



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)**  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**Monday, February 6, 2023 8:15am**  
**Noble Creek Community Center 390 W. Oak Valley Parkway Beaumont, CA 92223**

**AGENDA**

[www.bcvparks.com](http://www.bcvparks.com)

**PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE**

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings. Government Code Section 54953 allows the legislative body to use teleconferencing when "The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing" after making certain findings. See Gov. Code § 54953. Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. I.

The above special provisions allowing for teleconference meetings will only apply during a Governor-declared state of emergency, and we are still presently in a statewide state of emergency.

The Workshop and Regular Session is available by calling: +1 (669) 900-6833. Meeting ID: 823 7503 8477

You can also join the meeting from PC, Mac, Linux, iOS or Android: <https://us06web.zoom.us/j/82375038477>

**DISTRICT CLOSED SESSION:** None.

**WORKSHOP SESSION:** Workshop Session to Begin at 8:15am

- AB 1234 – Ethics Training (hour 2 of 2)

**REGULAR SESSION:** Regular Session to Begin at 9:15am

**Roll Call:** Director Aldrich, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks and Chairman Hughes

**Invocation:**

**Pledge of Allegiance:**

**Presentations:** Chairman Hughes will announce the Committee Assignments.

**Adjustments to Agenda:** Government code sec 54954.2 provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

**1. PUBLIC COMMENT:**

If you are unable to participate by telephone or via Zoom, you may submit comments and/or questions in writing for the Board's consideration by sending them to [ryann@bcvparks.com](mailto:ryann@bcvparks.com). Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

**2. CONSENT CALENDAR:** Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

2.1 Minutes of January 11, 2023

2.2 Bank Balances for January 2023

2.3 Warrants for January 2023

2.4 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

**3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)**

- 3.1 Approval of Changes to Reserve Fund Policy
- 3.2 Approval of Purchase of Outcross 9060
- 3.3 Approval of Resolution #2023-01 for Transfer of the Danny Thomas Ranch property from the Beaumont-Cherry Valley Recreation and Park Improvement Corporation to the Beaumont-Cherry Valley Recreation and Park District as Stated in the Deed

**4. DEPARTMENT REPORTS:**

Human Resources Administrator:  
Executive Assistant: Nancy Law  
Activities Coordinator: Lilian Averette  
Assistant Maintenance Superintendent: Aaron Morris  
Athletic Coordinator: Dodie Carlson  
General Manager: Duane Burk

**5. CALENDAR OF EVENTS:**

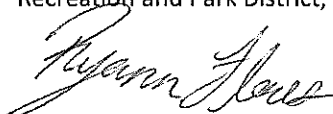
- 5.1 Committee Meetings
  - Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District.
  - Finance – 1<sup>st</sup> Thursday of Every Month 4:00pm NCCC.
  - Personnel – 3<sup>rd</sup> Thursday of Every Month 5:00pm NCCC.
  - Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30pm
  - BCVRPD Board Meeting Schedule, NCCC
    - March 8, 2023
    - April 12, 2023
    - May 10, 2023
- 5.2 Upcoming Holidays
  - Monday February 20, 2023 – President’s Day
- 5.3 Events
  - March 11, 2023 – 1K5K Fun Run at Bogart Regional Park
  - March 24, 2023 – Welcome Home Vietnam Veterans at Noble Creek Regional Park Quad

**6. DIRECTORS MATTERS/COMMITTEE REPORTS**

**7. ADJOURNMENT:**

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Ryann Flores at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

**DECLARATION OF POSTING:** I declare under penalty of perjury, that I am employed by Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District web site February 3, 2023.



Ryann Flores, BCVRPD Clerk of the Board



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday, January 11, 2023 5:15pm**

**MINUTES**

**PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE**

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

**DISTRICT CLOSED SESSION** – None.

**WORKSHOP SESSION**: Workshop Session to Begin at 5:15pm

Regular session began at 5:32pm.

Roll Call:

Director Aldrich: Present

Director Ward: Present via teleconference

Treasurer Flores: Absent

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

The following employees of the District attended:

General Manager, Duane Burk

Executive Assistant, Nancy Law

Activities Coordinator, Lilian Averette

Foundation Special Project Associate, Nick Hughes

Human Resources Assistant/Clerk of the Board, Ryann Flores

Legal Counsel of Best, Best & Krieger Albert Maldonado gave the presentation.

- AB 1234 – Ethics Training (1 of 2 hours)

**REGULAR SESSION**: Regular Session to Begin at 6:15pm

Regular session began at 6:43pm.

Roll Call:

Director Aldrich: Present

Director Ward: Present via teleconference

Treasurer Flores: Present via telephone

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

**Invocation**: Chairman Hughes gave the Invocation.

**Pledge of Allegiance**: Vice-Chair/Secretary Diercks led the pledge of allegiance.

**Presentations:** Happy Birthday Director Flores

**Annual Awards:**

- 10 years of service – Dodie Carlson
- 10 years of service – Alyssa Fuimaono
- Part Timer of the Year Award – Jackson Grantz
- Make it Happen Award – Trevor Stull
- Employee of the Year – George Ramirez
- Director’s Choice Award – Nicholas Hughes & Taylor McCafferty
- General Manager’s Choice Award – Taylor McCafferty

**Adjustments to Agenda:** The District had received a public comment from the Beaumont Woman’s Club after the posting of the agenda which is why the District is allowed to add the item 3.0 for discussion.

Motion was made to add Action Item 3.0 Beaumont Woman’s Club Discussion

Initial Motion: Vice-Chair/Secretary Diercks

Second: Chairman Hughes

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

**1. PUBLIC COMMENT:**

Chairman Hughes opened public comment at 6:50pm. Hearing none, public comment ended at 6:51pm.

**2. CONSENT CALENDAR:**

- 2.0 Minutes of December 14, 2022 – Swearing in Elected Officials
- 2.1 Minutes of December 14, 2022
- 2.2 Bank Balances for December 2022
- 2.3 Warrants for December 2022
- 2.4 Review of Board Code of Ethics Policy and Attendance Policy
- 2.5 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Albert Maldonado commented on item 2.6. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District needs to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing.

Director Aldrich noted a correction needed on item 2.2, December 14, 2022 minutes. Changes have been made to reflect Director Aldrich’s conversation with Beaumont Youth Baseball regarding the West snack bar.

General Manager, Duane Burk, clarified that Government Code 1770 was included with item 2.4 in the complete Board package and stated that if there are any clarifications needed to reach out to him or the Attorney, Albert Maldonado. Treasurer Flores mentioned that the Attendance Policy seems to have wiggle room and is not concrete with the wording. He said that it is more descriptive rather than definitive due to saying that “a member’s failure to discharge duties for three consecutive months without good cause may support...”, but he would like to know what defines good cause. Albert clarified that the policy is paraphrasing the Government Code section 1770 and in the statute, it does define the specific instances of good cause. Albert also clarified that this item does not need to be approved; it is just for discussion for potential edits or changes. General Manager, Duane Burk, informed Treasurer Flores that if he has any changes that he would like to be made to item 2.4, they can reagendaize the item and bring it back. Treasurer Flores would like to know who defines “good cause” and “may”. Duane suggested having a workshop regarding item 2.5 and

Treasurer Flores agreed. The decision was made to have a workshop session during the April meeting for an hour.

Motion was made to accept items 2.0, 2.1, 2.2, 2.3, 2.4, and 2.5 with the corrections made for item 2.2.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Chairman Hughes

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

### **3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)**

#### **3.0 Beaumont Woman's Club Discussion**

Attorney, Albert Maldonado, clarified that there will be no action taken, just discussion.

Beaumont Woman's Club member, Karen Hawkesworth, spoke on behalf of the group requesting the second Saturday of each month (September – May), from 12:00pm to 5:00pm, for their monthly meetings. She stated that if the Beaumont Woman's Club group did not have the agreement when the property was sold to the District, they may not have sold it due to not being able to use the facility for the time needed.

Treasurer Flores questioned the problem.

Karen Hawkesworth stated that the problem is that the Beaumont Woman's Club goes to the Board and gets approval for dates and then after they create flyers and post their events, they end up getting told that there has been a mistake and that they would need to either change dates or change facilities. They do not believe that this is an unreasonable request.

General Manager, Duane Burk, noted that the District had not heard from the County regarding the extension of the COVID-19 testing until the last minute. He asked Karen Hawkesworth if all members had the same request in order to continue forward and see if the request could be granted.

Treasurer Flores asked Duane if this is something that the Board can conquer tonight and noted that this is what he was stating a few meetings back about how he wanted the Woman's Club back from the County. He stated that it is the District's building and that the testing does not seem to be too busy.

Duane agrees with Treasurer Flores and stated that he was not aware that the Woman's Club was doing what Karen Hawkesworth is requesting. His fear of the Woman's Club facility was making sure that the building was sanitized before anyone entered it and he noted that he was not planning to continue the testing past March, but wanted to bring it back to the Board for discussion.

Treasurer Flores stated that we should give the documentation to the County. He also stated that we have a new Supervisor and as we do not have any vested interest in him, we just need to write a stern letter stating that we need our building back. He mentioned that it has had an impact on our community such as with the Woman's Club, Table of Plenty, and CAST Players.

Duane noted that he agrees with Treasurer Flores, but wanted to bring it to the agenda rather than doing it unilaterally.

Treasurer Flores stated that he was on the Board when they made this action. He said that the Beaumont Woman's Club is entitled twenty-four days of the year per the agreement when they turned the building over to Beaumont-Cherry Valley Recreation and Park District.

Karen Hawkesworth agreed and stated that they cannot even accomplish nine of those days.

Treasurer Flores reiterated that in December, he had asked for the District to receive the building back and stated that Duane seems to be on top of that by getting them done by March. He noted that he understands that the District is a County entity, but as he stops by the facility while the testing is going on, there is hardly anyone there. He believes that they can condense their business to possibly Tuesday through Thursday and that they can sanitize on their way out on Thursdays. He stated that they need to accommodate us as the Beaumont Woman's Club is not the only group that has been impacted. The Pass Historical Society has also been impacted and it is not conducive to a long-term relationship. He said that he is not minimizing COVID; he is just saying that there needs to be compromise.

Director Aldrich stated that he noticed the two flyers attached to the letter that already have dates on them and asked Karen Hawkesworth if they have already made arrangements to have the events somewhere else on both January 14<sup>th</sup> and February 11<sup>th</sup>.

Karen Hawkesworth answered and stated that they had to due to being informed that they could not have this one so they had to call the people who they had given the flyers to.

Director Aldrich asked for confirmation that they have made arrangements for both events to be moved.

Elaina Conner confirmed that they did move the January event, but not the February event and stated that the flyers are still currently out. She clarified that the January 14<sup>th</sup> event had to be moved to the Noble Creek Community Center.

Alison Eccleston noted that the February 11<sup>th</sup> date is very important to the group as it is their birthday month and they have already spent \$500.00 on it.

Director Aldrich stated that the January 14<sup>th</sup> event has already been handled and that he would like to get the rest handled before the next date if possible.

Chairman Hughes mentioned that the District did not want any of this to happen and hopes for understanding that when COVID came out, there were actions that needed to be taken. Although the District owns the building, there were emails and letters that went to the Governor and to the County that made these requests. He noted that the Woman's Club was the only facility in town that had COVID testing and he clarified that these requests were not done to do anything against the group, but for the community and they did not know what was going to happen with the situation. He is not exactly sure what can and cannot be done with the County and/or the Governor and would like the General Manager to push and find out the information needed. Chairman Hughes stated that he would like to see all of the groups back in the facility, but would also like some understanding because of the emergency at the time; the District had to offer the facility as it is a County facility and the County wanted the facility for testing. He believes that the process now is to check with the County and the State to see if we can end it and go from there.

Duane commented that the Board through this process as well as the sacrifices of the facility users has been very generous. He stated as COVID is winding down, there are still factions in the community that rely on the Woman's Club facility. There are some groups of people in the community that still use the facility to get tested as it is the only one in town. When one does relinquish the contract with the County, there may be

others that ask where they would go to get their people tested. He commented to Karen Hawkesworth that it is his understanding that the District has accommodated their meetings at the Noble Creek Community Center and the Cherry Valley Grange and asked for confirmation. He also stated that Lilian is able to cover their next three scheduled meetings.

Karen Hawkesworth stated that the problem is, is that February is their 115<sup>th</sup> year of being an organization and that is pretty substantial. They have put out many flyers for the February 11<sup>th</sup> event with the address of the Woman's Club to celebrate the anniversary. She mentioned that it is difficult to undo and try to gather all that has already been distributed just to change the date. She would like the District to ask the County if they could have the date of February 11<sup>th</sup> as the Beaumont Woman's Club has already advertised for it. She noted that the Beaumont Woman's Club had gone to Board prior to advertising for approval of the date and location and it was assured that it was available for them.

After a brief side discussion, Duane stated that Lilian will contact the County tomorrow and that his idea is to offer the testing company a pod, provided by the District, for their equipment. This would make it possible for them to have their 115<sup>th</sup> celebration and then he will bring back the possible COVID testing extension to the Board. His goal is to at least relocate the testing just for the community as a whole. He noted that we will try our best and that if anything changes, Lilian will let her know. He believes that there is room in the contract to have them vacate the facility for the date requested by the Beaumont Woman's Club.

Karen Hawkesworth said that they would be most appreciative.

Duane looks forward to seeing them back in the facility and stated that he did not want to unilaterally make a decision regarding something as serious as people that utilize our facilities. He did not find it completely fair to ask the testing to leave in December as that was when their contract was up and that was when he was notified that Treasurer Flores did not want to continue forward with it. After March, the Board may choose to relocate the testing to a different facility.

Chairman Hughes asked for understanding that if the Governor declared state of emergency requires action, we will have to comply. He stated that the Board is happy to make these changes, but if the County or State come in and supersede these changes, we will have to work that way.

Lastly, Duane asked for clarification on the date of the 115<sup>th</sup> celebration.

Karen Hawkesworth confirmed that the date is February 11<sup>th</sup>.

Vice-Chair/Secretary Diercks stated that we are moving in the right direction.

### 3.1 Board Reorganization

Attorney, Albert Maldonado, noted that unless an elected official is nominating themselves, whoever the nominee is must accept the nomination.

Director Ward stated that she has been a Director of the Board for six years and she would like the opportunity to prove herself as Chairman of the Board or a higher position. She nominated herself as the Chairman of the Board. There was no second motion.

Vice-Chair/Secretary Diercks nominated Dan Hughes as Chairman. There was a second by Director Aldrich. Dan Hughes accepted the nomination.

Motion was made to accept the Chairman nominee.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Director Aldrich  
Result of Motion: Carried 5-0  
Director Aldrich: Aye  
Director Ward: Aye  
Treasurer Flores: Aye  
Vice Chair/Secretary Diercks: Aye  
Chairman Hughes: Aye

Chairman Hughes nominated Chris Diercks as Vice-Chairman/Secretary. There was a second by Director Aldrich.

Chris Diercks accepted the nomination.

Motion was made to accept the Vice-Chairman/Secretary nominee.

Initial Motion: Chairman Hughes

Second: Director Aldrich

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

Director Ward nominated herself as the Treasurer of the Board. There was no second motion.

Director Aldrich nominated John Flores as Treasurer. There was a second by Vice-Chair/Secretary Diercks. John Flores accepted the nomination.

Motion was made to accept the Treasurer nominee.

Initial Motion: Director Aldrich

Second: Vice-Chair/Secretary Diercks

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

### 3.2 Committee Assignments

Motion was made to continue item 3.2 to the February meeting under Consent Calendar with the addition of the Calimesa 2x2 committee.

Initial Motion: Chairman Hughes

Second: Director Aldrich

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

### 3.3 Approval of 2023 Facility Use Agreements

3.3.1 Beaumont Library

3.3.2 Beaumont Lion's Club

3.3.3 Calico Quails Square Dancing



### 3.3.4 Thunder Alley

Chairman Hughes opened public comment at 7:41pm. Hearing none, public comment ended at 7:43pm.

Andrew Trotter with Thunder Alley stated that he appreciates the opportunity to be a part of this community for another year. He would like to bring to the Board's attention that the cost of operation has getting more expensive and would like to ask for consideration to help bring the cost of operation down. He has done some research and there are several different tracks that are cheaper rental agreement than he does here.

Chairman Hughes stated that he should meet with the General Manager and Duane will bring the information back to the Board.

Nick Hughes spoke on behalf of the Beaumont Lion's Club and stated that is the District is in need of anything, the Lion's Club is always there to help.

Motion was made to accept item 3.3 in its entirety.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Director Aldrich

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

### 3.4 Approval of Notice to Vacate Property at 37356 Cherry Valley Blvd.

Director Aldrich clarified that the current tenant was aware of the Notice to Vacate and if they were going to clean up the property prior to vacating. General Manager, Duane Burk, confirmed that they are aware and that the reason for the notice to vacate is due to the tenant not complying with the requests from the District to clean the property. Duane mentioned that he will come back to the Board with the clean up cost. Attorney, Albert Maldonado, clarified with Duane that the Grant Deed paperwork has been completed. The tenant will be given a 60 day notice. Item 3.4 will remain under the Consent Calendar for Board appraisal.

Chairman Hughes opened public comment at 7:50pm. Hearing none, public comment ended at 7:50pm.

Motion was made to accept item 3.4.

Initial Motion: Chairman Hughes

Second: Vice-Chair/Secretary Diercks

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

## 4. DEPARTMENT REPORTS:

### Human Resources Administrator:

- We have 27 employees
- Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 351 days since our last employee accident.
- We are still hiring for Part-Time Maintenance and Casual Recreation Assistant employees.
- We have posted for the Assistant General Manager/Human Resources Administrator with a closing date of: January 22<sup>nd</sup>, 2023
- Ryann Flores has started the hiring process of (3) potential Casual Recreation Assistants.

Executive Assistant: Nancy Law

- The Finance Committee met Monday, January 9<sup>th</sup>, 2023 to review December 2022 Financial Reports for Fiscal Year 2022-2023.
- The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.
- Property Tax Disbursement – The Executive Assistant has received deposits into the Riverside County Fund for December 2022 in the amount of \$728,420.77.
- The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for December 2022, bringing our Reserve balance to \$149,076.73, and transferred into the Money Market account \$7,500.00 monthly contributions for December 2022 bringing our balance to \$181,121.07.
- Executive Assistant is worked of Public Records Requests.
- Executive Assistant has been working with the Auditors for FY 21/22.
- Executive Assistant met with California Department of Finance for a COVID-19 Relief Funds Audit.
- Executive Assistant has been completing Payroll for the Month.
- Executive Assistant completed the Per Capita Grant Contracts.
- Executive Assistant completed the new User permit for the COVID Testing at the Woman’s club thru March 31<sup>st</sup>, 2023.

Activities Coordinator: Lilian Averette

- The COVID-19 Testing Facility at the Woman’s Club will continue through March 31, 2023.
- The Yoga Connection will remain at the Noble Creek Community Center on Mondays and Wednesdays.
- Heart and Soul Line Dancing will remain at the Noble Creek Community Center on Mondays.
- Beaumont Library Story Time will remain at the Noble Creek Community Center on Tuesdays.
- Matsunoki Martial Arts will remain at the Grange Community Center on Mondays.
- Guitar Instruction Classes will remain at the Grange Community Center on Tuesdays.
- The Calico Quails Square dance Class is at the Grange Community Center on Wednesday’s.
- Bogart 1K5K Fun Run - Bogart Regional Park March 11<sup>th</sup>
- Welcome Home Vietnam Veterans Day - Noble Creek Regional Park Quad March 24<sup>th</sup>
- Lilian attended The Fundamentals of Leadership webinar on 1/10/2023.
- Lilian will be attending the Beaumont Chamber Breakfast on 1/13/2023.
- Lilian will be participating in this year’s “The Amazing Shake” on 1/17/2023.
- Lilian will be attending the Banning Chamber Breakfast on 1/18/2023.
- Lilian will be participating in the Community Job Fair Hosted by the City of Beaumont on 1/25/2023.
- Lilian will be attending the Calimesa Chamber Annual Installation Dinner on 1/26/2023.

Assistant Maintenance Superintendent: Aaron Morris

- N/A

Athletic Coordinator: Dodie Carlson

- The adult fall season is trying to get completed. Mother Nature is not cooperating. As of the time of this being prepared, Monday women’s and Tuesday men’s still has to be played. Hopefully they can get it done on January 9 & 10, even though the forecast is not looking good at the moment. We are supposed to start the winter season on the 17th of January weather permitting.
- We do have a softball promotor with a few dates on the calendar for 2023. The calendar remains very slow due the lack of staff for tournaments.
- We held the Spooky Spectacular tournament in October and the Toys for Tots held in December. We collected 5 55gallon trash bags full of toys for the spark of love toy drive. The Cal Fire station was thrilled to receive all those toys. After all the generosity of these we teams we were able to cover the costs for the winter wish gifts and still had \$240.00 to the foundation.

- I would like to thank the Board of Directors, General Manager, and staff for their ongoing work for this district. I would like to thank the maintenance staff for their constant work on field improvements. As the ongoing work continues things are looking great, I hope the rain stops for a little while to get everything button up.
- BYB is off to a great start with close to 575 players at this time which is a larger than number for this time of year. They would like to thank the Board, staff and district for continually to make improvements to the park and fields.

General Manager: Duane Burk

Duane attended both City Council meetings as they made their new organizations that he will bring back at a later date including the Water District. He stated that tonight was the Collaborative Agency Meeting and that the District members were not able to make it due to conflicting schedules. He asked the Board to reconsider possibly changing the Wednesday meetings to another day. Going into 2023 and 2024, we are going to need to put together the 2x2s for the other meetings.

**5. CALENDAR OF EVENTS:**

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District.
- Finance – 1<sup>st</sup> Thursday of Every Month 4:00pm NCCC.
- Personnel – 3<sup>rd</sup> Thursday of Every Month 5:00pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30pm
- BCVRPD Board Meeting Schedule, NCCC
  - February 8, 2023
  - March 8, 2023
  - April 12, 2023

5.2 Upcoming Holidays

Monday, January 16, 2023 – Martin Luther King Day

5.3 Events

None.

**DIRECTORS MATTERS/COMMITTEE REPORTS**

**Director Aldrich:**

Mike asked if Duane had any suggestions as to when to change the Board meeting dates to. There were no suggestions.

**Director Ward:**

Denise did not comment.

**Treasurer Flores:**

John mentioned that Duane too the blame for the Beaumont Woman’s Club, but made the joke of maybe blameing the newbie (Director Aldrich). With the New Year, this was one of the few things that he would like to complete. He appreciates all of Duane’s hard work and schedule. John also stated that he is glad that everyone is here and healthy and that the opportunity to serve the community is a good thing.

**Vice Chair/Secretary Diercks:**

Chris wished a Happy New Year and let’s make it a great year.

**Chairman Hughes:**

Dan will be attending the Calimesa Chamber breakfast, Beaumont Chamber breakfast, and the Calimesa Chamber Installation Dinner. He stated that the committee assignments will be assigned at the next meeting and asked for input regarding moving the meetings to Monday mornings as that is the consideration as of now.

Attorney, Albert Maldonado, noted Director Ward's question in the chat. The chat read, "Albert, I think that there is a Board Resolution stating that if someone nominates themselves for a board position then the prior person in that position cannot again hold that position? How could we check on this?" Albert will confirm the answer to her question and bring it back to the Board.

Duane clarified that the next Board meeting on Monday, February 6<sup>th</sup> rather than Wednesday, February 8<sup>th</sup>. Albert confirmed that we can host a Special Meeting on February 6<sup>th</sup> as the Board has not approved the final change of day. The next Foundation and Board meetings will be hosted on Monday, February 6<sup>th</sup> at 10:00am in the Noble Creek Community Center.

**6. ADJOURNMENT:**

**Motion made to adjourn the meeting at 8:10pm.**

Beaumont Cherry Valley Recreation Park District

**Bank Account Balances**

As of 1/31/2023

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments	
1	Bank of Hemet - Operating	\$ 21,833.79	\$ 138,160.25	\$ 121,916.68	\$ 5,590.22	
2	Bank of Hemet - Payroll Account	\$ 7,306.02	\$ 89,571.36	\$ 132,393.33	\$ 50,127.99	
3	Bank of Hemet - Project Loan	\$ 3,371.52			\$ 3,371.52	
4	Bank of Hemet - Bogart	\$ 1,200.18	\$ 15,099.88	\$ 23,367.00	\$ 9,467.30	
5	Bank of Hemet MM	\$ 181,121.07		\$ 7,506.00	\$ 188,627.07	7,500 Monthly Deposits for loan payment 11/2021
6	Bank of Hemet - Reserve Fund	\$ 149,076.73		\$ 5,008.82	\$ 154,085.55	
7	Bank of Hemet - Quimby/DIF	\$ 52,199.00	\$ 50,600.00	\$ 45,661.69	\$ 47,260.69	
8	Petty Cash	\$ 500.00			\$ 500.00	
9	Riverside County Fund	\$ 588,316.17			\$ 588,316.17	
10		\$ 1,004,924.48	\$ 293,431.49	\$ 335,853.52	\$ 1,047,346.51	
11	Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
12	Operating Reserve	\$ 93,690.42		\$ 5,000.00	\$ 98,690.42	NOT to be USED
13	Capital Reserve	\$ 55,386.31		\$ 8.82	\$ 55,395.13	Min Balance of \$50,000
14	<b>TOTAL RESERVE ACCOUNT</b>	<b>\$ 149,076.73</b>	<b>\$ -</b>	<b>\$ 5,008.82</b>	<b>\$ 154,085.55</b>	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

**Bank Account Balance**

As of 1/31/2023

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments	
15	Bank of Hemet	\$ 34,964.66	\$ 753.79	\$ 1,060.00	\$ 35,270.87	

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
January 2023**

Type	Date	Num	Name	Memo	Amount
<b>10005 - Bank of Hemet - Operating</b>					
Bill Pmt -Check	01/04/2023	102275442	CalPERS-OPEB	Accrued Liability as of June 30, 2020 - Rate Plan: 1357	-6,248.42
Bill Pmt -Check	01/04/2023	2275448-50	CalPers	Employee - Retirement	-4,727.68
Bill Pmt -Check	01/04/2023	01042023	Rosalind Otero	Unfunded Health Payment	-133.81
Bill Pmt -Check	01/04/2023	2275444-46	CalPers	Employee - Health Insurance	-4,608.03
Check	01/04/2023	KG01042023	Amazon.com	Blue Certificate Holders - Foundation	-19.38
Check	01/04/2023	KG01042024	Amazon.com	Note pads & Paid Stamp - Foundation	-29.11
Check	01/04/2023	Fees	EPX	Fees - Credit Card Machine	-255.84
Bill Pmt -Check	01/05/2023	80063707475	Waste Management of the IE	Utilities - Trash - Maintenance 40 Yard Trash	-120.77
Bill Pmt -Check	01/05/2023	80063707714	Waste Management of the IE	Utilities - Trash - NCRP/NCC & Snack Bar	-3,430.37
Bill Pmt -Check	01/05/2023	80063707343	Waste Management of the IE	Utilities - Trash - Woman's Club / Grange	-656.56
Check	01/05/2023	NH01062024	Flags A' Flying	Flags for Flag Pole - Bogart	-288.78
Check	01/06/2023	NH01062023	Jon's Flags & Poles	Flag - Candle Light Trail Flag Pole	-309.94
Check	01/06/2023	FEE	Exact	Service Fee - Kiosk Bogart	-24.99
Check	01/07/2023	01072023RF	Beaumont Chamber of Commerce	Beaumont Chamber Breakfast - (4) Attendance	-100.00
General Journal	01/09/2023	Trans109231		Transfer to Bogart for Bills	-3,000.00
Bill Pmt -Check	01/09/2023	6001300464	SCE (700005100729)	Utilities - Electric - Grange, Snack Bar, Maintenance, Woman's Club & NCCC	-2,979.24
Bill Pmt -Check	01/09/2023	6001300466	SCE (700194594370)	Utilities - Electric - Caretaker	-334.84
Bill Pmt -Check	01/09/2023	600130463	SCE (700492993735)	Utilities - Electric - Field #1 - 4	-427.78
Bill Pmt -Check	01/09/2023	6001300465	SCE (700494090863)	Utilities - Electric (Fire Camp Lighting/Panel)	-245.70
Bill Pmt -Check	01/09/2023	6001300467	SCE (700518137163)	Utilities - Electric - RV Park	-1,870.16
Bill Pmt -Check	01/09/2023	601300461	SCE (700593589625)	Utilities - Electric - General Electricity & Thunder Alley	-1,285.97
Bill Pmt -Check	01/09/2023	6001300462	SCE (700593616907)	Utilities - Electric - Tennis Courts, Horse Arena & Field 5/6	-627.77
Bill Pmt -Check	01/09/2023	01092023	Nextiva	Monthly Telephone Service	-360.88
Check	01/10/2023	RF01102023	Jersey Mikes	Meeting Expense - Sandwiches - AB1234 Training	-226.05
Check	01/10/2023	NL01012023	HP Store	Insta Ink - Finance Printer	-12.92
Bill Pmt -Check	01/11/2023	205992799	ARCO Business Solutions	Monthly Gas/Fuel - Traverse (52,304)	-444.41
Check	01/11/2023	125502	Dan Hughes	Director Fees - December 2022	-600.00
Bill Pmt -Check	01/11/2023	2030810503	Colonial Life	Employee - Life Insurance	-856.69
Bill Pmt -Check	01/11/2023	p236RZG8LH	Frontier (9518453021) B	Monthly Wifi - Bogart	-105.98
Bill Pmt -Check	01/11/2023	p236DL3SCC	Frontier (9518459910) WC	Monthly Wifi - Woman's Club	-136.76

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**Bank of Hemet - Operating**  
**January 2023**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	01/11/2023	p236DL3SL8	Frontier (9518455721) G	Monthly Wifi - Grange	-141.58
Bill Pmt -Check	01/11/2023	p236DL3XF6	Frontier (9518450886) NC	Monthly Wifi - NCCC	-126.49
Bill Pmt -Check	01/11/2023	011123VSP	VSP-Vision Service Plan	Employee - Vision Insurance	-53.55
Bill Pmt -Check	01/11/2023	1002281504	CalPers	Employee - 457 Plan	-197.35
Bill Pmt -Check	01/11/2023	2281506-08	CalPers	Employee - Retirement	-4,892.49
Bill Pmt -Check	01/11/2023	1002281517	CalPers	Employee - 457 Plan	-208.35
Bill Pmt -Check	01/11/2023	2281526-28	CalPers	Employee - Retirement	-4,154.70
Check	01/11/2023	nL01112023	Clover	Monthly Equipment Rental	-139.85
Check	01/11/2023	CCFEES	Clover(MRCH BNKCD)	Credit Card % Fees	-791.39
Check	01/12/2023	125503	Chris Diercks.	Director Fees - January 2023	-300.00
Check	01/12/2023	125504	Event Services, LLC	Pumpkin Carve - Sink Rental	-623.00
Check	01/12/2023	125505	Layo Atitebi/Ojo	Refundable Security Deposit - Birthday Party - 12/27/2022	-450.00
Check	01/12/2023	125506	Angelica Goldman	Refundable Security Deposit - Memorial - 12/10/2022	-250.00
Check	01/12/2023	125507	Francis Mendoza	Refundable Security Deposit - Memorial - 1/3/2023	-250.00
Check	01/12/2023	125508	Shannon Mullen	Refundable Security Deposit - 1st Birthday Party - 11/05/2022	-500.00
Check	01/12/2023	125509	Cherry Valley Horsemen's Assoc	Refundable Security Deposit - Event - 11/20/2022	-250.00
Check	01/12/2023	125510	Event Services, LLC	Winterfest 2022 - Restrooms/Sink Rental	-1,225.50
Bill Pmt -Check	01/12/2023	125511	BCVWD 8-000	Utilities - Water - Woman's Club	-101.98
Bill Pmt -Check	01/12/2023	125512	BCVWD 8-001	Utilities - Water - NCR Park	-1,020.84
Bill Pmt -Check	01/12/2023	125513	BCVWD 8-002	Utilities - Water - NCR Park	-1,256.09
Bill Pmt -Check	01/12/2023	125514	BCVWD 8-003	Utilities - Water - NCCC	-1,374.55
Bill Pmt -Check	01/12/2023	125515	Blue Shield	W00150181000	-217.50
Check	01/12/2023	LA01122023	Dollar Tree	Employee - Dental Insurance	-13.19
Check	01/12/2023	LA01122023	Dollar Tree	Office Supplies - Board for Window Covering	-2.69
Check	01/13/2023	125516	George Ramirez	Refundable Security Deposit - Birthday Party - 12/31/2022	-250.00
Check	01/13/2023	125517	Kaboo Leasing Co.	Fabricate Base Plate & inheads for pole, Fabricate template - Bogart Flag Pole	-3,500.00
Bill Pmt -Check	01/13/2023	01132023	PBM Supply & Mfg, Inc	Equipment Repair - (2) Sprayers	-898.94
Bill Pmt -Check	01/17/2023	125527	Prudential Overall Supply	Weekly Uniform/Janitorial Expense	-620.67
Check	01/17/2023	DB01172023	Yucaipa Auto Electric Inc.	Vehicle - Traverse Service - Oil Change/Brakes/ Window Wiper Serviced	-610.78
Check	01/17/2023	DB01172023	Jakes Bistro	Bus. Meal - Project Planning F#1Restroom - Duane Burk, Grand American Builders, Masonry Design,...	-101.72

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
January 2023**

Type	Date	Num	Name	Memo	Amount
Check	01/18/2023	125518	Beaumont Youth Baseball	Reimbursement for Toys for Tots - 2nd Place Winners	-140.48
Check	01/18/2023	125519	Beaumont Youth Baseball	Reimbursement for Winterwish	-1,328.83
Check	01/19/2023	125520	Margarita Cassadas	Refundable Security Deposit - Sweet 16 - 11/13/2022	-350.00
Check	01/19/2023	NH01192023	Dick's Sporting Goods	Fast Pitch Balls - Foundation//Coyote's Tournament	-207.80
Check	01/20/2023	125521	Lori Bell	Entertainment - Winterfest 2022	-400.00
Check	01/20/2023	125522	Lisa Rose	Entertainment - Winterfest 2022	-400.00
Bill Pmt -Check	01/20/2023	125523	Xtreme Clean Hoods	Hood Cleaning - Grange	-325.00
Bill Pmt -Check	01/20/2023	125524	Masonry Design & Concrete Inc.	Concrete Finished floor & Rebar - Masonry: interior wall & top plate	-18,480.00
General Journal	01/20/2023	Trans012023		Transferred from Quimby/DIF for Capital Improvement Bills	45,000.00
Check	01/24/2023	125525	Paulina Luna	Refundable Security Deposit - Baby Shower - 1/7/2023	-500.00
Check	01/24/2023	125526	Debroha Scvhwason	Refundable Security Deposit - 50th Anniversary - 1/7/2023	-500.00
Check	01/25/2023	KG01252023	Amazon.com	Office Supplies - Tissues, Monitor Stands, Pens	-120.37
Check	01/25/2023	LA01252023	The Sand Trap Bar & Grill	Lunch for Meeting - Cinco De Mayo	-70.90
Bill Pmt -Check	01/25/2023	125529	Best Best & Krieger	Monthly Legal Fees - General & Labor & Employment	-10,200.00
Bill Pmt -Check	01/25/2023	125530	Grand American Builders, Inc.	Bogart Shade Cover, Grange, Field #1 Restroom, Bogart Split Rail Fencing, Project Management	-21,821.21
Bill Pmt -Check	01/25/2023	101252023	Chevron	Monthly Gas/Fuel - Chevy (42,108), Traverse (52,977), F150 (33,100), F550 (162,492), F350 (69,260) Gas/Fuel Cans/Tank	-1,720.28
Bill Pmt -Check	01/25/2023	BH03378410	UMPQUA Bank	Business Meals, Staff Holiday Party, Flowers, Winterfest Supplies, Postage, Monthly Website, Turf Management Membership (Morris, Aaron) & Sirius XM Radio	-3,492.48
Check	01/26/2023	125532	Kaboo Leasing Co.	Repair to Handrail @ Snack Bar	-500.00
Bill Pmt -Check	01/26/2023	20579*59546	Verizon Wireless	Monthly Wireless Phone Service	-811.23
General Journal	01/26/2023	Trans126231		Transfer to Payroll for Payroll Check	-5,000.00
Check	01/27/2023			Service Charge - Positive Pay (January/February 2023)	-78.00
Check	01/30/2023	KG012523	Amsterdam	Office Supplies - Office District Pens	-264.89
Check	01/30/2023	NL01262023	Amazon.com	Wheel Boot for Outcross	-64.64
Check	01/30/2023	LA001122023	Jack in the Box	Meeting - Lunch for George	-127.73
Check	01/30/2023	NL01142023	Banning Chamber of Commerce	Chamber Breakfast/Installation	-88.00
Check	01/30/2023	NL01302023	Pesticide Applicators Association	License Application (Morris, Aaron) & Certificate Application (Stull, Trevor)	-320.00
Check	01/30/2023	125533	Jessica Warrick	Payroll Period 11/21/2022 - 12/4/2022	-1,760.00
Check	01/30/2023	125534	Jessica Warrick	Payroll Period 12/5/2022 - 12/18/2022	-1,760.00



**Beaumont Cherry Valley Recreation & Park District  
 Check Warrant  
 Bank of Hemet - Operating  
 January 2023**

Type	Date	Num	Name	Memo	Amount
Check	01/30/2023	125535	Jessica Warrick	Payroll Period 12/19/2022 - 1/1/2023	-1,760.00
Check	01/30/2023	125536	Jessica Warrick	Payroll Period 1/2/2023 - 1/15/2023	-1,760.00
Check	01/30/2023	RF01302023	Lithopass Printing	Business Card - Aldrich, Mike	-75.43
General Journal	01/30/2023	Trans130231		Transfer to Money Market for Monthly Bills	-7,500.00
General Journal	01/30/2023	Trans130232		Transfer to Reserve for Monthly Bills	-5,000.00
Check	01/31/2023	RF01312023	Amazon.com	Phone Cases/cord blocks - Director Phones	-204.48
				<b>TOTAL</b>	<b>-101,123.78</b>

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Money Market  
January 2023**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10000 - Bank of Hemet - MM					
General Journal	01/30/2023	Tran0130231		Transferred from Operating for Monthly Transfer	7,500.00
				TOTAL	<u>7,500.00</u>
					<u><u>7,500.00</u></u>

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**Bank of Hemet - Reserve**  
**January 2023**

Type	Date	Num	Name	Memo	Paid Amount
10025 - Bank of Hemet - Reserve Fund					
General Journal	01/30/2023	Tran130232		Transferred from Operating for Monthly Transfer	5,000.00
				TOTAL	5,000.00

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Quimby/DIF  
January 2023**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10020 - Bank of Hemet - Quimby/DIF					
General Journal	01/20/2023	Trans012023		Transfer for Operating for Capital Improvement Bills	-45,000.00
General Journal	01/26/2023	Trans126232		Transfer to Bogart for Capital Improvement Bills	-5,600.00
				<b>TOTAL</b>	<b>-50,600.00</b>
					<b>-50,600.00</b>





**Staff Report**

Agenda Item No. **3.1**

**To:** Board of Directors  
**From:** Nancy Law, Executive Assistant  
**Via:** Duane Burk, General Manager  
**Date:** February 6<sup>th</sup>, 2023  
**Subject:** Approval of Changes to Reserve Fund Policy

**Background and Analysis:**

In February of 2015 the District realized the prudent responsibility of starting a Reserve fund with an initial deposit of \$10,000.00, at that time, the District deposited \$2,000.00 a month to a reserve account.

On May 10, 2017 the Board approved policy RF-1 Reserve Fund and directed staff to keep a minimum balance of \$135,000.00 for Operating Reserve and minimum balance of \$50,000.00 for Capital Reserve, with a monthly deposit of \$3,000.00.

On March 14th, 2018 the Board approved a revised Fund Policy and directed staff to Deposit \$65,000.00 to operating reserve bring the minimum balance to \$200,000.00, and increasing the monthly deposit from \$3,000.00 to \$5,000.00.

On September 8th, 2021 the Board approved a revised Fund Policy and directed staff to Deposit \$36,506.33 to operating reserve bring the minimum balance to \$250,000.00.

As a result of an operating annual review, the Finance Committee (Vice Chair/Secretary Chris Diercks and Treasurer John Flores) recommends an increase to the Operating Reserve account expenses to be \$300,000.00. This comes as operating expenses have greatly increased with the operation of Bogart Regional Park and Danny Thomas Ranch.

**Recommendations:**

Staff and Finance Committee recommend approve the revised Reserve Fund Policy increasing the minimum Operating Reserve to \$300,000.00.

**Fiscal Impact:**

The Reserve Fund Policy will have no fiscal impact. However, the new Operating Reserve balance will be \$300,000.00.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Nancy Law", is written over a blue horizontal line.

Nancy Law  
Executive Assistant



# Beaumont-Cherry Valley Recreation and Park District

## Policy and Procedures

**Policy Section:** Finance – 7200

**Policy #:** 7200-01

**Policy Title:** Reserve Fund

### **Purpose**

The Board is committed to the District's long-term financial health and viability. This policy provides direction for maintaining adequate reserves to ensure that there are appropriate levels of working capital in the District's funds to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenses) and to ensure stable services and fees.

### **Policy**

The Finance Department will contribute a monthly deposit in the amount of \$5,000 from the District's Operating account into the Reserve account. The Reserve account shall maintain a minimum balance of months operating expenses to be review annually. After the Reserve minimum balance has been satisfied, the monthly contributions shall be used to fund capital improvements depreciation, or future grant matching revenues per Board Approval and/or replacement programs.

- **Operating Reserve:** Shall have a minimum balance of \$300,000.00, a two month operating expenses to be reviewed annually for changes and/or cost of living reflections. This balance can only be used by 4/5 majority vote of the Board.
- **Capital Reserve:** Shall have a minimum balance of \$50,000.00, to be used for funding capital improvements, depreciation, future grant matching revenues, and or replacement programs upon Board Approval. This balance can be used by 4/5 majority vote of the Board>



**Staff Report**

Agenda Item No. **3.2**

**To:** Board of Directors  
**From:** Nancy Law, Executive Assistant  
**Via:** Duane Burk, General Manager  
**Date:** February 6<sup>th</sup>, 2023  
**Subject:** Approval of Purchase of the Outcross 9060

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**Background and Analysis:**

The District currently owns and operates 323 acres of lawn turf which includes Noble Creek Regional Park, Bogart Regional Park and the currently undeveloped Danny Thomas Ranch.

The District contracts equipment service with Turf Star, with the growth of the District locations we are in need of Turf Utility Vehicle and the many uses it can provide us. Spread fertilizer, load sand, haul a pallet of sod, aerate, top-dress. Moreover, the staff can leave the John Deer at Bogart for use at the location without the labor and cost of loading/traveling and they will be able to use the Outcross at Noble Creek Regional Park for all field needs.

District staff was provided a demonstration at Noble Creek Regional Park. Staff was able to operate the equipment on site and evaluated the equipment in a positive review. Additionally, Turf Star maintains the equipment and it would follow under our current contract for maintenance.

Staff recommends the purchase the equipment quoted at \$64,860.12 for the demo unit along with bucket attachment and wired remote.

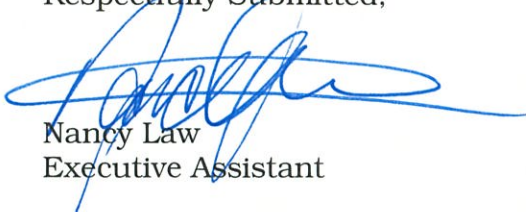
**Recommendations:**

Staff recommends that the Board approve, review and comment to authorize the purchase of the Outcross 9060.

**Fiscal Impact:**

The impact to the general fund to finance equipment for (48) month purchase is \$64,860.12

Respectfully Submitted,



Nancy Law  
Executive Assistant





# Outcross™ 9060

TURF UTILITY VEHICLE

## FEATURES

**Turf-friendliness** – The Outcross 9060's unique electronically controlled four-wheel steer and four-wheel drive system provide turf friendliness and maneuverability. Each wheel turns and spins independently for gentle turning and superior traction. Outcross's balanced design removes the need for front counterweights, making it significantly more delicate on fine turf than an agricultural tractor.

**Consistency** – Set-up and save the parameters for each attachment – one time, upfront – to ensure the machine performs exactly to your specifications. Store settings for up to sixteen attachments for easy use and consistent performance, no matter the skill level of the operator in the seat.

**Versatility** – The Outcross 9060 will always be on the move. With 3-point, drawbar, cargo bed and loader capabilities, the opportunities to maximize this investment are near endless. The Outcross 9060 does the work of multiple machines in one compact package. Put your investment to work every day and receive consistency, efficiency, and reliability in return.

**Control** – Operation is simple and intuitive. The Outcross 9060 has a hydrostatic drive system, eliminating the need for an operator who is proficient with the complicated controls and shifting commonly associated with an agricultural tractor. Cruise control, shuttle shifting, a passenger seat, and one-action controls add to the ease-of-use and efficiency.

## Do More.

The Outcross 9060 is an invaluable tool in the long-standing battle Turf Managers face to “do more with less.” This machine is a time-saving, easy-to-use, multi-purpose, turf-friendly workhorse that brings year-round flexibility, consistency and productivity to turf maintenance operations. Get ready to do more. The Outcross is the first machine of its kind to be purpose-built for the management of fine turf. Its balanced design, four-wheel steer, and four-wheel drive make it extremely gentle on turf. Keep busy year-round by utilizing Outcross's 3-point hitch, drawbar, or front loader. Mow grass, spread fertilizer, load sand, haul a pallet of sod, aerate, topdress, remove snow and ice, blow leaves, prune roots, spread seed, tow a trailer, sweep a path, chip wood, and much, much more. Intuitive automotive-style controls and one-time parameter setup keeps operations simple and efficient.

[toro.com/outcross](http://toro.com/outcross)



Call your Toro distributor at 800-803-8676

# Outcross 9060 Specifications

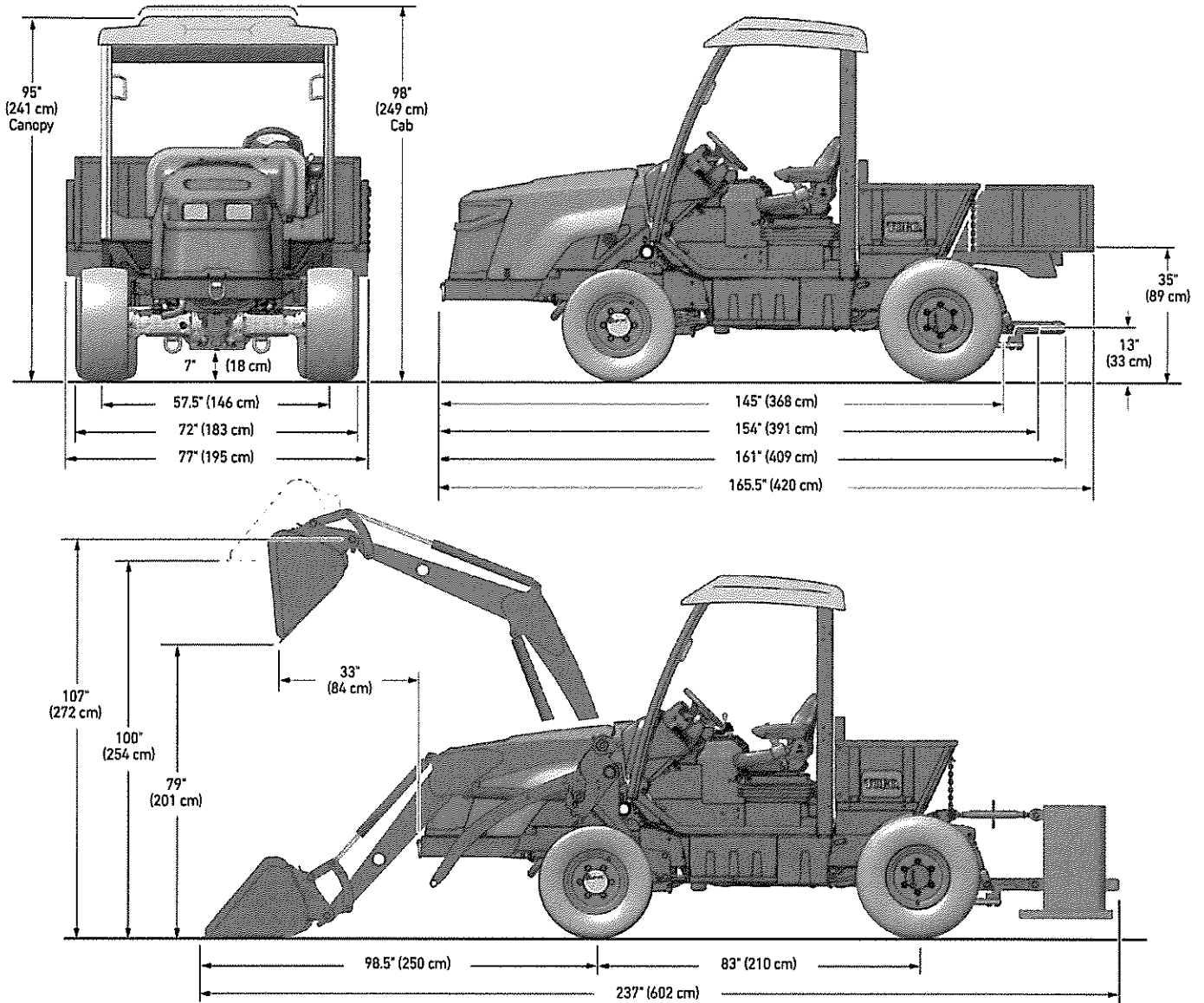
	OUTCROSS 9060 W/ CANOPY	OUTCROSS 9060 W/ CAB	OUTCROSS 9060 W/ LOADER ARMS	OUTCROSS 9060 W/ LOADER ARMS & CAB
<b>ENGINE</b>	Yanmar® 4-cylinder, direct injection, turbo-charged, liquid-cooled diesel. Power: 59 hp (44 kW) gross, @ 3000 rpm. Displacement: 127.6 cu. in. (2.1 L) EPA Tier IV Final Compliant.			
<b>CAPACITIES</b>	Fuel: 14 gallons (53 L) Engine oil with filter: 6.1 quarts (5.8 L)			
<b>ELECTRICAL SYSTEM</b>	12-volt system. Battery: 690 CCA. Alternator: 80 amp.			
<b>TRACTION DRIVE</b>	2-speed hydrostatic			
<b>PTO</b>	Rear independent mechanical up to 540 rpm. Power: 51 hp (38 kW)			
<b>INSTRUMENTATION</b>	InfoCenter™. Onboard LCD displays for attachment parameter setup and to show gauges, alerts/faults, service reminders, electrical system diagnostics. Indicates fuel level, coolant temp, intake temperature, low oil pressure, alternator, engine hours, engine rpm, hydraulic oil temperature, voltage.			
<b>GROUND SPEED/ CLEARANCE</b>	Forward: 21 mph (33.8 km/h) Reverse: 20 mph (32.2 km/h) Ground Clearance: 7" (18 cm)			
<b>HYDRAULICS</b>	Open center			
<b>AUX / REMOTE</b>	12 gpm @ 3000 psi. Standard: 1 hydraulic remote. Optional: second hydraulic remote.			
<b>LENGTH</b>	Front Bumper to 3-point Linkage: 161" (409 cm)		Mounting Plate to Counter Weight End: 202.5" (514 cm)	
<b>WIDTH</b>	With Bed – 77" (195 cm)			
<b>HEIGHT</b>	95" (241 cm)	98" (249 cm)	95" (241 cm)	98" (249 cm)
<b>WEIGHT</b>	5,160 lbs. (2,340 kg)	5,820 lbs (2,640 kg)	5,910 lbs (2,680 kg)**	6,570 lbs (2,980 kg)**
<b>INSIDE TURNING RADIUS</b>	57" (145 cm)			
<b>OUTSIDE TURNING RADIUS</b>	150" (381 cm)			
<b>WHEELBASE</b>	83" (211 cm)			
<b>TIRES</b>	Front: 29.5 x 12.5 (12-ply) Rear: 32 x 16 (12-ply)			
<b>TRACK WIDTH</b>	57.5" (146 cm)			
<b>3-POINT HITCH</b>	Category 2 lift capacity 24" (61 cm) behind lift point: 2,500 lbs. (1,134 kg)			
<b>WARRANTY / CERTIFICATION</b>	Two-year limited warranty. Refer to operators manual for further details. Certified to SAE J2194			
<b>BED DIMENSIONS – (SEE DIAGRAM PAGE 3)</b>				
	Standard Bed		Cargo Bed	
<b>CAPACITY</b>	1,000 lbs. (453.6 kg)		4,500 lbs. (2,041 kg)	
<b>LENGTH</b>	27" (68.6 cm)		52" (132 cm)	
<b>WIDTH, HEIGHT &amp; LOAD HEIGHT (INSIDE)</b>	Width: 73" (185 cm)	Height: 16" (40.6 cm)	Load Height: 35" (88.9 cm)	
<b>VOLUME</b>	0.77 cubic yards (0.59 cubic meters)		1.3 cubic yards (0.99 cubic meters)	
<b>FRONT LOADER</b>				
<b>LIFT CAPACITY &amp; LIFT HEIGHT (PIVOT PIN)</b>	Lift capacity: 2,200 lbs. (998 kg) Lift height: 107" (272 cm)			
<b>REACH AT MAX LIFT HEIGHT</b>	33" (84 cm)			
<b>MAXIMUM DUMP ANGLE</b>	70.5 degrees			
<b>REACH OF ATTACHMENT ON GROUND</b>	98.6" (250 cm)			
<b>MAXIMUM ROLLBACK ANGLE</b>	34.8 degrees			
<b>DIGGING DEPTH</b>	7.5" (19 cm) – when bucket is level			
<b>OVERALL HEIGHT</b>	53.5" (136 cm) – in carry position			
<b>SQUARE BUCKET WIDTH / STRUCK CAPACITY</b>	73" (185 cm) / 0.45 cubic yards (0.34 cubic meters)			

\*Specifications and design subject to change without notice. Products depicted in this literature are for demonstration purposes only. Actual products offered for sale may vary in design, required attachments and safety features. Consult your local Toro Distributor. Refer to Operator's Manual for further information and instructions.

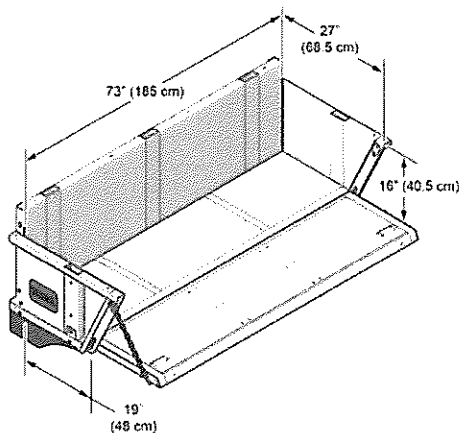
\*\*Without loader attachment and recommended 1,800 lbs. (816.5 kg) rear counter weight



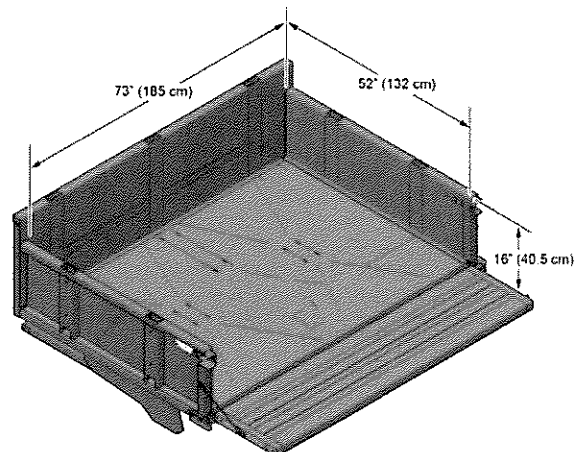
# Outcross 9060 Dimensions\*



**STANDARD BED**



**CARGO BED (Optional)**



\*Specifications and design subject to change without notice. Products depicted in this literature are for demonstration purposes only. Actual products offered for sale may vary in design, required attachments and safety features. Consult your local Toro Distributor. Refer to Operator's Manual for further information and instructions.



## STAFF REPORT

Item 3.3

**To: Chairman and Board of Directors**

**From: Duane Burk, General Manager**

**Re: Resolution # 2023-01. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT ACCEPTING THE TRANSFER OF APPROXIMATELY 2 ACRES OF LAND, INCLUDING AN EXISTING HOUSE AND OTHER BUILDINGS UNDER LEASE, FROM THE BEAUMONT-CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION**

**Date: February 6, 2023**

### **Background and Analysis:**

On December 31, 2020, the Beaumont-Cherry Valley Recreation and Park Improvement Corporation (“Foundation”) received a donation from TSG Cherry Valley, L.P. (“Donation Agreement”) of approximately 123 acres of land (the “Property”) for the Foundation to operate consistent with its mission, and the mission of the Beaumont-Cherry Valley Recreation and Park District (“District”), of providing community recreation and park facilities and programs. The Property is located in unincorporated Riverside County, which is bordered to the north by undeveloped foothills, to the west by warehouse logistics buildings, to the east by a single family residential/agricultural property, and to the south by Cherry Valley Boulevard.

On June 8, 2022, the Foundation transferred, and the District accepted, approximately 121 acres of the Property, minus about 2 acres that contain a single family residence and other buildings.

On February 6, 2023, the Foundation transferred to the District the remaining 2 acres of the Property, including the single family residence and other buildings.

The District desires to accept the transfer of the 2 acres of the Property, including the single family residence and other buildings. The Property, as of December 31, 2020, had an appraised estimated value of \$8.325 Million, of which the 2 acres is a part.

### **Fiscal Impact:**

The District will gain 2 acres of land, which include a single family residence and other buildings.

### **Recommendations:**

Staff recommends that the Board review, comment, approve or change Resolution # 2023-01, authorizing the acceptance of the transfer of approximately 2 acres of the Danny Thomas Ranch to the District, including the single family residence and other buildings.

**Attachments:**

Resolution # 2023-01

Certificate of Acceptance

**RESOLUTION NO. 2023-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT  
ACCEPTING THE TRANSFER OF APPROXIMATELY 2 ACRES OF  
LAND, INCLUDING AN EXISTING HOUSE AND OTHER BUILDINGS  
UNDER LEASE, FROM THE BEAUMONT-CHERRY VALLEY  
RECREATION AND PARK IMPROVEMENT CORPORATION**

**WHEREAS**, the Beaumont-Cherry Valley Recreation and Park Improvement Corporation (the “Foundation”) is a 501(c)(3) nonprofit public benefit corporation existing under and pursuant to the laws of the State of California; and

**WHEREAS**, the Foundation exists to benefit the Beaumont-Cherry Valley Recreation and Park District (“District”), a California recreation and park district; and

**WHEREAS**, on December 31, 2020, the Foundation received a donation from TSG Cherry Valley, L.P. (“Donation Agreement”) of approximately 123 acres of land (the “Danny Thomas Ranch”) for the Foundation to operate consistent with its mission, and the mission of the District, of providing community recreation and park facilities and programs; and

**WHEREAS**, the Danny Thomas Ranch is located in unincorporated Riverside County, which is bordered to the north by undeveloped foothills, to the west by warehouse logistics buildings, to the east by a single family residential/agricultural property, and to the south by Cherry Valley Boulevard; and

**WHEREAS**, on June 8, 2022, the Foundation transferred, and the District accepted, approximately 123 acres of the Danny Thomas Ranch, minus about 2 acres that contain a single family residence and several agricultural buildings; and

**WHEREAS**, approximately 2 acres of the Danny Thomas Ranch contains a single family residence and several agricultural buildings, which are located at 37300 and 37356 Cherry Valley Boulevard, Beaumont, CA 92223 (Riverside County Assessor Parcel No. 407-200-018), which are now proposed to be transferred to the District; and

**WHEREAS**, as of December 31, 2020, the Danny Thomas Ranch had an appraised estimated value of \$8.325 Million, of which the 2 acres was a part; and

**WHEREAS**, on February 6, 2023, the Foundation Board of Directors passed a Resolution authorizing the transfer of approximately 2 acres of the Danny Thomas Ranch, including the single family residence and other buildings, to the District (hereinafter, the “Transfer”), which is more particularly described and shown in Exhibit A; and

**NOW, THEREFORE**, it is resolved by the Board of Directors of the Beaumont-Cherry Valley Recreation and Park District as follows:

**SECTION 1. Incorporation of Recitals.** The recitals above are true and correct and are hereby incorporated herein by this reference.

SECTION 2. Property Transfer. The President of the Board of Directors, the General Manager or a designee in writing (each, an "Authorized Officer") is hereby authorized to execute any and all documents necessary for the Transfer of approximately 2 acres of the Danny Thomas Ranch to the District, including the single family residence, subject to final approval as to form by the District's legal counsel.

SECTION 3. Certificate of Acceptance. The President of the Board of Directors, the General Manager or a designee in writing (each, an "Authorized Officer") is hereby authorized to execute the Certificate of Acceptance, accepting the Transfer from the Foundation, subject to final approval as to form by the District's legal counsel, a copy of which is attached hereto as Exhibit B.

Section 4. CEQA. The District finds that the Transfer is not subject to review under the California Environmental Quality Act ("CEQA") because it is not a "project" under State CEQA Guidelines section 15378(a) or 15004(b)(2)(A). In addition, if the action was to be considered a project under CEQA, it is categorically exempt from further CEQA review under State CEQA Guidelines sections 15301 (existing facilities). In addition, the Transfer is exempt under section 15061(b)(3) as it can be seen with certainty that there is no possibility that the action may have a significant effect on the environment. The Transfer merely involves a change of ownership and no development is proposed. None of the exceptions to these categorical exemptions apply, and consequently, the action is exempt from further CEQA Review.

Section 5. Attestations. The Secretary of the Board or other appropriate Foundation officer is hereby authorized and directed to attest the signature of the Authorized Officer, and to affix and attest the seal of the Foundation, as may be required or appropriate in connection with the execution and delivery of any and all required documents to effectuate the Transfer.

Section 6. Other Actions. The Authorized Officer and other officers of the Foundation are each hereby authorized and directed, jointly and severally, to take any and all actions and to execute and deliver any and all documents, agreements, and certificates which they may deem necessary or advisable in order to carry out and give effect to this Resolution and any other documents required to effectuate the Transfer.

Section 7. Effect. This Resolution shall take effect immediately upon its passage.

**PASSED, APPROVED, AND ADOPTED** this Sixth day of February, 2015, by the following vote:

**AYES:** Aldrich, Flores, Diercks, Hughes

**NOES:**

**ABSTENTIONS:**

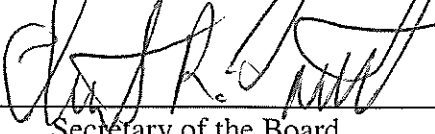
**ABSENT:** Ward

Approved:



\_\_\_\_\_  
President of the Board

Attest:



\_\_\_\_\_  
Secretary of the Board



**EXHIBIT A**

**MAP OF PROPERTY TO BE TRANSFERRED**

RECORDING REQUESTED BY AND WHEN  
RECORDED MAIL TO:

Beaumont-Cherry Valley Recreation  
& Park District  
390 W. Oak Valley Parkway  
Beaumont, California 92223  
Attn: Duane Burk, General Manager

SPACE ABOVE THIS LINE FOR RECORDER'S USE

## GRANT DEED

TRA: 056-014  
APN: 407-200-018

TRANSFER TAX IS: \_\_\_\_\_  
Computed on the full value of the interest of  
property conveyed, or \_\_\_\_\_  
Computed on the full value less the value of  
liens or encumbrances remaining thereon at the  
time of sale. \_\_\_\_\_ OR transfer is EXEMPT  
from tax for the following reason:

BEAUMONT-CHERRY VALLEY RECREATION & PARK IMPROVEMENT CORPORATION, a California public benefit corporation, ("Grantor"), hereby grants to BEAUMONT-CHERRY VALLEY RECREATION & PARK DISTRICT, a special district in the State of California, ("Grantee"), all right, title and interest it has to that real property in the County of Riverside, State of California, described as:

See Exhibit "A" and Exhibit "B" attached hereto and made a part hereof

together with any and all improvements, easements, privileges and rights appurtenant thereto, including but not limited to water rights now associated with the Property granted in that certain Judgment entitled "San Timoteo Watershed Management Authority v. City of Banning, et. Al", Riverside County Superior Court Case No. RIC 389197 filed on February 4, 2004, adjudicating water rights in the Beaumont Basin; and that certain Resolution 2006-02 (A Resolution of the Beaumont Basin Watermaster Recognizing the Designation of a Specific Amount of Overlying Water Rights to Specific Parcels) recorded on February 15, 2006 as Instrument 2006-0112028 in the Official Records of the County of Riverside;

Subject to covenants, conditions, restrictions, easements, reservations, rights and rights-of-way and other matters of record and or apparent by inspection or survey.

IN WITNESS WHEREOF, the Grantors have executed this instrument this  
\_\_\_\_\_ day of \_\_\_\_\_, 2023.

BEAUMONT-CHERRY VALLEY RECREATION & PARK IMPROVEMENT CORPORATION

date: \_\_\_\_\_

By: Dan Hughes  
Title: Chief Executive Officer

Attach all-purpose notary acknowledgment

## EXHIBIT "A" – LEGAL DESCRIPTION

### REMAINDER PARCEL: (APN 407-200-018)

THAT PORTION OF THE WEST 28 ACRES OF THE SOUTH 56 ACRES OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 29, TOWNSHIP 2 SOUTH, RANGE 1 WEST, SAN BERNARDINO MERIDIAN, ACCORDING TO THE OFFICIAL PLAT THEREOF, DESCRIBED AS FOLLOWS:

**BEGINNING** AT A POINT ON THE WEST LINE OF THE EAST HALF OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 29, ALSO BEING THE EAST LINE OF SAID 28 ACRES, SAID POINT BEING DISTANT NORTH 01° 23' 35" EAST, A DISTANCE OF 308.49 FEET FROM THE SOUTHWEST CORNER OF SAID EAST HALF;

THENCE NORTH 88° 36' 25" WEST, A DISTANCE OF 214.48 FEET;

THENCE NORTH 07° 37' 12" WEST, A DISTANCE OF 298.22 FEET;


THENCE NORTH 64° 36' 06" EAST, A DISTANCE OF 264.61 FEET;

THENCE SOUTH 88° 36' 25" EAST, A DISTANCE OF 25.00 FEET, TO A POINT ON SAID WEST LINE;

THENCE SOUTH 01° 23' 35" WEST ALONG SAID WEST LINE, A DISTANCE OF 413.80 FEET TO THE **POINT OF BEGINNING**;

TOGETHER WITH AN EASEMENT FOR INGRESS & EGRESS AND PUBLIC UTILITY PURPOSES OVER THE SOUTH 308.49 FEET OF THE EAST 25.00 FEET OF THE WEST HALF OF THE EAST HALF OF THE NORTHWEST QUARTER OF SAID SECTION 29.

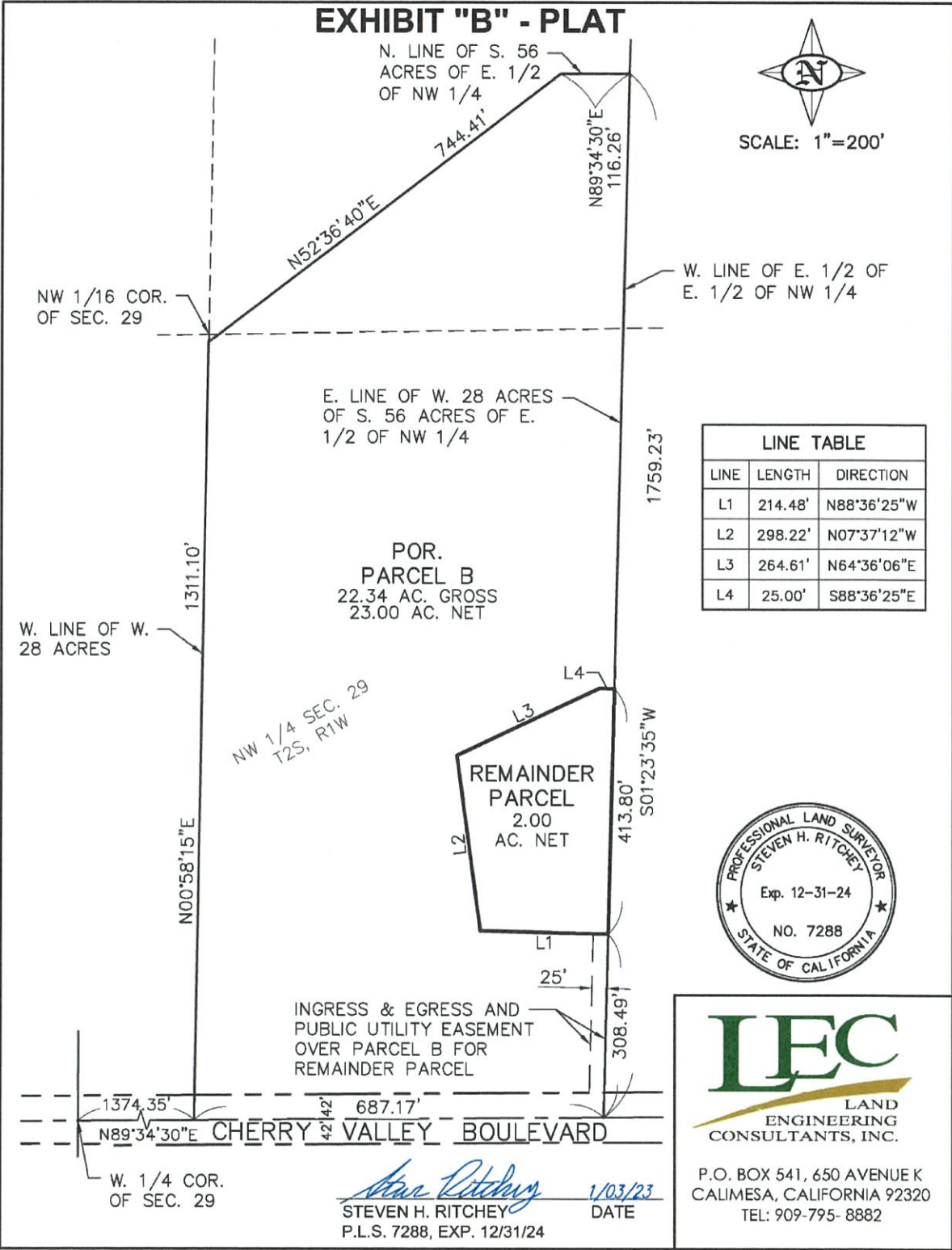


  
STEVEN H. RITCHEY 1/03/23  
L.S. 7288 EXP. 12/31/24 DATE

# EXHIBIT "B" - PLAT



SCALE: 1"=200'



LINE TABLE		
LINE	LENGTH	DIRECTION
L1	214.48'	N88°36'25"W
L2	298.22'	N07°37'12"W
L3	264.61'	N64°36'06"E
L4	25.00'	S88°36'25"E



P.O. BOX 541, 650 AVENUE K  
CALIMESA, CALIFORNIA 92320  
TEL: 909-795-8882

*Steven H. Ritchey* 1/03/23  
STEVEN H. RITCHEY DATE  
P.L.S. 7288, EXP. 12/31/24

**EXHIBIT B**

**CERTIFICATE OF ACCEPTANCE**

This is to certify that the real property conveyed by **BEAUMONT-CHERRY VALLEY RECREATION & PARK IMPROVEMENT CORPORATION**, a California public benefit corporation (“**Grantor**”), on the Grant Deed dated February 6 2023, to the **BEAUMONT-CHERRY VALLEY RECREATION & PARK DISTRICT**, a special district of the State of California (“**Grantee**”), is hereby accepted by the undersigned officer on behalf of the Grantee, pursuant to authority conferred by Resolution No. 2023-01, as adopted by the Board of Directors on February 6, 2023, and the Grantee consents to recordation thereof by its duly authorized officer.

Dated: February 6, 2023

**GRANTEE:**

BEAUMONT-CHERRY VALLEY  
RECREATION & PARK DISTRICT, a special  
district of the State of California

By: 

Duane Burk

General Manager



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

**Department Report**

Agenda Item No. 4

**To: Chairman and Board of Directors**

**From: Verbal – Executive Assistant**

**Date: February 6<sup>th</sup>, 2023**

**Employees:**

We have 27 employees;

**Reports:**

**Workers Compensation- Cases/Incidents/Accidents** – No open cases. It has been 376 days since our last employee accident.

**Other:**

- We are still hiring for Part-Time Maintenance and Casual Recreation Assistant employees.
- We have scheduled an interview panel for the Assistant General Manager/Human Resources Administrator for February 8<sup>th</sup>, 2023.
- CPR HR Consulting is currently working on the Audit.

**Fiscal Impact/Recommendations:** This report is for informational purposes only.



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

## **Department Report**

Agenda Item No. 4

**To:** Chairman and Board of Directors

**From:** Nancy Law, Executive Assistant

**Date:** February 6<sup>th</sup>, 2023

---

The Finance Committee met Monday, February 6<sup>th</sup>, 2023 to review January 2023 Financial Reports for Fiscal Year 2022-2023.

The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.

Property Tax Disbursement – The Executive Assistant has not received deposits into the Riverside County Fund as of February 3<sup>rd</sup>, 2023.

The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for January 2023, bringing our Reserve balance to \$154,085.55, and transferred into the Money Market account \$7,500.00 monthly contributions for January 2023 bringing our balance to \$188,627.07.

### **Additional items:**

- ❖ Executive Assistant is worked of Public Records Requests.
- ❖ Executive Assistant has been working with the Auditors for FY 21/22.
- ❖ Executive Assistant has been completing Payroll for the Month.
- ❖ Executive Assistant met with CPR HR Consulting Weekly for Human Resources Audit.
- ❖ Executive Assistant has been working on Interview panel and for AGM/HRA.

**Recommendations:** This report is for informational purposes only.

Respectfully Submitted,



Nancy Law  
Executive Assistant



BEAUMONT-CHERRY VALLEY  
RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

**To:** Chairman and Board of Directors  
**From:** Lilian Averette, Activities Coordinator  
**Date:** February 6, 2023

**Facility Users:**

The Yoga Connection is at the Noble Creek Community Center Mondays through Wednesdays.  
Heart and Soul Line Dancing is at the Noble Creek Community Center on Mondays.  
Beaumont Library Story Time is at the Noble Creek Community Center on Tuesdays.  
The Matsunoki Martial Arts lessons are at the Grange on Monday nights.  
Jon Wiley Guitar lessons are at the Grange on Tuesdays.  
San Gorgonio Garden Club is at the Grange the 2<sup>nd</sup> Tuesday of each month.  
Calico Quails Square Dancing is at the Grange on Wednesdays.

**District Events:**

**Bogart 1K5K Fun Run**

- Will be at Bogart Regional Park on March 11<sup>th</sup>
- Sign-ups are live on the website and this year's theme will be Super Heroes. We will be encouraging young kids and adults to be their favorite Super Hero.

**Welcome Home Vietnam Veterans Day**

- Will be at the Noble Creek Regional Park Quad on March 24<sup>th</sup>
- I have contacted the VFW Station Commander about recruiting Veterans to sign up for the event.
- Letters to the dignitaries are in progress.
- I have contacted the Record Gazette and there will be an ad posted to get participants.

**Fishing Derby**

- Will be at Bogart Regional Park on April 2<sup>nd</sup> & 3<sup>rd</sup>
- Fish have been scheduled for delivery

**Cinco de Mayo**

- Will be at Noble Creek Regional Park on May 6<sup>th</sup>
- I have started to contact taco vendors as we would like to have 15 for the competition.
- I have started to advertise on social media for the event.

**Community Events/Meetings/Networking:**

I attended the City of Banning Chamber Breakfast on 1/18/2023.  
I attended the San Gorgonio Middle School Amazing Shake on 1/217/2023.  
I attended the City of Beaumont Job Fair on 1/25/2023.



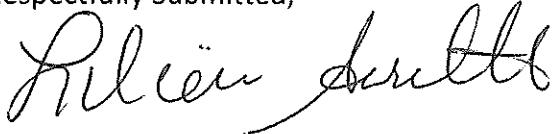
I attended the Chamber of Commerce Annual Citizen of the Year and Installation of Offices Banquet on 1/26/2023.

I will be attending the Calimesa Chamber Breakfast.

I will be attending the Beaumont Chamber Breakfast.

**Fiscal Impact/Recommendations:** This report is for informational purposes only.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Lilian Averette". The signature is written in a cursive style with a long, sweeping underline.

Lilian Averette, Activities Coordinator



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

**To:** Chairman and Board of Directors  
**From:** Aaron Morris, Maintenance Foreman  
**Date:** 01/06/2023

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**Report:**

Good Morning Board,

I hope everyone is doing well. I'm glad to be back at work and I am looking forward to the upcoming projects and events.

**Work Items:**

**This report will be presented impromptu.**

**Fiscal Impact/Recommendations:** This report is for informational purposes only.

Respectfully Submitted,

Aaron Morris  
Assistant Maintenance Superintendent



**Department Report**

**To: Chairman and Board of Directors**

**From: Dodie Carlson, Athletic Coordinator**

**Date: February 1, 2023**

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**Reports:**

The adult fall season finally got done, rain kept us completing it. Monday night 1-23-23 we completed the fall season with Cut a Pitch being the winners. Tuesday Men's got completed 1-24-23 the fall season with Shimels kids being the winners. The winter season is off to a rough start with the next 2 nights getting rained out.

We do have a softball promotor with a few dates on the calendar for 2023. The calendar remains very slow due the lack of staff for tournament.

I would like to thank the Board of Directors, General Manager, and staff for their ongoing work for this district. I would like to thank the maintenance staff for their constant work on field improvements. The fields have really greened up with all of this rain. As the on going work continues things are looking great, I hope the rain stops for a little while to get everything button up.

**Other:**

BYB is off to a great start with close to 950 players at this time, they should round out somewhere between 1050-1100 They would like to thank the Board, staff and district for continually to make improvements to the park and fields. Chris thank you for stepping up to do the spring game schedules.

This report is for informational purposes only.

Respectfully Submitted,

A handwritten signature in black ink that reads "Dodie Carlson".

Dodie Carlson, Athletic Coordinator