said Bernie spent twenty years looking out for the best interest of the District. Dan said he started the foundation about eight or nine years ago and is happy to see the first golf tournament and it really says a lot about working as a team. He is looking forward to Saturday and seeing everyone at the tournament and having a great tournament. There will be celebrities coming out to the event. He said he is looking forward to collaborating with the City. Dan said he didn't get to attend the Collaborative agency meeting which was really tough for him because he was the founding member of that board. It was the first time in all the years that he hasn't went and said it was tough not going to something you been involved in all those years. Dan attended Spring Fling and said it was an awesome event.

6. ADJOURNMENT:

Motion was made to adjourn the meeting by Treasurer Diercks. Second by Vice Chair/Secretary Flores. The meeting was adjourned at 6:48pm in remembrance of Bernie Flores.