



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, October 13, 2021, 5:45pm

MINUTES

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PUBLIC PARTICIPATION BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and the fact that there is a Governor-declared state of emergency, the Beaumont Cherry Valley Recreation & Park District conducted this meeting by teleconference.

DISTRICT CLOSED SESSION – None

WORKSHOP SESSION: None

REGULAR SESSION: Regular Session to Begin at 5:45pm

Regular session began at 6:02pm.

Roll Call:

Director De La Cruz: Present, via teleconference

Director Ward: Present, via teleconference

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

Invocation: Chairman Hughes gave the invocation.

Pledge of Allegiance: Duane Burk led the pledge of allegiance.

Presentations: None.

Adjustments to Agenda: None.

1. **PUBLIC COMMENT**: Chairman Hughes opened public comment at 6:04pm. Hearing none, public comment closed at 6:04pm.

2. **CONSENT CALENDAR**:

- 2.1 Minutes of September 8, 2021

- 2.2 Warrants for September 2021

- 2.3 Bank Balance September 2021

- 2.4 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Duane reported the finance committee met and reviewed items 2.2 and 2.3.

Albert Maldonado reported on item 2.4. He said the Governor has declared a State of Emergency. State or local officials are recommending social distancing measures. The California department of public health recommends social distancing to prevent the spread of COVID-19 and the districts Covid-19 prevention policy still recommends social distancing.

Motion was made to accept items 2.1, 2.2, 2.3 and 2.4.

Initial Motion: Chairman Hughes

Second: Director Ward

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Approval of Fiscal Year 19/20 Draft Audit

Duane reported the finance committee met and reviewed the draft audit and will bring back for approval at the November board meeting.

Chairman Hughes opened public comment at 6:10pm. Hearing none, public comment closed at 6:10 pm.

Motion was made to accept item 3.1.

Initial Motion: Chairman Hughes

Second: Vice Chair/Secretary Diercks

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

- The District currently has twenty-four employees. Two casual recreation assistant left
- Workers Compensation Cases/Incidents/Accidents – One workers compensation case. (31) Days since our last employee accident).
- CAPRI rescheduled their District visitation for December 7, 2021.
- Janet attended trainings on Employee Classification in California, Wellness Webinar from Blue Cross and The Presidents Vaccine Mandates from Unum.
- The September employee of the month was celebrated at Oktoberfest. Sebastian Jimenez received the award.
- Open enrollment for Medical was September 20 – October 13, 2021.
- Save the date for our annual holiday party on Friday, December 17, 2021.
- Janet will be out of the office October 15-28.
- Please RSVP to me by tomorrow noon if you have not yet if you are able to attend the Boys & Girls Club fundraiser, Horses and Hattitudes. October 22, 2021 5-9pm in Franco Gardens.
- The Banning State of the City is Thursday, October 14. Seats were sold out but we are on the waiting list for any cancellations.

- The Calimesa Chamber breakfasts are held monthly on the second Tuesday of each month, 8:00am, at Kafe Royale Restaurant in Calimesa. You do not need to register and there is no charge unless you buy a breakfast. A date is being set up for Duane to be their guest speaker.

Financial Services Technician/Office Manager: Nancy Law

- The Finance Committee reviewed September 2021 Financial Reports.
- Property Tax Disbursements were received into the Riverside County Fund in the amount of \$4,772.99 for August 2021 and the amount of \$655.79 for September 2021.
- Nancy transferred into the Reserve fund the \$5,000.00 monthly contribution for September 2021, and transferred \$36,506.33 to bring our Operating Reserve to \$250,000.00 with Board Approval from September 8th, 2021 Board Meeting, bringing our Reserve balance to \$310,216.77, and transferred into the Money Market account \$7,500.00 monthly contributions for September 2021 for the loan payment due in November bringing our balance to \$82,500.00.
- Nancy attended CSDA conference breakout sessions that included Building Disaster Resilience through FEMA Programs, Accessing California COVID-19 Relief Funds for Special Districts, Crisis Communications: 5 Ideas, 2 Tips, 20 Questions Answered. She attended Oktoberfest Meeting and debrief. She Oktoberfest and enjoyed it.
- Nancy attended CSDA Special District COVID Fund Application Process Workshop.
- Nancy attended Pumpkin Carve and Beers Brats and Bogart Bash Meeting.
- Nancy attended GFOA (Government Financial Operating Association) Interpreting and Communicating the New CalPERS Actuarial Report.
- Nancy reviewed the 19/20 Draft Audit.

Activities Coordinator: Kyle Simpson

- Facility Rentals have been ongoing
- COVID-19 Testing Facility at the Woman's Club will continue through December 31, 2021.
- There are currently 3 different skating groups renting out the hockey rink weekly
- The Yoga Connection has been at Noble Creek Community Center since July
- Heart and Soul Line Dancing has moved back to Noble Creek Community Center
- Beaumont Library Story Time is at Noble Creek Community Center on Tuesdays
- Tennis instruction has started at the Tennis Courts Tuesdays, Wednesdays, Thursdays, and Saturdays. Kyle is getting quotes to resurface the tennis courts.
- Square dancing class started at the Grange
- Facility Use License Agreements for 2022 are in progress
- Kyle said Oktoberfest was great and thanked all of the Board and staff for their support and hard work. There were 78 kegs of beer consumed. He received a lot of positive feedback at the event and held the Oktoberfest debrief meeting. A thank you list has been posted on our social media
- Pumpkin Carve is scheduled for October 23rd 11:00am to 2:00pm. Greenthumb will be donating Pumpkins for the event. Event flyers are completed and advertised on social media, lawn signs, and the Banning billboard. Pumpkin carving kits and decorating kits have been received. A donation letter to Walmart for candy has been completed and will be taken when the meeting is confirmed with their manager. BYB donated paint for the event.
- Beer, Brats, and Bogart Bash is scheduled for October 30th 12:00pm to 4:00pm at Bogart Day Use Meadow. Retroblast Band will be performing. Nava Sausage will be providing the food and beer will be purchased from The Craft Lounge. The event flyer is completed and advertised on social media, lawn signs, and the Banning billboard. Kyle has received a few calls about the event. Tasting cups have been ordered and jockey boxes have been reserved for pouring. Kyle has 2 volunteer pourers from the Craft Lounge in addition to a couple other volunteers. Kyle has been teaching staff Craft beer styles in

case they can pour at the event. Kyle asked if anyone knows someone who would like to volunteer to pour at the event, to please let him know. Some people have registered to camp at Bogart.

- Kyle has reached out to dance spectrum to perform at Winterfest. Vicki Grunewald is not available this year to play Mrs. Sants. Art Welch has volunteered to be Santa Clause. Parking at the ponds has been approved.
- Kyle attended the Calimesa and Beaumont Chamber breakfasts.

Maintenance Foreman: Aaron Morris

- Construction of the new main lines in-between fields 2/3 has continued.
- Staff attended a Water Management Seminar hosted by the SoCal STMA.
- Aaron attended the Toro Grounds Experience hosted at the Rose Bowl.
- The District passed their annual headquarters site inspection conducted by the Riverside County Agricultural Commissioner which has to do with pesticides, storage, cleanliness and documented.
- Staff was trained in handling and applying pesticides.
- Third Quarter Safety Committee packet was completed and submitted by HR.
- Gathering estimates to purchase material and seed to get the ballfields back into shape after the construction and Oktoberfest. They will be putting installing rye grass at Bogart and over seeding fields.
- Staff is prepping for the Annual Pumpkin Carve and the new Beers & Brats Bogart Bash.
- Preparing for engine 57

Athletic Coordinator: Dodie Carlson

- The fall adult ball season is under way. There are 39 teams again this season. We have 6 Monday women's, 7 Tuesday men's, 14 Thursday Co-Ed, and 12 Sunday Co-Ed teams. Hopefully all goes well with the weather and fire season, that way we will be able to have the year wrapped before Christmas.
- The Oktoberfest Slow Pitch tournament was held September 10 and 11. There were eight teams with 64 Sports taking the win. It was a great way to start the Holiday tournament season. They enjoyed their steins and beer tickets. We will be hosting the Spooky Spectacular tournament on October 22, 2021.
- The calendar for October is semi full. We have had fields 1-4 closed for water line construction. The remaining fields are packed. It will soon be finished and we will be able to get them all filled again.
- Dodie thanked the Board of Directors, General Manager, and staff for their constant work on this district. She said she is excited to see the improvements to the fields and facilities at Noble Creek. We will be looking sharp when we can get back to filling these fields every weekend with tournaments.
- BYB started their fall ball season September 7, 2021. It will run thru November 19, 2021. They have 20 teams.
- Spring sign-ups will start in the next two weeks.
- October 18 to December 5 is the canned food drive.
- Dodie said she is thankful for all the construction and improvements.

General Manager: Duane Burk

- Duane met with Shopoff regarding water and will bring back to the board later.
- The District loaned the stage to the Banning Chamber and in exchange, we get to use their electronic billboard.
- Duane will be meeting with Steven Wagner of BYB next week.
- He has been working on the water project at Noble Creek.
- The City of Beaumont has an application calendar called Doodle. It is a calendar that we will be looking into. Armando suggested having training on everything like emails because some people don't know how to email. Duane said we might bring in our IT department to do the training.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC
 - November 10, 2021
 - December 8, 2021
 - January 12, 2022

5.2. Upcoming Holidays

Thursday, November 11, 2021 – Veterans Day
Thursday & Friday, November 25 & 26, 2021 – Thanksgiving
Thursday & Friday, December 23 & 24, 2021 – Christmas observed

5.3. Events

- Beaumont Woman’s Club COVID-19 Testing extended through December 31, 2021.
- October 23, 2021 Pumpkin Carve
- October 30, 2021 Beer, Brats and Bogart Special Event (if approved)
- December 3-4, 2021 Winterfest
- December 17, 2021 Staff Holiday Party

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz:

Armando apologized for the last two to three months when he did not have his cell phone working and said he should have been proactive regarding an alternate way to reach him. He said a lot of people are not using their emails or are not tech savvy so he should have given an alternate number. He reported he has not been attending meetings in person because his wife has been working later and he has been staying home parenting his children. He apologized to Nancy for not turning in his director fees on time and said there should be a time limit for those to be turned in. Armando has been attending market nights. He attended Oktoberfest and poured beer all night. He is glad to be a part of the board and seeing the future of the District. He enjoys the events and likes taking his children to them. He attended the Beaumont Chamber breakfast.

Director Ward:

Denise congratulated everybody on a job well done. She said she is glad Aaron’s wife is recovering. Denise went to Bogart last week. It is nice. She would like to talk about planting maple trees to add to the fall beauty and the changing of the colors. She attended collaborative agency. Riverside County, Mickey Valdivia commented on the construction of route 66 from Moreno Valley to Beaumont. He stated it is 65% complete starting at the Cherry Valley boulevard I-10 interchange. He also gave an update on the proposed cannabis sites in our area. Beaumont police department added a canine patrol dog to their police force. The Beaumont-Cherry valley Water District, Dan Jagers, gave an update on the water capture and flood reduction project and said the City is cooperating on street improvements and preparing for future drought situations. Beaumont Unified School District, Shawn Mitchell reported the high school expansion and summer winds trails school is moving along. There is a video on the schools website showing the construction. The Beaumont Library was closed for a week while remodeling. Denise said she gave an update on the Danny Thomas Ranch, fishing derby and Oktoberfest. Cabazon Water District attended but did not report out. She apologized for not being in person and will try to do a better job.

Treasurer Flores:

John said he is encouraged by DTR and the Hills Racing Group. He would like the board members to try to attend the foundations Market Nights and the Summer Concert Series. He feels it is really well done. He feels the time has come to start building field #8 and perhaps #9. The City of Beaumont could care less about the youth and baseball. They are eliminating fields so it falls on us. Duane said that he met with an architect to design fields and he will bring the item back at a later date. John said he was looking through some of his father's things that he had accumulated from when he was a director with the park district. He said he will never vote to annex into the City of Beaumont. At one point, the District did not want to be associated with them. John would like to reach out to former board members who are still alive and honor them because we cannot forget about our past. He encouraged everyone to be involved and volunteer. He would like to look at having events at DTR and moving some events to DTR. Armando said he would like to see basketball courts.

Vice Chair/Secretary Diercks:

Chris thanked all staff for a fantastic Oktoberfest. It was wonderful and everyone worked hard and felt it was one of the best ones ever. Staff is doing great on everything they do. He agrees with John that we need to get moving on Field # 8. Maybe it could be a multi-purpose field like field #1. Chris said that DTR is a challenge and agrees that some things can be moved there. He stated staff is doing a wonderful job, can't thank them enough and to keep up the good work.

Chairman Hughes:

Dan said he feel Oktoberfest was a great success especially with the amount of people who showed up on Friday especially with it being homecoming. He asked for the post Oktoberfest meeting minutes. One issue he had was with the unevenness of the grounds. Kyle said he would get them together and send them out to everyone. Dan met with the County regarding CDBG grants and funding for DTR as well as funding for the use of the Woman's club for COVID-19 testing. Dan said he and Duane have been talking about revisiting some of the District policies. Dan said he and John met with the City and will be having more meetings on DTR. He attended the Calimesa Chamber breakfast and the topic was the County's workforce program. We have been focusing time on water issue at DTR and Noble Creek. He wants Duane to look at Noble Creek projects this year because this is where we started. Dan spoke with former BBK legal counsel, Joe Ortiz. He said when Joe left he was assigned to a judge position in San Bernardino and then moved to Fontana in the Civil and Criminal department and is and is now in Joshua tree.

6. ADJOURNMENT:

Meeting adjourned at 7:01pm.