



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Wednesday, January 10, 2018**

**MINUTES**

**DISTRICT CLOSED SESSION** – None

**WORKSHOP SESSION:** None

**BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT  
CORPORATION (BCVRPIC):** None

**REGULAR SESSION:** Regular Session to Begin at 5:00pm

Regular session began at 5:06pm

**Roll Call:**

Director Ward   X   Director Bartells   X   attended via phone

Treasurer Diercks   X   Vice Chair/Secretary Hughes   X   Chairman Flores   X  

**Presentations:** None

**Invocation:** The Invocation was given by Vice Chair/Secretary Hughes

**Pledge of Allegiance:** The pledge of allegiance was led by Director Ward

**Adjustments to Agenda:** None.

**1. PUBLIC COMMENT:** None.

**2. CONSENT CALENDAR:**

2.1 Minutes of December 13, 2017

2.2 Bank Balances December 2017

2.3 Warrants for December 2017

Motion was made to accept items 2.1, 2.2 and 2.3.

**Initial Motion:** Treasurer Diercks

**Second:** Vice Chair/Secretary Hughes

**Result of Motion:** Carried 5-0

**Roll call Vote:**

**Director Ward:** Aye

**Director Bartells:** Aye

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Hughes:** Aye

**Chairman Flores:** Aye

**3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:** (Includes Committee Reports)

3.1 Board Reorganization

The following board positions were approved. The Chairman position will be filled by Director Flores. The Vice Chair/Secretary position will be filled by Director Hughes and the Treasurer position will be filled by Director Diercks.

**Initial Motion:** Treasurer Diercks

**Second:** Vice Chair/Secretary Hughes

**Result of Motion:** Carried 5-0

**Roll call Vote:**

**Director Ward:** Aye

**Director Bartells:** Aye

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Hughes:** Aye

**Chairman Flores:** Aye

3.2 Committee Assignments

Chairman Flores appointed the following:

Finance Committee: Members are Treasurer Diercks & Director Bartells. The alternate will be Chairman Flores.

Personnel Committee: Members are Vice Chair/Secretary Hughes and Director Bartells. The first alternate will be Director Ward and the second alternate will be Treasurer Diercks.

Collaborative Agency: Members are Director Ward and Vice Chair/Secretary Hughes. The alternate will be Chairman Flores

BYB Liaison: Was not appointed.

Facilities Ad-hoc: Members are Treasurer Diercks and Chairman Flores. The alternate will be Director Ward

The General Manager mentioned he will add to the February agenda two additional committees for approval; City of Beaumont representative and Bogart Park ad-hoc. Chairman Flores stated that if a committee member cannot attend their meetings, they will need to give notice so the alternates can attend.

**Initial Motion:** Vice Chair/Secretary Hughes

**Second:** Treasurer Diercks

**Result of Motion:** Carried 5-0

**Roll call Vote:**

**Director Ward:** Aye

**Director Bartells:** Aye

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Hughes:** Aye

**Chairman Flores:** Aye

3.3. Approval of the Facility Use License Agreements

3.3.1 – CAST Players

Dick Meinhold spoke. He is concerned of the increase of the liability insurance from \$1,000,000.00 to \$2,000,000.00. Chairman Flores stated he has requested a meeting to

review the liability insurance requirements. Vice Chair Hughes stated there are things we legally need to abide by. Duane will work with legal and insurance companies. Denise said the \$2,000,000.00 has been standard for a few years but at that time our legal representative said \$1,000,000.00 would be ok.

Motion was made to accept item 3.3.1 with the authority of the Board to investigate insurance requirements and the authority to make non-substantive changes.

**Initial Motion:** Vice Chair/Secretary Hughes

**Second:** Treasurer Diercks

**Result of Motion:** Carried 5-0

**Roll call Vote:**

**Director Ward:** Aye

**Director Bartells:** Aye

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Hughes:** Aye

**Chairman Flores:** Aye

3.3.2 - Cherry Valley Horseman's Association

3.3.3 - Church for Family

3.3.4 - Historical Society

3.3.5 - Table of Plenty

Chairman Flores inquired if the organizations have been contacted or in negotiations. Nancy law reported Cherry Valley Horseman's Association has been in contact and does not have a concern with the additional insurance requirements. Church for Family, Historical Society and Table of Plenty do not have any concerns. Chairman Flores wants to be included in the meetings regarding the insurance.

Motion was made to accept item 3.3.2, 3.3.3, 3.3.4 and 3.3.5 with the authority of the Board to investigate insurance requirements and the authority to make non-substantive changes.

**Initial Motion:** Vice Chair/Secretary Hughes.

**Second:** Director Bartells

**Result of Motion:** Carried 5-0

**Roll call Vote:**

**Director Ward:** Aye

**Director Bartells:** Aye

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Hughes:** Aye

**Chairman Flores:** Aye

3.3.6 - Taking of Pounds Sensibly

Gloria Gale spoke representing TOPS chapter #1743. She said they are a health chapter that helps people with their health and weight issues and they are recommended by Doctors. She also said they are a nonprofit organization and has been at WC for 6 months previously holding their meetings at Noble Creek Community Center but could not afford \$50.00 per hour to stay at Noble Creek. She said the Woman's club is unsafe because it is dark when they arrive and dark when they leave and there are 4 or 5 people who hang around there at night sometimes when they leave. Although the District provides security guards they haven't been there the last 2 weeks and the week prior to that they stayed in their car. The old security guard, Sheldon was very nice and helpful but the new ones are not. She would like to be moved back to Noble Creek because the temperature was 63 degrees in the room last night. The bathrooms are nasty and the homeless are hanging around at the doors. She said she is willing to negotiate the price. Chairman Flores said they will entertain her request and asked her to meet with the General Manger. He also

stated there is no longer a special rate for nonprofit groups unless the group can give the appropriate paperwork to the GM and the group is a benefit to our community. She will call Duane to set up a meeting. John invited her to the next facilities ad hoc meeting to give a presentation of her organization. John provided his cell number to her and asked her to call him if she ever gets to the Woman's Club doesn't feel safe.

Motion was made to accept item 3.3.6. The General Manager will meet with the representative and with the authority of the Board to investigate insurance requirements and the authority to make non-substantive changes.

**Initial Motion:** Vice Chair/Secretary Hughes

**Second:** Treasurer Diercks

**Result of Motion:** Carried 5-0

**Roll call Vote:**

**Director Ward:** Aye

**Director Bartells:** Aye

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Hughes:** Aye

**Chairman Flores:** Aye

3.3.7 – Thunder Alley Raceway

3.3.8 – Woman's Club

3.3.9 – Beaumont Youth Baseball

Motion was made to accept items 3.3.7, 3.3.8 and 3.3.9 with the authority of the Board to investigate insurance requirements and the authority to make non-substantive changes.

**Initial Motion:** Vice Chair/Secretary Hughes

**Second:** Treasurer Diercks

**Result of Motion:** Carried 5-0

**Roll call Vote:**

**Director Ward:** Aye

**Director Bartells:** Aye

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Hughes:** Aye

**Chairman Flores:** Aye

#### **4. DEPARTMENT REPORTS:**

Human Resources Administrator/Clerk of the Board: Janet Covington

Janet reported there have not been any new hires or departed employees. The District has 32 employees. She said each Board member was provided in their board package the Special District Board Member handbook for their review and she has the Roberts Rules of Order in her office for the Directors review. She also provided each Director their Statement of Economic Interest for the annual reporting requirement and asked them to return it by the February 14, 2018 board meeting. She reported there have not been any workers compensation cases and there is no update on the accident claim of 8/2016. She reported the Safety Compliance Company provided "Globally Harmonized System of Classification and Labeling of Chemicals" training on December 27, 2017. Janet reported that Aaron Morris received 3 certificates of achievements in Arborist Technician, Pest Management and Turf Grass Management. Aaron also received the "Employee of the Year" award. David Alonzo received the "Part Timer of the Year" Award. Rodrigo Camacho received the "Make it Happen" award and Nancy law received the "General Managers Choice" award as well as the "Directors Choice" award. Five employees received a "5 Years of Service" awards: David Alonzo, Alyssa Fuimaono,

Alainah Ortiz, Nick Hughes and Dodie Carlson. Janet also reminded the Directors of the Installation dinner on Thursday, January 25<sup>th</sup> starting at 5:30 at Tukwet.

Financial Services Technician/Office Manager: Nancy Law

Nancy reported the finance committee met on January 8, 2018 and reviewed the December financials. Nancy was not able to attend but she responded to all questions. She reported she received property tax disbursements for November and December after the finance meeting. She stated she transferred \$3,000.00 into the Reserve Fund for a balance of \$200,102.29. Nancy reported she received both Fire camp checks for a total of \$31,000.00 (\$19,000.00 for the Mias Fire and \$12,000.00 for the Palmer Fire). Nancy has requested the Laura May Stewart grant package. Nancy stated the Facility Use License agreements and contract instructor agreements were completed and the dates are on the calendars. She also said she is working with Jessica Warrick on our social Media featuring our programs and classes to help get class enrollments ups.

Athletic Coordinator: Dodie Carlson

Dodie wished everyone a Happy New Year and reported we are booked for tournaments thru July. She said Winterball season will be starting the last weeks of January and she has a lot of new teams coming in.

Activities Coordinator: Amy Minjares

Amy said she has toured all the Districts facilities to get familiar with them. She said she is working on the next two events which are the Welcome Home Vietnam Veteran's event on February 29<sup>th</sup> and Spring Fling event on March 31<sup>st</sup> She passed out a flyer for the Welcome Home Vietnam Veterans event.

Maintenance Foreman: Frank Flores

Frank wished everyone a Happy New Year. He reported they have fixed various main lines and have been replacing valves. They have installed DG to the dog park walkways and wood chips in the Dog Park. CDF worked with staff to take down the Christmas lights at the Grange and he reported the FIOS line conduit has been installed from the Thunder Alley Restrooms over to the maintenance building and is scheduled to be installed in the coming weeks. He said he can't wait to meet with Amy to review this year's events and he stated the water drained very well throughout the park.

General Manager: Duane Burk

Duane wished everyone a Happy New Year. He said December was a fast paced month. He got a lot of things done and he attended one City Council meeting. He stated that Julio Martinez and Mike Lara are the ad-hoc contacts at the City of Beaumont that he had mentioned previously. Duane will be presenting at the Water District tonight along with Kyla Brown from the Riverside County Parks and Trails regarding extending the lease on Bogart Park. He mentioned Janet has the Brown act in her office for the Directors review. Denise asked if there were any update about adopting our fee. Duane asked that we hold a special closed session regarding the fees at a future date and also another one regarding our current audit.

## **5. CALENDAR OF EVENTS:**

### 5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, BCVWD @ 5:00 pm (Director Ward reported the meetings will be held at Noble Creek Community Center starting in March)

- Finance – 1<sup>st</sup> Thursday of Every Month 5:00 pm NCCC
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 6:30 pm
- BCVRPD Board Meeting Schedule, NCCC

February 14, 2018

March 14, 2018

April 11, 2018

#### 5.2. Upcoming Holidays

Monday, January 15, 2018 Martin Luther King Day

Monday, February 19, 2018 President's Day

#### 5.3. Events

March 29, 2018 Welcome Home Vietnam Vets

March 31, 2018 Spring Fling

### **DIRECTORS MATTERS/COMMITTEE REPORTS**

#### **Director Ward:**

Denise wished everyone a Happy New Year and said she enjoyed the holiday party and had a really good time. She thanked Janet and congratulated the award winners. She attended the Collaborative Agency meeting on January 3<sup>rd</sup>. Shawn from the Beaumont Police spoke about the local crime being down and they have a full time officer at Beaumont High School and they also said there are issues with the mailboxes being broken into. She said the water district spoke about Bogart Park briefly and their capital improvements, supplies and funding and helping the Pass Water Agency. She said Randy Harris invited all to the Chamber Breakfast and Installation dinner. She said their next meeting will be March 7<sup>th</sup>. She also reported the Collaborative Agency meetings are schedule to be at the Noble Creek Community Center starting Sept 8 and we will need to assign someone to take care of the agendas and minutes for those meetings.

**Director Bartells:** Bruce thanked Duane, Nancy and Janet and everyone else who worked on updating the Facility Use License agreements. They did a really good job.

**Treasurer Diercks:** Chris dittoed what Bruce said and wished everyone a Happy New Year. He welcomed Amy.

**Vice Chair/Secretary Hughes:** Dan wished everyone a Happy New Year. He said he spoke with Amy earlier and welcomed her. He said he wanted to express and reiterate how well the staff does. He said sometimes the work is overlooked but they need to review the work staff presents better. He commended all the staff under Duane's leadership. He said we are making a name for ourselves and anybody the works here is working for a premier place and he appreciates it very much.

**Chairman Flores:** John dittoed and agreed with what Dan said. He wished all a Happy New Year and thanked the staff for all they do. He stated that as we move forward with Bogart on the Horizon and other items it sounds like we are going to be really busy and maybe expanding staff and the board is committed to moving the District forward. John challenged the Directors to be more involved. He said it has been a pleasure watching Duane work with staff and complimented them. He stated the differences between the documents are incredible.

### **6. ADJOURNMENT:**

The meeting was adjourned at 6:05pm