



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, January 13, 2021, 5:30 PM

MINUTES

PUBLIC PARTICIPATION WAS BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20, the Beaumont Cherry Valley Recreation & Park District conducted this meeting by teleconference.

DISTRICT CLOSED SESSION – (None)

WORKSHOP SESSION: None

REGULAR SESSION: Regular Session to Begin at 5:30pm

Regular session opened at 5:48pm.

Roll Call:

Director De La Cruz: Present, via teleconference

Director Ward: Absent

Treasurer Diercks: Present

Vice-Chair/Secretary Flores: Present

Chairman Hughes: Present

Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

The meeting was opened in memory of Jim Lester.

Presentations: 2020 Employee Awards, Happy Birthday Director Flores

Celebrated Director Flores' birthday with cupcakes.

Janet Covington announced the following employee recognitions for 2020.

5 years of service – Rodrigo Camacho, Duane Burk and Sylvia Pimentel

10 years of service – Aaron Morris

15 years of service – James Hughes

Part Timer of the Year Award: Ryann Flores

Make it Happen Award: Taylor McCafferty

Employee of the Year Award: Cameron Mondello

Directors Choice Award: Janet Covington

General Managers Choice Award: Janet Covington

Adjustments to Agenda: None.

1. **PUBLIC COMMENT:** Chairman Hughes opened public comment at 5:53pm. Hearing none, public comment closed at 5:54pm.

2. **CONSENT CALENDAR:**

2.1 Minutes of December 9, 2020

2.2 Minutes of December 23, 2020

2.3 Minutes of December 28, 2020

2.4 Bank Balances December 2020

2.5 Warrants for December 2020

2.6 Claim for Damage: A. Parker

Motion was made to accept items 2.1, 2.2, 2.3, 2.4, and 2.5. Item 2.6 was pulled for discussion.

Chairman Hughes opened public comment at 5:55pm. Hearing none, public comment closed at 5:55pm.

Initial Motion: Treasurer Diercks

Second: Vice Chair/Secretary Flores

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

Item 2.6 Claim for Damage: A. Parker

Chairman Hughes opened public comment at 5:59pm. He asked for public comments and asked if Mr. Parker was on the phone/computer. Hearing no response, public comment closed at 5:59pm.

Treasurer Diercks made a motion to deny item 2.6 claim for damage based on CAPRI's recommendation and the many signs in the park. Legal counsel was asked his opinion on the claim. Legal counsel agreed with the recommendation for denial of the claim.

Initial Motion: Treasurer Diercks

Second: Chairman Hughes

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Board Reorganization

Nominations were taken for Board Chairman. Treasurer Diercks nominated Chairman Hughes. He accepted the nomination. There were no other nominations.

Initial Motion: Treasurer Diercks

Second: Vice Chair/Secretary Flores

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

Nominations were taken for Vice Chair/Secretary. Chairman Hughes nominated Treasurer Diercks. He accepted the nomination. There were no other nominations.

Initial Motion: Chairman Hughes

Second: Vice Chair/Secretary Flores

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

Nominations were taken for Treasurer. Treasurer Diercks nominated Vice Chair/Secretary Flores. He accepted the nomination. There were no other nominations.

Initial Motion: Treasurer Diercks

Second: Chairman Hughes

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

New Positions taken.

3.2 Committee Assignments

Chairman Hughes appointed the following directors to committees. (All committees remained the same)

Financial Committee (2) Vice Chair/Secretary Diercks, Treasurer Flores. Alt: Chairman Hughes

Personnel Committee (2) Chairman Hughes, Director Ward. Alt: Director De La Cruz

Collaborative Agency Committee (2) Treasurer Flores, Director Ward. Alt: Chairman Hughes

Facilities Ad-Hoc Committee (2) Vice Chair/Secretary Diercks, Treasurer Flores. Alt: Director De La Cruz

Beaumont Youth Baseball Liaison (2) Vice Chair/Secretary Diercks and Director De La Cruz

City of Beaumont (2) Chairman Hughes, Treasurer Flores. Alt: Director Ward

~~Beaumont-Cherry Valley Water District/Bogart Park ad-hoc (2) Chairman Hughes, Treasurer Flores.~~

~~Alt: Vice Chair/Secretary Diercks~~ *Minutes corrected to reflect: Director Ward, Treasurer Flores. Alt: Chairman Hughes*

Beaumont Cherry Valley Recreation & Park Improvement Corporation (2) Chairman Hughes, Treasurer Flores. Alt: Director Ward

The District will add the DTR to the above committee:

Motion was made to accept committee assignments

Chairman Hughes opened public comment at 6:09pm. Hearing none, public comment closed at 6:09pm.

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Vice Chair/Secretary Diercks: Aye

Treasurer Flores: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

- No employee changes. We have 19 employees. We currently have 17 employees working and 2 on furlough.
- There hasn't been any update from the CalPERS on their health audit.
- Workers Compensation Cases/Incidents/Accidents –It has been 640 days since our last employee accident. The Parker incident is pending.
- Harassment training for Directors, Supervisors and staff is being rescheduled.

- Ethics training needs to be completed online in January. This free training is available on line at <http://localethics.fppc.ca.gov/login.aspx>. When you have completed the course, please give me a copy or send the certificate to me via email for your files.
- Working on our COVID-19 Prevention Program (CPP).
- Added to our Web site under "Meetings" a tab for the corporation to post their agendas, minutes and board packages.
- The City of Beaumont appointed Lloyd White as their liaison with the District and Mike Lara as their alternate.
- Recommended by legal counsel we have added an area on our Web site specifically for the corporation so they can now post their agendas, minutes and board packages in anticipation of the corporation meeting more regularly.

Financial Services Technician/Office Manager: Nancy Law

- The Finance Committee met and reviewed December 2020 Financial Reports.
- The District received deposits into the Riverside County Fund for December 2020 in the amount of \$759,201.43.
- \$5000.00 was transferred into the Reserve fund bringing our balance to \$228,561.42.
- Nancy attended on 12/9/2020 - CSMFO Intermediate Governmental Accounting/Financial Reporting - Session II
- Nancy conducted a Mid-Year Budget spending cutoff.
- Finance attended the Districts Quarterly Safety Committee Meeting
- Nancy has been out sick and is currently working from home.

Activities Coordinator: Kyle Simpson

- Facility Rentals have resumed in a limited capacity, 25% of building capacity for indoor events and 50% capacity for outdoor events.
- COVID-19 Testing Facility has been moved to the Woman's Club through February 28, 2021.
- We are renting out the ball fields for single team practices Monday through Thursday. There are eight practice teams scheduled for January.
- Adult Softball Winter Season will be starting up January 18, 2021. Applications have been sent out for sign ups
- The Grand Opening for the Fitness Court will be tentatively planned for February 5, 2021. With the expected rise in COVID cases from Christmas and New Year's Gatherings Kyle thought it would be safest to postpone it. The Press Release is completed
- The Bogart 1K/5K Fun Run is our first event scheduled for 2021 (March 13, 2021)
- We have dog training in the month of January and two skating groups using the hockey rink and hockey is resuming.
- Kyle completed his Ethics training.
- All other events and meetings have been cancelled until further notice due to COVID-19

Maintenance Foreman: Aaron Morris

Aaron wished Happy New Year to everyone and hopes they had a safe transition into 2021. He reported the maintenance department has been hard at work cleaning both the Noble Creek Park and Bogart Regional Park grounds. They are very grateful for all the yard improvements and looking forward to the continued growth of the Park District.

- Maintenance continues hands on training with the utility tractor; Grading, excavating, and moving materials with the bucket.
- Started the install of the two missing circuits in the Bogart day use meadow.
- Cleaned out and installed base gravel in the surrounding planters at the Grange Hall.
- Fixing various irrigation leaks around Noble Creek Park. They have had fresh leaks but are keeping on top of them.
- Cleaning up the grounds from the previous rains.
- Implementing new safety guidelines given in our previous Safety Compliance training regarding COVID-19 Safety Procedures.
- Aaron attended the SDMA National conference via zoom.
- Aaron congratulated all of the award winners and the directors on their new appointments. He wished Director Flores a happy birthday.

General Manager: Duane Burk

Duane reported he has been very busy from Thanksgiving through December. His daughter's wedding was on the fifth and it was very successful. He had knee surgery on the 14th so was inoperable for five days although still working from home on the Danny Thomas Ranch (DTR). The DTR property closed on December 31st. Staff has been out sick and we have had other challenges dealing with COVID procedures but we are still getting things done. He is looking forward to 2021. We are doing a lot of improvements at the DTR. Most of the board members have seen it and you will be seeing a lot of activity to the west of the property. He congratulated the board on their new appointments and wished John happy birthday.

*Armando disconnected from the meeting. *Minutes corrected to reflect spelling.*

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC
February 10, 2021
March 10, 2021
April 14, 2021

5.2. Upcoming Holidays

- Monday, January 18, 2021 – Martin Luther King Day
- Monday, February 15, 2021– President's Day

5.3. Events

- Beaumont Woman's Club COVID-19 Testing is extended through February 28, 2021.

DIRECTORS MATTERS/COMMITTEE REPORTS

Treasurer Flores: John thanked Best, Best and Krieger and their staff for getting everything done on the DTR as well as Duane and Dan for all his efforts and setting the pace for the rest of the Board to step up their game. He appreciates the hard work.

Vice Chair/Secretary Diercks: Chris wished Director Flores a happy birthday and Happy New Year to everybody. He said he is excited for the acquisition of the DTR. He appreciates all the hard work staff, Duane and legal have done. He hopes to get things back to normal this year.

Chairman Hughes: Dan thanked everyone who helped on the DTR project. He said Shopoff has a press release regarding the donation of the property and received an email thanking everybody. Duane & Dan met with David Heiss of The Record Gazette at the DTR property and there will be an article coming out in the paper on Friday. We are starting the process of regionalization. They have met with the Mayor of Calimesa, Bill Davis to discuss the land that we acquired and let them know it is our vision to regionalize recreation parks. He felt we are the best people to do it. Dan has spoken with Mike Lara, Mayor of Beaumont and they are very happy about the deal and would like to discuss some things with us.

Dan received a call from Mickey Valdivia and he is scheduling a meeting with the Mayor of Banning, Colleen Wallis. Dan said we have had the COVID testing at the Districts facilities since March 2020 and he is offering our services to use our facilities to administer the COVID vaccine.

Adjournment:

The meeting was adjourned 6:31pm in memory of Jim Lester who was member of the Lions Club and involved in many community events. Prayers and Rest in Peace.

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores