

# APPLICATION FOR EMPLOYMENT



**Beaumont Cherry Valley  
Recreation and Park District**



Please print all information requested except signature

[www.bcvparks.com](http://www.bcvparks.com)

**Position applying for** \_\_\_\_\_ **Date** \_\_\_\_\_

**Salary desired** \_\_\_\_\_

**email:** \_\_\_\_\_ **Date available** \_\_\_\_\_

**Name** \_\_\_\_\_ **Home#** \_\_\_\_\_

*Last First Middle Maiden* **Cell#** \_\_\_\_\_

**Address** \_\_\_\_\_

*Number Street City State Zip*

**How long at present address?** \_\_\_\_\_

Prior address if less than 2 years \_\_\_\_\_

If under 18, please list age \_\_\_\_\_ **Social Security #** *leave blank at this time* \_\_\_\_\_

<b><u>Days/hours available to work</u></b>	<b><u>Employment desired</u></b>
No Pref _____ Thursday _____	Full-Time Only _____
Monday _____ Friday _____	Part-Time Only _____
Tuesday _____ Saturday _____	Full or Part Time _____
Wednesday _____ Sunday _____	

How many hours can you work weekly? \_\_\_\_\_

## Education

Type of School	Name of School	Address	Major/Degree Obtained
High School			
College			
	Course of Studies		
Bus. or Trade School			
	Course of Studies		
Special Certificates			
	Course of Studies		

**Leave this section blank at this time**

HAVE YOU EVER BEEN CONVICTED OF A CRIME? \_\_\_\_\_ No \_\_\_\_\_ Yes

*If yes, explain the conviction(s). Date of conviction(s), Sentence(s) imposed, and type(s) of rehabilitation.*

## Military

Are you of have you ever been in the Armed forces? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you or have you ever been in the National Guard? \_\_\_\_\_ Yes \_\_\_\_\_ No

Specialty \_\_\_\_\_ Date Entered \_\_\_\_\_ Discharge Date \_\_\_\_\_

**APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS**



# APPLICATION FOR EMPLOYMENT CONTINUED

## Work Experience

Please list your work experience for the past ten years beginning with your most recent.

Name of Employer _____	Supervisors Name _____	Employment Dates _____
Address _____		From _____ To _____
Phone _____	Job title _____	
Reason For Leaving (be specific) <i>List the jobs positions held, skills used or learned, promotions while at this company</i>		

Name of Employer _____	Supervisors Name _____	Employment Dates _____
Address _____		From _____ To _____
Phone _____	Job title _____	
Reason For Leaving (be specific) <i>List the jobs positions held, skills used or learned, promotions while at this company</i>		

Name of Employer _____	Supervisors Name _____	Employment Dates _____
Address _____		From _____ To _____
Phone _____	Job title _____	
Reason For Leaving (be specific) <i>List the jobs positions held, skills used or learned, promotions while at this company</i>		

May we contact your present employer?  Yes  No

Did you complete this application yourself?  Yes  No If not, who did? \_\_\_\_\_

Do you have a valid Driver's license?  Yes  No. Number \_\_\_\_\_ Exp. \_\_\_\_\_ State \_\_\_\_\_

What is your means of transportation to work? \_\_\_\_\_

### Please list two references other than relatives

Name _____	Name _____
Position _____	Position _____
Company _____	Company _____
Address _____	Address _____
Phone _____	Phone _____

**Applicant Signature** \_\_\_\_\_

Feel free to attach a separate piece of paper to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying. Include any certificates.