



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Wednesday, March 11, 2020**

**MINUTES**

**DISTRICT CLOSED SESSION** – None.

**BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION (BCVRPIC):** None

**WORKSHOP SESSION:** None

**REGULAR SESSION:** Regular Session to Begin at 5:00 pm

Regular session began at 5:07pm.

**Roll Call:**

Director De La Cruz   X   Director Ward   A   Treasurer Diercks   X    
Vice-Chair/Secretary Flores   X   Chairman Hughes   X  

**Invocation:** Kyle Simpson gave the invocation

**Pledge of Allegiance:** Director De La Cruz led the pledge of allegiance.

**Presentations:** None

**Adjustments to Agenda:** None.

**1. PUBLIC COMMENT:** Jim Smith of BCVRPIC introduced Nick Hughes and spoke regarding the corporation. He gave an update of the foundations events. They will utilize both courses at Tukwet for the golf tournament and expects 176 players. Morongo is sponsoring the golf course fees and food for the event. He asked the board to please contact others for sponsorship and participation. He expects 90-95% of participants from last year's tournament to return this year. He asked for help getting 60 raffle items with a value between \$25.00 and \$35.00 or up and 12-15 auction prizes. Jim said we will have a rededication of Franco Garden on April 15. It is a regional Chamber mixer called Wine, Rhythm & Blues. He said our 2020 vision is "We only have one chance to have 2020 vision" and "Parks Don't Grow on Trees". He wants to have a "Lifestyle" expo with ATVs, RVs, Arts and Crafts and food trucks at the late end of summer as he is working with Coin motorsports and entertainment for the event. The general manager, Duane Burk said the boards vision, years ago was to promote "Friends of the Park". The foundation members are connected, community minded, and have received lots of support from Beaumont Youth Baseball and said every user promotes the golf tournament and the park. Duane met with the Lions club and they will be donating the labor for the remainder 12 RV pads. He tasked Jim with having at least 2 to 3 meetings with the corporation's board and the Districts board to collaborate together. Duane received a call from Martin Dusold of Beaumont High School regarding the girls' soccer team winning CIF championship and how the District could help buy their rings. Duane asked for a letter because that is something the foundation could help with. He also said that he received a call from the school district to

use our park for an awards assembly and said we do not charge them. Chairman Hughes said the work of the foundation has been unbelievable and they have tremendous ideas. They are working in the best interest of the park district. Chairman Hughes said we have a history of people coming back to the park with their grandchildren to serve and continue the vision.

## **2. CONSENT CALENDAR:**

- 2.1 Minutes of February 12, 2020
- 2.2 Bank Balances February 2020
- 2.3 Warrants for February 2020

The GM stated the finance committee reviewed the bank balances and warrants. Motion made to accept items 2.1, 2.2 and 2.3.

Opened public comment at 5:36. No comments. Closed public comment at 5:36.

**Initial Motion:** Treasurer Diercks

**Second:** Vice Chair/Secretary Flores

**Result of Motion:** Carried 4-0

**Director De La Cruz:** Aye

**Director Ward:** Absent

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Flores:** Aye

**Chairman Hughes:** Aye

## **3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:**

- 3.1 Approval of Legislative Advocacy policy

Janet explained how California Special District Association encourages all Districts to have an adopted Legislative Advocacy policy, which will allow the general manager or other designee to timely respond to legislative issues that will likely have an impact on the District. The general manager will send letters to legal counsel to review if needed.

Opened public comment at 5:41 No comments. Closed public comment at 5:41.

Motion made to accept item 3.1 approving the Legislative Advocacy Policy.

**Initial Motion:** Treasurer Diercks

**Second:** Director De La Cruz

**Result of Motion:** Carried 4-0

**Director De La Cruz:** Aye

**Director Ward:** Absent

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Flores:** Aye

**Chairman Hughes:** Aye

## **4. DEPARTMENT REPORTS:**

Human Resources Administrator/Clerk of the Board: Janet Covington

- Four casual recreation assistants left the District. We hired one (1) casual recreation assistants. We have 29 employees.
- The 20/21 estimated payroll report was submitted to CAPRI
- The Statement of Economic Interest (Form 700's) was submitted to Riverside County
- Currently working on the following reports:
  - State Controller's Office, 2019 Government Compensation in California Report.
  - Other Post Employee Benefits (OPEB) Valuation and California Employer's Retiree Benefit Trust (CERBT) Valuation Packet

- We have not had any workers compensation cases. It has been 233 days since our last employee accident. We had one incident reported in February. No claim has been filed.
- Safety Compliance provided “Lock out/Tag out” training.
- Kyle Simpson, Nancy Law, Frank Flores and Aaron Morris attended a “Preventing and Responding to Violence in the Workplace” webinar on February 20. Janet viewed the recorded version. I have a print out and a link to the webinar for those who would like it.
- Janet completed “Creating Accountability” training
- Staff will celebrate February and March’s Employee of the Month on March 26 at noon in the copper room.
- Janet will be on vacation starting March 12, returning on March 23.
- I have been working on auditor’s request.
- SAVE THE DATE: Annual Summer Picnic. Friday, June 12 starting at 12:30 in Bogart Park. Please let me know if you have any ideas.
- Received letter of thanks from the Beaumont Chamber of Commerce for participation in their Citizen of the Year and Installation of Officers banquet.
- Received a card of thanks from Maggie Bartells
- Received a card of thanks from Jim and Linda Andersen

#### Financial Services Technician/Office Manager: Nancy Law

- The Finance Committee met and reviewed February’s 2020 Financial Reports.
- Nancy received \$5,654.21 deposits into the Riverside County Fund as of March 10.
- Nancy transferred \$5,000.00 into the Reserve fund and upon approval from the Finance Committee February 6, 2020, she transferred January 2020 RDA Funds in the amount of \$88,159.04. The new balance to \$338,324.86.
- Nancy is working with the auditor Chad Halliday on year-end closing adjustments for FY 18/19.
- Nancy attended the Capri Webinar “Preventing and Responding to Violence in the Workplace”
- Working hard on the National Fitness Campaign (NFC) GYM – She displayed items received for the grand opening.

#### Activities Coordinator: Kyle Simpson

- Facility Rentals have been steady throughout the New Year and there are a lot of positive comments about the upgrades done at Noble Creek Community Center.
- I am in talks with a potential new Contract Instructor to teach art classes at Noble Creek starting in the summer.
- The 1K/5K Race at Bogart is March 14 in Bogart Park at the meadow/playground area starting at 9:00am. Both courses have been mapped; the flyers are being distributed throughout the community and our facilities. There are 84 sign ups. Kyle has had many people reach out for applications. The Beaumont High School Mountain Bike team is volunteering.
- The Welcome Home Vietnam Veterans will be held March 27 at Noble Creek Park snack bar area at 4:00pm. Letters to dignitaries have been sent out. The Beaumont Cherry-Velley Water District and the City of Beaumont confirmed they will attend and will provide certificates to the Veterans. We currently have four (4) Veterans signed up for the event. Banning and Beaumont Chambers will attend. Derrel Thomas will be signing the baseballs.

- Spring Fling is April 11 Noble Creek Regional Park, Field #1 at 9:00am. We have three food and five craft vendors signed up. Church for Family, Grace Fellowship Church, Life point Church, and Impact Beaumont Church have all confirmed they will be participating in the event and providing eggs for the egg hunt. The Beaumont Music Center has confirmed they will be performing. In addition, Kyle is in talks with Three Rings Ranch Elementary School choir will be performing the event.
- Arbor Day is April 24. It will be held at Bogart Park this year at 4:00pm. Duane would like all Oak Trees planted at the event.
- The Fishing Derby will be held April 25 and 26 starting at 8:00am. Beaumont-Cherry Valley Water District approved use of the ponds and parking for the Derby. Kyle is waiting for a quote back from the Fish Hatchery and we will be ordering 50 more pounds of "Trophy size fish". The Kiwanis club will provide kids with fish bait and handing out books. The Lions Club will be cooking breakfast and lunch at the Derby. Walmart will be donating prizes for the event.
- Cinco De Mayo is May 2 at Noble Creek Regional Park in the soccer meadow starting at 2:00pm. Kyle has been in communication with Mariachi Tesoro de Rebecca Gonzales for entertainment for the event.
- Kyle attended BYB opening day, the good morning breakfast on March 13. The next facilities ad hoc is on March 24.
- He attended a Chamber mixer at the Craft lounge.
- He attended Violence in the Workplace seminar and a webinar on community events.

#### Athletic Coordinator: Dodie Carlson

- The winter adult slow pitch season is starting to wrap up with the exception of one (1) night. There were rainouts 3 weeks in a row on Sunday. The spring season will start the end of March.
- The calendar is getting close to full with tournaments, BYB, and general field rentals. We were able to squeeze in some travel teams for practice and as long as we have no rain, we should be great.
- Dodie thanked the Board of Directors, General Manager, and staff for their hard work keeping up the fields and continuing to make upgrades to the fields. It has not gone unnoticed. The dirt parking that was striped is helping to control the parking chaos.
- In the past, BCVRPD has provided the division MVP trophies to BYB players. She said she would like to know if they would continue that tradition this year. We would like to get that order placed now.
- On behalf of BYB, she thanked the Board of Directors, General Manager, and staff for helping to get the 2020 spring opening day. They helped with opening and closing gates, bringing the stage in, collecting parking, Chris doing the schedules and thanked all who attended opening day. She said BYB is very grateful to have such a wonderful relationship with the district. Thank you.
- Everyone is enjoying and notices the upgrades in the park.

#### Maintenance Foreman: Frank Flores – the General Manager read the report

- Bogart Park's irrigation project will be completed in early March. The project includes 22 new irrigation valves, newly ran irrigation wire in 1" conduit that will be ran into 22 new irrigation boxes. With the completion of this project, the park district will have the ability to properly manage the turf area with proper cultural

practices. The previous system was not working properly due to shallow irrigation wires and old/broken irrigation valves.

- CDF has worked with maintenance staff for a total of 8 days in February clearing brush, trimming trees and creating firebreaks. With the wood chipper, you can clearly see the impact that CDF has on the district.
- The iron ranger is currently being refurbished by the maintenance staff and will be reinstalled to the south entrance of Bogart early March.
- Noble Creek Park continues to be occupied every day by hundreds of patrons, especially now that BYB season has kicked off. Opening day coincided with the districts first parking fee day of the year.
- Full-time, part-time and casual workers that work maintenance staff hours were trained on February 11, 2020 on the program handlers of pesticide and other hazardous materials.
- The baseball fields, dog park and equestrian turf has been seeded and fertilized.
- Worked on the irrigation on field one.

#### Maintenance Foreman: Aaron Morris

- BYB season has begun. Field crews have been hard at work maintaining our facilities while keeping the grounds and fields safe and clean for our respected users. During the season, staff will be planning new field projects while implementing weekly field maintenance routines to keep our fields in top playing conditions.
- The Field 1 warning track is complete. They have added approximately 75 tons of clay to both the left and right field lanes. 25 tons of clay was added to the Field 1 infield skin to keep it refreshed for the upcoming season.
- Aaron has reached out to different companies getting bids on central command programs. This will allow the District to manage our irrigation systems from our computers or phones.
- I attended the 2020 Intelligent Use of Water Showcase in Palm Springs hosted by Rain Bird.
- All the Ballfields have been fertilized with a high nitrogen mix and 5% iron to green up the outfield turf areas during season.
- I attended one of BYB's board meetings to introduce myself and talk with them about our weekly routine with the fields during work hours and to promote collaboration between the District and BYB.
- Staff has been doing great in assisting BYB with their closing routine and was given high compliments from BYB's board.

#### General Manager: Duane Burk

Duane said he has received a lot of compliments on the 1k/5k race. The intent of the race is to introduce Bogart Park to the community. He extended his gratitude to staff and Kyle specifically. He is working with Jim Smith. One task, which will be part of the 2020 vision and/or the community as a whole, will be the National Fitness Campaign promoting health and wellness. Jim is reaching out to different organizations in the area to partner with us in becoming a spot for health and fitness. He said Donna Franco would be very happy. He will be giving a presentation in Yucaipa on the National Fitness Campaign. The City of Beaumont is donating \$5000.00 for our fitness campaign. They will have their Logo within the workout area along with the foundation and we will be promoting more users in the future and add there name to the back of the panel. Duane met with

Beaumont-Cherry Valley Water District regarding their rate increase. He did not attend the meeting but watched it. They had two protests at the meeting. The new rates will have a big impact to the District as well as the City sewer rates. Edison is raising their rates and we will need to pay attention to the rate increases in the budget and take a look at raising our rates. Duane met with Lions club members Nick and Albert regarding the RV pads. The club will provide the labor to complete the final twelve RV pads. Mark Weaver is donating the grading for the project. The Interact club had a BBQ at Bogart Park. We did not charge them. We are trying to bring back the service clubs. Duane will be attending a meeting at the County Supervisors office on Tuesday regarding the Shopoff Warehouse project. The District does not get any fees nor get to condition developers. He said the group has been very gracious to the District and sponsored our Movies under the stars program and they have attended Chamber events. He said this is the most vetted project that he can remember in his career and the group bought an additional 122 acres to the east of them of which 35 acres will become a park that we will become the recipients. They are also donating \$400,000.00 to the foundation. Duane has attended most of their meetings and is happy they are building another park. Duane gave a presentation to CVAN on the implementation of the trails plan from Noble Creek to Bogart.

## **5. CALENDAR OF EVENTS:**

### 5.1 Committee Meetings

Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm NCCC

Finance – 1<sup>st</sup> Thursday of Every Month 5:00 pm NCCC.

Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm

BCVRPD Board Meeting Schedule, NCCC

April 8, 2020

May 13, 2020

June 10, 2020

### 5.2. Upcoming Holidays

Monday, May 25, 2020 Memorial Day

### 5.3. Events

March 14, 2020 1k and 5k Race at Bogart Park 9:00am

March 27, 2020 Welcome Home Vietnam Veterans Day, Noble Creek Park

Quad area 4:00 pm

April 11, 2020 Spring Fling – Field #1 9:00 am

April 15, 2020 Chamber Mixer- Foundation/Rededication of Noble Creek

Community Center and Franco Garden 6:00pm

April 24, 2020 Arbor Day –Bogart Park

April 25 & 26, 2020 Fishing Derby, Beaumont-Cherry Valley Water District

Ponds

May 30, 2020 Foundation Golf Tournament, Tukwet

April 4 – Re-dedication of Bogart Park at 10:00am

## **DIRECTORS MATTERS/COMMITTEE REPORTS**

### **Director De La Cruz**

Armando thanked everyone in the room for their help, hard work and dedication. He attended the City of Banning's Board meeting. He also attended the Gymkhana at the arena. He went to the Beaumont Transit open house and suggested a bus stop at our parks and they are considering it. He went to the Water District meeting and attended Beaumont Youth Baseball's opening day. He met with the finance committee and on Saturday he helped Lori at the Historical Society. Armando is looking forward to the race at Bogart and he plans to be at all the events coming up

### **Treasurer Diercks**

Chris thanked everyone for all their hard work and said everything looks great. He said everyone is working really hard and appreciates the staffs' dedication.

### **Vice Chair/ Secretary Flores**

John thanked foundation volunteers and said we have quality people volunteering. He encourages everyone to support them in whatever they do. He is excited to see what is happening with the foundation. He said Jim has the qualities needed to open a lot of doors. John said he would help Kyle with whatever he needs for Cinco de Mayo. He appreciates everyone for all their hard work acquiring and efforts maintaining Bogart with the same amount of employees.

### **Chairman Hughes**

Dan said he appreciates everything everyone is doing and appreciates to work of the foundation and loves to see the support everyone is giving the foundation. They are doing an excellent job so far and he would like to see everyone working with them and supporting them. He will be attending the Supervisors meeting on Tuesday with Duane. He said at the beginning of the project he was asked by Supervisor Ashley to chair a committee to review the project. He said the Shopoff group wants to do what's right for the community and he is going to support Duane and Shopoff.

## **6. ADJOURNMENT:**

Treasurer Diercks made a motion to adjourn the meeting.

Second by Vice Chair/Secretary Flores

The meeting adjourned at 6:34 pm.