



# BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

## REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, November 10, 2021, 5:45pm

Noble Creek Community Center 390 W. Oak Valley Parkway Beaumont, CA 92223

### MINUTES

#### PUBLIC PARTICIPATION BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and the fact that there is a Governor-declared state of emergency, the Beaumont Cherry Valley Recreation & Park District conducted this meeting by teleconference.

**DISTRICT CLOSED SESSION** – None

**WORKSHOP SESSION**: None

**REGULAR SESSION**: Regular Session to Begin at 5:45pm

Regular session began at 5:47pm

Roll Call:

Director De La Cruz: Present, via teleconference

Director Ward: Present

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Absent

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

**Invocation**: Duane Burk gave the Invocation

**Pledge of Allegiance**: Treasurer Flores led the pledge of allegiance.

**Presentations**: None

**Adjustments to Agenda**: None

#### 1. **PUBLIC COMMENT**: None

Vice Chair/Secretary Diercks opened public comment at 5:48 pm. Hearing none, public comment closed at 5:48pm.

#### 2. **CONSENT CALENDAR**:

2.1 Minutes of October 13, 2021

2.2 Warrants for October 2021

2.3 Bank Balances for October 2021

2.4 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Duane Burk reported the finance department met and reviewed items 2.2 and 2.3.

Albert Maldonado commented on item 2.2. He stated the Board voted at the last meeting to hold teleconference meetings under AB361. After the first meeting, the Corporation needs to make certain findings every 30 days to continue teleconference meetings, so this item will be on each agenda so long as we hold teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District needs to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing.

Vice Chair/Secretary Diercks opened public comment at 5:52 pm. Hearing none, public comment closed at 5:52pm.

Motion was made to accept items 2.1, 2.2, 2.3 and 2.4.

Initial Motion: Director Ward

Second: Treasurer Flores

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Absent

### **3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)**

#### **3.1 Approval of 2022 Board Meeting Dates**

Vice Chair/Secretary Diercks opened public comment at 5:54 pm. Hearing none, public comment closed at 5:54pm.

Motion was made to accept item 3.1.

Initial Motion: Director Ward

Second: Treasurer Flores

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Absent

#### **3.2 Approval of 2022 Holidays**

Vice Chair/Secretary Diercks opened public comment at 5:55 pm. Hearing none, public comment closed at 5:55pm.

Motion was made to accept item 3.2.

Initial Motion: Director Ward

Second: Director De La Cruz

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Absent

#### **3.3 Approval of Fiscal Year 19/20 Audit**

Vice Chair/Secretary Diercks opened public comment at 5:57 pm. Hearing none, public comment closed at 5:57pm.

Motion was made to accept item 3.3.

Initial Motion: Director Ward

Second: Treasurer Flores  
Result of Motion: Carried 4-0  
Director De La Cruz: Aye  
Director Ward: Aye  
Treasurer Flores: Aye  
Vice Chair/Secretary Diercks: Aye  
Chairman Hughes: Absent

#### 3.4 Approval of Actuarial Study of Retiree health Liabilities Under GASB 74/75

Vice Chair/Secretary Diercks opened public comment at 6:04 pm. Hearing none, public comment closed at 6:04pm.

Motion was made to accept item 3.4.  
Initial Motion: Director Ward  
Second: Director De La Cruz  
Result of Motion: Carried 4-0  
Director De La Cruz: Aye  
Director Ward: Aye  
Treasurer Flores: Aye  
Vice Chair/Secretary Diercks: Aye  
Chairman Hughes: Absent

#### 3.5 Authorization to Waive a Portion of Engine 57 Tournament Fees for Contribution to Families of Fallen First Responders and Law Enforcement.

Vice Chair/Secretary Diercks opened public comment at 6:08 pm. Hearing none, public comment closed at 6:08pm.

Motion was made to accept item 3.5.  
Initial Motion: Director Ward  
Second: Director De La Cruz  
Result of Motion: Carried 4-0  
Director De La Cruz: Aye  
Director Ward: Aye  
Treasurer Flores: Aye  
Vice Chair/Secretary Diercks: Aye  
Chairman Hughes: Absent

Duane Burk commented on the tragic Esperanza fire. Tournaments are held throughout the pass area with proceeds going to the families of the five fallen fire fighters who lost their lives during the fire. In the past, the District has honored the request for the reduction in fees of one thousand dollars for the tournament held at Noble Creek. The District and the community receive income from the tournament in other ways such as RV site rentals, hotel stays, restaurants, etc. The District is the host for fires in the area and the firefighters who lost their lives were local to our community. Albert Maldonado stated the expenditure of these funds is not a gift of public funds. It brings a benefit back to the District.

#### 3.6 Approval of 2022 Parking Fee Dates

Vice Chair/Secretary Diercks opened public comment at 6:10 pm. Hearing none, public comment closed at 6:10pm.

Motion was made to accept item 3.6.  
Initial Motion: Director De La Cruz  
Second: Director Ward  
Result of Motion: Carried 4-0  
Director De La Cruz: Aye

Director Ward: Aye  
Treasurer Flores: Aye  
Vice Chair/Secretary Diercks: Aye  
Chairman Hughes: Absent

### 3.7 Approval of 2022 Calendar of Events

Vice Chair/Secretary Diercks opened public comment at 6:13 pm. Hearing none, public comment closed at 6:13pm.

Motion was made to accept item 3.7.  
Initial Motion: Director De La Cruz  
Second: Treasurer Flores  
Result of Motion: Carried 4-0  
Director De La Cruz: Aye  
Director Ward: Aye  
Treasurer Flores: Aye  
Vice Chair/Secretary Diercks: Aye  
Chairman Hughes: Absent

### 3.8 Approval of 2022 Facility Use License Agreements

- 3.8.1 Beaumont Woman's Club
- 3.8.2 Beaumont Youth Baseball
- 3.8.3 Catch a Star Theatrical Players
- 3.8.4 Church for Family
- 3.8.5 Thunder Alley Raceway

The District will start monitoring the electrical use of Thunder Alley Raceway.

Vice Chair/Secretary Diercks opened public comment at 6:18 pm. Hearing none, public comment closed at 6:18pm.

Motion was made to accept item 3.8 with the authority to make non-substantial changes and the electrical use monitoring of Thunder Alley Raceway.  
Initial Motion: Director Ward  
Second: Vice Chair/Secretary Diercks  
Result of Motion: Carried 4-0  
Director De La Cruz: Aye  
Director Ward: Aye  
Treasurer Flores: Aye  
Vice Chair/Secretary Diercks: Aye  
Chairman Hughes: Absent

### 3.9 Approval of New Water Line, Noble Creek Park

Duane Burk gave a background of the infrastructure at the park. He reported the water lines have been deteriorating. The Board approved expenditure to replace a portion of the deteriorated pipe. The problem became difficult because the District did not have any records of the existing water or electrical lines and as a result, the project became labor intensive and we were not able to define a scope of work and relied on a design build for time and material. Staff contacted Merlin Johnson Construction to provide labor and the District provided material. Land Engineering added the new installation to Noble Creek Park as built.

Vice Chair/Secretary Diercks opened public comment at 6:31 pm. Hearing none, public comment closed at 6:31pm.

Motion was made to accept item 3.9 in the amount of \$186,309.56 to Merlin Johnson Construction for labor and material.  
Initial Motion: Director Ward

Second: Treasurer Flores  
Result of Motion: Carried 4-0  
Director De La Cruz: Aye  
Director Ward: Aye  
Treasurer Flores: Aye  
Vice Chair/Secretary Diercks: Aye  
Chairman Hughes: Absent

#### 4. DEPARTMENT REPORTS:

##### Human Resources Administrator/Clerk of the Board: Janet Covington

- We have 26 employees. Two casual recreation assistants were hired.
- The District has not had any workers compensation cases or reported accidents. It has been fifty-nine days since our last employee accident.
- CAPRI has rescheduled their District visitation for December 7, 2021.
- The (roll forward) Actuarial Study of Retiree health liabilities have been completed. A full valuation will be completed next year.
- Ryann Flores and Nancy Law attended the 2021 Board Secretary/Clerk Conference.
- Janet attended the first in a series of three CAPRI webinars. The topic was Workers Compensation.
- October employee of the month was celebrated. Alyssa Zaragoza received the award. November's celebration is scheduled for November 24 @ noon in the Copper room.
- Holiday party is scheduled for Friday, December 17, 2021 @ the Grange Community Center 5:00 – 9:00pm. Invitation attached.
- Thank you to Ryann Flores for completing the employee newsletter, attached.
- Duane Burk will be the guest speaker at the Calimesa Chamber Breakfast on February 8, 2022 @ 8:00am
- All Directors E-mails have been verified to be working.

##### Financial Services Technician/Office Manager: Nancy Law

- The Finance Committee met and reviewed October 2021 Financial Reports.
- The District received deposits into the Riverside County Fund in the amount of \$128,986.64
- Nancy transferred the monthly contribution of \$5,000.00 into the reserve fund bringing the Reserve balance to \$315,233.26. She transferred the monthly contribution of \$7,000.00 into the Money Market account bringing the balance to \$90,003.75. November 6<sup>th</sup>, 2021, Nancy issued the first loan payment in the amount of \$87,217.18.
- Nancy conducted a casual recreation assistant Interview with Kyle.
- Nancy worked at the Summer Concert Series.
- Nancy attended a Pumpkin Carve & Beers, Brats and Bogart Bash meeting.
- Nancy worked at the Pumpkin Carve.
- Nancy attended the CSDA Board Secretary Conference with Ryann Flores, attending the following; 55 Ways to add Disney Magic to your Organization, Recognizing Employee Contributions, Project5 Management and Project5 Leadership: you need both, Recent Developments in the Law for Special District, Elevating the Role of Executive Assistant into a Strategic Business Partner, Key Communication Tips, Data Automation vs. Manual Tasks?, & How to Rock your Next Performance Evaluation.
- Nancy worked the Beers, Brats and Bogart Bash.
- Nancy worked with the auditors to complete the 19/20 fiscal year audit.

##### Activities Coordinator: Kyle Simpson

- Facility Rentals have been ongoing

- COVID-19 Testing Facility at the Woman's Club will continue through December 31, 2021.
- There are currently 2 different skating groups renting out the hockey rink weekly
- The Yoga Connection is at Noble Creek Community Center Monday through Wednesday
- Heart and Soul Line Dancing is at Noble Creek Community Center on Mondays
- Beaumont Library Story Time is at Noble Creek Community Center on Tuesdays
- Tennis instruction is ongoing at the Tennis Courts Tuesdays and Saturdays
- Square dancing classes have started at the Grange on Wednesdays
- Pumpkin Carve went well. There were a lot of kids and we sold most of the Pumpkins. The games were a big success and it looked like everyone had a great time. Greenthumb donated Pumpkins. Grocery outlet and Food 4 Less donated candy and Stater bros donated some cakes.
- Beer, Brats, and Bogart Bash was a great success. Kyle received compliments on the Retroblast Band. People really liked the beer, Buenaveza, Coconut Porter, and the Mango hefeweizen just about sold out. The Craft Lounge was a big help. Kyle thankrf the beer pourers for all of their hard work and said it was nice to have an event to showcase Bogart .
- Winterfest is .December 3rd 5:00pm-9:00pm and December 4th 2:00pm-8:00pm. Vendor applications have been sent out and the snow hill contract has been started. Art Welch will be playing Santa. Beaumont Music Center, Dance Spectrum, and Heart and Soul Line will be performing
- Nancy, Ryann, and Kyle participated in the Bank of Hemet Trunk or Treat and will be participating in the City of Beaumont's Veterans Day Parade on 11/11/2021.
- Kyle will attend the Calimesa Chamber Breakfast on 11/9/21 and the Beaumont Chamber Breakfast on 11/12/21.
- Kyle attended the CAPRI Workers' Compensation webinar.
- Kyle attended the Beaumont Library Ribbon Cutting.

#### Maintenance Foreman: Aaron Morris

Aaron said he hopes everyone is staying safe and healthy; and he thanked everyone for the ongoing support for his family. As he prepares for his leave of absence, he thanked Duane and staff in advanced for handling his duties while away.

- Fields 2/3 are undergoing renovations, so far, they have been aerated, renovated, over seeded, and both fields had their backstop and outfield fencing repaired.
- Staff attended and received some training for sprinkler head installation by Hunter Irrigation.
- Staff assisted in setting up and tearing down the Beers, Brats, and Bogart Bash
- The new steel bridge has been set over the main stream near the pond.
- The pond was restocked on October 29 with 1000 pounds of Trout, 700 pounds of German Brown Trout, and 300 pounds of Lightning Trout.
- Merlin Johnson completed the recent 2 inch and 4 inch water mainline installations and patched up all potholes from the construction.
- The new building in the Maintenance Yard has been plastered, dry walled, and painted inside.
- Staff has continued reducing the rodent population.

#### Athletic Coordinator: Dodie Carlson

Nancy Law read Dodie's report in her absence. Dodie reported fall adult ball season is under way. They have a packed house with 39 teams again this season. 6 Monday women's, 7 Tuesday men's, 14 Thursday Co-Ed, and 12 Sunday Co-Ed teams. So far, they are on track to finish by Christmas, even with the field closures and rain. They have been able to keep everything on track.

- Oktoberfest Slow Pitch tournament was held September 10 and 11. There were 8 teams with "64 Sports" taking the win. The net profit was \$ 665.00, although it was probably more because a lot of the winners were not able to make it back to Oktoberfest, which is what their prizes were.

- Spooky Spectacular was held 10-29-21. They finished with the 8 teams all in one night. "64 Sports" were the winners again. Great ball was had by all. The profits from this tournament were \$ 833.00 so we will be able to take care of Winter Wish and still have some for Beaumont-Cherry Valley Recreation & Park Improvement Corporation.
- The calendar for October is semi full. We have had fields 1-4 closed for water line construction, so the remaining fields are packed. We are almost completely open with all fields, which make's everyone happy.
- Dodie thanked the Board of Directors, General Manager, and staff for their constant work on this district. It was reported she is excited to see the improvements to the fields and facilities at Noble Creek that we will be working on this soon. We will be looking sharp when we can get back to filling these fields every weekend with tournaments.
- BYB will be wrapping up the fall ball season November 19, 2021. Spring sign-ups will be starting November 11, 2021 with a Black Friday special Thanksgiving weekend.

General Manager: Duane Burk

- Duane has attended meetings at the Riverside County Supervisors Office discussing opportunities for receiving money for the District. He gave a presentation regarding the Danny Thomas Ranch (DTR) and asked for a generous amount of money for infrastructure at the ranch.
- He attended the Horses and Hattitudes Boys & Girls Club event at Franco Garden. It was a very good event. The District let them use the garden free for the event.
- Duane attended Valley Wide's foundation fundraiser at Soboba Casino.
- He attended the Beer, Brats and Bogart Bash and felt it was a good event and the band was excellent.
- A survey has been completed on the property lines at DTR and drove stakes to permanently mark the property lines.
- Duane has a call into the owners of the property located behind Noble Creek inquiring about us acquiring it.
- He met with Shoppoff regarding the well at DTR and a preliminary idea on how to provide temporary water to the tenant so we can remove the wells, take out the tank, raise the area up seventeen feet, remove, and replace the Edison poles.
- Duane ran the waterline project in the quad area while the maintenance foreman was out.
- He has hired an architect and engineer firm to start constructing fields at the north end.
- He met with City of Beaumont, council members White and Lara and Directors Flores and Hughes regarding potential projects with the City.

**5. CALENDAR OF EVENTS:**

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1<sup>st</sup> Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC  
November 10, 2021  
December 8, 2021  
January 12, 2022

5.2. Upcoming Holidays

- Thursday, November 11, 2021 – Veterans Day
- Thursday & Friday, November 25 & 26, 2021 – Thanksgiving
- Thursday & Friday, December 23 & 24, 2021 - Christmas

5.3. Events

- Beaumont Woman's Club COVID-19 Testing is extended through December 31, 2021.

- December 3-4, 2021 Winterfest
- December 17, 2021 Staff Holiday Party 5:00- 10:00pm

## **DIRECTORS MATTERS/COMMITTEE REPORTS**

### **Director De La Cruz:**

Armando thanked, Duane, staff and Board members for their continuous hard work and dedication. He said the parks are looking nice. He attended the Beer, Brats and Bogart Bash and said it was fun and interesting and he is looking forward to seeing it grow. He suggested a Sip n Paint in Bogart or Franco Gardens. The signs are still up. He is looking forward to the Holiday party and Winterfest. He thanked Chris for leading the meeting. He said the Dowling Fruit Orchard is closing and he looks forward to our future events.

### **Director Ward:**

Denise thanked Duane for the time he spent with her touring Noble Creek Park and Danny Thomas Ranch. She thanked the staff for their continuous hard work and appreciates the continued education. She asked that the Bogart meeting not be cancelled. She is excited and looking forward to Winterfest. She attended pumpkin carve and said the entire park was packed that day. She attended the Autumn Elegance fundraiser. It was a great event. She attended the collaborative agency meeting and she reported on each of the agencies in attendance; Dan Jagers, general manager of the Beaumont-Cherry Valley Water District gave an update on the volume of water being moved around, they are redistricting, capital improvement projects, storm water capturing project at Brookside and the safety concern for students. Beaumont Unified school District reported all programs have resumed. Phase I of Beaumont High school is starting next month. Phase II will start this winter and there are many employment opportunities at the school district. The Beaumont Library has a new van. Mickey Valdivia of Riverside County reported on the 60/10 interchange project, Cherry Valley boulevard improvements, stop signs on Cherry Valley Boulevard and the homeless and housing issues in Banning. San Geronio Pass Water Agency reported on an issue that passed regarding board meetings. They are preparing for recharging the water basins and a twenty-five year projection to be prepared to have water.

### **Treasurer Flores:**

John reported San Geronio Hospital is floating a bond. The reclaimed water issue with the City of Beaumont and the Water District is still outstanding. He reported Phase II of the Beaumont High School project needs funding. He was glad we were able to put on Oktoberfest for the community. He went on a tour with Duane and said each director brings a different perspective on the projects and there is a lot of work to be done at the Danny Thomas Ranch. He said the City of Beaumont meetings have not been productive; they have torn out their baseball fields. He said the Beer, Brats and Bogart Bash was awesome. He spoke to the Pass Historical Society a couple of times this month and reported they have not had meetings due to COVID with the majority of their members being elderly. He wants to attend their meetings when they resume. John said he appreciates Kyle's good efforts at Oktoberfest and he is looking forward to Winterfest and Cinco de Mayo.

### **Vice Chair/Secretary Diercks:**

Christ thanked staff for their hard work. He said he appreciates all their training; it is great for the District. He attended the Bogart Bash. It was fantastic and he received good comments about the band, beer and the brats. He said Oktoberfest was fantastic. He congratulated all staff and thanked them for their hard work. He wished everyone a Happy Thanksgiving.

## **6. ADJOURNMENT:**

Motion was made by Director Ward to adjourn the meeting.

Meeting adjourned at 7:01pm.