



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Wednesday, March 8, 2023 5:15pm

Noble Creek Community Center 390 W. Oak Valley Parkway Beaumont, CA 92223

AGENDA

www.bcvparks.com

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings. Government Code Section 54953 allows the legislative body to use teleconferencing when state or local officials have imposed or recommended measures to promote social distancing after making certain findings. See Gov. Code § 54953.

Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. I.

The Workshop and Regular Session is available by calling: +1 (669) 900-6833. Meeting ID: 948 9929 3193

You can also join the meeting from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/94899293193>

DISTRICT CLOSED SESSION: None.

WORKSHOP SESSION:

REGULAR SESSION: Regular Session to Begin at **5:15pm**

Roll Call: Director Aldrich, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks and Chairman Hughes

Invocation:

Pledge of Allegiance:

Presentations:

Adjustments to Agenda: Government code sec 54954.2 provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

1. PUBLIC COMMENT:

If you are unable to participate by telephone or via Zoom, you may submit comments and/or questions in writing for the Board's consideration by sending them to ryann@bcvparks.com. Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

2. CONSENT CALENDAR: Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

2.1 Minutes of February 6, 2023

2.2 Bank Balances for February 2023

2.3 Warrants for February 2023

2.4 Approval of Footwear Reimbursement

2.5 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

- 3.1 The Hills Complex at Danny Thomas Ranch (Update)
- 3.2 JC Engineering - Noble Creek RV Electrical Design & Upgrade – (Action Required)
- 3.3 Property - 37356 Cherry Valley Blvd., Cherry Valley, CA 92223
 - 3.3.1 GM Duane Burk will read a letter from Mr. Gutierrez regarding the Notice to Vacate @ 37356 Cherry Valley Blvd., Cherry Valley, CA 92223 (Possible Action)
- 3.4 Approval of LAFCO 2023 Special District Election Ballot (Action Required)
- 3.5 Authorization for Submittal of Beaumont Downtown Façade Improvement Grant Application (Action Required)
- 3.6 Beaumont-Cherry Valley Recreation & Parks District – Meeting Schedule Discussion (Possible Action)

4. DEPARTMENT REPORTS:

Human Resources Assistant/Clerk of the Board: Ryann Flores
Executive Assistant: Nancy Law
Activities Coordinator: Lilian Averette
Assistant Maintenance Superintendent: Aaron Morris
Athletic Coordinator: Dodie Carlson
Assistant General Manager/Human Resources Administrator: Mickey Valdivia
General Manager: Duane Burk

5. CALENDAR OF EVENTS:

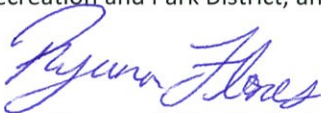
- 5.1 Committee Meetings
 - Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District. Next meeting May3rd, 2023
 - Finance – 1st Thursday of Every Month 4:00pm NCCC.
 - Personnel – 3rd Thursday of Every Month 5:00pm NCCC.
 - Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30pm
 - BCVRPD Board Meeting Schedule, NCCC
 - April 12, 2023
 - May 10, 2023
 - June 14, 2023
- 5.2 Upcoming Holidays
 - April 9, 2023 – Easter
 - May 29, 2023 - Memorial Day Observed
- 5.3 Events
 - None.

6. DIRECTORS MATTERS/COMMITTEE REPORTS

7. ADJOURNMENT:

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Ryann Flores at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTING: I declare under penalty of perjury, that I am employed by Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District web site March 7, 2023.



Ryann Flores, BCVRPD Clerk of the Board



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Monday, February 6, 2023 8:15am

MINUTES

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

DISTRICT CLOSED SESSION – None.

WORKSHOP SESSION: Workshop Session to Begin at 8:15am

Regular session began at 8:30am.

Roll Call:

Director Aldrich: Present

Director Ward: Absent

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

The following employees of the District attended:

General Manager, Duane Burk

Executive Assistant, Nancy Law

Activities Coordinator, Lilian Averette

Assistant Maintenance Superintendent, Aaron Morris

Foundation Special Project Associate, Nick Hughes

Human Resources Assistant/Clerk of the Board, Ryann Flores

Legal Counsel of Best, Best & Krieger Albert Maldonado gave the presentation.

- AB 1234 – Ethics Training (2 of 2 hours)

REGULAR SESSION: Regular Session to Begin at 9:15am

Regular session began at 9:37am.

Roll Call:

Director Aldrich: Present

Director Ward: Absent

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

Invocation: General Manager, Duane Burk, gave the Invocation.

Pledge of Allegiance: Director Aldrich led the pledge of allegiance.

Presentations: Chairman Hughes assigned the following committees:

Facility Ad-Hoc: Vice-Chair/Secretary Diercks, Director Aldrich, Alt. Director Ward

Bogart Ad-Hoc: Treasurer Flores, Director Ward, Alt. Director Aldrich

Beaumont Youth Baseball: Vice-Chair/Secretary Diercks, Director Aldrich

City of Beaumont: Chairman Hughes, Treasurer Flores

City of Calimesa: Chairman Hughes, Treasurer Flores

Improvement Corporation: Chairman Hughes, Treasurer Flores, Alt. Director Ward

Adjustments to Agenda: None.

1. PUBLIC COMMENT:

Chairman Hughes opened public comment at 9:41am. Hearing none, public comment ended at 9:41am.

2. CONSENT CALENDAR:

2.0 Minutes of January 11, 2023

2.1 Bank Balances for January 2023

2.2 Warrants for January 2023

2.3 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Albert Maldonado commented on item 2.6. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District needs to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing.

Motion was made to accept items 2.1, 2.2, 2.3, and 2.4.

Initial Motion: Vice-Chair Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Approval of Changes to Reserve Fund Policy

Chairman Hughes opened public comment at 9:45am. Hearing none, public comment ended at 9:45am.

General Manager, Duane Burk, clarified that item 3.1 has gone through Finance.

Motion was made to accept item 3.1.

Initial Motion: Chairman Hughes

Second: Vice-Chair/Secretary Diercks

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.2 Approval of Purchase of Outcross 9060

Chairman Hughes opened public comment at 9:48am. Hearing none, public comment ended at 9:48am.

General Manager, Duane Burk, confirmed that he has met with the Finance Committee.

Motion was made to accept item 3.2 with the agreement of any other attachments needed will be brought back at a later date.

Initial Motion: Chairman Hughes

Second: Vice-Chair/Secretary Diercks

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.3 Approval of Resolution #2023-01 for Transfer of the Danny Thomas Ranch property from the Beaumont-Cherry Valley Recreation and Park Improvement Corporation to the Beaumont-Cherry Valley Recreation and Park District as Stated in the Deed

Chairman Hughes opened public comment at 9:50am. Hearing none, public comment ended at 9:50am.

The District will bring back an appraisal to pay the Improvement Corporation.

Motion was made to accept item 3.3.

Initial Motion: Chairman Hughes

Second: Director Aldrich

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator:

- We have 27 employees
- Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 376 days since our last employee accident.
- We are still hiring for Part-Time Maintenance and Casual Recreation Assistant employees.
- We have scheduled an interview panel for the Assistant General Manager/Human Resources Administrator for February 8th, 2023.
- CPR HR Consulting is currently working on the Audit.
- General Manager, Duane Burk, explained that the audit is to make sure the District is up to date and once complete the personnel committee will have to meet regarding any changes needed to be made.

Executive Assistant: Nancy Law

- The Finance Committee met Monday, February 6th, 2023 to review January 2023 Financial Reports for Fiscal Year 2022-2023.
- The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.
- Property Tax Disbursement – The Executive Assistant has not received deposits into the Riverside County Fund as of February 3rd, 2023.
- The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for January 2023, bringing our Reserve balance to \$154,085.55, and transferred into the Money Market account \$7,500.00 monthly contributions for January 2023 bringing our balance to \$188,627.07.
- Executive Assistant is worked of Public Records Requests.

- Executive Assistant has been working with the Auditors for FY 21/22.
- Executive Assistant has been completing Payroll for the Month.
- Executive Assistant met with CPR HR Consulting Weekly for Human Resources Audit.
- Executive Assistant has been working on Interview panel and for AGM/HRA.

Activities Coordinator: Lilian Averette

- The Yoga Connection is at the Noble Creek Community Center Mondays through Wednesdays.
- Heart and Soul Line Dancing is at the Noble Creek Community Center on Mondays.
- Beaumont Library Story Time is at the Noble Creek Community Center on Tuesdays.
- The Matsunoki Martial Arts lessons are at the Grange on Monday nights.
- Jon Wiley Guitar lessons are at the Grange on Tuesdays.
- San Gorgonio Garden Club is at the Grange the 2nd Tuesday of each month.
- Calico Quails Square Dancing is at the Grange on Wednesdays.

District Events:

- Bogart 1K5K Fun Run
 - Will be at Bogart Regional Park on March 11th
 - Sign-ups are live on the website and this year's theme will be Super Heroes. We will be encouraging young kids and adults to be their favorite Super Hero.
- Welcome Home Vietnam Veterans Day
 - Will be at the Noble Creek Regional Park Quad on March 24th
 - I have contacted the VFW Station Commander about recruiting Veterans to sign up for the event.
 - Letters to the dignitaries are in progress.
 - I have contacted the Record Gazette and there will be an ad posted to get participants.
- Fishing Derby
 - Will be at Bogart Regional Park on April 1st & 2nd
 - Fish have been scheduled for delivery
- Cinco de Mayo
 - Will be at Noble Creek Regional Park on May 6th
 - I have started to contact taco vendors as we would like to have 15 for the competition.
 - I have started to advertise on social media for the event.

Community Events/Meetings/Networking:

- I attended the City of Banning Chamber Breakfast on 1/18/2023.
- I attended the San Gorgonio Middle School Amazing Shake on 1/21/2023.
- I attended the City of Beaumont Job Fair on 1/25/2023.
- I attended the Chamber of Commerce Annual Citizen of the Year and Installation of Offices Banquet on 1/26/2023.
- I will be attending the Calimesa Chamber Breakfast.
- I will be attending the Beaumont Chamber Breakfast.

Assistant Maintenance Superintendent: Aaron Morris

- Staff has been working on ADA Planter.
- Staff has been working on keeping the gopher mounds down.
- Staff has been preparing the fields for the BYB Season.
- I am currently working on inventory for tools, materials, and keys.
- Staff has been working on obtaining the permits needed to stock trout for the Fishing Derby and a restock beforehand.
- Aaron thanked the Board and staff.

Athletic Coordinator: Dodie Carlson

- The adult fall season finally got done, rain kept us completing it. Monday night 1-23-23 we completed the fall season with Cut a Pitch being the winners. Tuesday Men's got completed 1-24-23 the fall season with Shimels kids being the winners. The winter season is off to a rough start with the next 2 nights getting rained out.
- We do have a softball promotor with a few dates on the calendar for 2023. The calendar remains very slow due the lack of staff for tournament.
- I would like to thank the Board of Directors, General Manager, and staff for their ongoing work for this district. I would like to thank the maintenance staff for their constant work on field improvements. The fields have really greened up with all of this rain. As the ongoing work continues things are looking great, I hope the rain stops for a little while to get everything button up.
- BYB is off to a great start with close to 950 players at this time, they should round out somewhere between 1050-1100 They would like to thank the Board, staff and district for continually to make improvements to the park and fields. Chris thank you for stepping up to do the spring game schedules.

General Manager: Duane Burk

Duane attended the Installation Dinner for the Calimesa Chamber and the Beaumont Youth Baseball pancake breakfast. He is looking forward to finalizing the restrooms by Field 1 and is hoping to be done with it by Opening Day. It may not happen, but it will be very close.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District.
- Finance – 1st Thursday of Every Month 4:00pm NCCC.
- Personnel – 3rd Thursday of Every Month 5:00pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30pm
- BCVRPD Board Meeting Schedule, NCCC
March 8, 2023
April 12, 2023
May 10, 2023

5.2 Upcoming Holidays

Monday February 20, 2023 – President's Day

5.3 Events

March 11, 2023 – 1K5K Fun Run at Bogart Regional Park

March 24, 2023 – Welcome Home Vietnam Veterans at Noble Creek Regional Park Quad

DIRECTORS MATTERS/COMMITTEE REPORTS

Director Aldrich:

Mike noted that it has come to his attention that there is an umpire shortage at the Noble Creek Regional Park and he recently heard of a new organization called Battlefields to Ballfields. This program just started and it trains veterans, at their expense, to become umpires. He would like to connect with the local veterans and the organization would teach them, provide them with equipment, and get them jobs. He has some documentation that he will share with the Board and stated that the website is battlefieldstoballfields.org. He stated that he thinks this is a good way to keep the veterans busy and a good way to solve our problem. He noted that he has been dragged around quite a bit lately and that he has been a little bit of everywhere. It has been unique, he has been here for a lot of years since 2003 and he has always been aware of the improvements and differences that the Board has made. After the three months that he has been with the District, he is no longer impressed; he is in awe with all of it. He questions how it all gets done with what is possible. He has learned a lot from the Ethics training. He told the Board to keep up the great work.

Director Ward:

Denise was absent and unable to comment.

Treasurer Flores:

John encourages Mike to be himself and that it is nice to see everyone in person.

Vice Chair/Secretary Diercks:

Chris attended the Beaumont Youth Baseball pancake breakfast with Director Aldrich and Nick Hughes. He stated that it was a good turnout. He and Nick also attended the team mom meeting for BYB and provided information about the upcoming events such as the Golf Tournament and the Brick Program. He believes that based on the pancake breakfast and the team mom meeting, they should have some action. He hopes everyone has a great day.

Chairman Hughes:

Dan likes Director Aldrich's idea of the Battlefields to Ballfields and would like to look into it. It involves one of the retired referees of the NFL at FOX News. With the District's contacts with that and Rick Lozano, it could become a great asset. He would like to see how to move forward with the program and maybe have the Foundation look into it. He encouraged everyone to attend the Student of the Month. He stated that it is very neat event seeing how these students from the different high school facilities in Beaumont and Banning get through the trials and tribulations and how they become such outstanding students. It is really worth seeing and he really encourages all to go if they get the chance to. He asked his fellow Board Members' opinions on possibly moving the Board Meetings to Monday mornings. He stated that one thing to take into consideration is that there are other meetings that the District may need to attend in the near future like the Water District and the potential School Board. Dan would like to see a decision to happen sooner than later. He is also interested in straying away from Zoom and believes that all are adult enough to show up in person. He will talk to council after the meeting to see how to move forward with that. Dan questioned if the Board could get advised to place the decision of staying with Zoom on the next meeting. Albert replied that they need a consensus.

Attorney, Albert Maldonado, confirmed that the February 8th meeting will be cancelled due to lack of quorum. He stated that there will need to be a notice of cancellation for Wednesday, February 8th. The next Board Meeting is Wednesday, March 8th.

6. ADJOURNMENT:

Motion made to adjourn the meeting at 10:13am.

Beaumont Cherry Valley Recreation Park District

Bank Account Balances

As of 2/28/2023

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 Bank of Hemet - Operating	\$ 5,590.22	\$ 484,030.56	\$ 483,677.50	\$ 5,237.16	
2 Bank of Hemet - Payroll Account	\$ 50,127.99	\$ 104,944.74	\$ 60,000.00	\$ 5,183.25	
3 Bank of Hemet - Project Loan	\$ 3,371.52			\$ 3,371.52	
4 Bank of Hemet - Bogart	\$ 9,467.30	\$ 66,544.08	\$ 63,527.29	\$ 6,450.51	
5 Bank of Hemet MM	\$ 188,627.07		\$ 7,506.79	\$ 196,133.86	7,500 Monthly Deposits for loan payment 11/2021
6 Bank of Hemet - Reserve Fund	\$ 154,085.55		\$ 5,011.46	\$ 159,097.01	
7 Bank of Hemet - Quimby/DIF	\$ 47,260.69	\$ 10,000.00	\$ 7,612.46	\$ 44,873.15	
9 Riverside County Fund	\$ 588,316.17			\$ 588,316.17	
10	\$ 1,046,846.51	\$ 665,519.38	\$ 627,335.50	\$ 1,008,662.63	
11 Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
12 Operating Reserve	\$ 98,690.42		\$ 5,000.00	\$ 103,690.42	NOT to be USED
13 Capital Reserve	\$ 55,395.13		\$ 11.46	\$ 55,406.59	Min Balance of \$50,000
14 TOTAL RESERVE ACCOUNT	\$ 154,085.55	\$ -	\$ 5,011.46	\$ 159,097.01	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

Bank Account Balance

As of 2/28/2023

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
15 Bank of Hemet	\$ 35,270.87	\$ 4,620.32	\$ 5,373.00	\$ 36,023.55	

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
February 2023**

Type	Date	Num	Name	Memo	Amount
Check	02/01/2023	125537	Dan Hughes	Director Fees - January 2023	-600.00
General Journal	02/01/2023	RCF02012023		Transferred from Riverside County Fund for Bills and Payroll	300,000.00
Check	02/01/2023	RF02012023	Amazon.com	Office Expense - Silver Metallic Marker	-19.16
Check	02/01/2023	AZ02012023	Amazon.com	Flag - Flag Pole - Fields 5/6	-64.64
Check	02/01/2023	KG02012023	Amazon.com	Office Supplies - Batteries/Bags for Baskets & Sharpies Markers	-68.67
Check	02/02/2023	125538	Nicholas P Hughes	Reimbursement - Fast Pitch Tournament Food	-243.39
Check	02/02/2023	125539	Michael Ruffolo	Adult Softball Umpire	-180.00
Check	02/02/2023	125540	Anthony Tony Gipson	Adult Softball Umpire	-90.00
Check	02/02/2023	125541	Malik Coleman	Adult Softball Umpire	-120.00
Check	02/02/2023	NL02022023	Pesticide Applicators Association	Pesticide Applicators Membership Renewal - Morris, Aaron	-50.00
Check	02/02/2023	NL02022023	Amazon.com	Clamp Boot - Equipment Boot	-96.96
Check	02/02/2023	0202023	Amazon.com	Amazon Prime	-16.15
Check	02/02/2023	Fees	EPX	Fees - Credit Card Machine	-106.84
Check	02/03/2023	125542	Tommy Macie	Refundable Security Deposit - Baby Shower - 1/15/2023	-500.00
Bill Pmt -Check	02/03/2023	2451792916	Ford Credit	Monthly Loan Payment - F150 XLT	-763.20
Bill Pmt -Check	02/03/2023	77793939961	Office Depot	Monthly Office Supplies	-184.34
Bill Pmt -Check	02/06/2023	125548	Acorn Technology Services	Monthly IT Service/CO-06-14 BidDefender/Sonic Wall Protection	-5,985.31
Bill Pmt -Check	02/06/2023	125549	Awards & Specialties	Oktoberfest 2023 - Sponsorship Banners	-1,087.50
Bill Pmt -Check	02/06/2023	125550	Bay Alarm Company	Monthly Alarm Service	-448.00
Bill Pmt -Check	02/06/2023	125551	Beaumont Do it Best	DG/Surfaciant/Binder - Quad Area	-367.65
Bill Pmt -Check	02/06/2023	125552	Beaumont Power Equipment, Inc.	Pack of Oil	-20.46
Bill Pmt -Check	02/06/2023	125553	Best Best & Krieger	Legal Fees - General Services	-13,121.10
Bill Pmt -Check	02/06/2023	125554	BMI	Yearly Music License Fee	-421.00
Bill Pmt -Check	02/06/2023	125556	Capri	3rd & 4th Qrt Workmans Compensation - 2nd Half Property/Liability Coverage	-57,055.67
Bill Pmt -Check	02/06/2023	125557	City of Beaumont	Utilities - Sewer (Womans Club)	-116.59
Bill Pmt -Check	02/06/2023	125558	Clark Pest Control	Monthly Pest Control Services	-405.00
Bill Pmt -Check	02/06/2023	125559	Diamond Environmental Services	Weekly Portable Restroom - Field #1	-533.60
Bill Pmt -Check	02/06/2023	125560	Dog Waste Depot	Dog Bags - Dog Park/Park	-236.48
Bill Pmt -Check	02/06/2023	125561	Jani-King of California, Inc	Monthly Janitorial Service	-2,771.41
Bill Pmt -Check	02/06/2023	125562	Land Engineering Consultants, Inc.	Prep LAFCO Boundary Limit	-783.00
Bill Pmt -Check	02/06/2023	125563	MRC Smart Technology Solutions	Qrtly Copiers Fees	-29.94
Bill Pmt -Check	02/06/2023	125564	Oak Valley Florist	Flowers - the Morris Family Newborn	-118.47
Bill Pmt -Check	02/06/2023	125565	Pro Rise Garage Door Co	Maintenance Shed A - Garage Door Keypad	-85.00
Bill Pmt -Check	02/06/2023	125566	Prudential Overall Supply	Weekly Janitorial/Supplies Service	-1,522.77

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
February 2023**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	02/06/2023	125567	Safety Compliance Company	Safety Meeting 12/21/2022 Topic: GHS/SDS	-250.00
Bill Pmt -Check	02/06/2023	125568	SRS Electric	Install (11) weatherproof outlets Meadow - Filed #2/3 install 1-1/2 PVC Stubs - RV Electrical Repairs	-15,189.00
Bill Pmt -Check	02/06/2023	125569	Star Pro Security Patrol Inc.	one unarmed officer 8hr/5day - 11/28/2023 - 01/29/2023	-3,840.00
Bill Pmt -Check	02/06/2023	125570	Turf Star, Inc.	December & October 202 PM Contract - Repairs to Toro Workman HD	-2,417.84
Check	02/06/2023	125543	Michael Aldrich	Director Fees - January 2023	-634.06
Check	02/06/2023	125544	Karen Rezendes.	Refundable Security Deposit - Baby Shower - 1/21/2023	-500.00
Check	02/06/2023	125545	Mickey Valdivia	Refundable Security Deposit - Memorial - 1/20/2023	-250.00
Check	02/06/2023	125546	Nancy Monaghan	Refundable Security Deposit - Sweet 16 - 1/21/2023	-500.00
Check	02/06/2023	125547	Tamacina Kofrani	Refundable Security Deposit - Birthday Party - 1/14/2023	-450.00
Bill Pmt -Check	02/06/2023	06202302	UNUM	Employee - Monthly Disability Insurance	-583.92
Check	02/06/2023	NL02062023	Pesticide Applicators Association	Classes for Pesticide License - Morris, Aaron	-280.00
Check	02/06/2023	NL02062023	HP Store	Insta Ink - Finance Printer	-12.92
Check	02/06/2023	FEE	Exact	Service Fee - Kiosk Bogart	-24.99
Check	02/07/2023	RF02072023	Panera Bread	Meeting Expense - Board Meeting - Feb. 6 2023	-164.78
Check	02/07/2023	AZ02072023	Department of Fish and Wildlife	Fish and Wildlife - fishing License	-76.22
Bill Pmt -Check	02/08/2023	02082023	Nextiva	Monthly Telephone Service	-360.88
General Journal	02/09/2023	Trans029231		Transfer to Bogart for Bills	-35,000.00
Check	02/09/2023	LA02082023	Stater Bros	Meeting Expense - Asst GM/HR Interviews	-43.33
Bill Pmt -Check	02/09/2023	6002210242	SCE (7000005100729)	Utilities - Electric - Grange, Snack Bar, Maintenance, Worman's Club & NCCC	-2,759.92
Bill Pmt -Check	02/09/2023	6002210252	SCE (700194594370)	Utilities - Electric - James Hughes Trailer	-368.11
Bill Pmt -Check	02/09/2023	6002210244	SCE (700492933735)	Utilities - Electric - Field #1 - 4	-42.41
Bill Pmt -Check	02/09/2023	6002210247	SCE (700494090863)	Utilities - Electric (Fire Camp Lighting/Panel)	-271.72
Bill Pmt -Check	02/09/2023	6002210248	SCE (700518137163)	Utilities - Electric - RV Park	-1,982.32
Bill Pmt -Check	02/09/2023	6002210250	SCE (700593589625)	Utilities - Electric - General Electricity & Thunder Alley	-1,090.27
Bill Pmt -Check	02/09/2023	6002210249	SCE (700593616907)	Utilities - Electric - Tennis Courts, Horse Arena & Field 5/6	-317.97
Bill Pmt -Check	02/09/2023	125571	Grand American Builders, Inc.	Restroom #1 Sidewalk and Pipe Wrap/ Project Management	-8,679.31
Bill Pmt -Check	02/09/2023	125572	Kaboo Leasing Co.	Fabricate Safe Mount - Finance Office	-600.00
Bill Pmt -Check	02/09/2023	125573	Masonry Design & Concrete Inc.	Field #1 Restroom - Masonry, Added 16" to Bathroom from 8' to 9'4 Exterior - Spilt face, grout, rebar - Interior - Wall added two course from 6'8 to 8' Concrete Interior - Bathroom Floor 6" thick - Exterior Landing broom fished & behind bathroom (not walkway)	-18,164.50
Check	02/09/2023	LA02012023	Walmart	Office Supplies - Coffee/Creamer/Utensils	-57.87
Check	02/09/2023	LA020123	Aldi	Meeting Expense - Basket Supplies	-91.36
Check	02/09/2023	LA2012023	Marshalls	Meeting Expense - Chamber Basket Supplies	-53.82
Check	02/09/2023	LA212023	Walmart	Meeting Expense - Chamber Basket Supplies	-86.80
Check	02/09/2023	LA20123	Stater Bros	Office Supplies - Coffee/Lemonade/Tea	-32.25

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
February 2023**

Type	Date	Num	Name	Memo	Amount
Check	02/10/2023	125574	Camille Lujano	Refundable Security Deposit - Memorial - 1/22/2023	-250.00
Check	02/10/2023	125575	Anthony Tony Gipson	Adult Softball Umpire	-60.00
Check	02/10/2023	125576	Javier E. Cota	Adult Softball Umpire	-120.00
Check	02/10/2023	125577	Michael Ruffolo	Adult Softball Umpires	-120.00
Bill Pmt -Check	02/10/2023	1002303131	CalPers	Employee - 457 Plan	-374.30
Bill Pmt -Check	02/10/2023	1002303138	CalPERS-OPEB	Accrued Liability as of June 30, 2020 - Rate Plan: 1357	-6,248.42
Bill Pmt -Check	02/10/2023	1002303151	CalPers	Employee - Health Insurance	-4,596.35
Bill Pmt -Check	02/10/2023	2303156-158	CalPers	Employee - Retirement	-4,285.76
Check	02/10/2023	NL02102023	Clover	Monthly Equipment Rental	-139.85
Check	02/13/2023	125578	cynthia Ochoa	Refundable Security Deposit - Baby Shower - 01/29/2023	-500.00
Check	02/13/2023	125579	Mado Nunez	Refundable Security Deposit - 01/28/2023 Family Gathering - NCCC	-500.00
Check	02/13/2023	125580	Emily Ramos	Refundable Security Deposit - Sweet 16 - 02/04/2023 NCCC/FG	-525.00
Bill Pmt -Check	02/13/2023	1002303133	CalPers	Employee - 457 Plan	-373.10
Check	02/14/2023	125581	Jen Olsen	Refundable Security Deposit - Starbucks Business Meeting - NCCC 02/09/2023	-250.00
Check	02/14/2023	125582	Ryann Flores	Refundable Security Deposit - 02/11/2023 Employee Rate Baby Shower NCCC	-250.00
Bill Pmt -Check	02/14/2023	12662426	Wells Fargo Financial Leasing	Monthly Copier Lease Payment - (3)	-1,851.42
Check	02/15/2023	125583	Windy Carrizosa	Refundable Security Deposit - 02/11/2023 - Grange Memorial	-250.00
Check	02/15/2023	NL262023	Beaumont Chamber of Commerce	Chamber Breakfast - Lilian Averette, Nick Hughes, Christy Valdivia, Aaron Morris, Chris Diercks	-150.00
Check	02/15/2023	RF02142023	Banning Chamber of Commerce	Banning Chamber Breakfast - Mike Aldrich, Lilian, Averette, Nick Hughes, Dan Hughes	-102.52
Check	02/15/2023	KG02022023	Amazon.com	Office Supplies - Filter (3 Pack) Kitchen Fridge	-47.08
Check	02/15/2023	KG2022023	Amazon.com	Office Supplies - Sharpies, Clear Basket Wraps, Batteries	-87.83
Check	02/15/2023	RF1302023	Amazon.com	Office Supplies - Board Charging Blocks, Phone Cases, Phone Protectors	-202.34
Check	02/15/2023	AF02152023	Amazon.com	Office Supplies - 50 pack cable clips, ethernet splitter, monitor stands	-43.38
Check	02/15/2023	LA02152023	City of Beaumont	Vendor Event - Sr Health Fair	-25.00
Check	02/15/2023	LA21523	Kate Royale	Callimesa Chamber Breakfast - Nick Hughes, Dan Hughes, Mike Aldrich, Lilian Averette	-99.59
Check	02/15/2023	125584	Ryann Flores	Propane Tank Refill for NCCC Standing Heaters	-52.37
General Journal	02/15/2023	Trans215231		Transferred from Riverside County Fund for Bills and Payroll	150,000.00
Check	02/15/2023	NL02152023	Public Sector Excellence	Preparing for Supervision - Morris, Aaron	-115.00
Check	02/15/2023	LA02152023	Amazon.com	HD Mat - Maintenance Shop	-28.53
General Journal	02/16/2023	Trans216231		Transfer to Reserve for Return and Monthly Transfers	-50,000.00
Check	02/16/2023	125585	Chris Diercks.	Director Fees - January/February 2023	-400.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
February 2023**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	02/16/2023	125586	San Gorgonio Builders	Field #1 Restroom - Rough Framing: Rough Framing of roof structure on new bathrooms next to snack bar install 2x6 wood trusses on top of 2x8 pressure treated 2x8on top of block wall. Install 2x8 fascia around perimeter of trusses and building. Install wall from floor to ceiling at between urinals and toilet stalls 1" wall only the length of the restroom. Install 5/8 plywood on top of new trusses install all necessary backing for subcontractor trades. Building is 13' 5" x 32'. Labor only, including overhead and profit.	-4,270.00
General Journal	02/16/2023	Trans216233		Transfer to Payroll for Payroll 02/17/2023	-20,000.00
Check	02/16/2023	125587	Anthony Tony Gipson	Adult Softball Umpire	-60.00
Check	02/16/2023	125588	Michael Ruffolo	Adult Softball Umpire	-90.00
Check	02/16/2023	125589	Malik Coleman	Adult Softball Umpire	-60.00
Check	02/16/2023	125590	Javier E. Cota	Adult Softball Umpire	-90.00
Bill Pmt -Check	02/16/2023	4701021623	Chevron	Monthly Gas/Fuel Service	-1,456.17
Bill Pmt -Check	02/16/2023	210658359	ARCO Business Solutions	Monthly Gas/Fuel Service	-200.82
Bill Pmt -Check	02/16/2023	1002305731	CalPers	Employee - 457 Plan	-380.70
Bill Pmt -Check	02/16/2023	7341776552	Colonial Life	Employee - Life Insurance	-834.25
Bill Pmt -Check	02/16/2023	p236FBQB5N	Frontier (9518459910) WC	Monthly Wifi Service - Woman's Club	-136.76
Bill Pmt -Check	02/16/2023	p236SKHRGN	Frontier (9518450886) NC	Monthly Wifi Service - NCCC	-125.98
Bill Pmt -Check	02/16/2023	p36SKHRS2	Frontier (9518455721) G	Monthly Wifi Service - Grange	-136.76
Bill Pmt -Check	02/16/2023	040709-69	SoCalGas	Utilities - Gas - NCCC, Woman's Club & Grange	-3,014.17
Bill Pmt -Check	02/16/2023	98888106377	Office Depot	Office Supplies	-479.50
Bill Pmt -Check	02/16/2023	2106083923	Verizon Wireless	Monthly Wireless Phone Service	-757.22
Bill Pmt -Check	02/16/2023	02162023vsp	VSP-Vision Service Plan	Employee - Vision insurance	-53.55
Bill Pmt -Check	02/16/2023	80066157278	Waste Management of the IE	Utilities - Trash - NCCC	-1,679.21
Bill Pmt -Check	02/16/2023	80066157650	Waste Management of the IE	Utilities - Trash - Woman's Club	-85.11
Bill Pmt -Check	02/16/2023	80066158031	Waste Management of the IE	Utilities - Trash - Grange	-315.12
Bill Pmt -Check	02/16/2023	80066158110	Waste Management of the IE	Utilities - Trash - Maintenance 40 Yard	-686.29
Check	02/16/2023	RF02162023	Beaumont Chamber of Commerce	Chamber Installation Dinner - (10) Attendance	-3,130.00
Check	02/16/2023	NH02162023	Jon's Flags & Poles	Various flags for all Properties.	-2,024.38
Check	02/16/2023	NL02162023	Amazon.com	AGM/HRA Phone Case/Screen Protector - Smart Level	-370.30
General Journal	02/16/2023	Trans216231		Transfer to MM for reimbursement	-15,000.00
Check	02/16/2023	NSF	Bank of Hemet.	NSF Check -	-870.00
Bill Pmt -Check	02/17/2023	125592	MS Painting	Prep and Painted complete interior of park restrooms (3 coats) / Prep and Paint Exterior	-5,100.00
Check	02/21/2023	RF021212023	Amazon.com	Office Supplies - Post it notes, Business card holder, Stirrers, Coffee Cups	-49.84
Bill Pmt -Check	02/21/2023	125593	Slugg Bugg Pest Control	Bi-Monthly - Pest Control all Facilities	-745.00
Check	02/21/2023	RF02152023	Amazon.com	Employee of the Quarter Prizes - Toolbox,Massage Gun, Air Fryer, Games, Tablet	-276.24
Check	02/21/2023	RF02212023	Amazon.com	Card Holder/disposable Stir Slicks	-16.46

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
February 2023**

Type	Date	Num	Name	Memo	Amount
Check	02/21/2023	RF02212023	Amazon.com	Office Expense - Post-it Note Pads/Coffee Cups	-33.38
Check	02/22/2023	125595	Karen Burk	Reimbursement - Golf Tournament 2022 - Raifile Items	-377.98
Check	02/22/2023	125596	Kaylee Gemmill	Mileage Reimbursement - 49.6 miles @ .655 (Post office/Lunches)	-32.49
Bill Pmt -Check	02/22/2023	125594	Acorn Technology Services	Monthly IT Service	-2,270.00
Bill Pmt -Check	02/22/2023	125597	Beaumont Cherry Valley Water Distr 8-005	Utilities - Water - Grange	-106.41
Bill Pmt -Check	02/22/2023	125598	Beaumont Do it Best	Floor Heaters/Rainsuits/Keys & Locks/ Small Tools	-1,597.79
Bill Pmt -Check	02/22/2023	125599	Beaumont Glass	Grange - Hallway Window Repair	-197.00
Bill Pmt -Check	02/22/2023	125600	Beaumont Safe & Lock	(4) HR Old Key/ Supervisor Office/(4) Shop "A" Door	-156.15
Bill Pmt -Check	02/22/2023	125601	Best Best & Krieger	Legal Fees - General Services	-13,072.67
Bill Pmt -Check	02/22/2023	125602	BMI	Yearly Music License Fee	-30.00
Bill Pmt -Check	02/22/2023	125603	Clark Pest Control	Weekly Pest Control	-202.50
Bill Pmt -Check	02/22/2023	125604	Cooper Turf Solutions, Inc.	Field #1 - Grade 50 tons of Sand - Field #2 Sand	-3,800.00
Bill Pmt -Check	02/22/2023	125605	Department of Justice	Fingerprinting December 2022 (1) Lily Valdivia	-32.00
Bill Pmt -Check	02/22/2023	125606	Ferrelgas	Utilities - Propane - Snack Bar	-387.84
Bill Pmt -Check	02/22/2023	125607	Grand American Builders, Inc.	Field #1 Restrooms - Grounds Repair - Project Management - NCCC Breakroom/ Finance Office	-10,234.94
Bill Pmt -Check	02/22/2023	125608	JayTown Industries, Inc.	Signage - Alum Sign - Prepare to Stop Fish Check/ No Toys on Water & No Hitting Balls	-543.06
Bill Pmt -Check	02/22/2023	125609	Luz Investment Corp.	Troubleshoot PC in Maintenance Shop/ Trip Charge	-220.00
Bill Pmt -Check	02/22/2023	125610	Mulvihill Enterprises, Inc.	Ball field #1 - Restroom Door & Frame	-1,822.00
Bill Pmt -Check	02/22/2023	125611	Prudential Overall Supply	Weekly Janitorial/Supplies Service	-827.56
Bill Pmt -Check	02/22/2023	125612	Rancho Paseo Medical Group	Employee Medical Expense - Breana Morris & Zachary Jelisey	-210.00
Bill Pmt -Check	02/22/2023	125613	Redlands Yucaipa Rentals	Water Buffalo Rental - DTR	-99.00
Bill Pmt -Check	02/22/2023	125614	Safety Compliance Company	Safety Meeting 01/18/2023 Topic: Hearing Protection	-250.00
Bill Pmt -Check	02/22/2023	125615	Star Pro Security Patrol Inc.	one unarmed officer 8hr/5day - 01/30/2023-02/19/2023	-3,328.00
Bill Pmt -Check	02/22/2023	125616	Top Line Industrial Supply	Part for Tractor - Hose assembly Gannon & 2" Pump Hose Filter	-113.13
Bill Pmt -Check	02/22/2023	125617	Turf Star, Inc.	Feb 2023 - PM Contract	-526.72
Bill Pmt -Check	02/22/2023	125618	United Rentals	Light Towers - Winterfest	-765.21
Bill Pmt -Check	02/22/2023	125619	USPS	Annual PO Box Fee 2023	-430.00
Bill Pmt -Check	02/22/2023	125620	Chadrick L. Halliday	Progress Billing / Prep for SD Finance Report / Year End OPEB and Pension Adjustments	-4,032.00
Check	02/22/2023	AF02222023	Bakers	Meeting Expense - Kaylee's "See ya later" Lunch	-109.14
Bill Pmt -Check	02/23/2023	125621	Cherry Valley Feed & Pet Supply	Hay Bales (60) - Winterfest	-1,319.29
General Journal	02/24/2023	Trans224231		Transfer to Bogart for Bogart Bills	-15,000.00
Bill Pmt -Check	02/24/2023	phone0224	Blue Shield	Employee - Dental Insurance	-380.80
Check	02/27/2023	125622	Javier E. Cota	Adult Softball Umpire	-60.00
Check	02/27/2023	125623	Michael Ruffolo	Adult Softball Umpire	-90.00

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
February 2023

Type	Date	Num	Name	Memo	Amount
Check	02/27/2023	125624	Anthony Tony Gipson	Adult Softball Umpire	-60.00
General Journal	02/24/2023	Trans228231		Transfer to Reserve for Monthly Transfer	-5,000.00
General Journal	02/24/2023	Trans228232		Transfer to Money Market for Monthly Transfer	-7,500.00
Bill Pmt -Check	02/28/2023	02102023	Rosalind Otero	Unfunded Health Payment	-133.81
Bill Pmt -Check	02/28/2023	1002312443	CalPERS-OPEB	Accrued Liability as of June 30, 2020 - Rate Plan: 1357	-6,248.42
Check	02/28/2023	LA02282023	Beaumont Print	Signs - Welcome Home Vietnam Veterans & 1K/5K Inspirational Quotes	-414.84
Check	02/28/2023	CCFEES	Clover(MRCH BNKCD)	Credit Card Fees	-609.66
TOTAL					49,445.67

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Money Market
February 2023**

Type	Date	Num	Name	Memo	Amount
10000 - Bank of Hemet - MM					
General Journal	02/16/2023	Trans227232		Transferred from Operating for Monthly Transfer	7,500.00
				TOTAL	<u>7,500.00</u>

**Beaumont Cherry Valley Recreation & Park District
 Check Warrant
 Bank Of Hemet - Reserve
 February 2023**

Type	Date	Num	Name	Memo	Paid Amount
10025 · Bank of Hemet - Reserve Fund					
General Journal	02/16/2023	Trans 022720231		Transferred from Operating for Monthly Transfers	5,000.00
				TOTAL	5,000.00
					5,000.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Quimby/DIF
February 2023**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10020 · Bank of Hemet - Quimby/DIF					
General Journal	02/28/2023	Trans228231		Transfer to Bogart for Bogart Capital Improvements	-10,000.00
				TOTAL	-10,000.00
					<u>-10,000.00</u>

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Bogart
February 2023**

Type	Date	Num	Name	Memo	Amount
10050 - Bank of Hemet - Bogart Park					
Bill Pmt -Check	02/02/2023	5399	Matthew Pistilli Landscape Services	Weekly Landscape Services	-1,570.00
Bill Pmt -Check	02/07/2023	5400	Beaumont Do it Best	Materials for Split Railing Meadow Improvement	-3,973.71
Bill Pmt -Check	02/07/2023	5401	Clark Pest Control	Weekly Pest Control Services	-594.00
Bill Pmt -Check	02/07/2023	5402	Pattons Steel Corp	Material for Candlelight Trail Flag Pole	-9,721.69
Bill Pmt -Check	02/07/2023	5403	Polished Images	Kiosk Gate Repair - Coin Hopper Repair/ DAN Tower Replacement from Break in	-3,968.83
Bill Pmt -Check	02/07/2023	5404	Redlands Yucaipa Rentals	Weekly Mower Rental	-999.62
Bill Pmt -Check	02/07/2023	5405	SRS Electric	(Bogart Kiosk) Installed 200 AMP Main Meter Panel to feed main entry guard shack which consist of digging 5 ft down to set pole mounting panel and riser conduit (Maintenance Shop) Installed main sub panel and all wiring throughout building, install conduit from hand hole to panel, and finish installed all outlets/switches/light fixtures throughout building (Lighting and Electrical) Install new LED lights and fixtures - Camping Restroom/ Group A and Meadow Restroom	-8,633.00
Bill Pmt -Check	02/07/2023	5406	Well Tec Services Inc.	(Well) Mobilize to jobsite (2) men crew w/ pump truck, added acid to well, swabbed inlet sit for 24 hrs, brush and airlifted well and will video log after water settles. - Mobilize to jobsite (2) men crew w/ pump truck, pull and inspect pump and motor. Will video log well. Will give quote for repairs after inspection	-9,835.00
General Journal	02/09/2023	Trans029231		Transferred from Operating for Bills	35,000.00
Bill Pmt -Check	02/09/2023	6002210362	SCE (700558511896)	Utilities - Electric (Bogart)	-712.74
Bill Pmt -Check	02/09/2023	5407	Kaboo Leasing Co.	Fabricate parts for arm hardware (Candlelight Flag Pole)	-2,400.00
Bill Pmt -Check	02/09/2023	5408	Matthew Pistilli Landscape Services	Weekly Landscape Services	-1,600.00
Check	02/10/2023	Fee	UMS/Celero Banking	Credit Card Fees -	-111.45
Bill Pmt -Check	02/16/2023	5409	Matthew Pistilli Landscape Services	Weekly Landscape Services	-1,630.00
Bill Pmt -Check	02/16/2023	p236FBQ9S2	Frontier (9518453021) B	Monthly Wifi Service	-105.98
Bill Pmt -Check	02/16/2023	p236FBQC5X	Frontier (9518453887) B	Monthly Wifi Service	-136.76
Bill Pmt -Check	02/16/2023	80066157704	Waste Management of the IE	Utilities - Trash	-721.06
Bill Pmt -Check	02/22/2023	5410	Beaumont Power Equipment, Inc.	2 stroke oil	-156.24
Bill Pmt -Check	02/22/2023	5411	Clark Pest Control	Weekly Pest Control Services	-421.00
Bill Pmt -Check	02/22/2023	5412	Redlands Yucaipa Rentals	Weekly Mower Rental	-363.00
Bill Pmt -Check	02/23/2023	5414	Masonry Design & Concrete Inc.	Concrete: 2' Around Dump Station, inside pour - Bridge #2 Concrete - Poured both sides - Concrete pour Trash Enclosure.	-11,260.00
Bill Pmt -Check	02/24/2023	5413	Matthew Pistilli Landscape Services	Weekly Landscape Services	-1,630.00
General Journal	02/24/2023	Trans224231		Transfer to Bogart for Bogart Bills	15,000.00
Bill Pmt -Check	02/27/2023	5415	Mike's Tree Service	Removal of (7) Trees and (1) Branch over street - Bogart Group A	-6,000.00
General Journal	02/28/2023	Trans228231		Transfer from Quimby for Bogart Capital Improvements	10,000.00
TOTAL					-6,544.08
					-6,544.08



Staff Report

Agenda Item No. **2.4**

To: Board of Directors:
From: Nancy Law, Executive Assistant
Via: Duane Burk, General Manager
Date: March 8th, 2023
Subject: Approval of Safety Footwear Policy Revision

Background and Analysis:

The safety footwear policy requires that all employees exposed to foot injury hazards (such as but not limited to falling or rolling objects, objects piercing the sole, chemicals, electrical hazards, and/or slip and fall conditions) shall wear appropriate foot protection. Employees are required to purchase the required footwear within (14) days of employment.

On November 12th, 2018 the Board approved the footwear policy which allows the District to reimburse the employee up to \$100.00 once per fiscal year.

On August 12th, 2020 the Board approved the revision of the footwear policy to increase the reimbursement to up to \$150.00.

Staff after a review of the policy is asking for a revision to the period of time of the policy, currently the policy reads once per fiscal year, staff recommends a revision to read once annually.

Recommendations:

Staff recommends that the Board review, comment and approve the revision to the footwear policy.

Fiscal Impact:

There will be no changes to the general fund, as the revision is only to the period of time.

Respectfully Submitted,


Nancy Law
Executive Assistant



Beaumont-Cherry Valley Recreation and Park District

Policy and Procedures

Policy Section: Personnel - 2000

Policy #: 2000-10

Policy Title: Safety Footwear

Purpose

In compliance with the Injury, Illness and Prevention Program, the District is committed to providing a healthy and safe working environment for all employees. The District provides policy and guidelines for footwear requirements and reimbursement to eligible employees for Personal Protective Equipment (PPE) footwear due to potential work hazards.

Policy

Employee exposed to foot injury hazards (such as but not limited to falling or rolling objects, objects piercing the sole, chemicals, electrical hazards, and/or slip and fall conditions) shall wear appropriate foot protection. The maintenance department shall use a PPE Assessment to determine jobs that require safety footwear. "Employee" is a full-time or part-time maintenance employee or others as determined by management. The District will reimburse each employee required to wear PPE footwear in performing their job duties. Employees must complete and submit a "Request for Safety Footwear Reimbursement" form along with the receipt within 30 days of purchase.

1. Employees are required to purchase the required footwear within 14 days of employment.
2. The employee will agree to reimburse the district if he or she terminates his or her employment within 90 days of the purchase of the footwear.
3. Employees are to purchase PPE footwear labeled as "complies with (or conforms to) ASTM F 2412-05 and F 2413-05". The footwear must be in compliance with OSHA (section 1910.136) and Cal OSHA (8CCR3385) standards. Slip resistant footwear must be tested and certified slip resistant by the manufacturer.
4. Employees must select footwear based on the exposure and work performed and as determined by the Assistant Maintenance Superintendent. The Assistant Maintenance Superintendent shall

determine if the foot wear meet criteria as established by this policy and shall authorize reimbursement prior to the employee's submission for reimbursement.

5. Footwear which is defective or inappropriate to the extent that its ordinary use creates the possibility of foot injuries shall not be worn.
6. The District will reimburse the employee up to \$150.00 for footwear once **annually**. However, the General Manager will have latitude in this decision based on the type of work performed by the employee.
7. The District will reasonably accommodate disabilities that relate to work boots or their usage.
8. Failure to wear required safety footwear will result in disciplinary action.



Staff Report

Agenda Item No. **3.1**

To: Board of Directors

From: Nick Hughes, Special Projects/Foundation Associate

Via: Duane Burk, General Manager

Date: March 3, 2023

Subject: The Hills Raceway at DTR

Background and Analysis:

In September of 2021, The Hills Complex approached the Beaumont-Cherry Valley Recreation and Park District with the possibility of leasing approximately 15 acres of land for BMX, Pump Track, and R/C tracks. The Hills Complex organization originally submitted a proforma to the District, but with timing, the construction of the property well, tank replacement, and repairs, the projects were carried over until now. With some grading that has happened on the property in the proposed area, we have obtained an updated proforma that has two options (please see attached packet).

Fiscal Impact:

Please see the attached packet for Fiscal Impact that will affect the District.

Recommendations:

Staff recommends that the Board review and listen to the representatives from the Hills Raceway Complex and allows staff to make a final recommendation at a future board meeting.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Nick Hughes", written in a cursive style.

Nick Hughes
Special Projects/Foundation Associate

THE HILLS RACEWAY

DTR - CHERRY VALLEY, CA

COMING - 2023



OUR SERVICES

The Hills Raceway plans to offer 3 state of the art tracks open to the public during certain business hours.

These facilities will be an organization built to give back to the community involving both BMX and RC enthusiasts of all ages.

The organization is made of a group of local individuals who have multiple members with at least 15+ years of experience in either the BMX or RC industry. We plan on building one of the best facilities possible while providing back to the community, which will include hosting national type events, fundraisers, clinics for new riders/racers, free track days to introduce the new enthusiasts into the hobby as well as birthday/corporate parties.

The PUMP TRACK is a great place for the younger kids (Age 2-7) to learn basic fundamentals before taking on the BMX track.

BMX RACE TRACK

Is great for those experienced riders who like to compete more competitively.

RC TRACK

For RC enthusiasts from all ages. This track will be open during business hours for offroad RC. Come have fun with friends or compete at major events.

PARK FACILITIES -

Pump Track – A smaller track, usually includes a paved surface to help with maintenance as this track will be open during park business hours. (Separate from The Hills hours of operation). There is no fee for this track. They are a great starting point into the BMX world for younger children. You can also host special events on this style track for all ages.

There will be special events set up throughout the year on this track.



BMX – This track is more for the competitive racers with more experience on a bicycle. This track is open to all age groups who can handle the challenging aspect that a BMX track offers.

This track will host weekly public practice nights as well as weekly public races, 3-4 yearly large events as well as national events or Worlds event over time. The track will be available to book private test days, birthday parties, corporate events.

RC Track – Is a great place for families and friends to go hang out and enjoy a day practicing or racing competitively, for all ages. This facility will host many major events, monthly practices and races open to the public. You can schedule private test days as well as birthday/corporate parties with rental try me trucks, toy drive events, as well as many more events catered to the public who doesn't know about rc.





THE
HILLS

RACEWAY

BMX-RC

The Hills Raceway

The Hills agree to a **10-year lease** agreement with an option to **renegotiate** terms after **5 years**.

- The Hills Organization agrees to build a BMX Pump track – Open during park hours to the public for use.
- The Hills Organization agrees to build a BMX style racetrack open to the public during provided business hours. (See attached proposed BMX schedule).
- The Hills Organization agrees to build an RC track open to the public during provided business hours. (See attached proposed RC schedule).

Requirements from the Park prior to agreement is met:

1. Main entrance is provided to the facility. Minimum 2 lanes wide (Enter/Exit lane)
2. Water is provided up to the area for use/tie in.
3. Rough grading of general area to allow for size of space requested.
4. Power and Sewer is planned on being ran to the area, available for tie in within the first year of operation.

The Hills offers the following packages for lease agreements:

Proposed Package A:

Year 1-2:

1. The Hills will pay no yearly lease to the park for the use of land.
2. 10% of major event profits will be donated back to the BCVRPD Foundation for use of land. (Over 300 entries qualify as major event).
3. 15% of major event profits will be donated back to the BCVRPD Foundation for use of land if permanent restrooms are provided. (Over 300 entries qualify as major event).
4. 25% of major event profits will be donated back to the BCVRPD Foundation if (20) permanent camp spots and permanent restrooms are provided. (Over 300 entries qualify as major event).

This period is for building the facilities while repaying our investors but also giving back to the park for their investment in us as a complex and helping build to our future goals more quickly.

Year 2-5:

1. The Hills will pay \$1,500 monthly for use of the land.
2. 10% of major event profits will be donated back to the BCVRPD Foundation for use of land. (Over 300 entries qualify as major event).
3. 15% of major event profits will be donated back to the BCVRPD Foundation for use of land if permanent restrooms are provided. (Over 300 entries qualify as major event).
4. 30% of major event profits will be donated back to the BCVRPD Foundation if (30) permanent camp spots and permanent restrooms are provided. (Over 300 entries qualify as major event).

This period will provide monthly lease back to the park as well as additional benefits for events depending on investment in return.

Year 6-10: (Renegotiable)

1. The Hills will pay \$1,500 monthly for use of the land.
2. 10% of major event profits will be donated back to the BCVRPD Foundation for use of land. (Over 300 entries qualify as major event).
3. 15% of major event profits will be donated back to the BCVRPD Foundation for use of land if permanent restrooms are provided. (Over 300 entries qualify as major event).
4. 30% of major event profits will be donated back to the BCVRPD Foundation if (30) permanent camp spots and permanent restrooms are provided. (Over 300 entries qualify as major event).

This period again, will provide monthly lease back to the park as well as additional benefits for events depending on their investment in the facility.

Proposed Package B:

Year 1-2:

1. The Hills will pay no yearly lease to the park for the use of land.
2. 10% of major event profits will be donated back to the BCVRPD Foundation for use of land. (Over 300 entries qualify as major event).

This period is for building the facilities while repaying our investors.

Year 2-5:

1. The Hills will pay \$1,500 monthly for use of the land.
2. 10% of major event profits will be donated back to the BCVRPD Foundation for use of land. (Over 300 entries qualify as major event).

This period will provide monthly lease back to the park.

Year 6-10: (Renegotiable)

1. The Hills will pay \$1,500 monthly for use of the land.
2. 10% of major event profits will be donated back to the BCVRPD Foundation for use of land. (Over 300 entries qualify as major event).

This period will provide monthly lease back to the park.

If each track holds 3 major events per year as planned, this would be a rough estimate of the return depending on how much help we receive in growing the complex.

Package A Return (10 years)			
Monthly Lease Only-	\$144,000	\$144,000	\$144,000
Just for providing land- 10%	\$136,500		
If restrooms provided- 15%		\$204,750	
If campspots provided- 20%			\$273,000
Total return over 10 years-	\$280,500	\$348,750	\$417,000
Package B Return (10 years)			
Monthly Lease Only-	\$144,000		
Just for providing land- 10%	\$136,500		
Total return over 10 years-	\$280,500		

February

THE HILLS RACEPARK -- BMX (EVENTS/DAILY HOURS OF OPERATION)



2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 BMX OPEN TRACK 4PM-8PM	2 BMX CLOSED	3 BMX SPECIAL FRIDAY NIGHT LIGHTS RACE 5PM-8PM	4 BMX FREE RIDE FOR NEW RIDERS 11AM-5PM
5 PUMP TRACK -- STRIDER RACE (-6 UNDER) 11AM-1PM BMX OPEN TRACK 10AM-2PM	6 BMX CLOSED	7 BMX CLOSED	8 BMX OPEN TRACK 4PM-8PM	9 BMX CLOSED	10 BMX OPEN TRACK 4PM-8PM	11 BMX STANDARD RACE 12PM-4PM
12 BMX OPEN TRACK 10AM-2PM	13 BMX CLOSED	14 BMX CLOSED	15 BMX OPEN TRACK 4PM-8PM	16 BMX CLOSED	17 BMX OPEN TRACK 4PM-8PM	18 BMX STANDARD RACE 12PM-4PM
19 PUMP TRACK -- STRIDER RACE (-6 UNDER) 11AM-1PM BMX OPEN TRACK 10AM-2PM	20 BMX CLOSED	21 BMX CLOSED	22 BMX OPEN TRACK 4PM-8PM	23 BMX CLOSED	24 BMX OPEN TRACK 4PM-8PM	25 BMX STANDARD RACE 12PM-4PM
26 BMX RIDER APPRECIATION OPEN TRACK FREE ENTRY - LUNCH	27 BMX CLOSED	28 BMX CLOSED				

February

THE HILLS RACEPARK – RC (EVENTS/DAILY HOURS OF OPERATION)



2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	TRACK CLOSED	TRACK CLOSED	1 OPEN PRACTICE 4PM-8PM	2 TRACK CLOSED	3 OPEN PRACTICE 4PM-9PM	4 STANDARD CLUB RACE 10AM-6PM
5 TRACK CLOSED	6 TRACK CLOSED	7 TRACK CLOSED	8 OPEN PRACTICE 4PM-8PM	9 TRACK CLOSED	10 SPECIAL FRIDAY NIGHT LIGHTS RACE 4PM-12PM 125 ENTRIES	11 OPEN PRACTICE FOR NEW DRIVERS (TEST CARS AVAIL.) 11AM-5PM OPEN TRACK FOR DRIVERS WILLING TO TEACH/HELP.
12 OPEN PRACTICE 10AM-5PM	13 TRACK CLOSED	14 TRACK CLOSED	15 OPEN PRACTICE 4PM-8PM	16 TRACK CLOSED	17 OPEN PRACTICE 4PM-9PM	18 STANDARD CLUB RACE 10AM-6PM
19 TRACK CLOSED	20 TRACK CLOSED	21 TRACK CLOSED	22 OPEN PRACTICE 4PM-8PM	23 TRACK CLOSED	24 OPEN PRACTICE 4PM-9PM	25 OPEN PRACTICE 4PM-9PM
26 SUNDAY FUNDAY EVENT 10AM-6PM FREE LUNCH 125 ENTRIES	27 TRACK CLOSED	28 TRACK CLOSED				



Staff Report

Agenda Item No. **3.2**

To: Board of Directors

From: Mickey Valdivia, Assistant General Manager/Human Resources Administrator

Via: Duane Burk, General Manager

Date: March 8th, 2023

Subject: Noble Creek RV Electrical Design Upgrade

Background and Analysis:

Circa 2009, BCVRPD completed a long term goal of providing RV parking and camping opportunities to the constituents in the region. This amenity was originally intended to be dry camping only. Consumer demands warranted full RV hook ups which included water, sewer, and electrical amenities. Additionally, the District received grant funding from Riverside County Supervisor Marion Ashley's office to accommodate fire personnel when Noble Creek Park would act as a staging area for Cal Fire and their affiliates. Under a mutual agreement, displaced animals, fire crews, and all the relevant equipment essential to the overall safety of the public is staged here at Noble Creek Park.

As time has passed, the RV industry now calls for a minimum of 50 amp service to most RV models. The proposed electrical upgrade will standardize electrical service to the existing RV Park as well as accommodate future growth of the facility.

The proposed contract from JCA Engineering INC. is just beyond the signing authority of the General Manager. The project description includes providing electrical construction documents denoting removal of existing metered service, new camp site distribution panels, and the connection of existing building to a new distribution panel. Also, the project will connect the new camp sites to new distribution panels at the existing site.

Fiscal Impact:

The project cost will be \$26,800, electrical construction documents and document support not to exceed \$2,600, and a "reimbursable expense fee" not to exceed \$500. The total project cost is \$29,900.

Recommendations:

Staff recommends that the Board of Directors authorize the General Manager to execute the terms of the contract with JCA Electrical Engineering & Consulting, not to exceed \$29,900.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Mickey Valdivia", is written over the text "Respectfully Submitted,".

Mickey Valdivia

Assistant General Manager/Human Resources Administrator



Engineering Inc.

Electrical Engineering & Consulting

8048 Palm Ave.

Highland, CA

92346

909.864.0223

Fax 909.864.0280

james.corns@jcaeng.com

SERVICE AUTHORIZATION AND AGREEMENT

Date: 2/10/23

Requested By: Mr. Duane Burk
Company: Beaumont / Cherry Valley Recreation and Park District
JCA File # 23-2930.0

Address: 390 Oak Valley Parkway
Beaumont, Ca 92223

Telephone: 951 845-9555
Fax: 951 845-9557

Project Name: Noble Creek Park Existing Metered Service
Removal and Site Distribution for Existing and
New Recreational Vehicle Camp Sites

Location: Beaumont, California

Project Description: Provide Electrical Construction Documents denoting remove of existing metered service,
new camp site distribution panels, connection of existing building to new distribution panel, connection of
existing camp sites to new distribution panel and connection of new camp sites to new distribution panels at
existing site.

FEE SCHEDULE:

For electrical engineering services per "Exhibit A" and "Exhibit B", attached made a part hereof
Fixed Fee of Twenty Six Thousand Eight Hundred Dollars (\$ 26,800.00) for Electrical Engineering,
Electrical Construction Documents and Document Support
Hourly Fee not to exceed Two Thousand Six Hundred Dollars (\$ 2,600.00) for Construction Administration
A Fee not to exceed Five Hundred Dollars (\$ 500.00) for reimbursable expenses

CLIENT APPROVAL

Acceptance copy of this service authorization shall be signed and returned prior to commencement of
work. The undersigned accepts the terms of this agreement, "Exhibit A-Scope of Services", and "Exhibit B -
Terms of Agreement for Engineering Services", articles 1 through 11, attached as part hereof.

CLIENT SIGNATURE: _____ DATE: _____

NAME: _____ Client P.O. / Project # _____

NAME: James J. Corns FOR: JCA Engineering Inc.

CONSULTANT:  DATE: 2/10/23

Acknowledgment copy – Please sign and return

**"EXHIBIT A"
SCOPE OF SERVICES**

1. Design removal of existing metered service and related existing fused disconnects at maintenance building feeding existing RV site
2. Design of power connection to existing residence trailer from existing metered service to remain at maintenance building.
3. Design new distribution panel from existing 600 amp/480 volt metered service at existing restroom building on site. New distribution panel shall be sized on available spare power at existing 600 amp/480 volt metered service.
4. Design reconnection of existing single phase distribution panel from existing 600 amp/480 volt metered service to adjacent existing 400 amp/480 volt metered service
5. Design new transformer and distribution panel for existing power pedestals at existing RV camp sites.
6. Design new transformer, distribution panels and RV power pedestals for new RV camp sites. The number of sites will depend on available spare power at existing 600 amp/480 volt metered service.
7. Provided single line diagram and electrical load summaries
8. Provide revisions necessary as a part of Building Department corrections; submit construction documents for bid issue and construction.
9. Respond to requests for information and prepare any addenda as necessary.
10. Provide California registered electrical engineers stamp and signature, as required
11. Provide one visit to site during design phase for investigation and documentation of existing conditions.
12. Review all shop drawings relating to the electrical work for compliance with the construction documents

SERVICES NOT INCLUDED:

1. Design of any new site metered electrical services.
2. Fabrication of scaled electronic site plan, Client shall provide scaled electronic site plan
3. Design or specification of site telephone/communication, data, cable television, paging, video, intrusion alarm, access control, or electronic surveillance system head end equipment, active components, conduits, outlet boxes, cabling or devices.
4. Submittal, fees and approval of plans with Building Department. Owner shall provide complete building department process.

5. Design of drive aisle lighting to meet all building codes presently adopted by the authority having jurisdiction
6. Design of new power pedestals for existing camp sites.
7. Design of remedial electrical work where existing conditions are in violation of California Electric Code. (C.E.C.)
8. Investigation and documentation of "as built" electrical if existing drawings are unavailable. Field investigation by consultant is limited to visual observation of panels and overcurrent devices without exposing live parts. Owner shall furnish licensed electrician if necessary to determine panel capacity.

"EXHIBIT B"
TERMS OF AGREEMENT FOR ENGINEERING SERVICE

Article 1 BASIC SERVICES

- 1.1 Consultant shall coordinate with Client with respect to the Consultant's services in such a way that Consultant's duties and responsibilities shall be co-extensive with those of Client. Consultant shall perform his services in character, sequence, and timing so that they will be coordinated with services of Client and other Consultants for the project. Consultant's services will proceed after adequate base sheets and/or Client furnishes other information necessary. The Consultant's services shall conform to the original schedule and budget for the project as provided by the Client. The relationship of Consultant to the Client shall be that of an independent contractor performing professional services for Client in accordance with this Agreement.
- 1.2 Consultant shall comply with all Electrical Building Department rules and regulations that will affect this design on this project.
- 1.3 Consultant shall provide a complete set of design documents including all schedules, details, diagrams, legends and specifications (if required). Consultant shall furnish at his client all progress prints and specifications required.
- 1.4 Consultant shall review all electrically related shop drawings as submitted by the Electrical Contractor to ensure compliance with specifications.
- 1.5 Consultant shall perform the services as set forth on "Exhibit A", attached.

Article 2 DOCUMENT SUPPORT

- 2.1 Document support shall include Building Department or Division of State Architects review changes, Building Department or Division of State Architects responses and request for information.
- 2.2 Document support shall be considered as part of the contract, if required, regardless of the extensiveness of support required on the project.

Article 3 CONSTRUCTION ADMINISTRATION

Construction administration shall include addenda items due to changes, estimated construction cost, providing bid list, pre bid meeting, pre-construction meeting, change order review, shop drawing review, meetings during construction, site visits during construction video meetings during construction, conference calls during construction and final site inspection/punch list.

Article 4 WORK NOT INCLUDED / EXTRA SERVICES

- 4.1 All Building Department Fees: Consultant shall provide drawings as required to submit electrical construction documents for the Building Department plan check. Client shall pay all Building Department fees.

- 4.2 Printing: Client shall furnish at his expense information and progress prints of the work required for this project. Prints required by reviewing agencies. Documents required for bidding and construction shall be paid for by Client or Consultant shall pay for blueprinting and Client will reimburse. Client shall pay for final prints and specifications furnished to Consultant. Mylar final prints shall be paid for by Client or Consultant shall pay and Client will reimburse. Reimbursable invoice for additional prints shall include blueprint cost, plus 15% for any applicable governmental fees, outside vender reproduction cost, in house reproduction costs, mileage and delivery or messenger services incurred on client's behalf
- 4.3 Additional work/revisions: No additional services shall be performed without written direction from Client. Consultant shall be paid by Client for any additional work resulting from changes or revisions made by the Client or Project Owner and also for any additional work not specifically mentioned in Articles 1 and 2 above, as provided in paragraph 5.1.

Article 5 COMPENSATION

- 5.1 Client shall pay Consultant amount stated in "FEE SCHEDULE", page 1.
- 5.2 Client shall pay Consultant for Article 3 "Work Not Included/Extra Services/Construction Support" for changes or revisions per paragraph 4.3 at the hourly rates as set forth in paragraph 4.3.
- 5.3 For the purposes of hourly services and/or revisions for the basic services, the Consultant shall invoice the Client at the following rates:

Project Engineer/Manager	\$ 220.00
Designer	\$ 180.00
Drafting/CADD	\$ 165.00
Clerical/Delivery/Accounting	\$ 150.00

These hourly rates shall be adjusted annually based on increases in product cost, the cost of living and fuel prices.

Article 6 INVOICE AND PAYMENTS

- 6.1 At Building Department or Division of State Architects submittal Construction Documents shall be considered 80%. Consultant shall tender an 80% invoice to Client setting forth all amounts due. Client shall completely pay 80% invoice prior to final building department or division of state architects submittal or electrical drawings will not be stamped or wet signed
- 6.2 When project is approved by the Building Department, Division of State Architects or published for bid the Electrical Construction Documents shall be considered 100%. Consultant shall tender a 20% invoice (Total amount for Construction Documents 100%) to Client setting forth all amounts due.
- 6.3 During design and construction phase Consultant shall tender an invoice to Client setting forth the amounts due for Construction Administration and reimbursable expenses.
- 6.4 Projects that do not require Construction Administration shall not be invoiced.
- 6.5 At completion of project Client shall provide written notification to Consultant when they are doing final billings to Owner. Closing out project without written notification to Consultant does not relieve Client of complete payment of all amounts. After notification Consultant shall tender an invoice to Client setting forth the final amounts due for Construction Administration and reimbursable expenses, as required.
- 6.6 Client shall pay to consultant the total amount due under invoice within thirty days after receipt of invoice, or within five (5) days of receiving payment from owner (if other than client) whichever date occurs first. Client shall pay a service charge of 1.50% per month on all unpaid balances. Consultant may suspend all work on the project when accounts are over 60 days delinquent.

Article 7 ABANDONMENT

In the event the project is abandoned, Client shall advise immediately by written notice, Consultant to stop work. Client shall pay consultant for all outstanding invoices for service performed and for services completed at that time on the project. Work shall be suspended until Client advises Consultant in writing to continue work.

Article 8 ELECTRICAL DOCUMENTS

- 8.1 All electronic files, drawings and copies furnished by JCA Engineering Inc. are and shall remain its property. They are to be used only with respect to the above-mentioned project and are not to be used on any other project. Submission or distribution to meet official regulatory requirements or for other purposes in connection with this project is not to be construed as publication in derogation of JCA Engineering Inc. common law copyright or other reserved rights.
- 8.2 Client agrees not to make changes to any of the Consultants documents without Consultants written agreement.
- 8.3 Electrical plans are diagrammatic only. Architectural drawings, elevations, details or sections shall denote all electrical devices locations that need exact mounting requirements.
- 8.4 Upon request Consultant shall provide the Client with electronic files after all fees have been completely paid and JCA's affidavit has been signed and returned. Time required to process request will be billed to Owner or Client at the above hourly rates.
- 8.5 Electrical design on documents is guaranteed for a 180 day period. Projects that have not started construction prior to the guarantee period shall be subject to additional electrical fees to investigate and change any items on the drawings related to the current electrical and fire code at that time.

Article 9 SCOPE OF AGREEMENT AND ACCEPTANCE

- 9.1 This document contains the entire agreement of the parties relating to the rights granted and obligations assumed in this document. Any oral modifications or representations concerning this document shall be of no effect unless contained in a subsequent written modification signed by the party to be charged.
- 9.2 The electrical fees shown above shall be reviewed and adjusted if the project has not commenced within 180 days of signing of this contract.

Article 10 INSURANCE

Each party to this Agreement shall carry and maintain insurance to protect him from claims arising out of the performance of his professional services caused by the acts, errors or omissions of each party's legally responsible.

Article 11 ARBITRATION

All questions in dispute under this Agreement shall be submitted to arbitration in accordance with the provision of the Construction Industry rules of the American Arbitration Association. Consultant cannot be sued for a greater amount than the fee. The prevailing party shall be entitled to reasonable attorney's fees to be awarded by the Arbitrator. If there are judicial proceedings instead of arbitration, reasonable attorney's fees shall be fixed by the court.

END OF DOCUMENT

February 14, 2023

To: Board of Directors - Dan Hughes, Chris Diercks, John Flores, Denise Ward, Mike Aldrich
Beaumont-Cherry Valley Recreation & Park District
390 Oak Valley Pkwy.
Beaumont CA 92223

In Reference: Notice to Vacate - 37356 Cherry Valley Blvd. Cherry Valley CA 92223

Hello,

My name is Carlos Gutierrez and I am the son of Hector Gutierrez. He has been the tenant of the above-referenced property for over two decades and we have lived there since I was 3 years old. I met Duane Burk when the BCVRPD took ownership of the property and I have been the main point of contact for my father and stepmother.

My parents received the letter giving a 60-day notice to vacate the property. I was surprised when I read the notice because Duane and I have been in talks for nearly two years about the BCVRPD potentially selling the house to my family. Since he gave us the idea of purchasing my childhood home, I have been working hard to increase my income, save money, and build my credit. I met with Duane a few days after receiving the notice and he expressed some concerns that the Board of Directors has with the property and my parents. After our meeting, I had a serious discussion with my parents and changes are being made immediately. I understand your concerns and I do not take them lightly. I would like to address them at the next board meeting scheduled for March 8th, 2023.

As a community member, I know the Beaumont-Cherry Valley Recreation and Park District is in the business of enriching the community's lives and not displacing families. My goal is to work with each of you to come up with a solution that will benefit the district, my family, and the community.

Feel free to contact me directly for any reason at (951)323-6129.



Carlos Gutierrez



Staff Report

Agenda Item No. **3.4**

To: Board of Directors:

From: Nancy Law, Executive Assistant

Via: Duane Burk, General Manager

Date: March 8th, 2023

Subject: Approval of LAFCO 2023 Special District Election Ballot

Background and Analysis:

Ballots are out for LAFCO (Local Agency Formation Commission) Special District Representative election. Usually, only one set is open for either a western or eastern candidate, this year there is a seat for both regions. The selection proceedings are being conducted by electronic mail or regular USPS mail and ballots must be delivered no later than Monday, March 27th, 2023.

Attached you will find the District 2023 Official Election Ballot, the ballot is completed by ranking each region's nominees in the order of preference using "1" for your first choice "2" for your second choice and so on. Only the presiding officer or another board member authorized by the Board of Directors to vote may cast the ballot.

The Beaumont-Cherry Valley Recreation and Park District would like to vote in support of Angela Domenigoni Little, Valley-Wide Recreation & Park District and Larry Smith, San Gorgonio Pass Water Agency for the Western Region and Bruce C. Underwood, Coachella Valley Public Cemetery District for the Eastern Region. Angela Domenigoni Little has submitted a letter of support attached along with support from Dean Witter, General Manager - Valley-Wide Recreation and Park District.

Recommendations:

Staff recommends that the Board review, comment and approve the submission of the 2023 Special District Selection Committee Official Election Ballot.

Fiscal Impact:

There will be no fiscal impact to the general fund.

Respectfully Submitted,

Nancy Law
Executive Assistant

**SPECIAL DISTRICT SELECTION COMMITTEE
2023 OFFICIAL ELECTION BALLOT**

Name of District: Beaumont-Cherry Valley Recreation & Park District
Print District Name Here (required)

Certification of voting member:

I, DAN HUGHES hereby certify that I am (check one):
Print Name Here (required)

the presiding officer of the above-named district.

a member of the board of the above-named district authorized by the board to vote in place of the presiding officer. [Authorization previously transmitted attached]

Dan Hughes
Presiding Officer Signature (required)

3-8-23
Date (required)

**RIVERSIDE LOCAL AGENCY FORMATION COMMISSION
Regular Special District Members**

Vote for one (1) from each region

Please rank the candidates in preferential order, "1" being the first preference, "2" being the second, etc.

Eastern Region

(Term runs through May 6, 2024)

	<small>Circle rank for each candidate</small>
BRUCE C. UNDERWOOD , Coachella Valley Public Cemetery District	1 2 3
KIMBERLY BARRAZA , Desert Healthcare District	1 2 3
CÁSTULO R. ESTRADA , Coachella Valley Water District	1 2 3

Listed in random drawing order conducted on 2-22-2023

Western Region

(Term runs through May 4, 2026)

	<small>Circle rank for each candidate</small>
LARRY SMITH , San Gorgonio Pass Water Agency	1 2 3 4 5 6
CAROL L. GONZALES-BRADY , Rancho California Water District	1 2 3 4 5 6
STEPHEN J. CORONA , Eastern Municipal Water District	1 2 3 4 5 6
STEVE A. PASTOR , Lake Hemet Municipal Water District	1 2 3 4 5 6
ANGELA D. LITTLE , Valley-Wide Recreation & Park District	1 2 3 4 5 6
JOHN SKERBELIS , Rubidoux Community Services District	1 2 3 4 5 6

Listed in random drawing order conducted on 2-22-2023

Completed ballots must be delivered via electronic mail to rholtzclaw@lafco.org, or by regular mail delivered **no later than 5:00 p.m. on March 27, 2023** to Riverside LAFCO, 6216 Brockton Avenue, Suite 111-B, Riverside CA 92506.



Angela Domenigoni Little

Thank you so much for your service on your board! Special Districts are perhaps the least known relative to the good work they do in their area, and I applaud your many, many acts of service. As a fellow community leader and servant, it would be my honor to represent all of us on LAFCO.

I considered running in the last election, but opted to support Phil Williams after speaking with him personally, and understanding the values we shared.

Phil was a true public servant and it is my honor to attempt to fill his seat.

Recent experience with LAFCO in the MSR process has made me more appreciative of what LAFCO is and does. I love our Special District values and narrow focus in delivering services effectively and efficiently.

Contact Info



951-775-1323 cell



awlittle@msn.com

Board@GoRecreation.org

LAFCO SPECIAL DISTRICTS ELECTION

Valley-Wide Recreation & Park District

Qualifications/ Strengths

- Real Estate
 - Maintenance
 - Development
 - Renting
 - Lending
 - Land use / Planning
 - Fair Dealing, Transparency & Accountability
 - Logical and systematic when reviewing facts of complex issues - Each case rest on its own merits.
 - Natural instincts as well as business, and technology skills relevant to Spheres of Influence, Annexations & Plans of Service and their impacts to Special Districts.
 - Empathy, kindness and consideration of others time and perspective
-

Experience

- 5th generation of community service and leadership in my pioneer family of origin
- Lifetime Riverside County resident (age 58)
- President, Winchester/Homeland Town Association
 - Land Use Committee - proactive in Winchester Community Development Plan (GPA 1207)
 - Proponent of community-based development considering future residents and service delivery

February 27, 2023

RE: TIMELY AND CAREFUL VOTING IN THIS HISTORIC LAFCO ELECTION

Dear Board Presidents and District Managers,

Ballots are now out for your use in the LAFCO Special District Representative election. I am running for the seat serving Western Riverside County (second to the last on ballot). **I request and appreciate your District's ranking of me as top choice, or second choice, regardless of whether your District is in the eastern or western portion of the county, and even if you have already pledged your support elsewhere in your neck of the woods.**

Remember that this **historic election (see page two for details)** and will be certified when two things occur:

1. There is a quorum of timely, valid and signed ballots submitted. No matter who you support, **please get your vote in right away.**

***Because both Special District seats are open and the opportunity this presents for Special Districts, your manager wants to help you submit a timely, valid ballot. Please check with him/her directly for assistance completing the ID portion of the ballot, scanning and emailing the ballot back to LAFCO.

*** Attached is a blank ballot for your use, if you choose to rank me #1.

2. There is a majority of votes cast for one candidate. It's an unusual election process with rounds of voting and redistribution of votes for the candidates who get the fewest votes in the earlier rounds to those who get the most.

BOARD OF
DIRECTORS

Jan Bissell
President

Nick Schouten
Vice President

Angela D. Little
Secretary

Steve Simpson
Director

Mike Juarez
Director

Dean Wetter
General Manager

(continued)

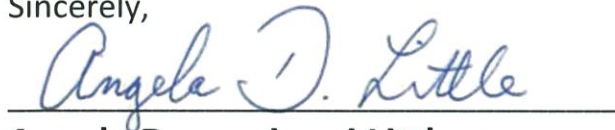
Even if you support another candidate in addition to me, please be aware that **ranking candidates you don't truly support could work against your preferred candidate. Please do not rank anyone you would not want to see elected.** Second, third, and even fourth choices can be the winner. They only need to get enough votes in the aggregate voting in the round where a majority is established.

*** Why is this a historic election?**

Usually, only one seat is open for election, for either the western or the eastern portion of the county. That means that many folks, in the year when the election is not for their side of the county, simply tune out and don't participate in the election. This year all the candidates are being voted on by all of the Special Districts in the County, so voter participation should be at a historic high.

I look forward to the opportunity to work in the best interest of your District at LAFCO.

Sincerely,



Angela Domenigoni Little, for
LAFCO Special District's – West
Valley-Wide Recreation and Park District

awlittle@msn.com

board@GoRecreation.org

951-775-1323 cell

SPECIAL DISTRICT SELECTION COMMITTEE 2023 OFFICIAL ELECTION BALLOT

Name of District: _____
Print District Name Here (required)

Certification of voting member:

I, _____ hereby certify that I am (check one):
Print Name Here (required)

- the presiding officer of the above-named district.
- a member of the board of the above-named district authorized by the board to vote in place of the presiding officer. [Authorization previously transmitted attached]

Presiding Officer Signature (required) Date (required)

RIVERSIDE LOCAL AGENCY FORMATION COMMISSION Regular Special District Members

Vote for one (1) from each region

Please rank the candidates in preferential order, "1" being the first preference, "2" being the second, etc.

Eastern Region

(Term runs through May 6, 2024)

	Circle rank for each candidate
BRUCE C. UNDERWOOD , Coachella Valley Public Cemetery District	1 2 3
KIMBERLY BARRAZA , Desert Healthcare District	1 2 3
CÁSTULO R. ESTRADA , Coachella Valley Water District	1 2 3

Listed in random drawing order conducted on 2-22-2023

Western Region

(Term runs through May 4, 2026)

	Circle rank for each candidate
LARRY SMITH , San Gorgonio Pass Water Agency	1 2 3 4 5 6
CAROL L. GONZALES-BRADY , Rancho California Water District	1 2 3 4 5 6
STEPHEN J. CORONA , Eastern Municipal Water District	1 2 3 4 5 6
STEVE A. PASTOR , Lake Hemet Municipal Water District	1 2 3 4 5 6
ANGELA D. LITTLE , Valley-Wide Recreation & Park District	1 2 3 4 5 6
JOHN SKERBELIS , Rubidoux Community Services District	1 2 3 4 5 6

Listed in random drawing order conducted on 2-22-2023

Completed ballots must be delivered via electronic mail to rholtzclaw@lafco.org, or by regular mail delivered **no later than 5:00 p.m. on March 27, 2023** to Riverside LAFCO, 6216 Brockton Avenue, Suite 111-B, Riverside CA 92506.

Nancy Law

From: Dean Wetter <dean@gorecreation.org>
Sent: Monday, February 27, 2023 2:45 PM
To: Zina Bakoo
Subject: LAFCO Election - Letter from Angela Domenigoni Little
Attachments: LAFCO SDSC Official Election Ballot Information 2023.pdf



Hello Friends and Colleagues,

It is my pleasure to share the attached letter from Angela Domenigoni Little regarding the LAFCO – Western Seat Position. **Angela** is an outstanding representative of our agency, special districts and is engaged and knowledgeable on Riverside LAFCO business. Though no two Special Districts are alike, and we may face different challenges, I feel that Angela is an excellent representative for our region on the LAFCO Seat (Western).

If you would like any additional information, please feel free to contact me. I hope

you are doing well knowing that your good work is appreciated and making a difference in the world!

Sincerely,

Dean Wetter, General Manager

Valley-Wide Recreation and Park District

(951) 654-1505

[Unsubscribe](#)



Staff Report

Agenda Item No. **3.5**

To: Board of Directors:

From: Nancy Law, Executive Assistant

Via: Duane Burk, General Manager

Date: March 8th, 2023

Subject: Authorization for Submittal of Downtown Façade Improvement Program Application

Background and Analysis:

The City of Beaumont, in its continuing effort to support the revitalization of the Downtown Area, has created a Downtown Façade Improvement Program for all property owners within the designated area. The purpose of the Program is to provide financial assistance to commercial property and/or business owners to make qualifying façade improvements.

The City of Beaumont through an application process will make Grant funding available to eligible commercial property and/or business owners who meet the requirements of the Program. The maximum program amount per applicant is \$50,000.00, applicants will be required to contribute a match amount towards the approved improvements.

Staff is requesting approval to submit an application to the City of Beaumont for the Woman's Club, Program improvements Eligible for the property include: new signage, new awnings, exterior refinishing, new exterior doors, exterior lighting, painting, decorative improvements, anti-graffiti treatment to existing windows, and new windows.

Recommendations:

Staff recommends that the Board approve the submission of the Downtown Façade Improvement Program Application for the Woman's Club.

Fiscal Impact:

There will be no impact to the general fund, as the application will be completed on staff time.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Nancy Law", is written over the typed name and title.

Nancy Law
Executive Assistant

DOWNTOWN FAÇADE IMPROVEMENT PROGRAM

BEAUMONT
CIVIC CENTER



Up to \$50,000 available for façade improvements




This program is intended to incentivize businesses to improve the aesthetic appearance of their businesses, while establishing an overall theme throughout Downtown Beaumont. Give your business a chance to show its uniqueness while helping us achieve a better appearance in Downtown Beaumont


- Available to Downtown Beaumont businesses and property owners.
- Qualifying projects include new signage, new awnings, decorative improvements, new windows, additions or renovations of existing outdoor seating areas, and more!
- Maximum per application of \$1 per \$1 match of 50% of total cost. This is not to exceed \$50,000 on a project totaling \$100,000 or more.



Kyle Warsinski

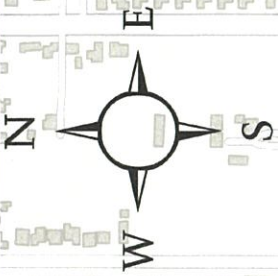
(951)769-8527 

Econdev@beaumontca.gov 

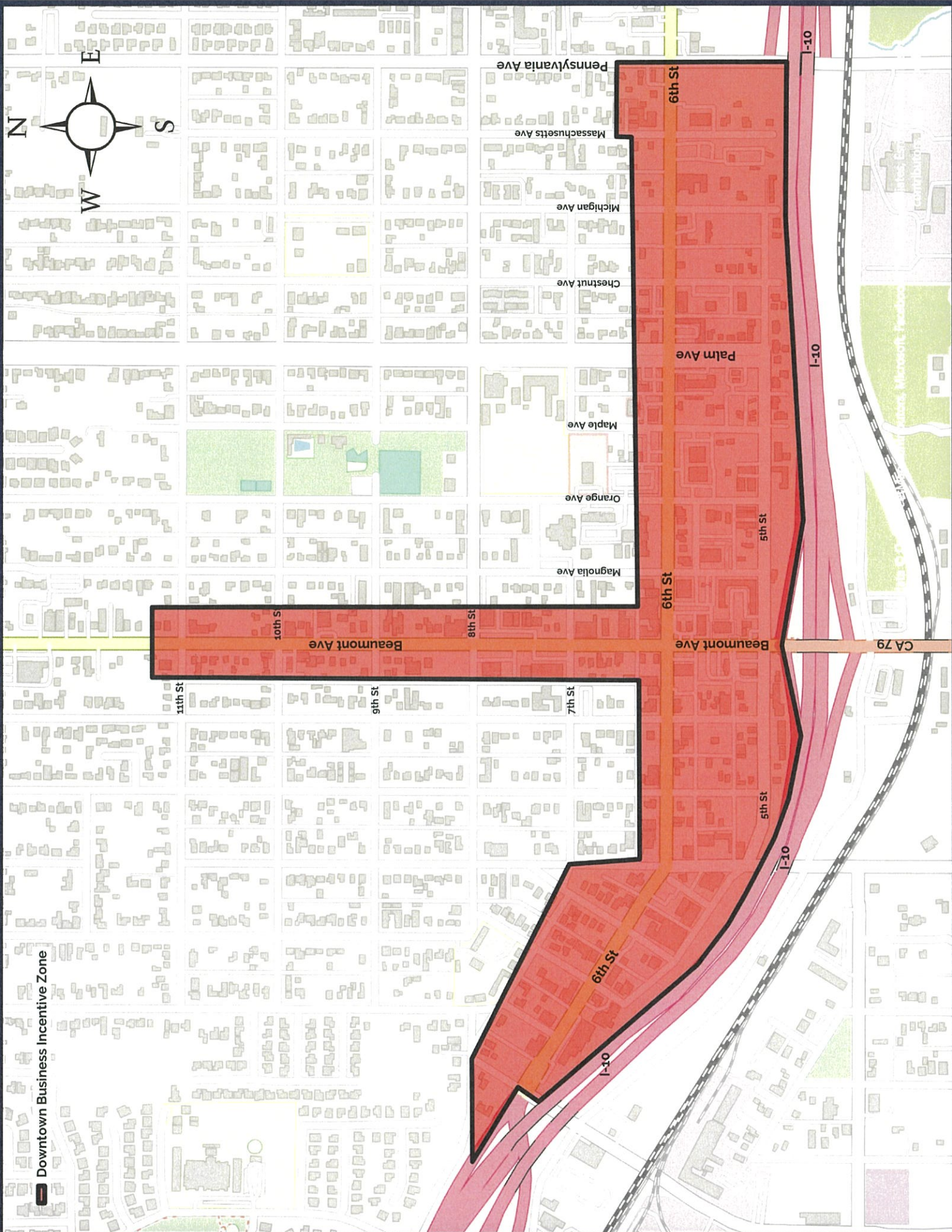
Beaumontca.gov 

550 E 6th St 
Beaumont, CA 92223





 Downtown Business Incentive Zone





Staff Report

Agenda Item No. **3.6**

To: Board of Directors:

From: Ryann Flores, Human Resources Assistant/Clerk of the Board
Via: Duane Burk, General Manager

Date: March 8, 2023

Subject: Beaumont-Cherry Valley Recreation & Parks District – Meeting Schedule Discussion

Background and Analysis:

Currently, the District Board Meetings are held on the second Wednesday of each month as approved by the Board on November 9, 2022. On January 11, 2023, the Board approved a Special Meeting that was held on Monday morning, February 6th, 2023. The Special Meeting did induce a conflict in scheduling with another facility user beginning at 10:00am.

The following is an outline of the availability of Noble Creek Community Center for AM meetings. In 2023, Monday and Wednesday mornings will be unavailable per an existing facility rental agreement. Tuesday and Thursday mornings are dedicated to staff meetings, but changes could be implemented accordingly. Friday mornings are available with the exception of the second Friday (Chamber of Commerce / Good Morning Beaumont). However, very few public entities meet on Fridays. The Grange and Woman’s Club could not accommodate the infrastructure needs warranted to hold the public meeting of the District.

Recommendations:

Staff recommends that the Board of Directors make **no change** to the existing time and date of the current board schedule (2nd Wednesday @ 5:15 PM). Further, staff will examine additional options that could go into effect in January of 2024 and bring those options back for future consideration. They may include but are not limited to the following;

1. No Change
2. Implement new schedule beginning January 1, 2024 (Monday mornings)
3. Alternative site beginning January 2024 (e.g. Beaumont City Hall, BCVWD)
4. Transform the DTR residence into a permanent meeting location. When? TBD
5. Alternate sites within the various facilities operated by BCVRPD. Costs would be incurred.
6. Immediate meeting change that will partially impact a longtime contract instructor of the District.

Fiscal Impact:

There are no fiscal impacts if the Board honors staff recommendation. Other options could incur unforeseen costs.

Respectfully Submitted,

Ryann Flores

Human Resources Assistant/Clerk of the Board



Staff Report

Agenda Item No. 3.1

To: Chairman and Board of Directors

From: Ryann Flores, Human Resources Assistant/Clerk of the Board

Date: November 9, 2022

Subject: 2023 Board Meeting Dates

Background and Analysis:

Each year the District holds its regular scheduled Board meeting on the second Wednesday of each month. The dates for 2023 are as follows.

January 11, 2023

February 08, 2023

March 08, 2023

April 12, 2023

May 10, 2023

June 14, 2023

July 12, 2023

August 09, 2023

September 13, 2023

October 11, 2023

November 08, 2023

December 13, 2023

Fiscal Impact: None

Recommendations:

Staff recommends approving the 2023 regular scheduled Board meeting dates with the authority to make changes subject to Beaumont-Cherry Valley Recreation & Park District Board of Directors.

Respectfully Submitted,

Ryann Flores, Human Resources Assistant/Clerk of the Board



Department Report

Agenda Item No. 4

To: Chairman and Board of Directors

From: Ryann Flores, Human Resources Assistant/Clerk of the Board

Date: March 8, 2023

Good evening Board –

I have reached out to Patty Harsch with Protect the Game to obtain more information regarding the Battlefields to Ballfields program. This program allows for veterans to become certified umpires. This service given by Patty Harsch (Triple Crown) and Protect the Game, comes at no cost to the veterans and no cost to the Beaumont-Cherry Valley Recreation and Park District. This would provide a benefit for all parties involved: Triple Crown, Protect the Game, the District, and the large veteran population in the area.

She would also like to present to the Board more information about the program and the benefits that come accompanied with pairing together. Her travel from Colorado to California will come at no cost to the Beaumont-Cherry Valley Recreation and Park District to give this presentation.

Recommendations: This report is for informational purposes only.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Ryann Flores".

Ryann Flores

Human Resources Assistant/Clerk of the Board



Department Report

Agenda Item No. 4

To: Chairman and Board of Directors

From: Nancy Law, Executive Assistant

Date: March 8th, 2023

The Finance Committee met Monday, March 6th, 2023 to review February 2023 Financial Reports for Fiscal Year 2022-2023.

The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.

Property Tax Disbursement – The Executive Assistant has not received deposits into the Riverside County Fund for February 2023 as of March 3rd, 2023.

The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for February 2023, bringing our Reserve balance to \$159,097.01, and transferred into the Money Market account \$7,500.00 monthly contributions for February 2023 bringing our balance to \$196,133.86.

Additional items:

- ❖ Executive Assistant has been working with the Auditors for FY 21/22.
- ❖ Executive Assistant has been completing Payroll for the Month.
- ❖ Executive Assistant completed CPR HR Consulting Human Resources Merit Principle Audit Review Questions due February 28th, 2023 for the Human Resources Audit.
- ❖ Executive Assistant completed OSHA Form 300A and will be posted through April 2023.
- ❖ Executive Assistant completed and submitted to CAPRI 2023/2024 Estimated Payroll Report.
- ❖ Executive Assistant is working on 2022 Government Compensation in California Report
- ❖ Executive Assistant is working on CSDA Transparency Certificate renewal.
- ❖ Executive Assistant is working on CDBG Bogart Parking Lot Bid Package.
- ❖ Executive Assistant is working on transferring all HR Items to new AGM/HRA.

Recommendations: This report is for informational purposes only.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Nancy Law", is written over a light blue circular background.

Nancy Law
Executive Assistant



BEAUMONT CHERRY VALLEY
RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors

From: Lilian Averette, Activities Coordinator

Date: March 8, 2023

Facility Users:

All classes are still active.

Church for Family will not be renewing their Facility Use Agreement for the Cherry Valley Grange.

District Events:

Bogart 1K5K Fun Run will be held at Bogart Regional Park on Saturday, March 11th.

Welcome Home Vietnam Veterans Day will be held at the Noble Creek Regional Park Quad on Friday, March 24th.

Other:

The District is now a lifetime member for the San Geronio Pass Historical Society.

Community Events/Meetings/Networking

I attended the San Geronio Pass Historical Society presentation for Bogart Regional Park on 2/9/23. The guest speaker was Duane Burk.

I attended the Beaumont Woman's Club 115th Birthday Celebration on 2/11/23.

I attended The Student of the Month on 2/17/2023.

I attended City of Beaumont Senior Health Fair on 2/25/23.

I met with the City of Beaumont's Community Service Director and Supervisor of Community Services to improve collaborative efforts.

I attended the Beaumont, Banning, and Cabazon Chamber Breakfasts for February.

I will be attending the Beaumont, Banning, and Cabazon Chamber Breakfasts for March.

I will be attending the Installation Dinner for The Banning Chamber of Commerce.

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Lilian Averette, Activities Coordinator



Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Aaron Morris, Maintenance Foreman
Date: 03/08/2023

Report:

Good Evening Board,

Here are a few items that the Maintenance Department has been working on;

Work Items:

- I've been working with Alyssa on finalizing the District's out of state fishing permit that will enable us to import Trout before the fishing derby.
- Staff has begun installing new infield sprinkler systems to improve coverage and efficiency.
- Staff has been keeping up with maintaining the grounds and baseball fields while enduring the weather.
- Staff assisted in setting up and tearing down the stage for BYB's opening day.
- I've been working with Lillian and staff on preparations for our Annual 1k/5k Race.
- CDF went up to Bogart and did some work on Candle Light Trail to help improve the grade going up.
- I met with the City of Beaumont's Community Service Director and Supervisor of Community Service to improve collaborative efforts.
- I have been working on Uniform Service Bids for this upcoming budget.
- I attended the Pass Historical Society event on 2/9/2023 where they showcased the Bogart Regional Park Improvements with guest speaker Duane Burk.
- I started attending PAPA Zoom Seminars to obtain continuing education units for my upcoming certificate renewal at the end of the year.

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Aaron Morris
Assistant Maintenance Superintendent



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

To: Chairman and Board of Directors

From: Dodie Carlson, Athletic Coordinator

Date: March 2, 2023

Reports:

The winter adult ball season has started. The schedules are being constantly adjusted as Mother Nature is throwing a great curve ball this season. Warm and drier weather has got to be around the corner.

The calendar remains very slow due the lack of staff for tournament.

I would like to thank the Board of Directors, General Manager, and staff for their ongoing work for this district. The maintenance staff has been doing a great job with even all the rain. The fields look great all green. The bathroom at field 1 is getting closer to being done and we can't wait. It is great to see the grading start on field 8

Other:

BYB is having a banner spring season, they're a little over 1100 players. They would like to thank the Board, staff and district for continually to make improvements to the park and fields. Chris thank you for doing the spring schedules, that is a big project off my shoulders personally.

This report is for informational purposes only.

Respectfully Submitted,

Dodie Carlson, Athletic Coordinator



Department Report

Agenda Item No. 4

To: Chairman and Board of Directors

From: Assistant General Manager / Human Resources Manager

Date: March 8th, 2023

Community Meetings

1. Collaborative Agency Committee
2. San Geronio Pass Water Agency
3. BYSB Opening Day / BYSG Board Meeting
4. Staff Meeting 2/28/23

Administrative

1. Administrative weekly meetings – organizational chart, budgets, workshops & training
2. Grants – UCI, CID, Laura Mae Stewart, State Grants (pending)
3. Financials – Budget Preparation
4. Collaboration – City of Beaumont, Valley Wide, SGPWA, BCVWD
5. Cross Training is well underway
6. Website updates – Director Aldridge, updated events, updated contact info for Directors

Employees:

1. We have 27 employees; 3 new hires (casuals), 2 pending
2. April 2023 – A few proposed job description

Reports:

Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 403 days since our last employee accident.

Other:

- CPR HR Consulting is currently working on the Audit.

Fiscal Impact/Recommendations: No budget adjustment warranted from my department

Respectfully Submitted,

Mickey Valdivia

Assistant General Manager / Human Resources Administrator



**BEAUMONT-CHERRY VALLEY
RECREATION AND PARK DISTRICT
REQUEST TO SPEAK**

We welcome you to the board meeting of the Beaumont-Cherry Valley Recreation and Park District, and we will be glad to listen to your comments on any issues of interest. In order for the Board to recognize you to speak on an item on or off the agenda, please complete this form and return it to the clerk before the start of the meeting. Individuals are limited to three (3) minutes. Additional time may be allowed for relative presentation.

If you would like to speak on a topic on the agenda please provide the item # _____

If you would like to speak on an item not on the agenda please provide a brief description of the item you wish to discuss:

RE: Hockey Rink
at Noble Creek Park

When the Chairman calls you to speak, please state your name and group affiliation for the record.

PLEASE PRINT:

Name: Lucas Chambers

Date: 3/8/23

Address: 40590 Lincoln St.
Cherry Valley CA 92223

Phone # 760-409-4273

Representing: Hockey Night in Beaumont

Thank you for your Cooperation & Participation



District

**BEAUMONT-CHERRY VALLEY
RECREATION AND PARK DISTRICT
REQUEST TO SPEAK**

We welcome you to the board meeting of the Beaumont-Cherry Valley Recreation and Park District, and we will be glad to listen to your comments on any issues of interest. In order for the Board to recognize you to speak on an item on or off the agenda, please complete this form and return it to the clerk before the start of the meeting. Individuals are limited to three (3) minutes. Additional time may be allowed for relative presentation.

If you would like to speak on a topic on the agenda please provide the item # _____

If you would like to speak on an item not on the agenda please provide a brief description of the item you wish to discuss:

When the Chairman calls you to speak, please state your name and group affiliation for the record.

PLEASE PRINT:

Name: JERRY STEFANO

Date: 3-8-23

Address: 1499 OLD MOUNTAIN AVE
#52 SAN JACINTO CA. 92583

Phone # 951-946-8861

Representing: HOCKEY PLAYERS

Thank you for your Cooperation & Participation



**BEAUMONT-CHERRY VALLEY
RECREATION AND PARK DISTRICT
REQUEST TO SPEAK**

We welcome you to the board meeting of the Beaumont-Cherry Valley Recreation and Park District, and we will be glad to listen to your comments on any issues of interest. In order for the Board to recognize you to speak on an item on or off the agenda, please complete this form and return it to the clerk before the start of the meeting. Individuals are limited to three (3) minutes. Additional time may be allowed for relative presentation.

If you would like to speak on a topic on the agenda please provide the item # _____

If you would like to speak on an item not on the agenda please provide a brief description of the item you wish to discuss:

When the Chairman calls you to speak, please state your name and group affiliation for the record.

PLEASE PRINT:

Name: Michael Reichling

Date: 3-8-23

Address: 1036 W George
Banning CA 92220

Phone # 951 330 9640

Representing: Hockey Rink

Thank you for your Cooperation & Participation



Foundation

**BEAUMONT-CHERRY VALLEY
RECREATION AND PARK DISTRICT
REQUEST TO SPEAK**

We welcome you to the board meeting of the Beaumont-Cherry Valley Recreation and Park District, and we will be glad to listen to your comments on any issues of interest. In order for the Board to recognize you to speak on an item on or off the agenda, please complete this form and return it to the clerk before the start of the meeting. Individuals are limited to three (3) minutes. Additional time may be allowed for relative presentation.

If you would like to speak on a topic on the agenda please provide the item # _____

If you would like to speak on an item not on the agenda please provide a brief description of the item you wish to discuss:

When the Chairman calls you to speak, please state your name and group affiliation for the record.

PLEASE PRINT:

Name: DANIEL CASH

Date: 3/8/23

Address: 412 ELM AVE.

Phone # (951) 616-4934

Representing: HOCKEY RINK

Thank you for your Cooperation & Participation









FEB 21 2023 PM12:24



February 1, 2023

Beaumont Cherry Valley Recreation & Park District
Duane Burk
390 Oak Valley Pkwy
Beaumont, CA 92223

Dear Duane

On behalf of the Board of Directors and members of the Calimesa Chamber, I would personally like to thank you for your very generous sponsorship of \$1,000.00 for our 2023 Calimesa Chamber Installation & Community Awards dinner.

As a not for profit organization, the support that you give to our events has enabled this Chamber to be available to businesses in Calimesa as well as keeping our office open for citizen's requests for information about Calimesa and the surrounding communities.

Thank you again for your support.

Best regards,

A handwritten signature in black ink, appearing to read "Shea Choy". The signature is written over the printed name and title.

Shea Choy
President
Calimesa Chamber of Commerce