



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, February 10, 2021, 5:15 PM

MINUTES

PUBLIC PARTICIPATION WAS BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20, the Beaumont Cherry Valley Recreation & Park District conducted this meeting by teleconference.

DISTRICT CLOSED SESSION: None

WORKSHOP SESSION: None

REGULAR SESSION: Regular Session to Begin at 5:15pm

Regular session opened at 5:16pm in remembrance of Greg Dahlstrom.

Roll Call:

Director De La Cruz: Present, via teleconference

Director Ward: Present, via teleconference

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

Albert Maldonado of Best, Best & Krieger (BBK) attended.

Invocation: Duane Burk gave the invocation

Pledge of Allegiance: Vice Chair/Secretary Diercks led the pledge of allegiance

Presentations: None

Adjustments to the Agenda: None.

1. **PUBLIC COMMENT:** Chairman Hughes opened public comment at 5:19pm. Hearing none, public comment closed at 5:19pm.

2. **CONSENT CALENDAR:**

2.1 Minutes of January 13, 2021

2.2 Warrants for January 2021

2.3 Bank Balances January 2021

Motion was made to accept items 2.1, 2.2 and 2.3 with the following corrections to items 2.1. Spelling error and change to the BCVWD/Bogart committee assignment: Members are Treasurer Flores and Director Ward. Chairman Hughes is the alternate.

Initial Motion: Vice Chair/Secretary Diercks

Second: Director Ward

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Approval of FY 18/19 Final Draft Audit

Chairman Hughes met and discussed the report with the General Manager. The finance committee reviewed and approved the report. The date in the staff report, third paragraph will reflect September 23, 2020. (Not 2021)

Motion made to accept item 3.1.

Chairman Hughes opened public comment at 5:24pm. Hearing none, public comment closed at 5:25pm.

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.2 Approval of COVID-19 Prevention Program (CPP)

General Manager stated item 3.2 is a fluid document and it will be a work in progress. Future changes will be brought before the board.

Chairman Hughes opened public comment at 5:48pm. Hearing none, public comment closed at 5:49pm.

Motion made to accept item 3.2.

Initial Motion: Vice Chair/Secretary Diercks

Second: Director De La Cruz

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

Janet reported we have 19 employees. Mike Aldrich retired. We hired a casual recreation assistant and brought back our part time athletic coordinator, Dodie Carlson. The only employee not called back from our furloughs is a Special Project Associate who primarily helps the financial services technician on an as needed basis.

- Reports: We received the CalPERS Health audit draft report of their review of Alternative Health Benefit Plans of the District. The review did not note any observations; therefore, no response was needed to the draft report. The Office of Audit Services will issue one final report that summarizes the results of 60 employers reviewed. They will include each employer's results and summarized response as an attachment to the final report. CalPERS stated the report should be kept confidential and not be reproduced, however Janet had a copy for review.
- The Statement of Economic Interest is due to Janet no later than March 10, 2021 in order to submit by the deadline of April 1, 2021.
- The district has not had any Workers Compensation Cases, incidents or accidents – It has been 668 days since our last employee accident.
- Most Directors, Supervisors and staff have completed the harassment and ethics training.
- All Directors are members of CSDA. The CSDA website has very good trainings that you can access regarding Special Districts. If you need help logging in, let Janet know. Armando and Janet attended Brown Act Principles training with CSDA.
- Legal counsel reviewed the COVID-19 Prevention Program (CPP).

Financial Services Technician/Office Manager: Janet Covington reported for Nancy Law

- The Finance Committee met and reviewed January 2021 Financial Reports.
- There have not been any deposits into the Riverside County Fund for January 2021.
- Nancy transferred \$5,000.00 into the Reserve fund bringing the balance to \$233,570.73.
- Nancy passed the State of California Notary Public Examination.
- Nancy returned to work on 1/18/2021.
- Nancy reviewed the Final Audit with the Auditors.
- Nancy worked with CPA on State Controller Report.
- Nancy attended CSMFO. Tracking and Accounting for Capital Assets.

Activities Coordinator: Janet Covington reported for Kyle Simpson

- Kyle reported facility rentals have resumed in a limited capacity of 25% for indoor events and 50% for outdoor events. General Manager stated he has been in contact with Albert about the requirements and as guidelines change, so do the events. We do not have any inside facility rentals except for COVID testing.
- COVID-19 Testing Facility is at the Woman's Club through April 2021.
- We are renting out ball fields for single team practices Mondays through Thursdays. There are eight practice teams scheduled for February and the Adult Softball Winter Season has started. Games resumed 2/4/2021.
- Thunder Alley is hosting a worldwide race February 16 through February 21. The park will be very full with campers and racers.
- Cherry Valley Nursery dropped of playground mulch February 4. After the mulch is set, Noble Creek and Bogart playgrounds will reopen to the public
- National Fitness Court Grand Opening has been postponed.
- Kyle is working with the City of Beaumont to host a movie night at Noble Creek Regional Park. Date to be determined.
- The Bogart 1K/5K Fun Run is the first event scheduled for 2021. March 13, 2021
- All other Community events and meetings have been cancelled until further notice due to COVID-19

Maintenance Foreman: Aaron Morris

Aaron reported maintenance staff has been hard at work keeping up with the weather and maintaining our facilities while catching up on projects. Staff is looking forward to our continued efforts of opening facilities and slowly getting back to normal operations.

- Installed two valves in the Bogart Day Use Meadow. The systems have been completed. The next step is to do the leveling and over seeding.
- Worked with CDF on a couple of clean ups in Noble Creek including field 1 hedges, pine trees behind field 3 and the drive through clean up at the new property.
- Staff has installed fresh certified playground mulch under both of our playgrounds. The playgrounds are now reopened for public use.
- The maintenance yard is being reorganizing by moving storage units around and cleaning out the shops to create a safer work environment and to open up more space around the yard.
- Staff has continued to keep up on irrigation repairs at Noble Creek and Bogart Park.

General Manager: Duane Burk

- Duane thanked BBK and stated they are a good group of attorneys and doing a great job.
- Fish have been put into the pond at Bogart Park and anticipate opening it up to anglers in March.
- He has been speaking with the City of Calimesa in regards to the Danny Thomas Ranch (DTR) and will be meeting with the Mayor on Beaumont, Council Member Lloyd White and the City Manager to discuss the DTR.
- Duane met with Dan Jagger's of the Beaumont Cherry Valley Water District regarding excess surplus property such as tables they would like to donate to the District.
- Duane has received comments from community members regarding what they would like to see happen at the DTR.

- The District has received their first rent payment from the lease property on the DTR. BBK is working on a lease agreement for the house on the property.
- Duane has met with the developer at the DTR. They are grading and will be making changes at the well site.
- Duane is meeting with Yucaipa Valley Water to discuss the water serving the ranch.
- Duane did not attend the water master meeting but Steve Anderson from BBK attended in our interest.
- We have been posting COVID signs and sanitizing equipment.
- The property to the North of the Grange has sold and we are allowing them to use electricity from the Grange until they can get their power on. They will reimburse for their use.
- Duane thanked Albert of BBK for their work. He said they are doing a great job in the best interest of the District.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC

March 10, 2021

April 14, 2021

May 12, 2021

5.2. Upcoming Holidays

Monday, February 15, 2021– President's Day

5.3. Events

- Beaumont Woman's Club COVID-19 Testing is extended through April 2021.

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz:

- Armando thanked staff and board members for all of their hard work and dedication.
- He attended the collaborative agency meeting and completed Brown Act, Harassment, and Ethics training.
- He met with Duane and toured the DTR and Grange.
- He is staying away, taking preventative precautions and hopes everyone is staying safe and taking care of their families.

Director Ward:

- Denise thanked Duane for the tour of the DTR. She is excited about the DTR and feels it is a great asset to the District and the future of our community.
- She is excited that there is fish at Bogart.
- She has seen some negative comments on social media in regards to the DTR.
- She appreciates staffs continuing hard work and staying on top of the never ending changes with COVID
- She hopes everyone is staying safe and keeping their families safe.
- She appreciates everyone hard work.
- Denise asked when the next foundation meeting was. Duane will let her know.

Treasurer Flores:

- John is excited for the future of the District acquiring DTR and Bogart.
- He said Duane has been working harder than ever.
- He appreciates staffs hard work.

Vice Chair/Secretary Diercks:

- Chris congratulated staff for doing a great work.
- Chris said his family was at Bogart and overheard someone say that the restrooms were the cleanest public restrooms they have ever been in, in their life.
- He thanked Duane for all his hard work on the DTR.
- He thanked Janet and all the staff for their hard work.

Chairman Hughes:

- Dan reported the foundation had a meeting and asked if the directors can donate a raffle prize for the tournament.
- He confirmed with Albert Maldonado that the BBK attorneys saw the press release.

Albert Maldonado handed out California Public Integrity Pocket Guides to Directors

6. ADJOURNMENT:

The meeting adjourned at 6:14pm in remembrance of Greg Dahlstrom

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores