



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, October 12, 2022 5:15pm

Noble Creek Community Center 390 W. Oak Valley Parkway Beaumont, CA 92223

AGENDA

www.bcvparks.com

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings. Government Code Section 54953 allows the legislative body to use teleconferencing when "The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing" after making certain findings. See Gov. Code § 54953. Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. 1.

The above special provisions allowing for teleconference meetings will only apply during a Governor-declared state of emergency, and we are still presently in a statewide state of emergency.

The Workshop and Regular Session is available by calling: +1 (669) 900-6833. Meeting ID: 948 9929 3193

You can also join the meeting from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/94899293193>

DISTRICT CLOSED SESSION – Closed session to begin at 5:15pm

1. Conference with Legal Counsel Regarding Significant Exposure to Litigation – Pursuant to Paragraph (2) of Subdivision(d) of Government Code Section 54956.9: One Case
2. Public Employee Annual Performance Evaluation Pursuant to Government Code Section 54957
Title: General Manager

Roll Call: Director De La Cruz, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks and Chairman Hughes

1. PUBLIC COMMENT:

If you are unable to participate by telephone or via Zoom, you may submit comments and/or questions in writing for the Board's consideration by sending them to ryann@bcvparks.com. Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at 5:30pm

Roll Call: Director De La Cruz, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks and Chairman Hughes

Invocation:

Pledge of Allegiance:

Presentations: None.

Adjustments to Agenda: Government code sec 54954.2 provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

1. PUBLIC COMMENT:

If you are unable to participate by telephone or via Zoom, you may submit comments and/or questions in writing for the Board's consideration by sending them to ryann@bcvparks.com. Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

2. CONSENT CALENDAR: Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

2.1 Minutes of September 14, 2022

2.2 Bank Balances for September 2022

2.3 Warrants for September 2022

2.4 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Authorization for Submittal of Community Development Block Grant Application 2023-2024

3.2 Gann Appropriations Limits FY 22/23

3.3 Approval of Destruction of Records Request

3.4 Disposition of Surplus Property

4. DEPARTMENT REPORTS:

Human Resources Administrator: Zina Bakoo

Executive Assistant: Nancy Law

Activities Coordinator: Lilian Averette

Assistant Maintenance Superintendent: Aaron Morris

Athletic Coordinator: Dodie Carlson

General Manager: Duane Burk

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1st Thursday of Every Month 4:00pm NCCC.
- Personnel – 3rd Thursday of Every Month 5:00pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30pm
- BCVRPD Board Meeting Schedule, NCCC

November 9, 2022

December 14, 2022

January 11, 2023

5.2 Upcoming Holidays

Friday, November 11, 2022 Veteran's Day

Thursday & Friday, November 24 & 25, 2022 Thanksgiving

5.3 Events

October 29, 2022 – Pumpkin Carve at Field 5

October 31, 2022 – Trunk or Treat at Beaumont Sports Park

Woman's Club COVID testing through September 30, 2022

DIRECTORS MATTERS/COMMITTEE REPORTS

6. ADJOURNMENT:

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Ryann Flores at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTING: I declare under penalty of perjury, that I am employed by Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District web site October 7, 2022.

Ryann Flores, BCVRPD Clerk of the Board



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, September 14, 2022 5:15pm

MINUTES

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

DISTRICT CLOSED SESSION – Closed Session to Begin at 5:15pm

1. Conference with Legal Counsel Regarding Significant Exposure to Litigation – Pursuant to Paragraph (2) of Subdivision(d) of Government Code Section 54956.9: One Case

Closed session began at 5:15pm

Roll Call:

Director De La Cruz: Present

Director Ward: Arrived at 5:16pm

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

Closed session ended at 6:00pm.

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at 5:30pm

Regular session began at 6:02pm.

Attorney, Albert Maldonado reported out on closed session. There were no reportable actions.

Roll Call:

Director De La Cruz: Present

Director Ward: Arrived at 6:03pm

Treasurer Flores: Arrived at 6:21pm

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

Invocation: Mark Rogers with Fellowship Church gave the Invocation.

Pledge of Allegiance: Attorney, Albert Maldonado, led the pledge of allegiance.

Presentations: None.

Adjustments to Agenda: None.

1. PUBLIC COMMENT:

Chairman Hughes opened public comment at 6:08pm. Hearing none, public comment closed at 6:08pm.

2. CONSENT CALENDAR:

2.1 Minutes of August 10, 2022

2.2 Bank Balances for August 2022

2.3 Warrants for August 2022

2.4 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Albert Maldonado commented on item 2.4. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District needs to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing. Chairman Hughes confirmed that the finance committee met and approved items 2.2 and 2.3.

Motion was made to accept items 2.1, 2.2, 2.3, and 2.4.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Director De La Cruz

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Absent for vote

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

None.

4. DEPARTMENT REPORTS:

Human Resources Administrator: Zina Bakoo

- We have 28 employees.
 - Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 233 days since our last employee accident.
 - Zina Bakoo attended the 2022 CSDA Annual Conference & Exhibitor Showcase – The Leadership Conference for Special District in Palm Desert. Zina also attended 4 workshops during the conference.
 - Special District Finance Professionals Forum
 - Post-Pandemic COVID-19 Workplace Accommodation Challenges.
 - The Five Functions That Drive Team Success.
 - Wage and Hour Law Update for California Special District.
 - Zina Bakoo also attended The Beaumont Chamber Breakfast on September 9th at Sandtrap.
 - Employee of the quarter is coming up on October 19th. New process for voting. Every employee will receive a ballot via email. They will complete and send it back to Zina Bakoo, who will not participate in the employee of the quarter process.
 - Zina Bakoo, along with Nick Hughes has raised \$11,000 in Oktoberfest donations from local business.
 - We are still hiring for Part-Time Maintenance and Part-Time Casual employees.
- (Chairman, Dan Hughes, thanked Zina and Nick for the great job getting donations.)

Executive Assistant: Nancy Law

- The Finance Committee met Monday, September 12th, 2022 to review August 2022 Financial Reports for Fiscal Year 2021-2022.

- The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.
- Property Tax Disbursement – The Executive Assistant has not received deposits into the Riverside County Fund for August 2022 as of 9/9/2022.
- The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for August 2022, bringing our Reserve balance to \$129,047.63, and transferred into the Money Market account \$7,500.00 monthly contributions for August 2022 bringing our balance to \$238,087.68.

(General Manager, Duane Burk, noted that the \$7,500.00 is placed and held in a Money Market in order to make the loan payment in November.)

- Executive Assistant is worked of Public Records Requests.
- Executive Assistant attended on 8/22/2022 – 8/24/2022 CSDA Conference.
- Executive Assistant attended on 8/11/2022 Oktoberfest Meeting.

Activities Coordinator: Lilian Averette

- COVID-19 Testing Facility at the Woman's Club will continue through September 30, 2022.
- On August 20th, I attended a Neighborhood Watch in Seneca Springs. We had a booth with all of the different activities, events, and parks that we have in our District.
- The 32nd Annual Oktoberfest will be held on September 16 - 18, 2022 on Field 1.
- This year we have 29 arts and craft vendors and 12 food vendors. Our goal was to have double the amount we had last year and we were successful on meeting our goal.
- Lilian attended the Calimesa Chamber Breakfast on 8/9/2022, the Beaumont Chamber Breakfast on 8/12/2022, and the Banning Chamber Breakfast on 8/17/2022. Lilian also had the pleasure of attending the Calimesa State of The City on 8/18/2022. On September 22, 2022 Lilian will be attending the Beaumont State of The City.
- Lilian will also be attending the Beaumont, Banning and Calimesa Chamber Breakfast this month.

Assistant Maintenance Superintendent: Aaron Morris

We are all looking forward to the upcoming Oktoberfest, I hope everyone will be able to attend participate in the games. Here are a few items the Maintenance Department has been working on.

- Bogart irrigation is still in process and six circuits have been added to the meadow.
- The new shop is now complete and staff will be moving in within the next week.
- Trevor Stull is now our new camp host.
- Field improvements are going good and we plan to make it an annual thing.
- Field 4 now has new chain link fence installed.
- Staff is getting ready for the upcoming Engine 57 tournament. Thank you to Dodie for working with the schedule of repairs.
- There will be no fire crew as of now for the Oktoberfest set-up.
- Aaron is currently working on the 3rd Quarter Safety Committee packet.
- Aaron attended the Calimesa State of the City.
- The District will be lending the Banning Chamber the stage for the upcoming car show.
- The 3rd Annual Field Wars will be held on September 23rd at noon on Field 6.

Athletic Coordinator: Dodie Carlson

- The summer season has concluded on September 8, 2022. The summer winners were Monday women's Cut a pitch, Tuesday men's God's Country Athletics, Thursday Co-ed TBD, Sunday Co-ed I'd Smash.
- The fall season will be starting on September 25, 2022. We are down 3 teams from a year ago. There are the following counts Monday women's 7, Tuesday men's 8, Thursday Co-ed 13, and Sunday Co-ed 8. For a total of 36 teams.

- I am still working on senior slow pitch. I am compiling all the information and see if we can put something together.
- The calendar remains very slow due the lack of staff for tournaments. Hopefully we can get some help as things start to loosen up.
- I would like to thank the Board of Directors, General Manager, and staff for their ongoing work for this district. I would like to thank the maintenance staff for their constant work on field improvements. The fields are starting to improve. Field 1 is greening up beautifully. Holes and gopher control are improving. Can't wait to get them all done.
- BYB will be starting fall ball practices September 12, 2022. They have right at 400 players which is 100 over normal years. More than half of these are all new players to the league and town. The BYB board is excited for Oktoberfest. They would like to thank the Board, staff and district for continually to make improvements to the park and fields.
- We have 30 team for fall ball.

General Manager: Duane Burk

Duane announced the Dodgers victory. He attended the Chamber breakfasts and the CSDA Conference with Board members and staff. He is currently working on new developments in Cherry Valley as Best, Best & Krieger is working on an easement for the well site issues with the current developer. He stated that the District was very well represented through the Foundation at the last Chamber breakfast. He said that there is always room for improvement, but five years ago no one knew who we were and now that we are a part of more events, we are very well recognized and appreciated. Duane mentioned that the Economic Development Agency, Market Nights, and Regional Chamber Mixers are all now held by the District whereas they were not in previous years. The District is still ongoing with BYB, looking to build more fields, and is still promoting activities. He also noted that Bogart is flourishing and he and his family had a great time at the family event they had there.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

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- BCVRPD Board Meeting Schedule, NCCC

October 12, 2022

November 9, 2022

December 14, 2022

5.2 Upcoming Holidays

Friday, November 11, 2022 Veteran's Day

Thursday & Friday, November 24 & 25, 2022 Thanksgiving

5.3 Events

September 16 – 18, 2022 – 32nd Annual King Ludwig's Oktoberfest

October 29, 2022 – Pumpkin Carve

Woman's Club COVID testing through September 30, 2022

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz:

Armando thanked all of the staff, Board, and Duane for their hard work and dedication. He had taken a tour with Duane to view the parks and facilities, attended the Beaumont Chamber breakfast, Market Night, the Banning Exhibit, and will be attending the Fall Fest at the San Timoteo Schoolhouse on October 1st. Armando

stated that he took his Board picture and that he plans to attend the Summer concerts. He had a family reunion at the Noble Creek Community Center and said that it was very nice. He thanked all for the birthday cupcakes.

Director Ward:

Denise wished Armando a happy birthday and congratulated the Dodgers on their victory as well as their fans. She thanked staff and stated that she can see all of the hard work put into both parks. She apologized for not being around as much due to a lot of parental issues. Denise gave congratulation to both Zina and Nick for reaching out and getting donations. She is looking forward to the upcoming Oktoberfest.

Treasurer Flores:

John thanked Nick for all of his hard work. He stated that he has known Duane for about 50 years and is grateful for him and all of his integrity with the District. John had taken a tour with Duane and had taken a look back at the past just to notice how much the district has been moving forward. John noted that Duane is a good man, a great General Manager, and that he will back him up to any complaint. John referenced the movie Tombstone and reassured Duane that if they go for Duane, they have to go through him first.

Vice Chair/Secretary Diercks:

Chris wished Armando a happy birthday and gave a thank you to Zina and Nick for the donations they received. He gave congratulations to all staff and noted that their work is shown at all facilities. He attended the Calimesa State of the City and Chamber breakfasts. Chris has been involved in the upgrade of accessibility as Field 1 is currently getting a new ramp and stairs installed towards left field. This project should be completed by Oktoberfest.

General Manager, Duane Burk, noted that the 32nd Annual Oktoberfest shirts have all of the sponsor logos to show appreciation for their donations. He also mentioned that the building this last accessibility is a defining moment for what is happening at Field 1. There will also be a van accessible space added.

Chairman Hughes:

Dan had the opportunity to have dinner with Duane, the Supervisor and some of his staff. Dan also asked Attorney, Albert, to reach out to Joe and remind him about the upcoming Oktoberfest. He also reiterated to the Board to attend the event.

Dan also attended the following:

- Calimesa City Council Meeting
- Beaumont and Calimesa Chamber breakfasts
- Personnel Committee meeting with Denise and Duane
- CSDA Conference with Nancy, Duane, Zina, and Nick
- Market Night
- Dedication for Rangel Park (Well-deserved for the Valdivia family and the District was mentioned by the City of Beaumont)

6. ADJOURNMENT:

Motion made to adjourn the meeting at 6:50pm.

Initial Motion: Chairman Hughes

Second: Vice-Chair/Secretary Diercks



**BEAUMONT CHERRY VALLEY RECREATION & PARK IMPROVEMENT CORPORATION
REGULAR MEETING OF THE IMPROVEMENT CORPORATION**

**Wednesday, October 12, 2022 5:00pm
390 W. Oak Valley Parkway
Beaumont, CA 92223**

AGENDA

www.bcvparks.com

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park Improvement Corporation will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings. Government Code Section 54953 allows the legislative body to use teleconferencing when "The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing" after making certain findings. See Gov. Code § 54953.

Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. I.

The above special provisions allowing for teleconference meetings will only apply during a Governor-declared state of emergency, and we are still presently in a statewide state of emergency.

CLOSED SESSION – None.

REGULAR SESSION: Regular Session to Begin at 5:00pm.

Regular Session is available by calling: +1 (669) 900-6833. Meeting ID: 968 5796 6814

You can also join the meeting from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/96857966814>

Roll Call: Director Valdivia, Director Tinker, Director De La Cruz, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks, Chairman Hughes.

Adjustments to Agenda: Government code sec 54954.2(b) (2) provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

Presentations: None.

- 1. PUBLIC COMMENT:** Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must fill out a "Request to Speak Form" and give it to the clerk before the start of the meeting. There is a three (3) minute limit on public comments.
- 2. CONSENT CALENDAR:** Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

2.1 Minutes of September 14, 2022

2.2 Bank Balances for September 2022

2.3 Warrants for September 2022

2.4 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:

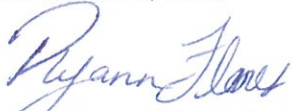
None.

4. DEPARTMENT REPORTS:

Foundation Associate: Nick Hughes

5. ADJOURNMENT:

DECLARATION OF POSTING: I declare under penalty of perjury, that the foregoing agenda was posted at the District office and District web site October 7, 2022.

A handwritten signature in blue ink that reads "Ryann Flores". The signature is written in a cursive style with a large initial 'R'.

Ryann Flores, BCVRPD Clerk of the Board

Beaumont Cherry Valley Recreation Park District
Bank Account Balances

As of 9/30/2022

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 Bank of Hemet - Operating	\$ 274,318.55	\$ 648,431.40	\$ 421,792.84	\$ 47,679.99	
2 Bank of Hemet - Payroll Account	\$ 4,655.38	\$ 148,509.04	\$ 145,000.00	\$ 1,146.34	
3 Bank of Hemet - Project Loan	\$ 1,588.70			\$ 1,588.70	
4 Bank of Hemet - Bogart	\$ 11,716.81	\$ 136,070.11	\$ 126,399.57	\$ 2,046.27	
5 Bank of Hemet MM	\$ 238,087.68		\$ 7,508.93	\$ 245,596.61	7,500 Monthly Deposits for loan payment 11/2021
6 Bank of Hemet - Reserve Fund	\$ 129,047.63		\$ 5,010.15	\$ 134,057.78	
7 Bank of Hemet - Quimby/DIF	\$ 152,327.05	\$ 120,000.00	\$ 27,911.16	\$ 60,238.21	
8 Petty Cash	\$ 500.00			\$ 500.00	
9 Riverside County Fund	\$ 961,511.31	\$ 650,000.00	\$ 19,898.65	\$ 331,409.96	
10	\$ 1,773,753.11	\$ 1,703,010.55	\$ 753,521.30	\$ 824,263.86	
11 Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
12 Operating Reserve	\$ 73,690.42		\$ 5,000.00	\$ 78,690.42	NOT to be USED
13 Capital Reserve	\$ 55,357.21		\$ 10.15	\$ 55,367.36	Min Balance of \$50,000
14 TOTAL RESERVE ACCOUNT	\$ 129,047.63	\$ -	\$ 5,010.15	\$ 134,057.78	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation
Bank Account Balance

As of 9/30/2022

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
15 Bank of Hemet	\$ 83,164.27	\$ 22,820.84	\$ 52,223.52	\$ 112,566.95	

Beaumont Cherry Valley Recreation & Park District Check Warrant Bank of Hemet - Operating September 2022

Type	Date	Num	Name	Memo	Amount
10005 - Bank of Hemet - Operating					
General Journal	09/01/2022	Trans09011		Transfer to Payroll for PR 09/02/2022	-45,000.00
Check	09/01/2022	125155	Richard Bernard	2nd Half - (Final Payment) - Oktoberfest Entertainment	-1,325.00
Check	09/01/2022	125156	Laura Patron	Refundable Security Deposit - Celebration of Life - 8/13/2022	-250.00
Check	09/01/2022	AM09012022	7 Days Market	Tacos & Electrolyte Drinks for Staff	-109.82
Check	09/01/2022	RF09012022	Beaumont Chamber of Commerce	Beaumont Breakfast - (7) Dan & Nick Hughes, John Flores, Zina Bakoo, Aaron Morris, Lilian Averette & Nancy Law	-175.00
Check	09/01/2022	125157	Dan Hughes	Director Fees - August 2022	-600.00
Check	09/01/2022	125158	Pete Gerlach	Adult Softball Umpire	-60.00
Check	09/01/2022	125159	Anthony Tony Gipson	Adult Softball Umpire	-150.00
Check	09/01/2022	125160	Michael Ruffolo	Adult Softball Umpire	-240.00
Check	09/01/2022	125161	Malik Coleman	Adult Softball Umpire	-150.00
Check	09/01/2022	NL09012022	Clover	Monthly Equipment Rental	-109.85
Check	09/01/2022	NL09012022	Department of Environmental Health	Health Department Permit - Oktoberfest 2022	-339.87
Bill Pmt -Check	09/02/2022	BH03084701	UMPQUA Bank	Bus. Meals, Sirius XM Radio, Postage/Stamps	-357.21
Check	09/02/2022	Fees	EPX	Fees - Credit Card Machine	-101.84
Bill Pmt -Check	09/07/2022	125162	Alfonso's Tree Service	NCCC/Franco Garden - Tree Service - Remove (1) Desert Willow, Trim (1) Canary Palm, (1) Queen Palm, (1) Pyracantha, (4) Strawberry Trees, (1) Grape Myrtle, (1) Deodar Pine, (8) Sycamore Trees, (1) Tababuya Tree & (6) Olive Trees	-5,450.00
Bill Pmt -Check	09/07/2022	125163	Bay Alarm Company	Monthly Alarm Service	-224.00
Bill Pmt -Check	09/07/2022	125164	Beaumont Do it Best	Shop tools (Bits) and Screw anchor kit	-148.47
Bill Pmt -Check	09/07/2022	125165	Beaumont Power Equipment, Inc.	Replacement Heads for Weed Whips	-213.28
Bill Pmt -Check	09/07/2022	125166	Dutch Touch Window Cleaning	Qrtly; Pressure wash Flat Surfaces & In and Out Window Cleaning - Grange, Woman's Club & NCCC	-1,295.00
Bill Pmt -Check	09/07/2022	125167	Weaver Grading, Inc.	DTR - Blade, Skip/Steer, Trucking and Base	-17,176.30
Check	09/07/2022	AZ09072022	Amazon.com	Oktoberfest Costumes	-343.41
Check	09/07/2022	AZ09072022	Amazon.com	Oktoberfest Costumes	-40.92
Bill Pmt -Check	09/08/2022	125168	Masonry Design & Concrete Inc.	Masonry - Exterior 112.4 lineal ft. of 8 x 8 x 16 split one side, smooth inside to accept smooth concrete ramp, split 2 side solid cap 8 x 4 x 16 Gray to finish - Interior 90 lineal ft of smooth 2 sides 8 x 8 x 16 cap to match wall - Footing and grading - Concrete 16.5 x 16 flat concrete at 3000PSI w/ Fiber meshing Broom finish	-15,446.00
Check	09/08/2022	125169	Pete Gerlach	Adult Softball Umpire	-60.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
September 2022**

Type	Date	Num	Name	Memo	Amount
Check	09/08/2022	125170	Anthony Tony Gipson	Adult Softball Umpires	-210.00
Check	09/08/2022	125171	Malik Coleman	Adult Softball Umpire	-180.00
Check	09/08/2022	125172	Michael Ruffolo	Adult Softball Umpire	-90.00
Check	09/08/2022	ZB09082022	Stater Bros	Water - Office/Maintenance	-396.36
Check	09/08/2022	RF09082022	Domenico's Italian Kitchen	Oktoberfest Meeting - Lunch	-193.17
Check	09/08/2022	AZ09082022	Amazon.com	Drink Tickets - Oktoberfest 2022	-19.69
Check	09/08/2022	AZ09082022	Amazon.com	Small Equipment Purchase - (3) Spider Boxes	-1,147.53
Bill Pmt -Check	09/09/2022	125173	Action True Value Hardware	Irrigation Tree Drip materials (Grange)	-36.61
Bill Pmt -Check	09/09/2022	125174	Advanced LdScape and Hydroseeding	Hydroseeding for Field #1 Improvements	-3,098.27
Bill Pmt -Check	09/09/2022	125175	Awards & Specialties	Business Cards - Diercks, Chris	-105.05
Bill Pmt -Check	09/09/2022	125176	Best Best & Krieger	Legal Fees: Labor & Employment, Genarl Board Meetings & Real Estate DTR	-8,490.30
Bill Pmt -Check	09/09/2022	125177	Blue Shield	Employee - Monthly Dental Insurance	-544.10
Bill Pmt -Check	09/09/2022	125178	Chadrick L. Halliday	Audit - Final Billing for June 30th, 2022	-16,990.00
Bill Pmt -Check	09/09/2022	125179	Clark Pest Control	Weekly Pest Control Service	-405.00
Bill Pmt -Check	09/09/2022	125180	Cooper Turf Solutions, Inc.	Turfplane Field #1 & Field #3	-20,905.24
Bill Pmt -Check	09/09/2022	125181	Department of Justice	Fingerprinting July 2022 Stull, Trevor	-32.00
Bill Pmt -Check	09/09/2022	125182	Desert Quality Heating	Leak Repairs - Found 1/4 inch water lines to both swamp coolers frozen and repaired/ Labor and Service (Woman's Club)	-380.00
Bill Pmt -Check	09/09/2022	125183	Jani-King of California, Inc	Weekly Janitorial Service - Grange, NCCC, Maintenance	-2,561.38
Bill Pmt -Check	09/09/2022	125184	Pietronico Roofing Solutions	Roof Shade Structures - Re-roof (5) Tuf Sheds - NCRP	-5,700.00
Bill Pmt -Check	09/09/2022	125185	Pro-Pipe & Supply	Restroom Woman's - 5/6 Restrooms Woman Regulator - Mainline Repair	-1,180.70
Bill Pmt -Check	09/09/2022	125186	Redlands Yucaipa Rentals	Kubota Tractor Rental - Bogart - Meadow Irrigation Improvements	-780.00
Bill Pmt -Check	09/09/2022	125187	Safety Compliance Company	Safety Meeting 08/17/2022 - Topic: Arch Flash	-250.00
Bill Pmt -Check	09/09/2022	125188	Simplot Partners Palm Desert	Fertilizer - All Fields	-1,605.10
Bill Pmt -Check	09/09/2022	125189	SiteOne Landscape Supply, LLC	Seed - All Fields	-11,043.58
Bill Pmt -Check	09/09/2022	125190	Star Pro Security Patrol Inc.	one unarmed officer 8hr/5day - 08/15/2022 - 09/04/2022	-3,402.00
Bill Pmt -Check	09/09/2022	125191	Turf Star, Inc.	Replacement Tire - Workman HD/ August 2022 Contract Billing (24) units (173) hrs	-1,138.56
Bill Pmt -Check	09/09/2022	125192	ULINE.com	(8) Yellow Diesel/(16) Red Gas Cans	-1,745.97
Bill Pmt -Check	09/09/2022	26329623	SCE (700005100729)	Utilities - Electric - Grange, Maintenance, Woman's Club, NCCC, Snack Bar & Back Lot	-5,824.01
Bill Pmt -Check	09/09/2022	26329621	SCE (700194594370)	Utilities - Electric - James Hughes Trailer	-231.02

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
September 2022**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	09/09/2022	26329627	SCE (700492933735)	Utilities - Electric - Field #1 - 4	-167.69
Bill Pmt -Check	09/09/2022	26329624	SCE (700494090863)	Utilities - Electric (Fire Camp Lighting/Panel)	-335.80
Bill Pmt -Check	09/09/2022	26329626	SCE (700518137163)	Utilities - Electric - RV Park	-3,054.26
Bill Pmt -Check	09/09/2022	26329619	SCE (700593589625)	Utilities - Electric - General Electricity & Thunder Alley	-1,601.18
Bill Pmt -Check	09/09/2022	26329622	SCE (700593616907)	Utilities - Electric - Tennis Courts, Horse Arena & Field 5/6	-358.98
Check	09/09/2022	125193	Kaylee Gemmeil	Mileage Reimbursement - Post Office/ EZ Ups/ Progressive	-136.38
Check	09/10/2022	AZ09102022	Amazon.com	Small Equipment Purchase - (1) Spider Boxes & (4) 125/250 Volt 30' & (4) 50' Extension Cords	-2,007.67
Check	09/11/2022	AZ09112022	Amazon.com	Oktoberfest Costume & Receipt Paper	-168.70
Check	09/11/2022	NL09112022	Amazon.com	Lithium Coin Batteries - Traverse Remote Key	-7.40
Check	09/12/2022	125194	Nicholas Litwin	Oktoberfest Entertainment - Psychobillies	-325.00
Check	09/12/2022	125195	David Harvey	Oktoberfest Entertainment - Psychobillies	-325.00
Check	09/12/2022	125196	David Knight	Oktoberfest Entertainment - Psychobillies	-325.00
Check	09/12/2022	125197	Michelle Lynn Warner	Oktoberfest Entertainment - Psychobillies	-325.00
Check	09/12/2022	125198	Orlando Sapia	Oktoberfest Vendor Fees - Overpayment	-50.00
Check	09/12/2022	125199	American Bavarian Brass Band	Oktoberfest Entertainment - American Bavarian Brass Band	-2,000.00
Check	09/12/2022	125200	Stephanie Bryant	Refund - Kitchen Use - Stove was not of use	-50.00
Check	09/12/2022	125201	Erika M. Hermsillo	Refundable Security Deposit - Family Reunion - 9/3/2022	-500.00
Check	09/12/2022	125202	Alejandra Hernandez	Refundable Security Deposit - Promotion - 7/8/2022	-500.00
Check	09/12/2022	125203	Taylor McCafferty	Safety Footwear Reimbursement - McCafferty, Taylor	-150.00
Check	09/12/2022	125204	Petty Cash	Oktoberfest - Starting Cash	-1,250.00
Check	09/12/2022	NL09122022	Beaumont Chamber of Commerce	Beaumont State of the City - (8) Duane Beaumont State of the City - (8) Single Tickets (Duane Burk, Dan & Nick Hughes, Chris Diercks, Armando De La Cruz, Lily Averette, Zina Bakoo & Nancy Law)	-520.00
Check	09/12/2022	LA09122022	Walmart	Oktoberfest - Baskets/Snacks (Entertainment)	-322.64
Check	09/12/2022	LA09122022	Dollar Tree	Oktoberfest - Baskets/ Pretzel Mini	-14.33
Check	09/12/2022	LA09122022	Smart & Final	Oktoberfest - Band Snacks	-93.82
Check	09/12/2022	LA09122022	Smart & Final	Maintenance/Office Snacks	-60.33
Bill Pmt -Check	09/13/2022	125205	Amalia Penuelas	(5) Oak Barrels	-435.00
Bill Pmt -Check	09/13/2022	125206	Event Services, LLC	Oktoberfest 2022 - Fencing/Gates	-3,268.50
Bill Pmt -Check	09/13/2022	125207	Pattons Steel Corp	ADA Ramp/Stairs Railing - Field #1L	-1,916.76
Bill Pmt -Check	09/13/2022	125208	Pro-Pipe & Supply	Equestrian Irrigation	-162.83

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
September 2022**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	09/13/2022	125209	Props AV	Oktoberfest - Audio - Live Package	-10,400.00
Check	09/13/2022	LA09132022	Kafe Royale	Calimesa Chamber Breakfast - Lilian Averette & Nick Hughes	-36.92
Check	09/13/2022	AZ09132022	Amazon.com	Money Counter - Finance Department	-94.81
Check	09/13/2022	AZ09132022	Amazon.com	HD cable wire cord cover ramp	-145.44
Check	09/13/2022	AZ09132022	Amazon.com	Generator Extension Cord (30ft) 125/250V	-145.45
Check	09/14/2022	AZ09142022	7 Days Market	Oktoberfest - Setup Burrito's - Staff	-129.64
Check	09/14/2022	RF09142022	Stater Bros	Cupcakes - Director Birthday	-13.98
Check	09/14/2022	DB09142022	Casa Trejo	Bus. Meal - Duane Burk, Dan Hughes - Pre Board Meeting	-64.96
Check	09/14/2022	AZ09142022	Amazon.com	Geart 50-Amp - Generator Extension Cord (15ft) 125/250V	-323.22
Check	09/15/2022	125210	Chris Diercks.	Director Fees - August/September 2022	-400.00
General Journal	09/15/2022	Trans09151		Transfer to Payroll for PR 09/16/2022	-45,000.00
Bill Pmt -Check	09/15/2022	191753565	ARCO Business Solutions	Monthly Gas - Traverse (47,559)	-441.54
Bill Pmt -Check	09/15/2022	1002200203	CalPers	Employee - Health Insurance	-6,295.51
Bill Pmt -Check	09/15/2022	1002200205	CalPers	Employee - 457 Plan	-225.95
Bill Pmt -Check	09/15/2022	2200215-17	CalPers	Employee - Retirement	-5,821.58
Bill Pmt -Check	09/15/2022	22002223-25	CalPers	Employee - Retirement	-5,635.09
Bill Pmt -Check	09/15/2022	585776810	Colonial Life	Employee - Life Insurance	-831.01
Bill Pmt -Check	09/15/2022	p225BFKH4T	Frontier (9518459910) WC	Monthly Wifi Service - Woman's Club	-131.76
Bill Pmt -Check	09/15/2022	9224SFFKNIH	Frontier (9518455721) G	Monthly Wifi Service - Grange	-136.76
Bill Pmt -Check	09/15/2022	09152022	Nextiva	Monthly Telephone Service	-356.87
Bill Pmt -Check	09/15/2022	55017916450	Office Depot	Office Supplies	-657.60
Bill Pmt -Check	09/15/2022	09152022	Rosalind Otero	Unfunded Health Payment	-131.09
Bill Pmt -Check	09/15/2022	2580009-69	SoCalGas	Utilities - Gas - NCCC, Woman's Club & Grange	-158.11
Bill Pmt -Check	09/15/2022	BH03106032	UMPQUA Bank	Bus. Meal, Sirius XM Radio, Gopher X Smoke Oil, Postage/Stamps & CSDA Conf	-3,214.19
Bill Pmt -Check	09/15/2022	1823306386	Verizon Wireless	Monthly Wireless Phone Service	-719.31
Bill Pmt -Check	09/15/2022	09152022	UNLUM	Employee - Monthly Disability Insurance	-559.15
Bill Pmt -Check	09/15/2022	09182022	VSP-Vision Service Plan	Employee - Vision Insurance	-65.44
Bill Pmt -Check	09/15/2022	80056745963	Waste Management of the IE	Utilities - Trash - NCCC/NCFRP, Woman's Club & Grange	-2,187.65
Bill Pmt -Check	09/15/2022	80056746006	Waste Management of the IE	Utilities - Trash - Maintenance Green Waste	-453.52
Bill Pmt -Check	09/15/2022	2970-6618	Streamline	Monthly Website Service	-420.00
Bill Pmt -Check	09/15/2022	11713248	Wells Fargo Financial Leasing	Monthly Copier Lease	-884.66

Beaumont Cherry Valley Recreation & Park District Check Warrant Bank of Hemet - Operating September 2022

Type	Date	Num	Name	Memo	Amount
Check	09/15/2022	DB09152022	Kafe Royale	Bus. Meal - Duane Burk, Mark Weaver, Guy Thomas - Bridge Moving Day	-84.99
Check	09/15/2022	RF09152022	Amazon.com	Iphone Screen Protector/Case & Charger - Flores, Ryann	-74.33
Check	09/15/2022	RF09152022	Canva for Teams	Office Design Program	-149.90
Bill Pmt -Check	09/15/2022	109162022	Chevron	Monthly Gas/Fuel Cans - F150 (30,860)	-1,947.54
Check	09/16/2022	TM09162022	Cherry Valley Market	Ice - Oktoberfest	-125.00
Check	09/16/2022	125211	Nancy Law	Meal Reimbursement - Staff Food Oktoberfest 2022	-75.68
Check	09/19/2022	DB09192022	The Sand Trap Bar & Grill	Bus. Meal - Duane Burk & Foundation Sponsor	-36.60
Check	09/20/2022	125212	Alyssa R Zaragoza	Breakfast Burrito Reimbursement - Maintenance Oktoberfest Clean up	-116.75
Check	09/20/2022	125213	Zina Bakoo	Breakfast Reimbursement - Office Oktoberfest	-25.99
Check	09/20/2022	125214	Daniela Gonzalez	Entertainment - Oktoberfest 2022 - The Dynamic 5	-350.00
Check	09/20/2022	125215	Timothy Cunningham	Entertainment - Oktoberfest 2022 - The Dynamic 5	-350.00
Check	09/20/2022	125216	Ray T.R. Kutcher	Entertainment - Oktoberfest 2022 - The Dynamic 5	-350.00
Check	09/20/2022	125217	Rosemarie Averette	Entertainment - Oktoberfest 2022 - The Dynamic 5	-350.00
Check	09/21/2022	125218	Anthony Tony Gipson	Adult Softball Umpire	-120.00
Check	09/21/2022	125219	Malik Coleman	Adult Softball Umpire	-120.00
Check	09/21/2022	125220	Javier E. Cota	Adult Softball Umpire	-30.00
Check	09/21/2022	NL09212022	California Special Districts Association	General Manager Summit - Guest Registration	-250.00
Check	09/21/2022	NL09212022	GFOA	Membership Renewal - Law, Nancy	-160.00
Check	09/21/2022	125221	Lilian Averette	Reimbursement - Oktoberfest Maintenance Breakfast/Umbrellas	-341.22
Check	09/21/2022	125222	Ryann Flores	Milage Reimbursement - Board Packages	-30.38
Check	09/21/2022	DB09212022	Players Lounge	Bus. Meal - Duane Burk & Bob Tinker - Foundation	-24.00
Bill Pmt -Check	09/22/2022	125223	City of Beaumont	Utilities - Sewer (Woman's Club)	-330.14
Bill Pmt -Check	09/22/2022	125224	Bay Alarm Company	Monthly Alarm Service	-65.00
Bill Pmt -Check	09/22/2022	125225	BCVWD 8-000	Utilities - Water - Woman's Club	-39.26
Bill Pmt -Check	09/22/2022	125226	BCVWD 8-001	Utilities - Water - NCRP	-8,076.84
Bill Pmt -Check	09/22/2022	125227	BCVWD 8-003	Utilities - Water - NCCC	-1,267.03
Bill Pmt -Check	09/22/2022	125228	Beaumont Do it Best	Oktoberfest Trash Cans (12), Velcro, Ice Chests (4), Paint, Chalk, Bug Candles, D	-1,901.49
Bill Pmt -Check	09/22/2022	125229	Blue Shield	Employee - Dental Insurance	-544.10
Bill Pmt -Check	09/22/2022	125230	Cherry Valley Feed & Pet Supply	Oktoberfest 2022 - Hay Bales (250)	-1,250.00
Bill Pmt -Check	09/22/2022	125231	City of Beaumont	Utilities - Sewer (Woman's Club)	-115.06
Bill Pmt -Check	09/22/2022	125232	Clark Pest Control	Weekly Pest Control Service	-202.50

Beaumont Cherry Valley Recreation & Park District Check Warrant Bank of Hemet - Operating September 2022

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	09/22/2022	125233	ELROD Fence Company	Replacement Fencing - Field #4	-1,313.00
Bill Pmt -Check	09/22/2022	125234	Event Services, LLC	Oktoberfest 2022 - Portable Restrooms	-8,163.90
Bill Pmt -Check	09/22/2022	125235	Frontier (2091883458) Maint	Monthly Wifi - Maintenance	-317.43
Bill Pmt -Check	09/22/2022	125236	Frontier (9518450886) NC	Monthly Wifi - NCCC	-125.98
Bill Pmt -Check	09/22/2022	125237	Frontier (9518455721) G	Monthly Wifi - Grange	-141.58
Bill Pmt -Check	09/22/2022	125238	Pattons Steel Corp	Material - ADA Ramp/Stair Handrail - Field #1L	-32.27
Bill Pmt -Check	09/22/2022	125239	Progressive Graphics	Oktoberfest 2022 - Funny Shirts/Sponsor Shirts	-2,501.25
Bill Pmt -Check	09/22/2022	125240	Prudential Overall Supply	Weekly Uniform/Janitorial Supplies Service	-1,036.55
Bill Pmt -Check	09/22/2022	125241	Rancho Paseo Medical Group	Phys, TB, DS - Employee (2) Stull, Trevor / Valdivia, Damon	-210.00
Bill Pmt -Check	09/22/2022	125242	SiteOne Landscape Supply, LLC	Equestrian Irrigation Repairs	-516.13
Bill Pmt -Check	09/22/2022	125243	Star Pro Security Patrol Inc.	one unarmed officer 8hr/5day - 09/05/2022 - 09/18/2022 & Labor Day	-2,381.44
Bill Pmt -Check	09/22/2022	125244	Turf Star, Inc.	ASM Foam Filled Wheel - Groundsmaster 4000	-294.28
Bill Pmt -Check	09/22/2022	125245	ULINE.com	Event Chairs/Dolly - Grange & NCCC	-10,758.57
Check	09/22/2022	LA09222022	Walmart	Janitorial Supplies/Pumpkin Carve Paint/Maintenance/Office Supplies	-90.40
Check	09/22/2022	CL09222022	Southern California Shredding	Shredding - 21/22 Boxes (20)	-145.00
Bill Pmt -Check	09/23/2022	125246	Masonry Design & Concrete Inc.	Masonry - Exterior 112.4 lineal ft. of 8 x 8 x 16 split one side, smooth inside to accept smooth concrete ramp, split 2 side solid cap 8 x 4 x 16 Gray to finish - Interior 90 lineal ft of smooth 2 sides 8 x 8 x 16 cap to match wall - Footing and grading - Concrete 16.5 x 16 flat concrete at 3000PSI w/ Fiber meshing Broom finish	-19,350.00
Check	09/23/2022	125247	Lilian Averette	Reimbursement for Oktoberfest Costumes	-158.36
Check	09/23/2022	KG09232022	Amazon.com	Screen Protector/Case Phone Trevor/ Event Director Chair Staff	-597.37
Check	09/23/2022	DB09232022	Rancho Del Sol Golf Club	Bus. Meal - Duane Burk (Foundation)	-26.70
Bill Pmt -Check	09/26/2022	125248	Kaboo Leasing Co.	Design, Fabricate & Install - ADA Handrail at Field #1 (Ramp & Steps)	-9,800.00
Check	09/26/2022	KG09262022	Amazon.com	Single Roll Raffle Ticket Dispenser	-26.93
Check	09/27/2022			Service Charge - Positive Pay	-39.00
General Journal	09/27/2022	Trans09271		Transfer to Money Market for Monthly Transfer	-7,500.00
General Journal	09/27/2022	Trans09272		Transfer to Reserve for Monthly Transfer	-5,000.00
Check	09/29/2022	125249	George Ramirez	Safety Footwear Reimbursement - Ramirez, George	-150.00
Check	09/29/2022	AZ09292022	LeRoy's Board Shop	Field Wars - Prizes	-441.51
Check	09/29/2022	AZ09292022	Stater Bros	Field Wars - Food	-59.13
Check	09/29/2022	AZ09292022	Stater Bros	Field Wars - Food	-234.73

**Beaumont Cherry Valley Recreation & Park District
Check Warrant**

**Bank of Hemet - Operating
September 2022**

Type	Date	Num	Name	Memo	Amount
General Journal	09/30/2022	Trans930221		Transfer to Operating for Bills and Payroll	300,000.00
Check	09/30/2022	AZ09302022	Beaumont Do it Best	Field Wars - Prizes	-401.96
Check	09/30/2022	AZ09302022	Tractor Supply Co.	Field Wars - Prizes	-499.43
Check	09/30/2022	CCFEES	Clover(MRCH BNKCD)	Credit Card % Fees	-1,389.19
				TOTAL	-77,170.98

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Money Market
September 2022

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10000 · Bank of Hemet - MM					
General Journal	09/27/2022	Trans09271		Transferred from Operating for Monthly Transfer	7,500.00
				TOTAL	<u>7,500.00</u>

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Reserve
September 2022**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
10025 - Bank of Hemet - Reserve Fund					
General Journal	09/27/2022	Trans09272		Transferred from Operating for Monthly Transfer	5,000.00
				TOTAL	<u>5,000.00</u>

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Quimby/DIF
September 2022**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10020 - Bank of Hemet - Quimby/DIF					
General Journal	09/15/2022	Trans09152		Transfer to Bogart for Capital Improvement Bills	-40,000.00
General Journal	09/16/2022	Trans09161		Transfer to Bogart for Capital Improvement Bills	-30,000.00
General Journal	09/23/2022	Trans 09232		Transfer to Bogart for Capital Improvement Bills	-50,000.00
				TOTAL	-120,000.00

Beaumont Cherry Valley Recreation & Park District Check Warrant Bank of Hemet - Bogart September 2022

Type	Date	Num	Name	Memo	Amount
10050 · Bank of Hemet - Bogart Park					
Check	09/01/2022	NL09012022	Clover	Monthly Equipment Rental	-54.90
Bill Pmt -Check	09/08/2022	5335	Matthew Pistilli Landscape	Landscape Service 9/1/2022 - Meadow Irrigation Capital Improvement	-1,950.00
Bill Pmt -Check	09/09/2022	5336	MS Painting	Prime & Paint Maintenance Shed/ Prime and Paint - Bridge #2	-6,700.00
Bill Pmt -Check	09/09/2022	5337	Alpine Fishery	Pond Restock - Catfish	-3,975.00
Bill Pmt -Check	09/09/2022	5338	Beaumont Do it Best	Lock Winesap Gate/Kiosk Mini Blinds	-353.63
Bill Pmt -Check	09/09/2022	5339	Cherry Valley Backflow	Backflow Annual Test/Certificate	-210.00
Bill Pmt -Check	09/09/2022	5340	Clark Pest Control	Monthly Pest Control Service	-594.00
Bill Pmt -Check	09/09/2022	5341	Merlin Johnson Construction	Install Valve at Tank/Treat Pond/ Haul BCVWD Concrete Tables/ Supply Meter Box/Fabricate RV Dump Box - Add new sewer line to Maintenance Building	-38,982.98
Bill Pmt -Check	09/09/2022	5342	Redlands Yucaipa Rentals	Weekly Mower Rental - Landscape Service	-902.11
Bill Pmt -Check	09/09/2022	26329620	SCE (700558511896)	Utilities - Electric (Bogart)	-1,416.83
Check	09/12/2022	Fee	UMS/Celero Banking	Credit Card Monthly Fees	-46.45
Bill Pmt -Check	09/14/2022	5343	Alfonso's Tree Service	Tree Service - Remove (18) Oak Trees, (1) Eucalyptus, (6) bushes, Trim (15) Elm Trees (17) Oak Trees & (4) piles of brush clipped	-11,725.00
Bill Pmt -Check	09/14/2022	5344	Kaboo Leasing Co.	Fabrication of Bridge #2 (Progress Billing)	-12,000.00
Bill Pmt -Check	09/14/2022	5345	Matthew Pistilli Landscape	Landscape Service 9/8/2022 - Meadow Irrigation Capital Improvement	-2,910.00
General Journal	09/15/2022	Trans09152		Transferred from Quimby/DIF for Capital Improvement Bills	40,000.00
Bill Pmt -Check	09/15/2022	p225BFKFKC	Frontier (9518453887) B	Monthly Wifi - Bogart	-136.76
Bill Pmt -Check	09/15/2022	p24SFRHTF	Frontier (9518453021) B	Monthly Wifi - Bogart	-100.98
Bill Pmt -Check	09/15/2022	80056746034	Waste Management of the IE	Utilities - Trash	-721.06
General Journal	09/16/2022	Trans09161		Transferred from Quimby/DIF for Capital Improvement Bills	30,000.00
Bill Pmt -Check	09/21/2022	5346	Matthew Pistilli Landscape	Landscape Service 9/18/2022 - Meadow Irrigation Capital Improvement	-1,819.39
Bill Pmt -Check	09/22/2022	5347	Beaumont Do it Best	Bogart Safe Installation/Bogart Irrigation parts for Trees lining pond.	-248.09
Bill Pmt -Check	09/22/2022	5348	Beaumont Safe & Lock	Janitorial Supplies Keys	-64.33
Bill Pmt -Check	09/22/2022	5349	Grand American Builders, Inc.	Frame walls, exterior and interior, shear the est. walls, install ext siding and trim, straighten framing studs for drywalls Maintenance Shop	-39,257.14
Bill Pmt -Check	09/22/2022	5350	Inland Lighting Supplies, Inc.	Restroom LED Lighting	-495.65
Bill Pmt -Check	09/22/2022	5351	Mulvihill Enterprises, Inc.	Maintenance Shop/Shed - Door	-2,085.00
Bill Pmt -Check	09/22/2022	5352	Redlands Yucaipa Rentals	Weekly Mower Rental - Landscape Service	-1,077.56
Bill Pmt -Check	09/22/2022	5353	SiteOne Landscape Supply, LLC	Materials for Meadow Irrigation Capital Improvement	-5,093.10

**Beaumont Cherry Valley Recreation & Park District
Check Warrant**

**Bank of Hemet - Bogart
September 2022**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	09/22/2022	5354	Well Tec Services Inc.	Well - Checked and found pump saver tripped on current unbalance, tested voltage 480-489 amps, 22-19 retest pump saver, ran system possible voltage unbalance from incoming power	-490.00
General Journal	09/23/2022	Trans 09232		Transferred from Quimby/DIF for Capital Improvement Bills	50,000.00
Bill Pmt -Check	09/27/2022	5355	Matthew Pistilli Landscape	Landscape Service 9/25/2022 - Meadow Irrigation Capital Improvement	-2,497.35
Check	09/30/2022	CCFEES	Clover(MRCH BANKCD)	Credit Card % Fees	-254.80
				TOTAL	-16,162.11



Staff Report

Agenda Item No. **3.1**

To: Board of Directors:

From: Nancy Law, Executive Assistant

Via: Duane Burk, General Manager

Date: October 12th, 2022

Subject: Authorization for Submittal of Community Development Block Grant Application 2023-2024

Background and Analysis:

The Riverside County Economic Development Agency (EDA), and Housing, Homelessness Prevention and Workforce Solutions (HHPWS) are soliciting proposals for the 2023-2024 Community Development Block Grant (CDBG) program. Staff would like to submit an application for ADA deficiencies in Bogart Park which will include parking lots Pine, Oak & Manzanita. Applications are available now online and must be submitted by November 18th, 2022.

The 2019-2020 and 2020-2021 Community Development Block Grant that staff submitted for ADA Accessibility Restrooms at Noble Creek Community Center was not approved. Staff will resubmit in the future for grants to complete this project.

The 2021-2022 Community Development Block Grant that staff submitted for ADA deficiencies in Bogart Park which includes parking, paths of travel and restrooms was not approved. Staff is reaching out to find out why we are not receiving funds.

The 2022-2023 Community Development Block Grant that was submitted for Bogart Regional Park ADA Parking Lots Improvements in the amount of \$150,000.00 was approved for \$58,352.00 and staff has been working on this project to get the Meadow Parking lot up to ADA Standards

Recommendations:

Staff recommends that the Board approve and authorize the submission of the Community Development Block Grant Application for the 2023-2024 program years.

Fiscal Impact:

There will be no impact to the general fund, as the application will be completed on staff time.

Respectfully Submitted,



Nancy Law
Executive Assistant



Staff Report

Agenda Item No. **3.2**

To: Board of Directors:
From: Nancy Law, Executive Assistant
Via: Duane Burk, General Manager
Date: October 12th, 2022
Subject: Gann Appropriations Limit FY 22/23

Background and Analysis:

In November 1979, Proposition 4 (Gann Initiative) was adopted by the State of California. Proposition 4 placed limits on the amount of revenues which can be spent by all entities of government. Proposition 4 was modified by proposition 111 in June 1990 providing new adjustment formulas for the calculation of the annual appropriations limit.

Staff has prepared our Appropriation Limit Calculations based on our prior years limit and applying growth factors, our FY 21/22 limit was \$3,562,557.88 applying growth factor of 1.0589 making our FY 22/23 Gann Appropriation Limit at \$3,772,252.17.

Fiscal Impact:

There will be no fiscal impact on these calculations based on our Appropriation Limit of \$3,772,252.17 is greater than our Spending Limit of \$2,012,728.67.

Recommendations:

Staff recommends that the Board review, comment, approve or disapprove the Gann Appropriations Limit.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Nancy Law", is written over a horizontal line. The signature is fluid and cursive.

Nancy Law
Executive Assistant

**Beaumont Cherry Valley Recreation and Parks District
 Appropriations Limit
 FY 21/22**

Description	Year ended June 30, 2022 Comment	
Appropriations Subject to Limit:		
Approved FY 22/23 Budget Revenues	\$2,102,023.50	
Less Other Approved FY 22/23 Budget Revenues	-\$342,500.00	
Total Appropriation Subject to Limit	<u>\$1,759,523.50</u>	
Calculation of Appropriation Limit Factor:		
Percent Change in California Per Capita Personal Income	1.049	4.9%
Multiplied by: Change in Population in Riverside County	<u>1.0094</u>	0.94%
Total Appropriation Limit Factor	<u>1.0589</u>	
Appropriation Limit:		
FY 21/22 Appropriation Limit	\$3,562,557.88	
Multiplied by: Total Appropriation Limit Factor	1.0589	
Total Appropriation Limit	<u>\$3,772,252.17</u>	
Spending Limit Surplus	<u>\$2,012,728.67</u>	



Staff Report

Agenda Item No. **3.3**

To: Board of Directors
From: Nancy Law, Executive Assistant
Via: Duane Burk, General Manager
Date: October 12th, 2022
Subject: Approval of Destruction of Records Request

Background and Analysis:

On May 10, 2017 the Board approved the Record Retention and Policy Schedule so the staff can request to have documents that no longer need to be retained destroyed.

On July 13th, 2022 the Board of Directors approved a list of records to be destroyed as the Records Retention Policy.

On September 22nd, 2022 Staff called in Southern California Shredding to destroy the approved list and at that time staff certified such destruction of the records.

Fiscal Impact:

Cost to district to shred the above files came to \$145.00 total of (20) boxes.

Recommendations:

Staff recommends that the Board review, comment and approve the Request for Destruction of Records.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Nancy Law", is written over the typed name and title.

Nancy Law
Executive Assistant



Beaumont Cherry Valley Recreation and Park District

Request for Destruction of Records

Requestor: Nancy Law

Print Name

Department: Finance

Date: 9/22/2022

Date(s) of Record	Description of Record(s)	Retention Period
Please See	Attached List of Approved Records to be destroyed	

APPROVED

General Manager

9/22/2022

Date

The destruction of the above referenced materials have been destroyed under my supervision using the following method

Shredding

Outside Source

Other (specify method)

Company Name:

Southern California Shredding

I certify that such destruction meets the requirements of the Records Retention Schedule Policy of Beaumont Cherry Valley Recreation & Park District

Chris Law

Printed Name:

Signature

Ryann Flores

Printed Name:

Signature

Date of Destruction: 9/22/2022

Destroy Boxes 2021

1987-2007	Old Receipt Books	
1997-1998	MIS Payroll	
1987- old	Old BofA and Lloyds Bank checks Winterfest and Pumpkin carving agreements	
2018- Old	Old Bills Parking tickets	
2018- 2016-	RV Reservation apps files misc.	
1992-1993	Employee files	
1996-1997	Warrant Statement	
1999-2001	Mis Vendors	
Old	Best & Best BofA	
1996-1998	Def comp	
1989-1994	Old files	
Old	Cherry Festival meetings	
Old	files misc.	
1998- 2002-	Fishing Derby Oktoberfest	
2013-2014	Box#26 AP A-D	*
2013-2014	Box#27 AP E-S	*
2013-2014	Box # 16 Time Cards Payroll	
2018- 2012-2014	FUA/classes/NCCC/FG/Grange/Women's Club FUA / misc. / Press Releases /Financial Report 2018	
1988-1994	Old payroll	
Old	Board Tapes	Destroyed my hand
2016- 2013-2014	Box#14 Purchase Order W/F Deposits, Bank Statements	
2016-2017	A/P A-D	
2016-2017	A/P E-S	
2016-2017	A/P S-Z	
Box	Old Tickets	
2015-2016	Purchase Orders, Special events	
2012-2013	Mis Vendors	
2004-2005	A/P	
2008-2009	A/P	
2000-2003	Check Stubs and Canceled Checks and Receipt	
2009-2010	Women's Club Grant, Indian Gaming Grant apps 2010	
1987-2014	Dept. of health, Fishing Derby	
2007-2014	Grants, certs of Insurance,	
2009- 2013-2014-	public works Payroll Park signage, Purchase Orders	
2008- 1984-1986	collection of fee old new papers, Brochures for B. Ross a hole box	
2013-2015	Oktoberfest, Winterfest	
1975-2002	Old blue Prints, house Track, Storage united, Office Building	
2014-2015	slow pitch softball/ Classes	
2004-2005	FEMA OES	
2013-2019	Oktoberfest/Winterfest/Spring Fling, Fishing Derby,	
2006-2014	1099/	
1987-2012	Dept. of health playground/food inspection	
2007-2013	Grants / ins./Indian Gaming/Morongo/Stewart/Latchkey	
2012-	Leona Garden Fountain	

2013-	Parking signage	
2002-	Income Statements/Journals	
2012-	Franco's Garden Duplicate	
2011-	Bridge crossing and Bikeway	
2002-2011	2002 Resources Block Grants/Grant applications	
2014-	Agreement from SCI consulting Services	
2005-	CalPERS Actuarial	
2012-	Pickup Check Log	
2010-	Economic Impact of Youth Softball	
1989-	Recreational Master Plan	
2004-2005	Payment Voucher Forms/	All in a Basket
2011-	Receipts and Bank of Hemet Deposit	"
2010-2011	Purchases orders/paid bills/fax Trans	"
2006-2012	Cinco de Mayo, KaHa Hawaiian, movies, Oktoberfest, dog park, Easter egg Hunt	
2006-2012	Winterfest, Fishing Derby, Contract Instructors	
2014-2019	Vietnam Vet, Oktoberfest , Egg Hunt, Spring Fling , Winterfest, Pumpkin Carve, Fishing Derby, Hearts of Fire Music Fest,	
1988-1991	Cherry Festival meetings, bills exc.	
1993-	Fiscal Impact report	
1995-1996	West's Annotated California Codes Book (2)	
2/15/1982-	NCCC Specifications	
Old	California QSHA Compliance Guide 17th Edition	
2008-2012	Newspaper Articles	
1998-2002	Oath of Office	
Old blank Invoices	BCVRPD 38900 14th St	
11/23/1993-	Preliminary Report for the Beaumont Redevelopment Project	
1992-1993	Facility use Receipt book	
1982-	NCCC Design	
	8/27/1982 Bids for NCCC	
1978-1979	Environmental Impact Report	
2006-2013	Fire Camp	
2006-2018	Incidents, accidents, Claims, property Damage	SAVED
1978-	Mailing list El Cajon	
1975-1976	Warrant Receipts	
1979-1982	Invoice Letters, meetings for Baseball, newspapers	
1980-1988	Salary Distribution Large old computer printout	
1995-	Oktoberfest	
2017-	Music Festival, other events	
2009-2017	Application for Employment, Insurance forms, Desk Calendars W-9	
1998-1999	Newspaper Clippings	
2008-	Adult Softball book	
1999-	Scrapbook events	
2012-	Activities Specialist Events Procedures mis. Classes	
1991-	Newspaper Clipping	
1992-1997	Facility use permits	
1980-	Disaster assistance	
2004-2005	Quimby, Wells Fargo	



Staff Report

Agenda Item No. **3.4**

To: Board of Directors:
From: Aaron Morris, Assistant Maintenance Superintendent
Via: Duane Burk, General Manager
Date: October 12th, 2022
Subject: Disposition of Surplus Property

Background and Analysis:

The BCVRPD staff have been cleaning up the maintenance yard and evaluating the existing equipment assets.

During the evaluation and cleanup process, staff has identified two pieces of miscellaneous machinery (The Toro Groundmaster 360 Lawn Mower and RK60A Rotary Mower Tractor attachment), and 164 event chairs as surplus items. See attached list.

The District has the authority to dispose of surplus property per (Gov. Code 53382); On November 13, 2013 the District adopted a disposition of surplus property policy.

Furthermore, after disposal of the surplus property, the District has already replaced the Toro Groundmaster 360 Lawn Mower and the event chairs.

Fiscal Impact:

There is no fiscal impact.

Recommendations:

Staff recommends that the Board authorize the Staff to dispose of the requested items per adopted policy.

Respectfully Submitted,

Aaron Morris
Assistant Maintenance Superintendent



164 Event



RK60A Rotary Mower Attachment.



Toro Ground Master 360 Lawn Mower





BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Zina Bakoo, Human Resources Administrator
Date: October 12, 2022

Employees:

We have 26 employees.

Reports:

Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 261 days since our last employee accident.

Training:

- Zina Bakoo attended 2 days of Oktoberfest.
- Zina Bakoo attended The State of the City at Tukwet Canyon Golf Club.

Other:

- Employee of the quarter is coming up on October 19th. New process for voting. Every employee has received a ballot via email. They will complete and send it back to Zina Bakoo, who will not participate in the employee of the quarter process. This luncheon will be held in the Copper Room at 12pm.
- We are still hiring for Part-Time Maintenance and Part-Time Casual employees.

Fiscal Impact/Recommendations: This report is for informational purposes only.
Respectfully Submitted,

Zina Bakoo

Zina Bakoo, Human Resources Administrator



Department Report

Agenda Item No. 4

To: Chairman and Board of Directors

From: Nancy Law, Executive Assistant

Date: October 12th, 2022

The Finance Committee met Monday, October 10th, 2022 to review September 2022 Financial Reports for Fiscal Year 2022-2023.

The Monthly Financial Report consisted of the Apportionment Schedule Spreadsheet and Historical Graph, Profit & Loss Budget vs. Actual, Trial Balance, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.

Property Tax Disbursement – The Executive Assistant received deposits into the Riverside County Fund for September 2022 in the amount of \$19,898.65.

The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for September 2022, bringing our Reserve balance to \$134,057.78, and transferred into the Money Market account \$7,500.00 monthly contributions for September 2022 bringing our balance to \$245,596.61.

Additional items:

- ❖ Executive Assistant is worked of Public Records Requests.
- ❖ Executive Assistant attended on 9/16/2022 – 9/18/2022 Oktoberfest.
- ❖ Executive Assistant attended on 9/22/2022 Beaumont State of the City.

Recommendations: This report is for informational purposes only.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Nancy Law", is written over the typed name and title.

Nancy Law
Executive Assistant



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Lilian Averette, Activities Coordinator
Date: October 12 , 2022

Facility Users:

COVID-19 Testing Facility at the Woman's Club will continue through December 31, 2022.

Past District Events:

September 16th 17th 18th 2022 We had the 32nd Annual Oktoberfest on field 1. This year we add more Arts and Craft vendors and also Food vendors to this year event. We expanded it to be able to utilize the whole field. By adding an adult and kid game are to the event.

District Events:

Our Pumpkin Carving event will be held this year on October 29th from 11am till 3pm. We will be hosting this event with the Foundations Market night. This is a new way to bring our market nights more traffic for the vendors and also a fun way to have the kids Trick or Treat.

Community Events/Meetings/Networking:

I attended the Calimesa Chamber Breakfast and the Beaumont Chamber Breakfast. I attend the Beaumont State of the City.

I will also be attending the Beaumont, Banning and Calimesa Chamber Breakfast this month. I will be attending the State of The City for Banning.

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Lilian Averette", written in a cursive style.

Lilian Averette

Activities Coordinator



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Aaron Morris, Assistant Maintenance Superintendent
Date: 10/12/2022

Report:

Good Evening Board,

I hope everyone is adjusting to the weather as we approach the fall season. Staff did an amazing job this last month working the Oktoberfest Event. We are all grateful for the ongoing support and we are looking forward to the upcoming events this year.

Here are a few items the Maintenance Department has been working on.

Work Items:

- Staff has been working the baseball fields in preparation of the Engine 57 Memorial Baseball tournament.
- Field 2 was renovated by Cooper Turf Solutions.
- Fields 1 and 2 were graded with sand to level the playing surface.
- The 3rd Quarter Safety Committee Meeting Minutes were successfully submitted to CAPRI on time.
- The District added ADA access to the North end of the Field 1 parking lot.
- Staff is laying out Field 7 and the Large Dog Park turf areas to install new sprinkler lines and heads to help separate and improve the water distribution.
- Staff is preparing for the upcoming Pumpkin Carve on the Soccer Meadow.
- The 3rd Annual Field Wars Even was a success with plenty of participation by staff.
- The irrigation improvements in Bogart are almost complete, staff is waiting on parts to upgrade the current timer.

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Aaron Morris
Assistant Maintenance Superintendent



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

To: Chairman and Board of Directors
From: Dodie Carlson, Athletic Coordinator
Date: October 6, 2022

Reports:

The fall season started on September 25, 2022. We are off and running with 34 teams. We have some new teams and quite a few new players. Umpires are in short supply; we are making it work though.

The calendar remains very slow due the lack of staff for tournaments. Hopefully we can get some help as things start to loosen up.

We tried to hold the Oktoberfest tournament on September 9, 2022 unfortunately mother nature had other ideas, we had to cancel it. The Spooky Spectacular will be held on October 28, 2022 hoping for a large turn out. Engine 57 is on October 8-9, 2022 they are expecting 70-75 teams.

I would like to thank the Board of Directors, General Manager, and staff for their ongoing work for this district. I would like to thank the maintenance staff for their constant work on field improvements. The fields are improving. People are very happy to see all the improvements going on and are dealing with the inconveniences fairly well.

Other:

BYB is in full swing with practices, games, and field movements. BYB would like to thank the district for the opportunity to support Oktoberfest; they had a lot of fun. BYB made \$228.87 in tips, Thank you. They want to apologize to Duane for not ringing the bell when he donated. They would like to thank the Board, staff and district for continually to make improvements to the park and fields.

This report is for informational purposes only.

Respectfully Submitted,

Dodie Carlson, Athletic Coordinator