



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, September 8, 2021, 5:45pm

MINUTES

PUBLIC PARTICIPATION WAS BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20, the Beaumont Cherry Valley Recreation & Park District conducted this meeting by teleconference.

DISTRICT CLOSED SESSION – None

WORKSHOP SESSION: None

REGULAR SESSION: Regular Session to Begin at 5:45pm

Regular session opened at 6:57pm in memory of Jerold (Jerry) Foster.

Roll Call:

Director De La Cruz: Present via teleconference

Director Ward: Present via teleconference

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

Invocation: Treasurer Flores gave the invocation.

Pledge of Allegiance: Vice Chair/Secretary Diercks led the pledge of allegiance.

Presentations: **HAPPY BIRTHDAY DIRECTOR DE LA CRUZ**

Adjustments to Agenda: None.

1. PUBLIC COMMENT:

Chairman Hughes opened public comment at 7:02pm. Hearing none, public comment closed at 7:02pm.

2. CONSENT CALENDAR:

2.1 Minutes of August 11, 2021

2.2 Warrants for August 2021

2.3 Bank Balance August 2021

Motion was made to accept items 2.1, 2.2 and 2.3.

Initial Motion: Vice Chair/Secretary Diercks

Second: Director Ward

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Authorization for Submittal of Community Development Block Grant Application 2022-2023

Chairman Hughes opened public comment at 7:04pm. Hearing none, public comment closed at 7:04pm.
Motion was made to accept item 3.1.

Initial Motion: Vice Chair/Secretary Diercks

Second: Director De La Cruz

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.2 Gann Appropriations Limit FY 21/22

Chairman Hughes opened public comment at 7:06pm. Hearing none, public comment closed at 7:06pm.
Motion was made to accept item 3.2.

Initial Motion: Vice Chair/Secretary Diercks

Second: Director Ward

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.3 Reserve Fund Policy Revision

Chairman Hughes opened public comment at 7:08pm. Hearing none, public comment closed at 7:08pm.
Motion was made to accept item 3.3.

Initial Motion: Chairman Hughes

Second: Director Ward

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.4 Approval of Beers, Brats and Bogart Special Event

*Name was corrected to Beers, Brats and Bogart Bash

Chairman Hughes opened public comment at 7:11pm. Hearing none, public comment closed at 7:11pm.
Motion was made to accept item 3.4.

Initial Motion: Vice Chair/Secretary Diercks

Second:

Director De La Cruz

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

- We have 26 employees. We hired a Special Project Associate.
- There are no injuries to report. It has been 878 days since the last employee accident.
- CAPRI Final Payroll Report for FY 20-21 was completed.
- Attended CAPRI Webinar on Risk Management
- Attended a webinar on the Delta Variant
- Kyle Simpson was recognized for June's employee of the month and Gavin Sharp was recognized for July. Dan Hughes attended. The August employee of the month was celebrated during the field wars. George Ramirez was recognized. September employee of the month will be celebrated at Oktoberfest on Saturday, September 18 at 11:00am on the dance floor. We will have lunch from one of our Oktoberfest vendors. All is invited.
- Save the date for our annual holiday party on Friday, December 17, 2021. We have a magician contracted for the event.
- The District received the 2021 Beautification award at the Beaumont Chambers State of the City.
- The Calimesa Chamber Breakfast is Tuesday, September 14, 8:00am @ the Kafe Royal Restaurant 1007 Calimesa Blvd, Ste. K Calimesa. There is no fee unless you purchase a meal. No reservations required, just show up. Emails were sent to each director with the information for the Calimesa Chambers monthly breakfast meetings.
- The CAPRI facility inspection was cancelled due to the uptick in the Corona Virus. A new date has not been set.
- Notices were sent to employees for our medical Open enrollment, which is September 20 through October 13, 2021.
- A flower arrangement with a keepsake was sent to Mr. Jerold (Jerry) Foster's family at the memorial service. We are dedicating this year's Oktoberfest in memory of him. He served on our board for 28 years from 1974 to 2002 and presided as the king at Oktoberfest for 4 years.
- Board meetings will be held in person starting October 1, 2021 unless the governor extends the deadline.
- Janet announced Jeff Kennedy has passed.

Financial Services Technician/Office Manager: Nancy Law

- The Finance Committee and reviewed August 2021 Financial Reports.
- The District has not received any property tax deposits into the Riverside County Fund as of September 2, 2021.
- Nancy transferred the \$5000.00 monthly contribution into the Reserve fund for August bringing our balance to \$268,691.10 and transferred 7,500.00 monthly contributions for August 2021 into the project account for the loan payment due in November bringing our balance to \$75,000.00.
- Nancy met with Verizon Wireless to discuss ways to lower our bill and other options to help the District for free.
- Nancy attended the Beaumont Chamber Breakfast. Duane Burk was the guest speaker. It was a nice event.
- Nancy received our new Clover System for finance and has been training staff on the use of the system.
- Nancy attended Oktoberfest Meetings.
- Nancy attended Field Wars. It was a lot of fun.
- Nancy attended State of the City. The District was honored with the Beautification Award for Noble Creek Community Center.
- CSDA Pre Conference "So, you want to be a General Manager?" and conference with breakout sessions that included; Creating a Strong Foundation for your Public Agency, Reserve Policies for Special Districts – How much is Enough?, How to help your General Manager Succeed – And the Board too.
- Nancy is pulling fiscal year files and organizing the office.

Activities Coordinator: Kyle Simpson

- Facility Rentals have been ongoing
- COVID-19 Testing Facility at the Woman's Club will continue through September 30, 2021.
- There are currently 3 different skating groups renting out the hockey rink weekly
- The Yoga Connection has begun classes at Noble Creek Community Center
- The Registrar of voters is currently using Noble Creek Community Center and The Grange as ballot drop off locations and indoor voting center on voting day.
- Oktoberfest is scheduled for September 17-19, 2021. The Event schedule is completed and has been posted on the website and social media. Kyle currently has 3 bands confirmed, contracts signed, returned, and completed. There are 11 arts and craft vendors and 7 food vendors. The beer for the event has been ordered. Stein holding, 31st Anniversary Mugs, and Queen's Carry mugs, and Staff mugs have been received. Oktoberfest Shirts are ready for pickup. Oktoberfest signs have been placed out and around the city and at our facilities. The Bergermeister is Christian Linnemann and the King is Nathan Stine. We have done some promotional videos of the new games and they will be posted soon. Nominations for Favorite German American has closed and we have received one nomination. The city event permit has been received and approved. The Press release has been submitted to the paper and has been running. Advertising has been started on the 8th st exit billboard in banning. The ABC License has been submitted. The mobile police command unit has confirmed they will be at the event along with 2 officers and the Pass Posse will be in attendance. The Lions Club will be pouring beer Saturday and BYB will be pouring Sunday.
- Pumpkin Carve is scheduled for October 23rd. Greenthumb has been contacted for a pumpkin donation. Dance Spectrum will be performing at the event and the event flyer has been started.
- Beer, Brauts, and Bogart is scheduled for October 30th. There will be a live band. Nava Sausage will be providing the food and beer will be purchased from The Craft Lounge. The event will be located in the Bogart Regional Park meadow to showcase the park.
- Calimesa Chamber Breakfast is scheduled for 9/14/21
- Beaumont Chamber Breakfast is scheduled for 9/10/21

Maintenance Foreman: Aaron Morris

- 100,000 square feet of hydro seed was sprayed in the Bogart Day Use Meadow.
- Merlin Johnson Construction finished the stream reconstruction.
- New infield sprinkler heads on fields 2 and 3 have been installed.
- Aaron submitted purchase requests to have the backstops and outfielders repaired and replaced for fields 2 & 3.
- The Central Command has been delivered and is waiting on an installation date from site one.
- Maintenance is continuing our integrated pest management (IPM) and successfully reducing numbers in pest activity within the District's park.
- Maintenance is prepping fields 2, 3, 4, 1L, and 1R to spread and mix in some infield clay conditioner.
- Aaron and staff attended a Turf Management Seminar hosted by prescription root zone (PRZ) to get some insight on our management practices.
- Aaron completed both the virtual and zoom courses to help prepare for his CPSI Exam.
- Aaron is preparing for the Districts annual site inspection from our local Ag Commissioner regarding pesticide storage.

Athletic Coordinator: Dodie Carlson

- Dodie reported summer adult ball is into the playoffs part of the season and should be wrapping September 26 with the fall season starting on September 27. They will get no break this year in order to have the season done before Christmas. She hopes all goes well with the weather and fire season.
- The District is holding the Oktoberfest Slow Pitch tournament on September 10 and 11. There are ten teams signed up which is double of what we have had in the past.
- The calendar for September is completely full Monday – Friday. One field on Sunday has a practice. Between Adult Ball, Beaumont Youth Baseball (BYB) Fall ball, and Travel practice rentals we are out of room.

- Dodie thanked the Board of Directors, General Manager, and staff for their constant work at the district and said she is excited to see the improvements to the fields and facilities here at Noble Creek that we will be working on this month. She said we would be looking sharp when we can get back to filling these fields every weekend with tournaments.
- BYB started their fall ball season on September 7 running thru November 19. They have approximately eighteen teams. BYB expressed their thanks for the steins and beer tickets.

General Manager: Duane Burk

Duane reported he attended and gave a presentation at the Beaumont Chamber breakfast. He thanked Jessica Warrick for putting together a nice presentation. He received nice compliments for the board and the District. Duane attended Jerry Foster's memorial service here at Noble Creek. He reminded Dodie and staff the quad area through to field 1 would have been started but we are waiting on materials that are back ordered. Installation of the water meters have been installed for the City of Beaumont's sewer side. The reads will be sent to the City. Duane expects to be back in the office half days.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC
 - October 13, 2021
 - November 10, 2021
 - December 8, 2021

5.2. Upcoming Holidays

- Thursday, November 11, 2021 – Veterans Day
- Thursday & Friday, November 25 & 26, 2021 – Thanksgiving
- Thursday & Friday, December 23 & 24, 2021 - Christmas

5.3. Events

- Beaumont Woman's Club COVID-19 Testing has been extended through September 2021.
- October 23, 2021 Pumpkin Carve
- October 30, 2021 Beer, Brats and Bogart Special Event (if approved). Name corrected to Beer, Brats and Bogart Bash
- December 3-4, 2021 Winterfest
- December 17, 2021 Staff Holiday Party

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz:

Armando attended the State of the City and said it was nice to see staff attending. It was good recognition for the employees. He said he has been to Bogart and it is getting better and better. The entrance and stream looks nice and the grass is getting green. He is looking forward to seeing everyone at Oktoberfest. He thanked everyone for the cupcake and birthday wishes.

Director Ward:

Denise wished Armando a happy birthday. She said it is good to see Duane recovering well. Denise attended the collaborative agency meeting and will give an update at the next meeting. Denise attended the Beaumont chamber breakfast. She enjoyed it and said Duane was an excellent speaker and one of the best they have had. Denise thanked staff and Duane for all their continued hard work. She said everything is looking beautiful and the grass at Bogart is getting better. She is looking forward to Oktoberfest. She has been attending the adult softball and said it is running smoothly. She enjoys being there. She said she is sad to hear about Jeff Kennedy's passing. She is excited to get back to in-person meetings.

Treasurer Flores:

John said he attended one of the summer concert series. He said he loves the way the pavilion opens up. It was a nice event and he enjoyed it. John attended the Beaumont Chamber event and said it was nice. He attended El Toro Wapo concert in July and it was spectacular. John reported he met with Director Diercks regarding the committee they are on for the request of renaming the park after Kathy Wagner. He said they are at odds, but in agreement with their decision not to rename the park. He said there are a lot of people who deserve to be recognized but renaming the park is not the way. There will be a letter written and delivered to Jaime Wagner with their decision.

Vice-Chair/Secretary Diercks:

Chris wished Armando a happy birthday. He reiterated what John reported about renaming the park. He gave an example of one reason being the passing of Jerry Foster, who had been one of the Districts original board members for twenty-eight years. He said we will have something more than a plaque on the memorial wall for Kathy. They have a lot of ideas such as naming the field that is going to be developed past the pole lines "Kathy Wagner Stadium". Chris congratulated staff for all their hard work and said he will see everybody at Oktoberfest.

Chairman Hughes:

Dan said the Jerry Foster served twenty-eight years on the Board and he likes the idea of remembering him at Oktoberfest. He asked to send our condolences to the Kennedy family. Dan said he has been busy with El Toro Wapo. He said he and John have been busy going to negotiation meetings with the City. He said he is looking forward to the cards coming back that were sent to the community about what they would like to see at the Danny Thomas Ranch. Dan said it is an exciting time right now and everything is going good.

6. ADJOURNMENT:

Meeting was adjourned at 7:43pm in memory of Jerold (Jerry) Foster.