

## BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

### REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, September 8, 2021, 5:45pm

Noble Creek Community Center 390 W. Oak Valley Parkway Beaumont, CA 92223

### AGENDA

[www.bcvparks.com](http://www.bcvparks.com)

#### PUBLIC PARTICIPATION BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20, the Beaumont Cherry Valley Recreation & Park District and the Beaumont Cherry Valley Recreation & Park Improvement Corporation will be conducting this meeting by teleconference only. Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. 1. There will be no public physical location for attending this meeting in person. The District's Board meeting room will be closed to the public until further notice.

The Workshop and Regular Session is available by calling: 1(623) 404-9000. Meeting ID: 471-749-1599

You can also join the meeting from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/4717491599>

**DISTRICT CLOSED SESSION** – None

**WORKSHOP SESSION**: None

**REGULAR SESSION**: Regular Session to Begin at 5:45pm

Regular session will open in memory of Jerold (Jerry) D Foster

**Invocation:**

**Pledge of Allegiance:**

**Presentations: HAPPY BIRTHDAY DIRECTOR DE LA CRUZ**

**Adjustments to Agenda:** Government code sec 54954.2 provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

#### 1. PUBLIC COMMENT:

If you are unable to participate by telephone or via RingCentral, you may submit comments and/or questions in writing for the Board's consideration by sending them to [janet@bcvparks.com](mailto:janet@bcvparks.com). Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

2. **CONSENT CALENDAR:** Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

2.1 Minutes of August 11, 2021

2.2 Warrants for August 2021

2.3 Bank Balance August 2021

3. **ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:** (Includes Committee Reports)
- 3.1 Authorization for Submittal of Community Development Block Grant Application 2022-2023
  - 3.2 Gann Appropriations Limit FY 21/22
  - 3.3 Reserve Fund Policy Revision
  - 3.4 Approval of Beers, Brats and Bogart Special Event

4. **DEPARTMENT REPORTS:**

Human Resources Administrator/Clerk of the Board: Janet Covington  
Financial Services Technician/Office Manager: Nancy Law  
Activities Coordinator: Kyle Simpson  
Maintenance Foreman: Aaron Morris  
Athletic Coordinator: Dodie Carlson  
General Manager: Duane Burk

5. **CALENDAR OF EVENTS:**

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1<sup>st</sup> Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC
  - October 13, 2021
  - November 10, 2021
  - December 8, 2021

5.2. Upcoming Holidays

Thursday, November 11, 2021 – Veterans Day  
Thursday & Friday, November 25 & 26, 2021 – Thanksgiving  
Thursday & Friday, December 23 & 24, 2021 - Christmas

5.3. Events

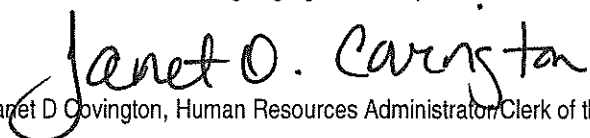
- Beaumont Woman's Club COVID-19 Testing has been extended through September 2021.
- October 23, 2021 Pumpkin Carve
- October 30, 2021 Beer, Brats and Bogart Special Event (if approved)
- December 3-4, 2021 Winterfest
- December 17, 2021 Staff Holiday Party

**DIRECTORS MATTERS/COMMITTEE REPORTS**

6. **ADJOURNMENT:**

**Any person with a disability who requires accommodations in order to participate in the meeting should telephone Janet Covington at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation**

**DECLARATION OF POSTING:** I declare under penalty of perjury, that I am employed by the Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District web site September 3, 2021

  
Janet D Covington, Human Resources Administrator/Clerk of the Board



## BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

REGULAR MEETING OF THE BOARD OF DIRECTORS  
Wednesday, August 11, 2021, 6:00pm

### MINUTES

#### PUBLIC PARTICIPATION WAS BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20, the Beaumont Cherry Valley Recreation & Park District conducted this meeting by teleconference.

#### **DISTRICT CLOSED SESSION – Closed Session to Begin at 6:00pm (1 Item)**

Closed session began at 6:29pm

Roll Call:

Director De La Cruz: Present via teleconference

Director Ward: Absent

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

1. Public Employee Annual Performance Evaluation Pursuant to Government Code Section 54957  
Title: General Manager

**Roll Call:** Director De La Cruz, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks and Chairman Hughes  
Albert Maldonado reported there were no reportable actions.

Closed session ended at 6:38pm

**WORKSHOP SESSION:** None

#### **REGULAR SESSION: Regular Session to Begin at 6:30pm**

Regular session began at 6:38pm.

**Invocation:** Duane Burk gave the invocation.

**Pledge of Allegiance:** Chairman Hughes led the pledge of allegiance.

#### **Presentations: Birthdays – Director Ward, Chairman Hughes, Vice Chair Diercks Jamie Wagner, Honoring Kathy Wagner**

The family of Kathy Wagner asked for consideration of renaming "Noble Creek Regional Park" to "Kathy Wagner Park". The board appointed an ad-hoc committee to discuss processes for naming the park as well as processes for future naming of fields, parks, etc. The board appointed Treasurer Flores and Vice Chair/Secretary Diercks to the committee with the contacts being between Jaime Wagner and Chris Diercks. Duane Burk will look into the process of renaming the park.

**Adjustments to Agenda** – Item 3.1 will be removed from the agenda.

**1. PUBLIC COMMENT:** None

Chairman Hughes opened public comment at 7:03pm. Hearing none, public comment closed at 7:03pm.

**2. CONSENT CALENDAR:**

2.1 Minutes of June 9, 2021

2.2 Warrants for June 2021

2.3 Warrants for July 2021

2.4 Bank Balances June 2021

2.5 Bank Balance July 2021

2.6 Grand American Construction Contract Renewal Agreement

Motion was made to accept items 2.1, 2.2, 2.3, 2.4, 2.5 and 2.6 authorizing the general manager to negotiate an increase with Grand American Construction. The contract will be brought back to the September 8, 2021 board meeting for approval. He reported their insurance is on file.

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

**3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:** (Includes Committee Reports)

3.1 General Managers 6<sup>th</sup> Amendment to Employment Agreement – Item 3.1 was removed from the agenda.

3.2 Approval of Noble Creek Central Command Irrigation System

Chairman Hughes opened public comment at 7:23pm. Hearing none, public comment closed at 7:23pm.

Motion was made to accept item 3.2.

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.3 Authorize and Designate Proceeds from the Spooky Spectacular and Oktoberfest Tournaments for a Winter Wish Family

Chairman Hughes opened public comment at 7:24pm. Hearing none, public comment closed at 7:25pm.

Motion was made to accept item 3.3.

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

#### 4. DEPARTMENT REPORTS:

##### Human Resources Administrator/Clerk of the Board: Janet Covington

- The District has 25 employees. We hired four recreation assistants. Jesse Camacho was promoted to full time maintenance worker I. Mark Camacho and Moises Lopez were promoted to part time maintenance positions.
- Workers Compensation Cases/Incidents/Accidents – No employee cases. It has been 850 days since our last employee accident.
- CalPERS, California Employer's Retiree Benefit Trust (CERBT) Fiscal Year-End Contribution Summary was submitted.
- Form 470s were submitted.
- CalPERS Out of Class Validation was submitted to CalPERS.
- All Anti- Harassment training certificates have been received.
- The employee of the month for April was Jesse Camacho and May was Mack Camacho. Chairman Hughes attended. Danny Thomas Ranch was postponed. Date to be determined.
- June and July's Employee of the Month is scheduled for August 12, 2021 at 12:30 in Franco gardens. All is invited. Aaron Morris will celebrate August employee of the month on August 20 during the 2nd annual field games. September employee of the month will be celebrated at Oktoberfest on Friday September 17 at 1:00pm on the dance floor.
- A disbursement was requested from the District CERBT's account for FY 20/21 retiree health premiums paid.
- Employees are working on retrieving their items for CAPRI's visitation on August 24.
- Duane Burk will be speaking at the Beaumont Chamber breakfast this Friday, August 13 @ 7:30 am. Dan, Denise, Chris and Armando have confirmed attendance.
- Governor's Oder # N 29-20 will be lifted September 30, 2021. This means that, as of October 1, 2021, the following requirements will return to full force and effect if no changes are made.
  - Local bodies must notice each teleconference location from which a member will be participating in a public meeting and each teleconference location must be specifically identified in the meeting notice and agenda, including full address and room number;
  - Each teleconference location must be accessible to the public;
  - Members of the public must be able to address the body at each teleconference location;
  - Local bodies must post agendas at all teleconference locations; and
  - During teleconference meetings, at least a quorum of the members of the local body must participate from locations within the boundaries of the territory over which the local body exercises jurisdiction.
- The annual holiday party is scheduled for Friday, December 17, 2021. We have a magician contracted for the event. Save the Date cards will be out in September.
- The Beaumont Chamber State of the City is August 25, 2021 @ 11:00am. They will be honoring the District with their 2021 Beautification Award at the Albert A. Chatigny Senior Community Center. Seats are reserved for all who confirmed.
- Wished everyone a Happy Birthday and thanked Director Ward for treating her to lunch on her birthday.

##### Financial Services Technician/Office Manager: Nancy Law

- The Finance Committee met and reviewed the financial reports of July 2021.
- The District received \$153,622.86 for June 2021 and \$56,848.30 for July 2021 into the Riverside County Fund.
- \$5000.00 was transferred into the Reserve fund for the months of June & July 2021 bringing the balance to \$263,672.08.
- Nancy transferred \$7,500.00 into the Project account for the months of June & July 2021 for the loan payment due in November, bringing the balance to \$67,500.00.
- Nancy attended the 2<sup>nd</sup> quarter Safety Committee Meeting.
- Nancy attended a webinar "COVID Lessons Learned, Best Practices, & Moving Forward".
- Nancy attended a webinar "Streamline Live! Back on Track Edition" where Ryann got us first place in Calendar use.
- Nancy attended on 7/22/2021 Oktoberfest Meeting.

- Nancy is working with Auditors on their sample selections.
- Nancy is pulling FY files and organizing the office.

Activities Coordinator: Kyle Simpson

- Facility Rentals have been ongoing. COVID-19 testing facility at the Woman's Club will continue through September 30, 2021.
- There are currently three different skating groups renting out the hockey rink weekly. Beaumont High School Tennis team had been holding summer practices at the Tennis Courts.
- The Yoga Connection has begun classes at Noble Creek Community Center.
- Kyle is in the process of adding tennis lessons and square dancing classes.
- National Fitness Court. Kyle has been coaching staff on Tuesday and Thursday mornings running a variety of classes.
- Movies Under the Stars were a big success. Kyle reserved a large blow-up screen to show the Goonies on July 19th, unfortunately the screen popped during setup so the regular screen was used to show the movie.
- Oktoberfest is scheduled for September 17-19, 2021. Kyle has 3 bands confirmed. The contracts are completed. He received 7 arts and craft vendors and 5 food vendor applications. The beer for the event has been ordered. Stein holding mugs have been received. 31st anniversary mugs have been ordered. Advertising signs have been ordered and will be placed out one month before the event. Waste Management has donated recycle bins. The Bergermeister is Christian Linnemann and the King is Nathan Stine. Nominations for Favorite German American are being advertised, there have not been any responses at this time. The city event permit is approved. The Press release is currently running. The ABC License will be submitted within 2 weeks of the event per their requirements. The mobile police command unit has confirmed they will be at the event along with 2 officers. The Lions Club will be pouring beer Saturday all day 12:00pm-11:00pm. Kyle is waiting to hear back from BYB regarding them pouring beer on Sunday and he officially invited the Board to pour beer on Friday night 5:00pm-11:00pm

Maintenance Foreman: Aaron Morris –

- Aaron has been gathering estimates to Hydro Seed the Bogart Day Use Meadow, which will be a three-phase project.
- He is preparing for the CAPRI Site inspection.
- Staff has continued to help with the ongoing Foundation's Market Night Events.
- Planning to renovate fields 2 & 3. (e.g., Redo the Irrigation layout, condition the infield clay, reinstall the fencing for the backstops and outfielders, & renovate and reseed the turf).
- Preparing for Oktoberfest with staff.
- Training the new part time staff to help with daily operations.
- Trying new IPM practices to help reduce the amount of rodents in the parks like ground squirrels.
- Repairing numerous irrigation leaks in the quad and on fields 2 & 3.
- Studying for my upcoming Playground Certification Course & Exam.
- Working with our contractors and prepping for the construction of the new building in the Maintenance Yard.

Athletic Coordinator: Dodie Carlson

- Summer adult slow pitch is in full swing with thirty-nine teams this season. There are six Women's teams on Mondays, Seven Men's teams on Tuesdays and thirteen Co-ed teams on Thursday and Sundays. She believes this is an all-time record for us.
- Dodie is working on the flyers for Oktoberfest, Spooky Spectacular, and the Toys for Tots tournaments. The Spooky Spectacular may be a two-day event.
- We will also be having our annual can food drive for the Winter Wish program.
- Dodie thanked the Board of Directors, General Manager, and staff for their constant work at the district. She is excited to see the improvements to the fields and facilities at Noble Creek that we will be worked on this month and said they will be looking sharp when we can get back to filling these fields every weekend with tournaments.

- BYB has finished with a successful All Star season. The 8U softball team won the Pony World Series. They will be starting registrations in August for fall ball to start after Labor Day. Mike Hilburn has stepped down as President and has appointed Steve Wagner as the new President.

General Manager: Duane Burk

Duane reported it has been a busy last two months since our last board meeting. His surgery was postponed until August 16. The District is sending a flyer in the mail regarding what the community would like to see happen at the Danny Thomas Ranch. The flyer is targeted to reach residents in Calimesa, Beaumont and Cherry Valley that vote and have children. It will also be posted on our web site. Duane said he, Directors Hughes and Flores have met with the City of Beaumont regarding metering the sewers. The metering has been completed and he will notify the City of Beaumont to let them know it has been completed and we will start monitoring the sewers September 1. The quad area, waterlines and pipes will be torn out and there will be an opportunity for potential future projects. We continually get leaks and complaints. Duane is looking forward to his presentation at the Chamber breakfast.

**5. CALENDAR OF EVENTS:**

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5.2. Upcoming Holidays

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 Thursday & Friday, November 25 & 26, 2021 - Thanksgiving

5.3. Events

- Beaumont Woman’s Club COVID-19 Testing has been extended through September 2021.
- September 17-19, 2021 Oktoberfest
- October 23, 2021 Pumpkin Carve
- December 3-4, 2021 Winterfest

**DIRECTORS MATTERS/COMMITTEE REPORTS**

**Director De La Cruz:** Armando left the meeting at 7:50pm.

**Treasurer Flores:** John said he looks forward to the Danny Thomas Ranch development and encouraged the board members to get involved with the design, development and improvements. He stated it is an awesome responsibility of the board and will set precedence for future residents of our area and unborn children who will be enjoying the park that we design. He said we haven’t completed Bogart Park projects and the District is growing bigger and bigger with the Danny Thomas Ranch. John stated that, as a board, they need to do what will be the best entertainment for the community. John attended an El Toro Wapo event and said it was a good event. He said the Board needs to remember who we are and what we were created for. The community was not being served so that is why the District was created and we need to move forward in the best interest of the community because the community created the District.

**Vice Chair/Secretary Diercks:**

Chris agrees with Treasurer Flores and said we have a lot of work to do. He is excited about the Hills Racing Complex. He said they do a good job, they are not here for profit, we know who they are and they have done work around here in the past. It will be a good challenge to get it started. Chris said staff is working hard, things are looking great and it is much appreciated and to keep up the good work. He wished everyone Happy birthday and good luck to Duane on his surgery.

**Chairman Hughes:**

Dan asked for the Calimesa Chamber breakfast to be on their schedules so they can attend. He wants to move forward with the Strategic-planning meeting when things are safe and back to normal. He said he wants to keep moving forward on the computers and a better system for the directors to use so they can move forward with the times. He stated he wants the directors to dress for success because they represent a lot and need to leave the legacy that they are on top of what they are doing and very professional. Dan said that when directors are appointed to ad-hoc committees, to take it seriously and he is willing to step in when needed. He appreciates the work director Flores is doing with Xavier. He thanked Vice Chair Diercks for filling in for him during the last board meeting while he had surgery. He said with some changes coming, we might potentially, in the future, have things like the facility use agreement people come before the board to discuss their plans. He wished everyone Happy Birthday.

**6. ADJOURNMENT:**

Motion was made to adjourn at 8:00pm

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores



**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
August 2021**

Type	Date	Num	Name	Memo	Amount
<b>10005 - Bank of Hemet - Operating</b>					
Bill Pmt -Check	08/02/2021	49157061470	Colonial Life	Employee Life Insurance - July 2021 & August 2021	-1,524.36
Bill Pmt -Check	08/02/2021	8305705558	Ford Credit	Monthly F150 XLT Payment	-763.20
Check	08/02/2021	fee	Global Pay	Ipad Credit Card Service - Monthly Fee	-41.00
Check	08/02/2021	AZ08022021	Amazon.com	Label Tape	-11.84
Check	08/02/2021			(2) Monthly Positive Pay	-91.00
Bill Pmt -Check	08/03/2021	50149285422	The Home Depot	Wrench's for F150 / Camp Host	-109.78
Check	08/03/2021	AM08032021	Dowling Fruit Orchard	Pumpkin seeds for bait	-15.96
Check	08/03/2021	RF08032021	Amazon.com	Employee of Month - Prizes	-14.62
Check	08/03/2021	RF08032021	Amazon.com	Employee of the Month - Prizes	-301.73
Check	08/03/2021	RF08032021	Amazon.com	Deposit Bags - Bogart	-49.54
General Journal	08/04/2021	Tran 08041		Transfer to Payroll for PR 08/06/2021	-35,000.00
Check	08/04/2021	RF08042021	Beaumont Chamber of Commerce	State of the City Luncheon - (7) Attendees	-315.00
Check	08/04/2021	123943	Jackie Zamets	Refundable Security Deposit - Graduation Party - 7/25/2021	-500.00
Check	08/04/2021	123944	Demetrius Seatie	Refundable Security Deposit - Birthday Party - 7/24/2021	-475.00
Check	08/04/2021	123945	Pete Gerlach	Adult Softball Umpire	-120.00
Check	08/04/2021	123946	Leslie V Magness	Adult Softball Umpire	-120.00
Check	08/04/2021	123947	Michael Lorch	Adult Softball Umpire	-150.00
Check	08/04/2021	123948	Michael Ruffolo	Adult Softball Umpire	-90.00
Bill Pmt -Check	08/04/2021	123949	Grand American Builders, Inc.	Grange Patio Cover/ Maintenance Yard Storage Flooring	-16,747.60
Bill Pmt -Check	08/04/2021	123950	Slugg Bugg Pest Control	Bi-Monthly Pest Control	-350.00
Check	08/04/2021	123951	Roman Ortega	Food Order - Field Wars	-576.00
Check	08/04/2021	AZ08042021	Amazon.com	Woman's Lederhosen/Men's Suspenders	-96.24
Check	08/04/2021	RF08042021	Stater Bros	Water, Gatorade - Staff/Employee of the Month	-196.95
Check	08/04/2021	RF08042022	Discount Mugs	Oktoberfest - Tavern Glass Beer Mugs	-886.72
Check	08/04/2021	RF08042023	Lifetime	Joint Event Expense - Adjustable 6' Tables	-646.46
Check	08/04/2021	AM08042021	Dowling Fruit Orchard	Pumpkin Seed (50lbs) - Squirrel Bait	-169.50
Check	08/04/2021	RF08042021	Etsy	Oktoberfest 2021 - Staff/Board Mugs	-899.29
Check	08/04/2021	AZ08042021	COD Wholesale	Blue/White Gingham Round Table Covers	-151.52
Check	08/04/2021	AZ08042022	Admit One Products	Oktoberfest Custom Beer Tickets	-183.85
Check	08/04/2021	AZ08042023	Webstaurantstore.com	Table Cloths/ (2) Cooler w/Casters	-2,141.54

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
August 2021**

Type	Date	Num	Name	Memo	Amount
Check	08/04/2021	Fees	EPX	Fees - Credit Card Machine	-797.80
Bill Pmt -Check	08/05/2021	6352302	SCE (700005100729)	Utilities - Electricity - Grange, Snack Bar, Maintenance, Woman's Club, NCCC & Parking Lot	-4,120.88
Bill Pmt -Check	08/05/2021	6352303	SCE (700194594370)	Utilities - Electric - James Hughes Trailer	-257.67
Bill Pmt -Check	08/05/2021	6352304	SCE (700492933735)	Utilities - Electric - Field #1 - 4	-300.72
Bill Pmt -Check	08/05/2021	6352305	SCE (700494090863)	Utilities - Electric (Fire Camp Lighting/Panel)	-250.16
Bill Pmt -Check	08/05/2021	6352307	SCE (700593589625)	Utilities - Electric - General Electricity & Thunder Alley	-1,619.84
Bill Pmt -Check	08/05/2021	6352309	SCE (700593616907)	Utilities - Electric - Tennis Courts, Horse Areana & Field 5/6	-339.94
Check	08/05/2021	AZ08052021	Amazon.com	Willbork American Flag Outdoor Flag (6 x 10)- Replacement for stolen flag on Field #6	-95.89
Check	08/05/2021	RF08052021	Personalization Mail	Oktoberfest 2021 - Log Sawing Contest winner prizes	-191.86
Check	08/05/2021	KS08052021	ULINE.com	Event Tables	-2,248.50
Check	08/05/2021	KS08052021	The Sand Trap Bar & Grill	Oktoberfest 2021 Meeting Lunch	-48.94
Check	08/06/2021	123952	Stagecoach Days Association	Oktoberfest Half page Advertisement in Stagecoach Days Program	-250.00
Check	08/06/2021	123953	Joey Lee-Lu	Refundable Security Deposit - Baby Shower - 7/11/2021	-500.00
Bill Pmt -Check	08/06/2021	123954	ABI Attachments	300 Gallon tow behind water trailer	-6,793.68
Bill Pmt -Check	08/06/2021	123955	Battery Barn	Battery - Office Cat/ Toro Cart	-170.85
Bill Pmt -Check	08/06/2021	123956	BDL Alarms, Inc.	Monthly Alarm Service	-224.00
Bill Pmt -Check	08/06/2021	123957	Beacon Athletics	Batters Box Mat/ Nails	-992.39
Bill Pmt -Check	08/06/2021	123958	Beaumont Do it Best	Irrigation Leak/Grommet Kit/Squirrel cages/ Hoses & Nozzles	-629.82
Bill Pmt -Check	08/06/2021	123959	Beaumont Flowers & Gifts	Kathy Wagner/ Aaron Morris / Chris & Dave Law - Flowers	-455.61
Bill Pmt -Check	08/06/2021	123960	Beaumont Power Equipment, Inc.	Trimmer Line	-133.61
Bill Pmt -Check	08/06/2021	123961	Beaumont Safe & Lock	LSDA 702 Locks	-115.72
Bill Pmt -Check	08/06/2021	123962	Best Best & Krieger	Legal Fees - Improvement Corp DTR/HR Conference Calls/ Improvement Corp Agenda/Board Meeting	-8,781.00
Bill Pmt -Check	08/06/2021	123963	Blue Shield	Employee - Dental Insurance	-424.80
Bill Pmt -Check	08/06/2021	123964	Capri	Ority - Workmans Comp Contribution	-6,310.61
Bill Pmt -Check	08/06/2021	123965	Cherry Valley Nursery	Replacement Tree's DTR	-226.24
Bill Pmt -Check	08/06/2021	123966	Chris Taylor's Plumbing	(2) Replacement Sink Faucets in South Men Restroom, (1) Replacement fill valve in north mens restroom	-276.89
Bill Pmt -Check	08/06/2021	123967	Desert Quality Heating & Air Conditioning	Found ductwork crushed by sprinkler system. Capped off top part of return air, installed 18" dard collar w/18' 90, extended 18' flex to reach 90, sealed with tape and zip ties, used duct seal to seal return air, started and tested system.	-700.00

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
August 2021**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	08/06/2021	P214LJTL6P	Frontier Communications	Monthly Wifi - Maintenance	-100.98
Bill Pmt -Check	08/06/2021	123968	Inland Lighting Supplies, Inc.	Grange Patio Cover - Fan and Lighting	-341.57
Bill Pmt -Check	08/06/2021	123969	Jani-King of California, Inc	Monthly Janitorial Services	-2,164.60
Bill Pmt -Check	08/06/2021	123970	MS Painting	Spray all wood under patio, Prime & Paint Beams, Fascia, Stucco and railing.	-3,700.00
Bill Pmt -Check	08/06/2021	123971	MST Backflow	NCCC - Retest & Certify Backflow	-153.09
Bill Pmt -Check	08/06/2021	123972	Napa Auto Parts	Chevy Rear & front Break Pads	-307.55
Bill Pmt -Check	08/06/2021	123973	Precision Technologies	Camera Reininstall 2 Grange	-304.38
Bill Pmt -Check	08/06/2021	123974	Pro-Pipe & Supply	Irrigation Leak Supplies	-511.53
Bill Pmt -Check	08/06/2021	123975	Prudential Overall Supply	Weekly Janitorial Supplies/Uniforms	-3,185.83
Bill Pmt -Check	08/06/2021	123976	Safety Compliance Company	Safety Meeting 07/21/2021 1pm Topic: #00118 Snake Safety	-250.00
Bill Pmt -Check	08/06/2021	123977	SiteOne Landscape Supply, LLC	Snack Bar Bypass - 4" Main line Broken valve Field #3	-525.09
Bill Pmt -Check	08/06/2021	123978	Star Pro Security Patrol Inc.	Movies under the Stars Security - one unarmed officer - 07/12/2021-08/01/2021 - 8hr/5days	-4,504.00
Bill Pmt -Check	08/06/2021	123979	Stotz Equipment	Replacement Door and Parts for John Deere Tractor Damage	-1,113.26
Bill Pmt -Check	08/06/2021	123980	Swank Motion Pictures Inc.	The Goonies - 7/19/2021	-465.00
Bill Pmt -Check	08/06/2021	123981	Wash Master	Equipment/Vehicle Wash	-1,835.00
Bill Pmt -Check	08/06/2021	123982	Weaver Grading, Inc.	Beaumont Pavilion	-15,000.00
Bill Pmt -Check	08/06/2021	123983	Well Tec Services Inc.	Domestic well, found wires going to pressure switch shielding was melted together - replaced wires and pressure switch.	-550.00
Bill Pmt -Check	08/06/2021	123985	Capri	One half of Annual Contribution for Property and Liability Coverage	-33,714.50
Bill Pmt -Check	08/06/2021	08082021	Nextiva	Monthly Telephone Service	-292.34
Bill Pmt -Check	08/06/2021	08042021	Rosalind Otero	Unfunded Health Payment	-151.70
Bill Pmt -Check	08/06/2021	147356815	ARCO Business Solutions	Gas/Fuel - Tank/Cans - Traverse (31,146), Chevy (32,271), F550 (67,112), F350 (155,516)	-819.70
Bill Pmt -Check	08/06/2021	1001916135	CalPers	Employee - Monthly Health Insurance	-4,328.62
Bill Pmt -Check	08/06/2021	1916142-44	CalPers	Employee - Retirement	-4,669.30
Bill Pmt -Check	08/06/2021	1001916146	CalPers	Employee - 457 Plan	-25.00
Bill Pmt -Check	08/06/2021	1001916148	CalPers	Employee - 457 Plan	-25.00
Bill Pmt -Check	08/06/2021	1916158-60	CalPers	Employee - Retirement	-4,990.63
Bill Pmt -Check	08/06/2021	p214LJTKDW	Frontier Communications	Monthly Wifi - Woman's Club	-131.76
Bill Pmt -Check	08/06/2021	p2167CFC37	Frontier Communications	Monthly Wifi - NCCC	-125.98
Bill Pmt -Check	08/06/2021	p2167CFC83	Frontier Communications	Monthly Wifi - Grange	-141.58

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
August 2021**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	08/06/2021	NL08062021	Nationwide Retirement Solutions	Employee - 457 Plan	-2,500.02
Bill Pmt -Check	08/06/2021	2180009	SoCalGas	Utilities - Gas - Grange & NCCC	-51.78
Bill Pmt -Check	08/06/2021	NL08062021	VSP-Vision Service Plan	Employee - Monthly Vision Insurance	-53.55
Bill Pmt -Check	08/06/2021	80034261999	Waste Management of the IE	Utilities - Trash - NCCC, NCRP, WC, Grange	-2,078.66
Bill Pmt -Check	08/06/2021	80034262021	Waste Management of the IE	Utilities - Trash - Maintenance 40 Yard Green Waste	-404.73
Bill Pmt -Check	08/06/2021	9207201	Wells Fargo Financial Leasing	Monthly Copier Lease	-884.66
Bill Pmt -Check	08/06/2021	2061-3498	Streamline	Monthly Website Service	-420.00
Check	08/09/2021	RF08092021	Amsterdam	Oktoberfest 2021- Shot Glasses	-733.25
Check	08/09/2021	123987	Carter Rentz	Employee Safety Footwear Reimbursement - Rentz, Carter	-150.00
Check	08/09/2021	123988	Jennifer Garcia	Refundable Security Deposit - Celebration of Life - 8/7/2021	-250.00
Check	08/09/2021	123989	Anthony Phillips	Refundable Security Deposit - Wedding Reception - 8/6/2021	-500.00
Bill Pmt -Check	08/09/2021	BH02446240	UMPQUA Bank	Business Meals, Traverse Oil Change/Service, Foundation Thank you Dinner, Toll Roads, Sirius XM Radio, Training (Flores, Ryann), Postage & Ring Central	-4,769.86
Check	08/09/2021	KS08092021	Wristband Resources	Oktoberfest Vendor Wristbands	-123.86
Check	08/09/2021	KS08092022	Chewy	Oktoberfest - dog Race Winner Costume	-30.15
Check	08/09/2021	KS08092023	Pet Flow	Oktoberfest - dog Race Winner Costume	-27.49
Check	08/09/2021	RF08092021	Personalization Mail	Oktoberfest 2021 - Stein Holding Contest Awards	-309.44
Check	08/09/2021	AZ08092021	Jacks Small Engines	Tires for Lawnraie 28 walk behind	-203.78
Check	08/09/2021	Fee	UMS/Celero Banking	Monthly Credit Card Fee	-6.50
Check	08/10/2021	123986	Ryann Flores	Employee of the Month - Lunch	-128.00
Check	08/10/2021	123990	Pete Gerlach	Adult Softball Umpire	-150.00
Check	08/10/2021	123991	Michael Ruffolo	Adult Softball Umpire	-120.00
Check	08/10/2021	123992	Leslie V Magness	Adult Softball Umpire	-120.00
Check	08/10/2021	123993	Michael Lorch	Adult Softball Umpire	-180.00
Check	08/10/2021	RF08102021	Royal Truck Body	F350 Tool Box Key Set	-46.11
Check	08/10/2021	123994	Shane Thiel	Refund RV Space #14 - 8/10/2021 - 8/14/2021 - Asked to Leave due to Cam	-175.00
Check	08/10/2021	NL08102021	California Special Districts Association	Board Secretary Conference - 10/25/2021 - 10/27/2021 (Flores, Ryann & Law, Nancy)	-1,150.00
Check	08/11/2021	123995	Chris Diercks.	VOID: PerDiem/Mileage - CSDA Conference 2021 CANCELLED	0.00
Check	08/11/2021	123996	John Flores	VOID: PerDiem/Mileage - CSDA Conference 2021 CANCELLED	0.00
Check	08/11/2021	123997	Nancy Law	PerDiem/Mileage - CSDA Conference 2021 - 8/30/2021 - 9/2/2021	-784.40

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
August 2021**

Type	Date	Num	Name	Memo	Amount
Check	08/11/2021	RF08112021	Stater Bros	Board Meeting - Cupcakes	-39.90
Check	08/11/2021	RF08112022	Beaumont Chamber of Commerce	Chamber Breakfast 8/13/2021 - Tinker, Bob	-22.00
Check	08/12/2021	123998	Chris Diercks.	Director Fees - July/August 2021	-400.00
Check	08/12/2021	123999	Dan Hughes	Director Fees - July 2021	-600.00
Check	08/12/2021	RF08122021	Ono Hawaiian BBQ	Employee of the Month - Lunch	-128.43
Check	08/12/2021	JC08122021	Amazon.com	N95 Mask	-71.00
Check	08/12/2021	AZ08122022	Amazon.com	Oktoberfest - Lederhosen	-96.87
Check	08/12/2021	AZ08122022	Amazon.com	Oktoberfest - Lederhosen/Tiaras	-117.33
Check	08/12/2021	AZ08122021	Feather Flag	BCVFRPD - Flags	-430.61
Check	08/12/2021	124000	Kaboo Leasing Co.	Fabricate Pole for Lions Club Building	-1,000.00
Check	08/12/2021	124001	Kaboo Leasing Co.	Flag Pole Cover install	-400.00
Check	08/12/2021	AZ08122022	Amazon.com	Oktoberfest - Lederhosen	-139.86
Check	08/12/2021	AZ08122021	Amazon.com	Oktoberfest - Lederhosen	-227.55
General Journal	08/13/2021	RCF 081921		Transfer to Operating for Bills and Payroll	300,000.00
Check	08/16/2021	NL08162021	Portola Hotel & Spa	CSDA Conference - Hotel (Law, Nancy)	-513.60
Check	08/16/2021	NL08162022	Admit One Products	Oktoberfest - Employee/Stien Holding Custom Beer Tickets	-98.85
General Journal	08/17/2021	Trans081722		Transfer to Reserve for the Monthly Transfer	-5,000.00
General Journal	08/17/2021	Trans081723		Transfer to Project for Monthly transfer	-7,500.00
General Journal	08/17/2021	Trans081724		Transfer to Payroll for PR 08/20/2021	-35,000.00
Check	08/17/2021	RF08172021	Amazon.com	Design Tools for Irrigation Layout	-30.14
Bill Pmt -Check	08/17/2021	1205861512	Verizon Wireless	Monthly Wireless Phone Service	-656.20
General Journal	08/18/2021	Trans081821		Transfer to Payroll for PR 08/20/2021	-5,000.00
Check	08/18/2021	124002	Reyna Bedolla	Refundable Security Deposit - Birthday Party - 7/10/2021	-500.00
Check	08/18/2021	124003	Kimberly Sennett	Refundable Security Deposit - SoCal Loan Signing Meet up - 8/7/2021	-500.00
Check	08/18/2021	124004	Michael Ruffolo	Adult Softball Umpire	-150.00
Check	08/18/2021	124005	Leslie V Magness	Adult Softball Umpire	-180.00
Check	08/18/2021	124006	Michael Lorch	Adult Softball Umpire	-210.00
Check	08/18/2021	124007	Pete Gerlach	Adult Softball Umpire	-60.00
Bill Pmt -Check	08/19/2021	47010819202	Chevron	Gas/Fuel - Tank/Cans, Chevy (32,506), F350 (155,713), F150 (22,965)	-1,271.35
Bill Pmt -Check	08/19/2021	5412825626	Office Depot	Office Supplies	-462.64

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
August 2021**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	08/19/2021	5413930010	The Home Depot	Pressure Washers	-1,727.69
Bill Pmt -Check	08/19/2021	124008	M. Brey Electric, Inc.	Equestrian Lighting Phase I & Phase II	-63,750.00
Check	08/19/2021	KS08192021	Georges Market	Oktoberfest Meeting - Lunch	-36.08
Check	08/19/2021	124009	Ryann Flores	Field Wars 2021 - Water/Gatorade	-45.58
Check	08/19/2021	AZ08192021	Big 5 Sporting Goods	Field Wars - Prizes	-166.84
Check	08/23/2021	AZ08232021	Amazon.com	Oktoberfest giveaways & Phone Case (Camacho, Jesse)	-116.91
Check	08/23/2021	NL08232021	Apple.com	icloud Storage Upgrade	-2.99
Check	08/24/2021	124010	Pete Gerlach	Adult Softball Umpire	-60.00
Check	08/24/2021	124011	Anthony Tony Gipson	Adult Softball Umpire	-120.00
Check	08/24/2021	124012	Michael Ruifolo	Adult Softball Umpire	-150.00
Check	08/24/2021	124013	Michael Lorch	Adult Softball Umpire	-120.00
Check	08/24/2021	RF08242021	Amazon.com	TV Cable - Maintenance Cameras	-10.76
Bill Pmt -Check	08/25/2021	124015	Acorn Technology Services	Monthly IT Service	-1,963.17
Bill Pmt -Check	08/25/2021	124016	Beaumont Cherry Valley Water Distr 8-005	Utilities - Water - Grange	-548.39
Bill Pmt -Check	08/25/2021	124017	Beaumont Cherry Valley Water Distr 8-006	Utilities - Water - Grange (fire)	-47.35
Bill Pmt -Check	08/25/2021	124018	Beaumont Do it Best	Roof Removal Tools, Orange/White marking Paint, Chicken Wire, Strike Plate F#1 Restroom, Orange Fencing	-862.52
Bill Pmt -Check	08/25/2021	124019	Beaumont Flowers & Gifts	Duane Burk (Plant)	-77.48
Bill Pmt -Check	08/25/2021	124020	Beaumont Print	Oktoberfest Signage	-775.80
Bill Pmt -Check	08/25/2021	124021	Beaumont Safe & Lock	Repair & Reset Finance Safe	-99.00
Bill Pmt -Check	08/25/2021	124022	Best Best & Krieger	Legal Fees - DTR/Water Rights	-2,099.20
Bill Pmt -Check	08/25/2021	124023	Blue Shield	Employee - Monthly Dental Insurance	-424.80
Bill Pmt -Check	08/25/2021	124024	Department of Justice	Employee Fingerprinting	-32.00
Bill Pmt -Check	08/25/2021	124025	Grand American Builders, Inc.	Grange Water Heater Room/Lions Club Building	-7,177.95
Bill Pmt -Check	08/25/2021	124026	Merlin Johnson Construction, Inc.	Excavate & remove existing 2" gate valve. Section in 2" Galv pipe and backfill - Snack Bar	-733.00
Bill Pmt -Check	08/25/2021	124027	Napa Auto Parts	Grease/Gear Oil - Turf Field Renovator	-52.24
Bill Pmt -Check	08/25/2021	124028	Pattons Steel Corp	Steel Post Lions Club Building	-201.64
Bill Pmt -Check	08/25/2021	124029	Prudential Overall Supply	Weekly Janitorial Supplies/Uniforms	-1,016.57
Bill Pmt -Check	08/25/2021	124029	SiteOne Landscape Supply, LLC	Field #2 & 3 Improvements - Irrigation/Sprinkler	-1,331.79
Bill Pmt -Check	08/25/2021	124030	Star Pro Security Patrol Inc.	one unarmed officer - 08/02/2021 - 08/15/2021 - 8hr/5days	-2,160.00
Bill Pmt -Check	08/25/2021	124032	Swank Motion Pictures Inc.	Secret Life of Pets 2 - 6/21/2021	-465.00

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
August 2021**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	08/25/2021	124033	Turf Renovation Machinery, Inc.	Turf Renovator Blad Replacement Kit	-509.88
Bill Pmt -Check	08/25/2021	124034	Turf Star, Inc.	July 2021 - PM Contract (18)units - (120) hrs & Repairs Toro GM 360	-1,351.77
Bill Pmt -Check	08/25/2021	124034	UNUM	VOID: Pay Online	0.00
Bill Pmt -Check	08/26/2021	4874674249	Ford Credit	Monthly F150 XLT Payment	-763.20
Check	08/26/2021	AZ08262021	Amazon.com	Oktoberfest - Lederhosen	-102.25
Check	08/26/2021	RF08262021	Amazon.com	Phone Block/Screen Protector (Camacho, Jesse)	-34.19
Check	08/26/2021	AZ08262021	Amazon.com	Oktoberfest Fitted Table Cloth for BCVRPD Booth	-58.16
Bill Pmt -Check	08/27/2021	1930579-581	CalPers	Employee - Retirement	-5,078.59
Bill Pmt -Check	08/27/2021	1001930590	CalPers	Employee - 457 Plan	-25.00
Bill Pmt -Check	08/27/2021	1001930592	CalPers	GASB 68 Reports & Schedules	-1,050.00
Bill Pmt -Check	08/27/2021	1001930596	CalPERS-OPEB	Accrued Liability as of June 30, 2018 - Rate Plan: 1357	-5,507.67
Bill Pmt -Check	08/27/2021	124037	CARPD	Membership Dues FY 07/01/2021-06/30/2022	-2,500.00
Bill Pmt -Check	08/27/2021	1001930600	CalPers	Employee - Health Insurance	-4,328.62
Bill Pmt -Check	08/27/2021	124038	Ferrellgas	Monthly Propane Service	-1,133.90
Bill Pmt -Check	08/27/2021	p214LRTMGK	Frontier Communications	Monthly Wifi - Bogart	-136.76
Bill Pmt -Check	08/27/2021	p214LRTNMJ	Frontier Communications	Monthly Wifi - Woman's Club	-131.76
Bill Pmt -Check	08/27/2021	p2167NXSRL	Frontier Communications	Monthly Wifi - NCCC	-125.98
Bill Pmt -Check	08/27/2021	2390069	SoCalGas	Utilities - Gas - Woman's Club	-33.72
Bill Pmt -Check	08/27/2021	3007510289	SCE (700005100729)	Utilities - Electricity - Grange, Snack Bar, Maintenance, Woman's Club, NCCC & Parking Lot	-4,252.31
Bill Pmt -Check	08/27/2021	3007510290	SCE (700194594370)	Utilities - Electric - James Hughes Trailer	-209.18
Bill Pmt -Check	08/27/2021	3007510292	SCE (700492933735)	Utilities - Electric - Field #1 - 4	-305.53
Bill Pmt -Check	08/27/2021	20075102894	SCE (700494090863)	Utilities - Electric (Fire Camp Lighting/Panel)	-257.82
Bill Pmt -Check	08/27/2021	3007510296	SCE (700518137163)	Utilities - Electric - RV Park	-6,450.20
Bill Pmt -Check	08/27/2021	3007510298	SCE (700593589625)	Utilities - Electric - General Electricity & Thunder Alley	-1,655.35
Bill Pmt -Check	08/27/2021	3007510299	SCE (700593616907)	Utilities - Electric - Tennis Courts, Horse Arena & Field 5/6	-365.82
Bill Pmt -Check	08/27/2021	80035236827	Waste Management of the IE	Utilities - Trash - Maintenance - 40 yard Roll Off	-567.12
Bill Pmt -Check	08/27/2021	p214LRW34G	Frontier Communications	Monthly Wifi - Grange	-136.76
Bill Pmt -Check	08/27/2021	79885564	Colonial Life	Employee - Life Insurance	-784.62
Bill Pmt -Check	08/27/2021	08272021	UNUM	Employee - Monthly Disability Insurance	-615.97
Bill Pmt -Check	08/27/2021	NL08272021	VSP-Vision Service Plan	Employee - Monthly Vision Insurance	-53.55

Beaumont Cherry Valley Recreation & Park District  
 Check Warrant

Bank of Hemet - Operating  
 August 2021

Type	Date	Num	Name	Memo	Amount
Check	08/27/2021	KS08272021	Cherry Valley Feed & Pet Supply	Hay Bales - Oktoberfest Advertisement	-21.53
Check	08/27/2021	RF08272021	PaperRolls n More	Receipt Paper - Clover System	-104.26
Check	08/30/2021	RF08302021	Pay Pal	Custom Mugs - Oktoberfest 2021	-132.51
Check	08/30/2021	NL08302021	Hotel Pacific at Monterey	CSDA Hotel (Burk Duane) - Cancelled Property (Calling for Refund)	-372.14
Check	08/31/2021	KS08312021	AMG Sign Company Inc.	Oktoberfest - Digital Signe	-450.00
Check	08/31/2021	CCFEES	Clover(MRCH BNKCD)	Clover Credit Card %	-230.63
			<b>TOTAL</b>		<b>-87,793.18</b>



**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**Bank of Hemet - Project**  
**August 2021**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10015 · Bank of Hemet - Project Account					
General Journal	08/17/2021	Trans081723		Transferred from Operating for Monthly transfer	7,500.00
				<b>TOTAL</b>	<u>7,500.00</u>

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**Bank of Hemet - Reserve**  
**August 2021**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
10025 - Bank of Hemet - Reserve Fund					
General Journal	08/17/2021	Trans081722		Transferred from Operating for the Monthly Transfer	5,000.00
				TOTAL	<u>5,000.00</u>

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Bogart  
August 2021**

Type	Date	Num	Name	Memo	Amount
10050 · Bank of Hemet - Bogart Park					
Check	08/02/2021	Fee	UMS/Celero Banking	Credit Card Fees	-256.39
Bill Pmt -Check	08/05/2021	6352361	SCE (700558511896)	Utilities - Electric (Bogart)	-1,590.27
Bill Pmt -Check	08/06/2021	5187	Beaumont Do it Best	Signage- Stop Sign	-107.70
Bill Pmt -Check	08/06/2021	p214LJTJQM	Frontier Communications	Monthly Wifi - Bogart	-136.76
Bill Pmt -Check	08/06/2021	80034261961	Waste Management of the IE	Utilities - Trash - Bogart	-617.76
Check	08/09/2021	Fee	UMS/Celero Banking	Monthly Credit Card Fee	-6.50
Bill Pmt -Check	08/25/2021	5188	Simplot Partners Palm Desert	Round Up/Dimension	-2,770.20
Bill Pmt -Check	08/25/2021	5189	Al's Kubota Tractor	Bogart Equipment - Backpack blower, Edger, Chap and Helmet Kit, Snake Gaiters	-1,835.42
Bill Pmt -Check	08/25/2021	5190	BCVWD 3-001	Utilities - Water - Bogart	-58.52
Bill Pmt -Check	08/25/2021	5191	BCVWD 3-002	Utilities - Water - Bogart	-269.80
Bill Pmt -Check	08/25/2021	5192	BCVWD 3-003	Utilities - Water - Bogart	-1,872.40
Bill Pmt -Check	08/25/2021	5193	BCVWD 3-004	Utilities - Water - Bogart	-6,073.23
Bill Pmt -Check	08/25/2021	5194	BCVWD 3-005	Utilities - Water - Bogart	-813.70
Bill Pmt -Check	08/25/2021	5195	Frontier Communications	Monthly Wifi - Bogart	-136.76
Bill Pmt -Check	08/25/2021	5196	Merlin Johnson Construction, Inc.	Treat Pond for Algae	-631.40
<b>TOTAL</b>					<b>-17,176.81</b>

Beaumont Cherry Valley Recreation Park District

**Bank Account Balances**

As of 8/31/2021

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 Bank of Hemet - Operating	\$ 76,203.27	\$ 521,960.21	\$ 488,138.04	\$ 42,381.10	
2 Bank of Hemet - Payroll Account	\$ 3,863.01	\$ 76,814.86	\$ 75,000.00	\$ 2,048.15	
3 Bank of Hemet - Project Loan	\$ 67,500.00		\$ 7,500.00	\$ 75,000.00	7,500 Monthly Deposits for loan payment 11/2021
4 Bank of Hemet - Bogart	\$ 13,465.10	\$ 17,212.81	\$ 11,983.50	\$ 8,235.79	
5 Bank of Hemet MM	\$ 1,588.43		\$ 0.13	\$ 1,588.56	
6 Bank of Hemet - Reserve Fund	\$ 263,672.08		\$ 5,019.10	\$ 268,691.18	
7 Bank of Hemet - Quimby/DIF	\$ 52,822.32		\$ 53,274.20	\$ 106,096.52	
8 Petty Cash	\$ 500.00			\$ 500.00	
9 Riverside County Fund	\$ 1,106,650.79	\$ 300,000.00	\$ 56,848.30	\$ 863,499.09	
10	\$ 1,586,265.00	\$ 915,987.88	\$ 697,763.27	\$ 1,368,040.39	
11 Bank of Hemet - Reserve Fund	<b>Balance</b>	<b>Payables</b>	<b>Deposits</b>	<b>Ending Balance</b>	<b>Notes/Comments</b>
12 Operating Reserve	\$ 213,493.67			\$ 213,493.67	<b>NOT to be USED</b>
13 Capital Reserve	\$ 50,178.41		\$ 5,019.10	\$ 55,197.51	<b>Min Balance of \$50,000</b>
14 <b>TOTAL RESERVE ACCOUNT</b>	<b>\$ 263,672.08</b>	<b>\$ -</b>	<b>\$ 5,019.10</b>	<b>\$ 268,691.18</b>	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

**Bank Account Balance**

As of 8/31/2021

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
15 Bank of Hemet	\$ 108,159.04	\$ 15,546.13	\$ 20,525.00	\$ 113,137.91	Property Taxes



**Staff Report**

Agenda Item No. **3.1**

**To:** Board of Directors:

**From:** Nancy Law, Financial Services Technician/Office Manager

**Via:** Duane Burk, General Manager

**Date:** September 8<sup>th</sup>, 2021

**Subject:** Authorization for Submittal of Community Development Block Grant Application  
2022-2023

**Background and Analysis:**

The Riverside County Economic Development Agency (EDA), and Housing, Homelessness Prevention and Workforce Solutions (HHPWS) are soliciting proposals for the 2022-2023 Community Development Block Grant (CDBG) program. Staff would like to submit an application for ADA deficiencies in Bogart Park which includes parking, paths of travel and restrooms. Applications will be available starting August 13<sup>th</sup>, 2021 and must be submitted by November 12<sup>th</sup>, 2021.

The 2019-2020 and 2020-2021 Community Development Block Grant that staff submitted for ADA Accessibility Restrooms at Noble Creek Community Center was not approved. Staff will resubmit in the future for grants to complete this project.

The 2021-2022 Community Development Block Grant that staff submitted for ADA deficiencies in Bogart Park which includes parking, paths of travel and restrooms was not approved. Staff is reaching out to find out why we are not receiving funds.

**Recommendations:**

Staff recommends that the Board approve and authorize the submission of the Community Development Block Grant Application for the 2022-2023 program years.

**Fiscal Impact:**

There will be no impact to the general fund, as the application will be completed on staff time.

Respectfully Submitted,

Nancy Law  
Financial Services Technician/Office Manager



**Staff Report**

Agenda Item No. **3.2**

**To:** Board of Directors:  
**From:** Nancy Law, Financial Services Technician/Office Manager  
**Via:** Duane Burk, General Manager  
**Date:** September 8<sup>th</sup>, 2021  
**Subject:** Gann Appropriations Limit FY 21/22

**Background and Analysis:**

In November 1979, Proposition 4 (Gann Initiative) was adopted by the State of California. Proposition 4 placed limits on the amount of revenues which can be spent by all entities of government. Proposition 4 was modified by proposition 111 in June 1990 providing new adjustment formulas for the calculation of the annual appropriations limit.

Staff has prepared our Appropriation Limit Calculations based on our prior years limit and applying growth factors, our FY 20/21 limit was \$2,470,332.14 applying growth factor of 1.4421 making our FY 21/22 Gann Appropriation Limit at \$3,562,557.88.

**Fiscal Impact:**

There will be no fiscal impact on these calculations based on our Appropriation Limit of \$3,562,557.88 is greater than our Spending Limit of \$1,856,207.88.

**Recommendations:**

Staff recommends that the Board review, comment, approve or disapprove the Gann Appropriations Limit.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Nancy Law", is written over a faint, larger version of the signature.

Nancy Law  
Financial Services Technician/Office Manager

**Beaumont Cherry Valley Recreation and Parks District  
 Appropriations Limit  
 FY 21/22**

Description	Year ended June 30, 2022	Comment
<b>Appropriations Subject to Limit:</b>		
Approved FY 21/22 Budget Revenues	\$1,928,050.00	
Less Other Approved FY 21/22 Budget Revenues	-\$221,700.00	
	<u>\$1,706,350.00</u>	
<b>Total Appropriation Subject to Limit</b>		
<b>Calculation of Appropriation Limit Factor:</b>		
Percent Change in California Per Capita Personal Income	1.428	42.8%
Multiplied by: Change in Population in Riverside County	<u>1.0099</u>	0.99%
	<u>1.4421</u>	
<b>Total Appropriation Limit Factor</b>		
<b>Appropriation Limit:</b>		
FY 20/21 Appropriation Limit	\$2,470,332.14	
Multiplied by: Total Appropriation Limit Factor	1.4421	
	<u>\$3,562,557.88</u>	
<b>Total Appropriation Limit</b>		
	<u>\$1,856,207.88</u>	
<b>Spending Limit Surplus</b>		



**Staff Report**

Agenda Item No. **3.3**

**To:** Board of Directors:  
**From:** Nancy Law, Financial Services Technician/Office Manager  
**Via:** Duane Burk, General Manager  
**Date:** September 8<sup>th</sup>, 2021  
**Subject:** Reserve Fund Policy Revision

**Background and Analysis:**

In February of 2015 the District realized the prudent responsibility of starting a Reserve fund with an initial deposit of \$10,000.00, at that time, the District deposited \$2,000.00 a month to a reserve account.

On May 10, 2017 the Board approved policy RF-1 Reserve Fund and directed staff to keep a minimum balance of \$135,000.00 for Operating Reserve and minimum balance of \$50,000.00 for Capital Reserve, with a monthly deposit of \$3,000.00.

On March 14<sup>th</sup>, 2018 the Board approved a revised Fund Policy and directed staff to Deposit \$65,000.00 to operating reserve bring the minimum balance to \$200,000.00, and increasing the monthly deposit from \$3,000.00 to \$5,000.00.

On August 5<sup>th</sup>, 2021 as a result of an operating annual review, the Finance Committee (Vice Chair/Secretary Chris Diercks and Treasurer John Flores) recommends an increase to the Operating Reserve account expenses to be \$250,000.00. This comes as operating expenses have greatly increased with the operation of Bogart Regional Park and Danny Thomas Ranch.

**Recommendations:**

Staff and Finance Committee recommend a \$36,506.33 deposit from the general fund to the Operating Reserve account, and to approve the revised Reserve Fund Policy increasing the minimum Operating Reserve to \$250,000.00.

**Fiscal Impact:**

The Reserve Fund Policy will have no fiscal impact. However, the new Operating Reserve balance will be \$250,000.00.

Respectfully Submitted,

Nancy Law  
Finance Services Technician/Office Manager





<u>Policy</u>	<u>Policy Number</u>	<u>Date Adopted</u>	<u>Date Revised</u>
Reserve Fund	RF-1, Revised	3/5/2018	

### **Purpose**

Properly designed policies send a positive signal to the community that the Board is committed to the District's long-term financial health and viability. Prudent financial management and best practices dictate that the District maintains appropriate reserves for emergency use and capital projects. Capital facilities and additional investment in capital are essential to maintain the desired level of service for the Districts residents.

This policy provides direction for maintaining adequate reserves to ensure that there are appropriate levels of working capital in the District's funds to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenses) and to ensure stable services and fees.

### **Policy**

The Financial Services Technician will deposit monthly \$5,000.00 from the District Operating account into the Reserve account. The Reserve account shall maintain a minimum balance of 2 months operating expenses to be review annually. After the Reserve minimum has been satisfied, the Financial Services Technician shall continue the \$5,000.00 monthly contribution along with any one time revenues. Contributions exceeding the Reserve minimum balance of the 2 month operating expenses shall be used for funding capital improvements depreciation, or future grant matching revenues per Board Approval and/or replacement programs.

Operating Reserve: Shall have a minimum balance of \$250,000.00, a two (2) month operating expenses to be reviewed annually for changes and/or cost of living reflections. This balance can only be used by 4/5 majority vote of the Board.

Capital Reserve: Shall have a minimum balance of \$50,000.00, to be used of funding capital improvements, depreciation, future grant matching revenues, and or replacement programs upon Board Approval. This balance can be used by 4/5 majority vote of the Board.



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

## **Staff Report**

Agenda Item No. **3.4**

**To:** Board of Directors:  
**From:** Kyle Simpson, Activities Coordinator  
**Via:** Duane Burk, General Manager  
**Date:** September 9th, 2021  
**Subject:** Approval of Beer, Brats, and Bogart Special Event

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### **Background and Analysis:**

The Beaumont-Cherry Valley Recreation and Park District holds special events throughout the year to benefit the community. The District would like to present a new community event date, October 30<sup>th</sup>, 2021 for Beers, Brats, and Bogart. This will be a new event for the District to showcase and bring more attention and people to Bogart Regional Park with a fun community activity. Events are subject to change due to weather or other unforeseen natural disaster and reserve the right to change the date as necessary.

Beer, Brats, and Bogart

October 30<sup>th</sup>, 2021

### **Recommendations:**

Staff recommends that the Board approves the 2021 Event date with possibility of changes as the General Manager and Staff deem appropriate.

### **Fiscal Impact:**

This event has its own fiscal impact on the district and has been presented in the FY 21/22 and FY 22/23 Budget.

Respectfully Submitted:

Kyle Simpson,  
Activities Coordinator



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

**To:** Chairman and Board of Directors

**From:** Janet Covington, Human Resources Administrator/Clerk of the Board

**Date:** September 8, 2021

**Employees:**

We have 26 employees. We hired a Special Project Associate.

**Reports:**

**Workers Compensation Cases/Incidents/Accidents** – No employee cases. (878) days since our last employee accident).

- CAPRI Final Payroll Report for FY 20-21 was completed.

**Training:**

- Attended CAPRI Webinar on Risk Management
- Attended a webinar on the Delta Variant

**Other:**

- June and July's Employee of the Month was celebrated. Kyle Simpson was recognized for June and Gavin Sharp was recognized for July. Dan Hughes attended. The August employee of the month was celebrated August 20 during the field wars. George Ramirez was recognized. September employee of the month will be celebrated at Oktoberfest on Saturday, September 18 at 11:00am on the dance floor. We will have lunch from one of our Oktoberfest vendors. All is invited.
- Save the date for our annual holiday party on Friday, December 17, 2021. We have a magician contracted for the event.
- The Beaumont Chamber State of the City was August 25, 2021. They honored the District with their 2021 Beautification Award.
- The Calimesa Chamber Breakfast is Tuesday, September 14, 8:00am @ the Kafe Royal Restaurant 1007 Calimesa Blvd, Ste. K Calimesa. There is no fee unless you purchase a meal. No reservations required, just show up. Emails were sent to each director with the information for the Calimesa Chambers monthly breakfast meetings.
- The CAPRI facility inspection was cancelled due to the uptick in the Corona Virus. A new date has not been set.
- Open enrollment for Medical is September 20 – October 13, 2021.
- A flower arrangement with a keepsake was sent to Mr. Jerold (Jerry) Foster's memorial service. We are dedicating this year's Oktoberfest in memory of him. He served on our board for 28 years from 1974 to 2002 and presided as the king at Oktoberfest for 4 years.

**Fiscal Impact/Recommendations:** This report is for informational purposes only.

Respectfully Submitted,

*Janet Covington*

Janet Covington, Human Resources Administrator/Clerk of the Board



## Department Report

Agenda Item No. 4

**To:** Chairman and Board of Directors  
**From:** Nancy Law, Financial Services Technician/Office Manager  
**Date:** September 8<sup>th</sup>, 2021

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The Finance Committee met Tuesday, September 7<sup>th</sup>, 2021 to review August 2021 Financial Reports for Fiscal Year 2021-2022.

The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.

Property Tax Disbursement – The Financial Services Technician not received deposits into the Riverside County Fund as of September 2<sup>nd</sup>, 2021.

The Financial Services Technician has transferred into the Reserve fund the \$5,000.00 monthly contribution for August 2021, bringing our Reserve balance to \$268,691.1, and transferred into the Project account 7,500.00 monthly contributions for August 2021 for the loan payment due in November bringing our balance to \$75,000.00.

### **Additional items:**

- ❖ Finance met with Verizon Wireless team on 8/19/2021 to discuss ways to lower our bill and other opportunities to help the District.
- ❖ Finance attended Beaumont Chamber Breakfast- Guest Speaker “Duane Burk”.
- ❖ Finance received our new Clover System and has been training staff on the use of the system.
- ❖ Finance attended Oktoberfest Meetings.
- ❖ Finance attended Field Wars on 8/20/2021, was a lot of fun with the team.
- ❖ Finance attended State of the City, where we were honored to receive the Beautification Award for Noble Creek Community Center.
- ❖ Finance attended on 8/30/2021 – CSDA Pre Conference “So, you want to be a General Manager?”
- ❖ Finance attended on 8/31/2021 - CSDA Conference with breakout sessions that included; Creating a Strong Foundation for your Pubic Agency, Reserve Policies for Special Districts – How much is Enough?, How to help your General Manger Succeed – And the Board too.
- ❖ Finance working on Pulling FY files and organizing the office.

**Recommendations:** This report is for informational purposes only.

Respectfully Submitted,

Nancy Law  
Financial Services Technician/Office Manager



## BEAUMONT-CHERRY VALLEY

### RECREATION & PARK DISTRICT

#### Department Report

Agenda Item No. 4

**To:** Chairman and Board of Directors  
**From:** Kyle Simpson, Activities Coordinator  
**Date:** September 8th, 2021

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#### Facility Users:

Facility Rentals have been ongoing  
COVID-19 Testing Facility at the Woman's Club will continue through September 30th, 2021.  
There are currently 3 different skating groups renting out the hockey rink weekly  
The Yoga Connection has begun classes at Noble Creek Community Center  
The Registrar of voters is currently using Noble Creek Community Center and The Grange as ballot drop off locations and indoor voting center on voting day

#### Upcoming District Events:

##### Oktoberfest

Scheduled for September 17-19, 2021  
The Event schedule is completed and has been posted on the website and social media  
I currently have 3 bands confirmed contracts are signed, returned, and completed  
We have 11 arts and craft vendors and 7 food vendors  
The beer for the event has been ordered  
Stein holding, 31st Anniversary Mugs, and Queen's Carry mugs, and Staff mugs have been received  
Oktoberfest Shirts will be ready for pickup September 3rd  
Oktoberfest signs have been placed out and around the city and at our facilities  
The Bergermeister is Christian Linnemann and the King is Nathan Stine  
We have done some promotional videos of the new games and they will be posted soon  
Nominations for Favorite German American are being advertised  
There has been one nomination  
The city event permit has been received and approved  
The Press release has been submitted to the paper and has been running  
Advertising has been started on the 8th st exit billboard in banning  
The ABC License will be submitted within 2 weeks of the event per their requirements  
The mobile police command unit has confirmed they will be at the event along with 2 officers  
Pass Posse will be in attendance  
The Lions Club will be pouring beer Saturday and BYB will be pouring Sunday

##### Pumpkin Carve

Scheduled for October 23rd  
Greenthumb has been contacted for a pumpkin donation

Dance Spectrum will be performing at the event

The event flyer has been started

Beer, Brauts, and Bogart

Scheduled for October 30th

There will be a live band

Nava Sausage will be providing the food

Beer will be purchased from The Craft Lounge

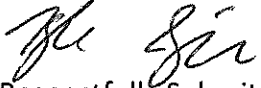
The event will be located in the Bogart Regional Park meadow to showcase the park

### **Community Events/Meetings/Networking**

Calimesa Chamber Breakfast is scheduled for 9/14/21

Beaumont Chamber Breakfast is scheduled for 9/10/21

**Fiscal Impact/Recommendations:** This report is for informational purposes only.



Respectfully Submitted,

Kyle Simpson, Activities Coordinator



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

**To:** Chairman and Board of Directors  
**From:** Aaron Morris, Maintenance Foreman  
**Date:** 9/08/2021

**Report:**

Good Evening Board,

Here are a few items the Maintenance Department has been working on:

**Work Items:**

- 100,000 square feet of hydro seed was sprayed in the Bogart Day Use Meadow.
- Merlin Johnson Construction finished the stream reconstruction.
- Installed new infield sprinkler heads on fields 2 and 3.
- Submitted Purchase requests to have the backstops and outfields repaired and replaced for fields 2 & 3.
- Central command has been delivered, just waiting on an installation date from Site One.
- Continuing our IPM and successfully reducing numbers in pest activity within the District's park.
- Prepping fields 2, 3, 4, 1L, and 1R to spread and mix in some infield clay conditioner.
- Staff and I attended a Turf Management Seminar hosted by PRZ to get some insight on our management practices.
- Completed both the virtual and zoom courses to help prepare for my CPSI Exam.
- Getting ready for our annual site inspection from our local Ag Commissioner.

**Fiscal Impact/Recommendations:** This report is for informational purposes only.

Respectfully Submitted,

Aaron Morris  
Maintenance Foreman



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

**To:** Chairman and Board of Directors  
**From:** Dodie Carlson, Athletic Coordinator  
**Date:** September 1, 2021

**Reports:**

The summer adult ball is into the playoffs part of the season. We will be wrapping up on September 26<sup>th</sup> with the Fall season starting on September 27<sup>th</sup>. They will get no break this year in order to have the season done before Christmas. Hopefully all goes well with the weather and fire season.

We will be having the Oktoberfest Slow Pitch tournament on September 10<sup>th</sup>-11<sup>th</sup> so far we have 6 so far with another 5-6 saying they will be playing. That will make the best start to the Holiday tournaments we have ever had.

The calendar for September is completely full Monday – Friday. Also 1 field on Sunday has a practice. Between Adult Ball, BYB Fall ball, and Travel practice rentals we are out of room.

I would like to thank the Board of Directors, General Manager, and staff for their constant work of this district. I am excited to see the improvements to the fields and facilities here at Noble Creek that we will be working on this month. We will be looking sharp when we can get back to filling these fields every weekend with tournaments.

**Other:**

BYB will be starting their Fall ball season on September 7, 2021 running thru November 19, 2021 they have appx. 18 teams.

**Fiscal Impact/Recommendations:** This report is for informational purposes only.

Respectfully Submitted,

Dodie Carlson, Athletic Coordinator