



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, May 11, 2022 5:30pm
Noble Creek Community Center 390 W. Oak Valley Parkway Beaumont, CA 92223

AGENDA

www.bcvparks.com

PUBLIC PARTICIPATION BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20, the Beaumont Cherry Valley Recreation & Park District and the Beaumont Cherry Valley Recreation & Park Improvement Corporation will be conducting this meeting by teleconference only. Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. 1. There will be no public physical location for attending this meeting in person. The District's Board meeting room will be closed to the public until further notice.

The Workshop and Regular Session is available by calling: +1 (669) 900-6833. Meeting ID: 948 9929 3193

You can also join the meeting from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/94899293193>

DISTRICT CLOSED SESSION – None.

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at 5:30pm

Roll Call: Director De La Cruz, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks and Chairman Hughes

Invocation:

Pledge of Allegiance:

Presentations: None.

Adjustments to Agenda: Government code sec 54954.2 provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

1. PUBLIC COMMENT:

If you are unable to participate by telephone or via RingCentral, you may submit comments and/or questions in writing for the Board's consideration by sending them to ryann@bcvparks.com. Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

2. CONSENT CALENDAR: Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

2.1 Minutes of April 13, 2022

2.2 Bank Balances for April 2022

2.3 Warrants for April 2022

2.4 Posting Pony League Dates and Parking Fees to Original Contract

2.5 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

3. **ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:** (Includes Committee Reports)
None.

4. **DEPARTMENT REPORTS:**

Human Resources Administrator: Zina Bakoo
Financial Services Technician/Office Manager: Nancy Law
Activities Coordinator: Kyle Simpson
Maintenance Foreman: Aaron Morris
Athletic Coordinator: Dodie Carlson
General Manager: Duane Burk

5. **CALENDAR OF EVENTS:**

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC
June 8, 2022
July 13, 2022
August 10, 2022

5.2. Upcoming Holidays

Monday, May 30, 2022 Memorial Day
Monday, July 4, 2022 Independence Day

5.3. Events

May 7, 2022 – Cinco de Mayo Festival at Noble Creek Regional Park Meadow
May 13, 2022 – 3rd Annual Foundation Golf Tournament
May 20, 2022 – Memorial Wall Dedication
Woman's Club COVID testing through June 30, 2022

DIRECTORS MATTERS/COMMITTEE REPORTS

6. **ADJOURNMENT:**

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Ryann Flores at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTING: I declare under penalty of perjury, that I am employed by Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District web site May 6, 2022.



Ryann Flores, BCVRPD Clerk of the Board



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, April 13, 2022 5:30pm

MINUTES

PUBLIC PARTICIPATION BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and the fact that there is a Governor-declared state of emergency, the Beaumont Cherry Valley Recreation & Park District conducted this meeting by teleconference.

DISTRICT CLOSED SESSION – There was no closed session.

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at 5:30pm

Regular session began at 5:39pm.

Roll Call:

Director De La Cruz: Absent

Director Ward: Absent

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

Invocation: Chairman Hughes gave the Invocation.

Pledge of Allegiance: Vice Chair/Secretary Diercks led the pledge of allegiance.

Presentations: Linda Hanley, Board Chair of the Boys and Girls Club of the San Gorgonio Pass, presented the District a certificate of thank you for allowing them to use the Noble Creek facility for their Horses and Hattitudes. Along with the certificate were self-made portraits from the kids. She stated that it was a huge success and they already have the next date set for June 17th.

Adjustments to Agenda: None.

1. PUBLIC COMMENT:

Chairman Hughes opened public comment at 5:43pm.

Alicia Camacho voiced her concerns on the District's management and the large amounts of distress it puts on their employees. She states that the District needs to deal with the bullying and retaliation and would like the Board to open an investigation for all of the issues reported in her comment.

Jesse Camacho voiced his concerns on the District's mistreatment and corruption towards its employees. He also stated that another concern of his, is the lack of care for the employee's safety and for the employee's decisions to further their education. Jesse would like the Board to open an investigation for all of the issues reported in his comment.

Public comment closed at 5:49pm.

2. CONSENT CALENDAR:

2.1 Minutes of March 9, 2022

2.2 Bank Balances for March 2022

2.3 Warrants for March 2022

2.4 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Albert Maldonado commented on item 2.4. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District needs to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing. Duane Burk commented the finance committee met and approved items 2.2 and 2.3.

Motion was made to accept items 2.1, 2.2, 2.3 and 2.4.

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 3-0

Director De La Cruz: Absent

Director Ward: Absent

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Approval of Invoices for Merlin Johnson Construction

Chairman Hughes opened public comment at 5:52pm. Hearing none, public comment ended at 5:52pm.

Motion was made to accept item 3.1.

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 3-0

Director De La Cruz: Absent

Director Ward: Absent

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator: Zina Bakoo

- We have 27 employees.
- We hired a PT receptionist.

- We hired a FT maintenance worker.
- Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 73 days since our last employee accident.
- The 2021-2022 Statement of Economic Interest were submitted.
- The first quarter 2022 Safety Committee Package was submitted to CAPRI.
- The 2022/2023 GL & Property Program Renewal was submitted to CAPRI.
- CPR training was held March 17, 2022. We had fourteen attendees.
- CSDA has a new Board Member Resource page on their website that board members can utilize for training opportunities, best practices, upcoming event dates and resources.
- Zina Bakoo completed her new employee sexual harassment training.
- Zina Bakoo completed her CPR/First Aid training.
- March 2022 employee of the month was celebrated on March 23rd. Taylor McCafferty received the recognition. The next luncheon is scheduled for April 20th @ noon in the Noble Creek picnic area.
- Zina Bakoo attended The Banning Chamber Installation Dinner on March 31st, 2022 at Morongo Casino.
- Zina Bakoo also attended the Good Morning Beaumont Breakfast at the Sand Trap in Beaumont.

Financial Services Technician/Office Manager: Nancy Law

- The Finance Committee met April 11th, 2022 to review March 2022 Financial Reports for Fiscal Year 2021-2022.
- The Monthly Financial Report consisted of the Apportionment Schedule Spreadsheet and Historical Graph, Profit & Loss Budget vs. Actual, Trial Balance, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.
- Property Tax Disbursement – The Financial Services Technician has not received deposits into the Riverside County Fund as of April 8th, 2022.
- The Financial Services Technician has transferred into the Reserve fund the \$5,000.00 monthly contribution for March 2022, bringing our Reserve balance to \$153,998.72, and transferred into the Money Market account \$7,500.00 monthly contributions for March 2022 bringing our balance to \$200,525.69.
- Finance attended on 3/5/2022 BYB Parking Fee Day.
- Finance attended on 3/8/2022 meeting with Acorn regarding updates.
- Finance and Ryann attended on 3/9/2022 webinar CalPERS Affiliate Fund.
- Finance attended on 3/11/2022 Beaumont Chamber Breakfast.
- Finance attended on 3/12/2022 1K/5K Fun Run
- Finance attended on 3/23/2022 Employee of the Month
- Finance attended on 3/31/2022 Banning Installation Dinner.

Activities Coordinator: Kyle Simpson

- COVID-19 Testing Facility at the Woman's Club will continue through June 30th, 2022.
- Beaumont Library Story Time is at Noble Creek Community Center on Tuesdays.
- Beaumont Library is doing tech classes for seniors at Noble Creek Community Center Monday's and Tuesday's 2:00pm-3:00pm
- Bogart 1K5K Fun Run
 - The Second Annual Fun Run was a great success; there was a lot of participation
- Welcome Home Vietnam Veterans Day
 - There were three Veterans honored
 - There was a lot of dignitary participation including: Congressman Raul Ruiz, 5th District Supervisor Jeff Hewitt, Banning City Council, Beaumont City Council, San Gorgonio Pass Water Agency, BCVWD and BCVRPD Board - thank you for being in attendance
- Fishing Derby

- The Second Annual Bogart Fishing Derby was a great success; almost all pre-registered slots were full
- The Winner of the children's and overall weekend was Olivia Carlson with a fish weight of 6.75 pounds
- Spring Fling
 - April 16th at Noble Creek Regional Park Field 1
 - 1 New Church will be participating in the event
 - Both Sunrise and Church for Family donated Easter eggs
 - We have 3 food vendors and 13 craft vendors
 - Entertainment is set: Modern Music Studio, Beaumont Music Centre, Starlight Elementary Choir,
- Arbor Day
 - April 29th at Bogart Regional Park Meadow Area
 - The two trees for this year are Oak Trees or Drake Elms
- Cinco De Mayo
 - The Flyer and advertising are completed
 - Vendor applications have been created and will be sent out 4/7/2022
 - Entertainment negotiations are in progress
- Memorial Wall
 - Friday May 20th at Noble Creek Regional Park Quad Area
 - I have received three nominations
- Kyle attended the Banning Chamber Breakfast 3/16/2022
- Kyle attended the CPR/AED training on 3/17/2022
- Kyle attended the employee of the month luncheon on 3/23/2022
- Kyle attended the Banning Chamber Installation Dinner on 3/31/2022
- Kyle participated in the Beaumont-Cherry Valley Rotary Chili Cook-Off on 4/1/2022
- Kyle will be attending the Beaumont Chamber Breakfast on 4/8/2022
- Kyle will be attending the Calimesa Chamber breakfast on 4/12/2022

Maintenance Foreman: Aaron Morris

Activities are in full effect at Noble Creek Regional Park and Bogart Regional Park. Our Staff has remained busy keeping up with the current foot traffic in both parks and we are looking forward to the upcoming projects and events in this month.

- We are preparing for the upcoming Spring Fling and Cinco de Mayo special events.
- Staff tore out and refilled the Quad planters and replaced the material with Palm Springs Gold DG.
- SRS Electric had been going around Noble Creek Regional Park digging up any and all underground electrical boxes and securing them with a concrete border backfilled with gravel to help drainage and prevent any wires from shorting.
- Staff has continued our Pest Abatement Program and has reduced the numbers of both gophers and squirrels in the landscape.
- I completed and submitted the 1 Quarter Safety Committee Packet 2022 on time to CAPRI.
- The Park District underwent a waterline separation inspection to show that we completely separated the 2 Inch domestic line from the 4 inch irrigation line and passed the test.
- Staff had begun prepping the horse shoe pits for the upcoming memorial tournaments.
- Construction has continued on the new structures being built above the meadow and above the pond in the Bogart Day Use area and staff is assisting in tearing off the roof shingles on the trusses.

Athletic Coordinator: Dodie Carlson

- The winter 2022 adult ball season finished this past Sunday. The spring season started on Monday April 4, 2022. We have 6 Women's, 7 Men's, 12 Thursday Co-ed, and 9 Sunday Co-ed teams this season. This is an increase of three teams over 2021 Spring season.
- As of March 7, 2022 when the BYB spring season started, the park has been very busy with a lot of activity. Games, practice, fans, and spectators.
- The calendar remains very slow due the lack of staff for tournaments. Hopefully we can get some help as things start to loosen up.
- Dodie would like to thank the Board of Directors, General Manager, and staff for their constant work for this district. Dodie would like to also thank the maintenance staff and the inmate crews that have been here cleaning out the weeds and dirt in the quad area, filling it with the decomposed granite. The fields are improving every week.
- BYB games have started and are going forward. It is great to see the park filled again. Come on down and watch a game or two.

General Manager: Duane Burk

Duane has attended the Calimesa and Beaumont council meetings and has met with the Beaumont-Cherry Valley Water District's General Manager. He has been dealing with the Shopoff in regards to the agreement project. The City of Beaumont City Manager has been removed from office and the new contact will now be Elizabeth Gibbs. Duane looks forward to working with the City.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC

May 11, 2022

June 8, 2022

July 13, 2022

5.2. Upcoming Holidays

Monday, May 30, 2022 Memorial Day

Monday, July 4, 2022 Independence Day

5.3. Events

April 16, 2022 – Spring Fling at Noble Creek Regional Park F-1 starting at 9am

April 29, 2022 – Arbor Day at Bogart Regional Park

May 7, 2022 – Cinco de Mayo Festival at Noble Creek Regional Park Meadow

May 13, 2022 – 3rd Annual Foundation Golf Tournament

Woman's Club COVID testing through June 30, 2022

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz:

Armando was absent and unable to comment.

Director Ward:

Denise was absent and unable to comment.

Treasurer Flores:

John attended the Welcome Home Vietnam Veterans event as well as the Fishing Derby. He stated that as a supervisor watching over the staff, it was refreshing to see the Fishing Derby run smoothly and be an overall great event. He is delighted to see that staff can work phenomenally with little to no supervision. John explained that how the District and its employees rebound is what matters and that the supervisors are still doing great. He complimented Bogart Regional Park and says it looks beautiful.

Vice Chair/Secretary Diercks:

Chris would like to commend Duane and staff for doing such a good job and states that the District rebounds great. He looks forward to the staff keeping up the great work.

Chairman Hughes:

Dan notified the Board that Morongo has approved our 3rd Annual Golf Tournament.

Dan attended the following:

- Board of Supervisors Meeting on 3/1/22 – Duane and himself were able to meet with the Supervisors to talk about the District’s progress.
- Calimesa Chamber Breakfast on 3/8/22
- Beaumont Council Meeting via Zoom on 3/15/22
- Banning Chamber Breakfast on 3/16/22
- IOA Golf Tournament, LGPA on 3/23/22
- Welcome Home Vietnam Veterans on 3/25/22 – Dan noted that there needs to be more advertising.
- Board of Supervisors Meeting on 3/29/22
- Hosted the CSDA event at the Noble Creek Community Center on 3/30/22. Riverside District Attorney, Mike Hestrin, was the event speaker.
- Banning Chamber Dinner on 3/31/22 – Dan noted that it was a good turn out and was able to meet with the Tribal Chairman regarding assisting one another with upcoming events.

6. ADJOURNMENT:

Motion made to adjourn the meeting at 6:29pm.

Beaumont Cherry Valley Recreation Park District

Bank Account Balances

As of 4/30/2022

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 Bank of Hemet - Operating	\$ 37,145.51	\$ 230,551.17	\$ 242,115.55	\$ 48,709.89	
2 Bank of Hemet - Payroll Account	\$ 59,256.80	\$ 139,052.48	\$ 87,832.55	\$ 8,036.87	
3 Bank of Hemet - Project Loan	\$ 1,588.70			\$ 1,588.70	
4 Bank of Hemet - Bogart	\$ 12,434.91	\$ 20,237.60	\$ 22,296.00	\$ 14,493.31	
5 Bank of Hemet MM	\$ 200,525.69		\$ 7,514.48	\$ 208,040.17	7,500 Monthly Deposits for loan payment 11/2021
6 Bank of Hemet - Reserve Fund	\$ 153,998.72	\$ 50,000.00	\$ 5,011.87	\$ 109,010.59	
7 Bank of Hemet - Quimby/DIF	\$ 111,361.94		\$ 55,803.00	\$ 167,164.94	
8 Petty Cash	\$ 500.00			\$ 500.00	
9 Riverside County Fund	\$ 909,606.59	\$ 200,000.00	\$ 17,561.61	\$ 727,168.20	
10	\$ 1,486,418.86	\$ 639,841.25	\$ 438,135.06	\$ 1,284,712.67	
11 Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
12 Operating Reserve	\$ 63,690.42			\$ 63,690.42	NOT to be USED
13 Capital Reserve	\$ 90,308.30	\$ 50,000.00	\$ 5,011.87	\$ 45,320.17	Min Balance of \$50,000
14 TOTAL RESERVE ACCOUNT	\$ 153,998.72	\$ 50,000.00	\$ 5,011.87	\$ 109,010.59	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

Bank Account Balance

As of 4/30/2022

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
15 Bank of Hemet	\$ 102,545.73	\$ 36,476.72	\$ 35,847.77	\$ 101,916.78	Property Taxes/Tournament Donations

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
April 2022**

Type	Date	Num	Name	Memo	Amount
10005 - Bank of Hemet - Operating					
Check	04/01/2022	124683	Pete Gerlach	Adult Softball Umpire	-60.00
Check	04/01/2022	124684	Javier E. Cota	Adult Softball Umpire	-90.00
Check	04/01/2022	124685	Michael Ruffolo	Adult Softball Umpire	-150.00
Check	04/01/2022	124686	Anthony Tony Gipson	Adult Softball Umpire	-120.00
Check	04/01/2022	124687	Malik Coleman	Adult Softball Umpire	-180.00
Check	04/01/2022	NL04012022	Clover	Monthly Equipment Rental	-109.85
Bill Pmt -Check	04/01/2022	1002079020	CalPers	Employee - Health Insurance	-4,840.66
Bill Pmt -Check	04/01/2022	8114505045	Colonial Life	Employee - Life Insurance	-833.92
Bill Pmt -Check	04/01/2022	04012022	Rosalind Otero	Unfunded Health Payment	-131.09
Check	04/01/2022	KG04012022	Stater Bros	Fishing Derby - Water/Drinks	-39.43
Check	04/01/2022	KG04012023	Stater Bros	Fishing Derby - Water	-28.70
Bill Pmt -Check	04/04/2022	p225FDHLTS	Frontier (9518459910) WC	Monthly Wifi Service - Woman's Club	-131.76
Bill Pmt -Check	04/04/2022	p224Q25J6D	Frontier (9518455721) G	Monthly Wifi Service - Grange	-136.76
Bill Pmt -Check	04/04/2022	p224Q25JN4	Frontier (2091883458) Maint	Monthly Wifi Service - Maintenance	-211.28
Bill Pmt -Check	04/04/2022	18860824	SCE (700005100729)	Utilities - Electric - Grange, Woman's Club, Maintenance, NCCC, Snack Bar & Parking Lot Lights	-2,910.24
Bill Pmt -Check	04/04/2022	18860819	SCE (700194594370)	Utilities - Electric - Caretaker Trailer	-299.52
Bill Pmt -Check	04/04/2022	18860825	SCE (700492933735)	Utilities - Electric - Fields #1-4	-536.89
Bill Pmt -Check	04/04/2022	18860820	SCE (700494090863)	Utilities - Electric - Fire Camp Lighting/Panel	-240.33
Bill Pmt -Check	04/04/2022	18860818	SCE (700518137163)	Utilities - Electric - RV Park	-2,587.36
Bill Pmt -Check	04/04/2022	18860822	SCE (700593589625)	Utilities - Electric - Thunder Alley/General	-1,481.55
Bill Pmt -Check	04/04/2022	18860826	SCE (700593616907)	Utilities - Electric - Tennis Courts, Horse Arena, Field #5/6	-712.26
Bill Pmt -Check	04/04/2022	04042022	VSP-Vision Service Plan	Employee - Vision Insurance	-92.63
Bill Pmt -Check	04/04/2022	10704147	Wells Fargo Financial Leasing	Monthly Copier Lease	-884.66
Bill Pmt -Check	04/04/2022	124688	Dutch Touch Window Cleaning	Orly Window Cleaning - Grange, NCCC & Woman's Club	-1,280.00
Bill Pmt -Check	04/04/2022	124689	Weaver Grading, Inc.	Removal of Grinding per Calif. Fish & Wildlife/Dozer w/Operator - Moving and flattening area for Pavilion	-7,635.00
Bill Pmt -Check	04/04/2022	13229137947	The Home Depot	Lock/Latch for Maintenance Office/Crescent Wrench	-229.44
Check	04/05/2022	KS04052022	Amazon.com	Prefilled Eggs - Spring Fling 2022	-754.10
Check	04/06/2022	124690	Dan Hughes	Director Fees - March 2022	-600.00
Check	04/06/2022	124691	Armando De La Cruz	Director Fee - March 2022	-600.00

Beaumont Cherry Valley Recreation & Park District Check Warrant Bank of Hemet - Operating April 2022

Type	Date	Num	Name	Memo	Amount
Check	04/06/2022	RF04062022	Beaumont Chamber of Commerce	Beaumont Chamber Breakfast - (7) Attendance	-154.00
Check	04/06/2022	KS04062022	Department of Environmental Health	Health Permit - Spring Fling 2022	-545.63
Check	04/06/2022	RF04062022	Zoom Video Communication Inc.	Board Meetings - Virtual Meetings	-1,999.00
Check	04/06/2022	KG04062023	Amazon.com	Office Chair - Gemmell, Kaylee	-160.55
Check	04/07/2022	124692	Marnie Pfeiffer	VOID: Lost in Mail - Mailed 3 weeks ago (Stop Payment/Reissue)	0.00
Check	04/07/2022	KS04072022	Amazon.com	Easter Egg Prefilled Eggs - Spring Fling 2022	-775.70
Check	04/08/2022	124725	Josh Avila	Refund on Cancelled RV Reservation	-165.00
Check	04/11/2022	KS04112022	ASAP Site Services	Restroom - Field #5/6 Men's Restroom Closed	-1,397.35
Check	04/11/2022	NL04112022	HP Store	Insta Ink - Finance Printer	-12.92
Check	04/11/2022	Fee	Bank of Hemet.	Safe Deposit Box Rental	-150.00
Check	04/12/2022	124693	Cash	Spring Fling Starting Cash	-2,000.00
Check	04/12/2022	124694	Anthony Tony Gipson	Adult Softball Umpire	-60.00
Check	04/12/2022	124695	Malik Coleman	Adult Softball Umpire	-120.00
Check	04/12/2022	124696	Michael Ruffolo	Adult Softball Umpire	-60.00
Check	04/12/2022	124697	Pete Gerlach	Adult Softball Umpire	-60.00
Check	04/12/2022	124698	Anthony Tony Gipson	Adult Softball Umpire	-180.00
Check	04/12/2022	124699	Michael Ruffolo	Adult Softball Umpire	-210.00
Check	04/12/2022	124700	Malik Coleman	Adult Softball Umpire	-150.00
Check	04/12/2022	124701	Kaboo Leasing Co.	Bogart Park - Fabricate & Weld - Pavilion	-7,800.00
Check	04/12/2022	NL04122022	Amazon.com	(2) 3 Drawer File cabinets (HR & Finance)	-732.66
General Journal	04/13/2022	Trans 04132		Transfer to Payroll for PR 04/15/2022	-40,000.00
Check	04/13/2022	124703	Doss Tennis Courts	2nd Payment for Resurfacing Tennis Court	-2,580.00
Check	04/13/2022	KS04132022	Amazon.com	AirHockey Pucks - Plinko Game	-7.53
Bill Pmt -Check	04/14/2022	124704	Acorn Technology Services	Monthly IT Service	-2,020.00
Bill Pmt -Check	04/14/2022	124705	Awards & Specialties	Trophy 1 - 3 (4) Age groups, Over All Winner & Heaviest Adults - Fishing Derby 2022	-175.09
Bill Pmt -Check	04/14/2022	124706	BCVWD 8-005	Utilities - Water - Grange	-95.21
Bill Pmt -Check	04/14/2022	124707	Beaumont Do it Best	Quad Planter Project/PPE/Chalk/Drill Bit	-958.42
Bill Pmt -Check	04/14/2022	124708	Beaumont Glass	Replacement of Broken Windows Equestrian	-479.00
Bill Pmt -Check	04/14/2022	124709	Beaumont Power Equipment, Inc.	(2) Backpack Blower Repair	-222.40
Bill Pmt -Check	04/14/2022	124710	Beaumont Print	Lawn Signs - Fishing Derby/Spring Fling 2022	-646.50

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
April 2022**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	04/14/2022	124711	Cherry Valley Nursery	Playground Mulch/ DG Quad Plater Project	-4,708.68
Bill Pmt -Check	04/14/2022	124712	Clark Pest Control	Weekly Pest Control Service	-607.50
Bill Pmt -Check	04/14/2022	124713	CPRS	Individual Membership (Morris, Aaron)	-145.00
Bill Pmt -Check	04/14/2022	124714	Department of Justice	Employee - Fingerprinting - Kanoti, David & Silos Margarita	-64.00
Bill Pmt -Check	04/14/2022	124715	Ferrelgas	Utilities - Propane - Snack Bar	-12.00
Bill Pmt -Check	04/14/2022	124716	Napa Auto Parts	Starter Fluid	-5.98
Bill Pmt -Check	04/14/2022	124717	Pattons Steel Corp	Material: Grange Trash Enclosure	-2,963.30
Bill Pmt -Check	04/14/2022	124718	Prudential Overall Supply	Weekly Janitorial Supplies/Uniforms	-413.64
Bill Pmt -Check	04/14/2022	124719	Safety Compliance Company	Safety Meeting 3/16/2022 - Topic: Heat Illness	-250.00
Bill Pmt -Check	04/14/2022	124720	Star Pro Security Patrol Inc.	(1) unarmed Officer (8hrs/5days) 03/28/2022 - 4/10/2022	-2,160.00
Bill Pmt -Check	04/14/2022	124721	Turf Star, Inc.	SandPro 5040/SandPro 3040/Toro Goundsmaster 4000D/Monthly PM Contract	-2,155.16
Bill Pmt -Check	04/14/2022	124722	Jani-King of California, Inc	Weekly Janitorial Service	-2,561.38
Bill Pmt -Check	04/14/2022	124723	Beaumont Safe & Lock	Maintenance Office Latch/Keys/Locks	-76.97
Bill Pmt -Check	04/14/2022	04082022	Nextiva	Monthly Telephone Service	-351.82
Bill Pmt -Check	04/14/2022	173726228	ARCO Business Solutions	Monthly Fuel/Gas - Traverse (40,123)	-437.87
Bill Pmt -Check	04/14/2022	1002088610	CalPERS-OPEB	Accrued Liability as of June 30, 2019 - Rate Plan: 1357	-5,507.67
Bill Pmt -Check	04/14/2022	2088612-614	CalPers	Employee - Retirement	-6,436.69
Bill Pmt -Check	04/14/2022	1002088616	CalPers	Employee - 457 Plan	-25.00
Bill Pmt -Check	04/14/2022	124724	Chadrick L. Halliday	FY2021 Audit - Progress Billing	-5,539.00
Bill Pmt -Check	04/14/2022	104152022	Chevron	Monthly Fuel/Gas - Malibu (50,884), F150 (27,949), F550 (67,986), F350 (159,085), Chevy (38,062) & Cans/Tank	-2,532.86
Bill Pmt -Check	04/14/2022	9733136886	Ford Credit	Monthly F150 XLT Payment	-763.20
Bill Pmt -Check	04/14/2022	p224QFBSJ	Frontier (9519450886) NC	Monthly Wifi Service - NCCC	-125.98
Bill Pmt -Check	04/14/2022	04142022	Nationwide Retirement Solutions	Employee - 457 Plan	-1,666.68
Bill Pmt -Check	04/14/2022	129266292	Office Depot	Office Supplies	-955.87
Bill Pmt -Check	04/14/2022	1040109-209	SoCalGas	Utilities - Gas - NCCC/Grange	-476.63
Bill Pmt -Check	04/14/2022	2765-4080	Streamline	Monthly Website/Portal Service	-420.00
Bill Pmt -Check	04/14/2022	BH02832599	UMPOUA Bank	Sirius XM, Postage/Banning Chamber Breakfast/PAPA License fee (McCafferty, Taylor), Smoke Oil Gopher X	-803.30
Bill Pmt -Check	04/14/2022	1568945428	Verizon Wireless	Monthly Wireless Phone Service	-1,117.89
Bill Pmt -Check	04/14/2022	48040112	Waste Management of the IE	Utilities - Trash - Grange, Woman's Club, NCCC, Park & Maintenance	-2,456.13

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
April 2022**

Type	Date	Num	Name	Memo	Amount
Check	04/14/2022	RF04142022	Amazon.com	Employee of the Month - Prizes	-171.73
Bill Pmt -Check	04/15/2022	124702	San Gorgonio Builders	Block Wall/Fencing - Grange	-21,324.28
Check	04/15/2022	ZB04152022	Stater Bros	Water/Gatorade - Staff	-28.70
General Journal	04/18/2022	Trans 04181		Transfer to Payroll for Extra Checks	-5,000.00
Check	04/19/2022	ZB04192022	Smart & Final	Employee of the Month - Food/Drinks	-193.66
Check	04/20/2022	124726	Pete Gerlach	Adult Softball Umpire	-120.00
Check	04/20/2022	124727	Anthony Tony Gipson	Adult Softball Umpire	-120.00
Check	04/20/2022	124728	Javier E. Cota	Adult Softball Umpire	-60.00
Check	04/20/2022	124729	Michael Ruffolo	Adult Softball Umpire	-60.00
Check	04/20/2022	124730	Malik Coleman	Adult Softball Umpire	-90.00
Check	04/21/2022	124731	Kaylee Gemmell	Mileage Reimbursement - 85.8miles @ .585	-50.19
Check	04/21/2022	124732	Linda Matranga	Refundable Security Deposit - Memorial - 4/8/2022	-250.00
Check	04/21/2022	NL04212022	Sport Turf Managers Association	Field Manager Membership/So Cal Chapter - Morris, Aaron	-165.00
Check	04/21/2022	124735	Marnie Pfeiffer	Refundable Security Deposit - Memorial - 7/30/2022	-250.00
Check	04/21/2022	KG04212022	Amazon.com	Screen Protector - Camacho, Rodrigo	-7.41
Bill Pmt -Check	04/22/2022	124733	Matthew Pistilli Landscape Services	Weekly Landscaper Service - Bogart	-750.00
Check	04/25/2022	KG04252022	Amazon.com	Green Bay Packer Straw Hat - Thank you	-43.09
Check	04/25/2022	FEE	Exact	Service Fee - Kiosk Bogart	-25.21
Check	04/26/2022	RF04262022	USPS	Postage	-15.66
Bill Pmt -Check	04/27/2022	124734	Slugg Bugg Pest Control	BiMonthly - Pest Control Service	-550.00
Check	04/27/2022	124736	Kaboo Leasing Co.	Repair/Fabricate - Post for Front Gate/Water Valve Key & Equestrian	-800.00
General Journal	04/27/2022	Trans 04271		Transfer to Payroll for PR 04/29/2022	-40,000.00
General Journal	04/27/2022	Trans 04272		Transferred from Reserve for Merlin Johnson Bill to pay per Board Approval 4/14/2022	50,000.00
General Journal	04/27/2022	Trans 04273		Transfer to Money Market for Monthly Transfer	-7,500.00
General Journal	04/27/2022	Trans 04274		Transfer to Reserve for Monthly Transfer	-5,000.00
Check	04/27/2022	RF04272022	USPS	Postage	-51.45
Check	04/27/2022	KS04272022	Big 5 Sporting Goods	Items for Taste of the Pass Raffle Basket	-84.01
Check	04/27/2022	KG04282022	UPS	Service Charge - Stop Payment on Check never receive received	-10.00
Check	04/28/2022	KG04282022	UPS	Next Day Delivery - Refundable Security Check Never Received	-38.75
Check	04/28/2022	KS04282022	City of Beaumont	Encroachment Sign Permit - Cinco De Mayo	-53.06

**Beaumont Cherry Valley Recreation & Park District
 Check Warrant
 Bank of Hemet - Operating
 April 2022**

Type	Date	Num	Name	Memo	Amount
Check	04/28/2022	KB04282022	Successories	Foundation - Raffle Items	-172.39
Check	04/28/2022	KB04282022	Victory Tailgate	Foundation - Raffle Items	-324.18
Check	04/28/2022	CCFEES	Clover(MRCH BNKCD)	Credit Card Fees	-1,337.14
Check	04/29/2022	124737	Roman Ortega	Deposit for annual employee picnic taco catering - 50% Down	-700.00
Check	04/29/2022	124738	Malik Coleman	Adult Softball Umpire	-180.00
Check	04/29/2022	124739	Michael Ruffolo	Adult Softball Umpire	-180.00
Check	04/29/2022	124740	Javier E. Cota	Adult Softball Umpire	-60.00
Check	04/29/2022	124741	Anthony Tony Gipson	Adult Softball Umpire	-180.00
Check	04/29/2022	124742	Sylvia Pimentel	Safety Footwear Reimbursement - Pimentel, Sylvia	-150.00
Check	04/29/2022	124743	Doss Tennis Courts	Final Payment for Tennis Court Resurfacing	-4,300.00
Check	04/29/2022	KB04292022	Amazon.com	Foundation - Raffle Items	-75.69
Check	04/29/2022	KB04292022	Amazon.com	Foundation - Raffle Items	-91.55
Check	04/29/2022	KB04292022	OTC Brands Inc.	Foundation - Raffle Items	-455.48
TOTAL					-178,583.22

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Money Market
April 2022

Type	Date	Num	Name	Memo	Amount
10000 · Bank of Hemet - MM					
General Journal	04/27/2022	Trans 04273		Transferred from Operating for Monthly Transfer	7,500.00
				TOTAL	7,500.00
					<u>7,500.00</u>

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Reserve
April 2022**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
10025 - Bank of Hemet - Reserve Fund					
General Journal	04/27/2022	Trans 04272		Transfer to Operating for Merlin Johnson Bill to pay per Board Approval 4/14/2022	-50,000.00
General Journal	04/27/2022	Trans 04274		Transferred from Operating for Monthly Transfer	5,000.00
TOTAL					-45,000.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Bogart
April 2022**

Type	Date	Num	Name	Memo	Amount
10050 - Bank of Hemet - Bogart Park					
Check	04/01/2022	NL04012022	Clover	Monthly Equipment Rental	-54.90
Bill Pmt -Check	04/04/2022	p224q259ag	Frontier (9518453887) B	Monthly Wifi	-136.76
Bill Pmt -Check	04/04/2022	18860817	SCE (700558511896)	Utilities - Electric (Bogart)	-2,142.49
Check	04/12/2022	5239	Cash	\$1 Dollar Coins for Kiosk Machine	-600.00
Bill Pmt -Check	04/14/2022	5240	Beaumont-Cherry Valley Water Dist 3-001	Utilities - Water - Bogart	-75.92
Bill Pmt -Check	04/14/2022	5241	Beaumont-Cherry Valley Water Dist 3-002	Utilities - Water - Bogart	-614.94
Bill Pmt -Check	04/14/2022	5242	Beaumont-Cherry Valley Water Dist 3-003	Utilities - Water - Bogart	-162.97
Bill Pmt -Check	04/14/2022	5243	Beaumont-Cherry Valley Water Dist 3-004	Utilities - Water - Bogart	-1,049.96
Bill Pmt -Check	04/14/2022	5244	Calaveras Trout Farm Inc.	Bogart Pond Stocking	-5,700.00
Bill Pmt -Check	04/14/2022	5245	Clark Pest Control	Weekly Pest Control	-282.00
Bill Pmt -Check	04/14/2022	5246	Grand American Builders, Inc.	Bogart Pavilion - Material/Labor	-5,964.13
Bill Pmt -Check	04/14/2022	5247	Matthew Pistilli Landscape Services	Weekly Landscaping Service	-750.00
Bill Pmt -Check	04/14/2022	19409331	SCE (700558511896)	Utilities - Electric (Bogart)	-1,124.62
Bill Pmt -Check	04/14/2022	48040132	Waste Management of the IE	Utilities - Trash - Bogart	-699.50
Check	04/29/2022	5248	Matthew Pistilli Landscape Services	Weekly Landscaping Service	-950.00
Check	04/29/2022	CCFEES	Clover(MRCH BNKCD)	Monthly Credit Card Machine Fees	-608.91
TOTAL					-20,917.10



Staff Report

Agenda Item No. 2.4

To: Chairman and Board of Directors

From: Dodie Carlson, Athletic Coordinator
Via: Beaumont Youth Baseball (BYB)

Date: May 5, 2022

Subject: BYB parking fees

Background and Analysis:

BYB host two All Star tournaments, 1 warm up Baseball and 1 "C" district Softball in the month of June annually. There is a parking fee of \$ 5.00 collected from out of town players. Local players, as well as any other facility users are not charged the fee. The \$5.00 fee is only charged for the first two tournaments.

The BYB Facility Coordinator has asked Dodie Carlson, the Athletic Coordinator to request for approval of the Districts board for a parking fee increase to \$10.00 per car for the Pony tournament, for June 23-June 27, 2022 Baseball. This fee increase was suggested by the Pony league themselves because BYB pays the Pony league to host this tournament. The first 2 tournament dates have been previously approved. They are also asking to have this June 23-June 27, 2022 tournament added to the schedule.

BYB is still trying to recover from Covid-19 shut downs. BYB has not been able to generate any monies as there have been no tournaments, therefore no snack bars.

Fiscal Impact:

Revenues from parking fees will be determined based upon monies collected from parking fees and BYB board approval of funds distributed to Beaumont-Cherry Valley Recreation & Park Improvement Corporations Fair Share Cost.

Recommendations:

Staff recommends approving the \$ 5.00 parking fee for June 1-5, 2022 20th Annual Warm up tournament and the June 17-19, 2022 USA "C" Softball tournament.

Staff recommends approving the \$ 10.00 parking fee for June 23-June 27, 2022 Baseball Pony All Stars tournament.

Respectfully Submitted,

Dodie Carlson,
Athletic Coordinator



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Zina Bakoo, Human Resources Administrator
Date: May 11th, 2022

Employees:

We have 26 employees.

Reports:

Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 101 days since our last employee accident.

Training: Ryann Flores completed a UNUM Retention, Grief, and Resilience in the workplace webinar.

Aaron Morris has passed his California Department of Pesticide Regulation Exam.

Aaron Morris has earned his Turfgrass Management A.S. Degree.

Zina completed a webinar with Capri for Insurance Certificate Updates.

Other:

- April 2022 employee of the month was celebrated on April 20th. Ryann Flores received the recognition.
- Annual Employee Picnic has been scheduled for June 10th at 1pm at Bogart Park.
- We have received the public comments from the April 13th, 2022 Board Meeting. The General Manager has requested additional training. Mandatory training for team comradery will be required for all District employees.
- Reminder: Our office will be closed on Monday, May 30th, in observance of Memorial Day.

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Zina Bakoo

Zina Bakoo, Human Resources Administrator



Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Nancy Law, Financial Services Technician/Office Manager
Date: May 11th, 2022

The Finance Committee met May 9th, 2022 to review April 2022 Financial Reports for Fiscal Year 2021-2022.

The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.

Property Tax Disbursement – The Financial Services Technician has not received deposits into the Riverside County Fund as of May 5th, 2022.

The Financial Services Technician has transferred into the Reserve fund the \$5,000.00 monthly contribution for April 2022, and transferred \$40,000.00 from Capital Reserve to pay a portion of Merlin Johnson Construction Main Water Line Project bills per Board Approval April, 9th, 2022 bringing our Reserve balance to \$109,010.59, and transferred into the Money Market account \$7,500.00 monthly contributions for March 2022 bringing our balance to \$208,040.17.

Additional items:

- ❖ Office Manager worked of Public Records Requests.
- ❖ Finance attended on 4/1/2022 Rotary “Chili Cook off”
- ❖ Finance worked on 4/2/2022 – 4/3/2022 Fishing Derby
- ❖ Finance attended on 4/8/2022 Beaumont Chamber Breakfast.
- ❖ Finance worked on 4/9/2022 Parking Fee Day.
- ❖ Finance worked on 4/16/2022 Spring Fling.
- ❖ Finance attended on 4/25/2022 Cinco de Mayo Meeting.
- ❖ Finance attended on 4/29/2022 Arbor Day.

Recommendations: This report is for informational purposes only.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Nancy Law", is written over a horizontal line.

Nancy Law
Financial Services Technician/Office Manager



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Kyle Simpson, Activities Coordinator
Date: May 11, 2022

Facility Users:

COVID-19 Testing Facility at the Woman's Club will continue through June 30th, 2022.

Past District Events:

Spring Fling at Noble Creek Regional Park

Spring Fling was a big success we had a lot of participation

Arbor Day at Bogart Regional Park

The District bought 10 trees

There were 14 donated trees

We planted Oak Trees, Drake Elms, and Flowering Pears

Planting took all afternoon; I want to thank everyone who was there

District Events

Cinco de Mayo

Saturday May 7th 11:00am to 4:00pm Noble Creek Regional Park Meadow

Heimark will be supplying a variety of beers and Sangria for the event

We will have Trio Madrigal Mariachi Band play from 11:00am to 3:00pm

8 craft vendors and 1 food vendor (Killer Tacos) for the event

There will be a photo booth and small give away items

Memorial Wall

Friday May 20th at Noble Creek Regional Park Quad Area

I have received three nominations

Community Events/Meetings/Networking

I participated in the Beaumont-Cherry Valley Rotary Chili Cook-Off on 4/1/2022

I attended the Beaumont Chamber Breakfast on 4/8/2022

I attended the Calimesa Chamber breakfast on 4/12/2022

I attended the Employee of the Month Luncheon on 4/20/2022

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Kyle Simpson, Activities Coordinator



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Aaron Morris, Maintenance Foreman
Date: 05/11/2022

Report:

Good Evening Board,

I hope everyone is adjusting to the rising temperatures. Staff has been doing a great job keeping up with the current work load and they have been doing an amazing job assisting in the District's current projects. Here are a few items the Maintenance Department has been working on:

Work Items:

- Staff fertilized all the baseball fields and the Day Use Meadow up in Bogart Park.
- Arbor Day was a hit with 15 locally donated trees and 10 donated by the District with a total of 25 trees. All of the trees were planted in the Bogart Day Use Meadow and a new circuit was also installed to help water the trees surrounding the playground.
- Maintenance assisted in setting up and tearing down the recent Cinco de Mayo Event.
- All of the central sprinklers in the Soccer Meadow here at Noble Creek were replaced with modern heads to help distribute the water efficiently and effectively throughout the turf.
- I met with Erik Anderson from Site One to plan the installation of the Flow Sensor Meter up at the 4 inch irrigation backflow device.
- Both canopy structures in the Bogart Day Use Meadow are still under construction.
- Trash enclosures were built on the East side of Noble Creek Park behind the large snack bar and the Maintenance Yard's trash enclosure was raised up.
- The Grange Hall had chain-link fencing installed on the East property line, and the Southern fencing is still undergoing construction.
- Staff is planning to set up our water tank with telemetry to help monitor our water usage from the well.
- I tested for my QAC to add the category F (Aquatic Pesticides) and passed.

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Aaron Morris
Maintenance Foreman



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

To: Chairman and Board of Directors
From: Dodie Carlson, Athletic Coordinator
Date: May 5, 2022

Reports:

The spring season started on Monday April 4, 2022. We have 6 Women's, 7 Men's, 12 Thursday Co-ed, and 9 Sunday Co-ed teams this season. The spring season will be wrapping up in mid June and the summer season will be starting 1st week of July.

BYB spring season is nearing completion; the park has been very busy with a lot of activity. Games, practice, fans, and spectators. The All -star season will begin on May 23rd, 2022 the park will continue to be busy with practices.

The calendar remains very slow due the lack of staff for tournaments. Hopefully we can get some help as things start to loosen up.

I would like to thank the Board of Directors, General Manager, and staff for their constant work for this district. I would like to thank the maintenance staff for their constant work on field improvements, while they continue to battle the gophers and squirrels. The fields are improving every week.

Other:

BYB season is in the playoff part of the season. Championship games and closing day will be on May 21, 2022, BYB would love to see the board members there. Games will start at 9am and closing ceremonies will be at 3:00pm.

This report is for informational purposes only.

Respectfully Submitted,

Dodie Carlson, Athletic Coordinator