



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, January 8, 2020
390 W. Oak Valley Parkway Beaumont, CA 92223**

AGENDA

www.bcvparks.com

DISTRICT CLOSED SESSION – None.

BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION (BCVRPIC): None

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at 5:30 pm

Roll Call:

Director De La Cruz _____ Director Ward _____ Treasurer Diercks _____
Vice-Chair/Secretary Flores _____ Chairman Hughes _____

Invocation:

Pledge of Allegiance:

Presentations: None

Adjustments to Agenda: Government code sec 54954.2 provides “upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) “

- 1. PUBLIC COMMENT:** Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must fill out a “Request to Speak Form” and give it to the clerk before the start of the meeting. There is a three (3) minute limit on public comments.
- 2. CONSENT CALENDAR:** Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).
 - 2.1 Minutes of December 11, 2019
 - 2.2 Bank Balances December 2019
 - 2.3 Warrants for December 2019
- 3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:** (Includes Committee Reports)
 - 3.1 Board Reorganization
 - 3.2 Committee Assignments

3.3 Bank of Hemet Safe Deposit Box Signature Revision

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington
Financial Services Technician/Office Manager: Nancy Law
Activities Coordinator: Kyle Simpson
Athletic Coordinator: Dodie Carlson
Maintenance Foreman: Frank Flores
Maintenance Foreman: Aaron Morris
General Manager: Duane Burk

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm NCCC
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC

February 12, 2020

March 11, 2020

April 8, 2020

5.2. Upcoming Holidays

Monday, January 20, 2020 Martin Luther King Day

Monday, February 17, 2020 Presidents Day

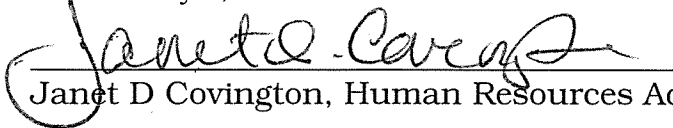
5.3. Events

DIRECTORS MATTERS/COMMITTEE REPORTS

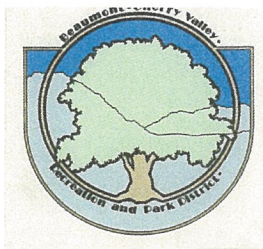
6. ADJOURNMENT:

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Janet Covington at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTING: I declare under penalty of perjury, that I am employed by the Beaumont-Cherry Valley Recreation and Park District and the foregoing agenda was posted at the District office and web site January 3, 2020



Janet D Covington, Human Resources Administrator/Clerk of the Board



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, December 11, 2019**

MINUTES

DISTRICT CLOSED SESSION – None.

BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION (BCVRPIC): None

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at 5:00 pm

Regular session began at 5:00pm.

Roll Call:

Director De La Cruz	<u> X </u>	Director Ward, arrived at 5:02pm
Treasurer Diercks	<u> X </u>	Vice-Chair/Secretary Flores, arrived at 5:05pm
Chairman Hughes	<u> X </u>	

Invocation: Father Joe Gaglione, Holy Spirit Catholic Church gave the invocation

Pledge of Allegiance: Chairman Hughes led the pledge of allegiance

Presentations: None

Adjustments to Agenda: None

- 1. PUBLIC COMMENT:** Rick Foster spoke regarding the deposit amount he received from renting the Grange Community Center. The General Manager will discuss it in the General Managers report.

2. CONSENT CALENDAR:

2.1 Minutes of November 13, 2019

2.2 Bank Balances November 2019

2.3 Warrants for November 2019

The General Manager stated the bank balances and warrants were discussed at the Finance Committee meeting.

Opened public comment. No public comment. Closed public comment.

Motion was made to accept items 2.1, 2.2 and 2.3.

Initial Motion: Treasurer Diercks

Second: Director Ward

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:

3.1 Notice of Completion; Bogart Park

The general manager provided background of Bogart Park repairs since January 1, 2019 when the District entered into an operating agreement for Bogart Park. He reviewed the change orders for the projects. On September 11, 2019, the board approved to purchase water line material from Inland Water Works in San Bernardino and Contract with Merlin Johnson Construction for a design build of a new c900 class200 4" PVC pipe from an existing meter manifold eliminating the current 2" domestic water line located in a remote and inaccessible location on the Mesa. The projected cost was approved at \$24,000.00 for material. However, during construction, a new 4" Reduce Pressure Principle Backflow device had to be purchased and reinstalled. The existing septic system was discovered at campsite #4 and converted to a RV dump station. Seven individual campsites needed to be re-piped and placed on the new water line. During installation, construction was slowed due to granite material. On September 30, 2019, Merlin Johnson completed the Bogart Park water line and retention basin project.

The general manager met and discussed the change orders with the ad-hoc committee and they are aware of the extra cost.

Inland Water Works: \$27,711.72

Merlin Johnson Construction Inc: \$65,000.00

Merlin Johnson Construction Inc; Change Order \$39,701.78

Total for Project: \$132,413.50

Opened public comment. No public comment. Closed public comment.

Motion was made to accept item 3.1, Bogart Park water line and retention basin project completion.

Initial Motion: Treasurer Diercks

Second: Director De La Cruz

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

3.2 Approval of Facility Use License Agreements

3.2.1 - Cherry Valley Horsemen's Association

3.2.2 - Thunder Alley

3.2.3 - Take off Pounds Sensibly (T.O.P.S.)

3.2.4 - Church for Family

3.2.5 - CAST Players

3.2.6 - Beaumont Woman's Club

3.2.7 - San Gorgonio Pass Historical Society

3.2.8 - Primoz Cuisine

3.2.9 - Beaumont Youth Baseball

3.25.10 - Far From Perfect Mustang Rescue

Motion was made to accept item 3.2 (3.2.1 - 3.2.10) Note: Item #3.25.10 is corrected to #3.2.10.

Opened public Comment. Dodie Carlson representing Beaumont Youth Baseball (BYB) spoke and said she is thankful there are not any increases for BYB and is glad to see business is as usual.

Andrew Trotter, representing Thunder Alley Raceway asked what he could expect from future increases. The general manager said fees will be reviewed as a whole next year during a comprehensive study open to public hearing and all of the users will be invited to participate.

Closed public comment.

Initial Motion: Director Ward

Second: Treasurer Diercks

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

3.3 Approval of 2020 Parking Fee Days

The general manager gave an overview history of collecting parking fees. He said the last four (4) years; the money received was designated back into the park.

Open for discussion. Director Ward asked the general manager to explain the parking fees more. He explained as a donation, patrons were making trouble to our employees and volunteers at the collection site. He said we are a Regional Park and have the authority to charge a fee to come in at any of our parks and it is easier to put the money into the foundation because the board will have more flexibility to use the money for other purposes. He explained the tickets state the money goes to the corporation which is a 501(c)(3) and a tax write off and the ticket explains the fee is mandatory, not a donation. He said the Beaumont Bike Club uses Bogart Park as a fundraiser with the intent to help the youth in our community. Next year we will talk about the fee study and the benefits to our facilities. Chairman Hughes said we had mutually agreed upon projects for BYB but other users did not have a mutually agreed upon project agreement and this would now allow us to listen to and do projects for everyone. Treasurer Diercks asked for clarification of security guards collecting the money. The general manager said security guards should have been in the recommendation and will be added.

Duane asked the Board to approve the parking fee dates and authorize the fees to go to the foundation utilizing security guards for collection of the fees.

Motion was made to approve six (6) 2020 parking fee days as follows:

\$5.00 per car mandatory parking fee on BYB's Opening Day, February 29, 2020, one (1) additional fee day on April 18th, 2020 and BYB's Closing Ceremonies May 16th, 2020. Oktoberfest dates are September 18th-20th, 2020. All proceeds including BYB collection dates will be designated to the Park Improvement Corporation and security guards will collect the fees.

Initial Motion: Chairman Hughes

Second: Treasurer Diercks

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

Closed public comment.

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

- Janet reported there have not been any changes in staff but are advertising for three casual labor positions. We currently have 29 employees.
- There are no new reports.
- Janet reported there has not been any Workers Compensation Cases or Incidents/Accidents. She has employee training scheduled Thursday, December 12, 3:30 – 4:30pm to review a new procedure for workers compensation and will celebrate the employee of the month for October and November at that time. We will have light refreshments and all is invited to attend.
- The Safety Compliance Company provided “Respirator” training in the maintenance department.
- Janet Covington attended training from BB&K on “SEI Form 700: Duties of Filing Officers & Officials”.
- Janet Covington and Nancy Law attended the Board Secretary’s Conference.
- Janet Covington, Nancy Law and Kyle Simpson attended CAPRI’s Workers Compensation Program training. The District hosted the workshop in the Copper room and we received many complements on the facility.
- Aaron Morris recertified for the Qualified Applicator’s Program.
- Janet reminded everyone the annual holiday party is Friday, December 13, 2019 at the Grange Community Center and not to forget to bring a wrapped gift to participate in a fun gift exchange. We will start promptly at 6:00 pm.
 - 6:00 – 6:45pm- Welcome and dinner
 - 6:45 – 7:15pm – Awards
 - 7:15 - 7:45pm - Gift Exchange & Dessert
 - 8:00 – 9:30pm – Comedy Show
 - 9:30pm- Open Mic Contest

Financial Services Technician/Office Manager: Nancy Law

- Nancy reported the Finance Committee met Wednesday, December 4, 2019 and reviewed November 2019 Financial Reports. She has not received deposits into the Riverside County Fund for November 2019.
- Nancy transferred into the Reserve fund the \$5,000.00 monthly contribution for November 2019 bringing our balance to \$235,117.31.

Activities Coordinator: Kyle Simpson

- Kyle reported facility rentals have slowed down for the holiday season but he is getting many rentals for the upcoming year. Users have commented how nice the upgrades are at Noble Creek Community Center. He has been working on the facility license agreements for tonight’s approval and is in the process of getting our contract instructor dates for 2020 use of our facilities.
- Weather affected the Winterfest event but it went pretty well. The snow hill and hayrides were big hits. The dedication for Stella Parks was held on Friday and the Valdivia’s did the tree lighting. He appreciates the board being there for that. Heart and Soul performed on Friday and Saturday. Starlight elementary

and Three Rings Ranch elementary performed on Saturday. Beaumont Music Center and Dance Spectrum were unable to make it due to the rain. The vendors had some issues with the weather. Mrs. Claus and Santa attended both days. The craft table was a big hit and he appreciated BYB donating the items. He thanked Andrew Trotter for donating the candy canes for Mr. & Mrs. Santa Claus.

- Kyle attended the Facilities Ad hoc meeting on December 10 and will attend the Good Morning Beaumont Breakfast December 13.

Athletic Coordinator: Dodie Carlson

- Dodie reported Fall Slow pitch season is almost done and should be completed by December 19, if the weather holds. She is working on setting up the Winter Slow Pitch season and she anticipates adding a Women's program bringing the adult ball program to 4 nights a week.
- Winter wish gifts were purchased, wrapped and delivered to the Chamber office for them to distribute to the families. We had \$818.00 in profit from the Spooky Spectacular tournament and Oktoberfest tournament. We spent \$ 360.00 on gifts. The remaining \$ 458.00 went to the Foundation. We were able to provide a 6 year old girl, 5 year old boy, 3 year old boy, and a 1 year old girl both clothes and toys. The general manager said the board has set aside money for these families. In the future if the funding is not there, the foundation could give back.
- Dodie reported she is currently working on the calendar for 2020 and we are currently booked until the end of January, every weekend with the exception of December 27-28, 2019.
- Dodie thanked the board of directors, general manager, and staff for the continued improvements and field conditions and wished everyone Happy Holidays.

Maintenance Foreman: Frank Flores

No oral report given. Frank apologized for not attending the meeting. He is taking finals. He wished everyone a wonderful holiday season and a happy new year. Written report is as follows:

- Weather caused damage to trees throughout the District. The broken branches have been taken care of.
- Weather did not deter CDF holding their annual Turkey Fest. The District provided the pit, sand, hoses and the snack bar.
- Maintenance installed irrigation, DG and drought tolerant plants at Noble Creek Community center in the planters.
- The outdoor workout equipment will be installed in the near future.
- A main leak was repaired by the scorekeepers box at field one.
- Maintenance staff was very proactive preparing for Winterfest. CDF assisted with installing the lights on the buildings. Staff filled two 40-yard bins full of green waste from the property. Frank is grateful to the Beaumont-Cherry Valley Water District for doing an amazing job grading the parking area for the event.
- Maintenance installed a new dedication plater around the flagpole at the Grange honoring Ms. Stella Parks.
- Bogart Park had a mainline break. It was repaired with a new mainline shut off valve.

- Vandalism occurred to the newly completed wiring to the irrigation valves that had been installed at Bogart Park. These will be repaired in December.

Maintenance Foreman: Aaron Morris

- Aaron reported temperatures are dropping and creating ice. Some infields are taking longer to thaw and dry up. With the most recent rain, the fields have been up and down, but have endured so far. This year the field crew will be doing some research and price comparisons on some new products that we want to apply to our infields to help condition, reduce compaction, assist with moisture management, and improve drainage all in one application. The plan is to apply this material to one of our worst draining fields, see how it holds up through the wet season, and go from there.
- Yellow fence capping has been ordered for field 7 and will be installed upon arrival.
- He met up with sales representative, Wally Clark from BSN Sports and discussed product and price comparison for equipment and materials. He was impressed with our facilities.
- He is currently creating an excel spreadsheet with the total square footage of our infield and outfield turf areas. This spreadsheet will include materials needed with approximate amounts and pricing for how much material will be required for each application. The spreadsheet is still being updated, but will ultimately include seed, gypsum, fertilizers, and infield clay conditioners.
- Maintaining Ballfield Material Inventory: Chalk and Quick dry consumption is down. Staff has been using less bags of chalk for tournament set up/field prep and has only been using quick dry for emergencies only. They are using 4 to 6 bags per weekend.
- Maintenance is restocking materials for the upcoming months in anticipation of the spending cut off.
- Aaron thanked the board for a very educational 6 months and for the opportunity of learning how to manage staff. He will be focusing on other projects in the upcoming year.

General Manager: Duane Burk

Duane attended the facilities and finance Ad-Hoc committees. He said Winterfest was a success especially because of the rain and he was pleased with the dedication for Stella Parks. She was a board member of our District and the Beaumont Cherry Valley Water District (BCVWD). She was a cherry farmer in Cherry Valley. She started the Cherry Valley Chamber and was a great supporter of the Grange. Upon her passing, she left \$3400.00 for the foundation as well as five signs to the park district for our future use. She was an activist for the community. He said both he and Janet attended her funeral and he was glad Stella was recognized at Winterfest.

Duane met with Cherry Valley Acres and Neighbors (CVAN). They have a new president, Mrs. Webber taking over Patsy Reely's role and responsibilities. Patsy is still involved. He met with Dan Jagggers of BCVWD regarding parking for Winterfest. They were very supportive for our event and we have a great relationship with them. Duane is in discussion with the City of Beaumont regarding sewer fees. Duane announced Monday; the fifth District Supervisor Jeff Hewitt is hosting a coffee here starting at 7am. Jeff is a big supporter of the fifth district parks.

Duane has submitted prints for the rededication of Bogart Park and hopes to have it scheduled in January. He asked staff for a JPEG for the Supervisors logo. Duane said he appreciates the Board sponsoring the staff holiday party. Duane addressed the public comment from Rick Foster regarding him not receiving his full deposit for an event he held at the Grange. Duane said he never spoke to Rick prior to him showing up at the last meeting. He said at the previous board meeting Rick indicated he had rented the Grange and did not receive his full deposit. Rick indicated he had to set up, reorganize and tear down for his event. Duane said that is not the information he received. Duane reported he was at the Grange when Mr. Foster showed up an hour early for his event. Duane said the facility was set up as submitted in the agreement and the agreement stated there would not be any alcohol, but there was alcohol, which would have triggered the need for security. He said Rick used the kitchen too. Duane said the agreement did not indicate where he was going to set up a BBQ. He had an additional hour and an additional fee for the use of the kitchen. Duane said Rick indicated he could not get in touch with Duane but Duane said he knows for a fact Rick has his business card and it has his number and email address on it. Duane said he spoke to Rick the day after the last board meeting and Rick's words were "I just want to know what you can do for me". Duane said the comment was very vague, very subjected and did not know what it meant. He said Rick's event was something that would benefit himself and Duane's rule is, if it were something for the benefit of the community, he would bring it back to the board and have the fee waived. Rick said his crew helped clean up the facility and said the set up was not according to the drawing and he had previously reviewed the set up with Kyle. He said the reason he showed up early was that he was concerned about how to set up the BBQ since concrete had been poured and he told Duane he would like to go inside and check it out. When he saw the set up was not as agreed, he had to redo the set up while wearing a suit. Rick stated there was no alcohol and they helped staff clean up and tear down all the table and chairs. Rick said it was a function for the whole community and invited local talent and worked community kids into the program. It was not for profit and he did not make any money on the event. He stated he tried to get ahold of Duane but Duane was busy and when he did get ahold of him, he said he should have talked to staff. Rick said he talked to Kyle several times. Rick said the event ended up turning out fine and as far as the deposit, Kyle said he thought the deposit was taken care of and did not mention to him that he was not going to receive his full refund. When he received the deposit, it was short. He called Director Flores and was told to come to the office. Rick said it is not about the money, he just feels it was a bad deal and he did not get a fair shake. Dan asked what he feels was fair? He said he felt he should have received the full amount because the room was not set up right and he had to rearrange the set up for the event. Director Ward asked how early he arrived. He said three days before the event he saw a backhoe in the BBQ area so he came early to make sure he could use the area. He wanted to use the back door and not the front door because they wanted to manage attendance. He said he ended up using the kitchen because the BBQ area was not available. It was a little stressful but it worked out fine. He said he does a lot for the community and he has volunteered at the Fishing Derby doing security for three nights and did not receive a dime for it. That was a value of \$4000.00 as indicated in a letter wrote by former employee "Tonya". Vice Chair/Secretary Flores asked how he was

notified that he would not be receiving the full deposit back. Rick responded he did not know until his wife picked up the check. Vice Chair/Secretary Flores said, we need to upgrade our communication. Chairman Hughes said this dialogue typically would not happen in this forum and in the future, if something happens, he gives Duane a call to set up a meeting. Communication is lacking. Duane will call Rick tomorrow.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm NCCC
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC
January 8, 2020
February 12, 2020
March 11, 2020

5.2. Upcoming Holidays

Tuesday & Wednesday, December 24 & 25, 2019 Christmas
Tuesday, December 31, 2019 New Year's Eve
Wednesday, January 1, 2020 New Year's Day
Monday, January 20, 2020 Martin Luther King Day

5.3. Events

Staff Annual Holiday Party – December 13, 2019, 6:00pm

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz:

Armando thanked staff, the general manager and the board for their continuous work and dedication. He said he went on a hike at Bogart and while he was there, he saw Duane and Aaron. He reported he brought his students on a field trip to Bogart Park and they enjoyed it. He attended Turkey fest. He picked up his turkey on Thanksgiving Day and spoke to residents who were very happy. He attended Winterfest on Friday and Saturday. Armando apologized for his absence at Black Angus and he is looking forward to the holiday party.

Director Ward:

Denise said she is looking forward to the staff holiday party. She said she had a nice tour of our facilities and Bogart today with the general manager. She thanked the staff and said everything looks wonderful and beautiful. She said the offices look great and can tell everyone is working hard.

Treasurer Diercks:

Chris said everyone is doing a great job, to keep it up and he will see everyone at the party. He wished everyone Happy Holidays.

Vice Chair/Secretary Flores:

John welcomed Mustang Rescue Ranch as a new facility user. He said he personally knows Joel from growing up and would like to see the arena filled up every Saturday. John thanked Janet for everything she does for the holiday parties.

Chairman Hughes:

Dan congratulated Tori Burk on her passing the Bar Exam the very first time she took it. He said she was the youngest student and it is something to be proud of. Dan encouraged the board members to place the date for next year's foundation dinner on their calendars. He was the only one who showed up and it was very disappointing. It is very important to try to attend. He suggested to look for a better way of communication or other options to think about for next year. Dan had a meeting with City Manager, Todd Parton and Council Member Lara, discussing sewer rates. The city is looking into it. He said we have a good rapport with the City. He said he would like Duane to review the Board packages because there were a lot of mistakes in the minutes and it is a reflection on us in a poor way. We should be more professional in getting them out. Duane reported Janet and Nancy were gone at the last meeting but he will look into it and take the concern seriously. Dan agreed Janet does a good job on the Christmas parties and he wants everyone to remember we do what is in the best interest of the District.

6. ADJOURNMENT:

Treasure Diercks made a motion to adjourn the meeting.

Second by Vice Chair/Secretary Flores

The meeting adjourned at 6:40 pm.

Beaumont Cherry Valley Recreation & Park District Check Warrant Bank Of Hemet - Operating December 2019

Type	Date	Num	Name	Memo	Amount
10005 - Bank of Hemet - Operating					
Bill Pmt -Check	12/01/2019	12032019	The Home Depot	Pumpkin Carve Supplies/Small Hand Tools & Fencing for pond repair	-307.40
Bill Pmt -Check	12/02/2019	80006506273	Waste Management of the IE	Utilities - Trash - NCCC, Bogart, Woman's Club, Grange & Park	-4,079.82
Check	12/02/2019	DC12022019	Walgreens	Winterwish family	-9.68
Check	12/02/2019	DC10022019	Rite Aid	Winterwish family	-15.06
Check	12/02/2019	DC10022020	Ross	Winterwish family	-72.12
Check	12/02/2019	DC10022021	Marshalls	Winterwish family	-89.90
Check	12/02/2019	DC10022022	Walmart	Winterwish family	-101.00
Bill Pmt -Check	12/02/2019	95200431	ARCO Business Solutions	Gas/Fuel - Vehicles/Tank - Traverse (5,692), Malibu (42,829), F350 (147,070), F150 (10,884)	-1,115.38
Check	12/02/2019	KS12022019	Amazon.com	Grange Community Center Flag for Flag Pole	-92.65
Check	12/02/2019	Fee	Global Pay	Credit Card Machine - \$ Sales	-102.89
Check	12/03/2019	122659	Dan Hughes	Director Fees - November 2019	-600.00
Check	12/03/2019	122660	Artwork Paint Company	Noble Creek Community Center - Exterior & Storage Door	-361.14
Check	12/03/2019	JC12032019	Wal-Mart	Employee of the month/Holiday Party	-346.65
Check	12/03/2019	RF12032019	Oak Valley Chevron	G & M Oil - Gas Chevy Malibu	-53.00
Check	12/04/2019	122661	Cash	Winterfest Starting Cash	-1,600.00
Check	12/04/2019	KS12042019	Staples	Office Chairs - Receptionist/Maintenance	-405.86
Check	12/04/2019	FF12042019	Diamond Hills Auto	Chevy Silverado - Oil Change, Recall & Battery Check	-386.07
Check	12/04/2019	Fees	EPX	Fees - Credit Card Machine	-332.62
Check	12/05/2019	JC12052019	JCPenney	Holiday Party - Prizes	-103.94
Check	12/05/2019	JC12052020	Trader Joe's	Holiday Party - thank you gifts	-58.12
Check	12/05/2019	JC12052019	Target	Holiday Party - Employee of the year Prize, Prizes	-477.14
Check	12/06/2019	JC12062019	Smart & Final	Meeting Expense/ Holiday Party Prizes	-70.33
Check	12/06/2019	JC12062020	Walmart	Holiday Party - Prizes	-96.94
Check	12/06/2019	JC10062019	Dollar Tree Store	Holiday Party - Plastic bowls	-5.39
Check	12/06/2019	AF12062019	El Mariachi Taco Shop	Winterfest Breakfast Burritos	-91.67
Check	12/06/2019	AF12062019	Stater Bros	Winterfest - Water	-22.96
Check	12/06/2019	FEE	Exact	Service Fee - Kiosk Bogart	-25.21
Check	12/06/2019	Fee	UMS Banking	Credit Card Fees - Bogart Kiosk	-26.45
Bill Pmt -Check	12/09/2019	1001460381	CalPERS-OPEB	Accrued Liability as of June 30, 2017 - Rate Plan: 1357	-4,133.95
Bill Pmt -Check	12/09/2019	122662	Acorn Technology Services	Monthly IT Service, CO's Vipe Anti Virus & Sonicwall Server	-3,422.30
Bill Pmt -Check	12/09/2019	122663	Apex Urgent Care, Inc.	Employee Medical Exam - De La Fuentes, Niko & Cabrera, Krista	-200.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
December 2019**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	12/09/2019	122664	BDL Alarms, Inc.	Monthly Alarm Service	-224.00
Bill Pmt -Check	12/09/2019	122665	Best Best & Krieger	Legal Fees - PARS Funding Policies, Board Meeting	-2,097.60
Bill Pmt -Check	12/09/2019	122666	Blue Shield	Employee - Dental Insurance	-455.40
Bill Pmt -Check	12/09/2019	122667	Cherry Valley Nursery	Franco Garden Remodel project	-179.47
Bill Pmt -Check	12/09/2019	122668	Chris Taylor's Plumbing	NCCC - Woman's ADA Restroom repair	-115.72
Bill Pmt -Check	12/09/2019	122669	City of Beaumont	Utilities - Sewer - Woman's Club	-301.36
Bill Pmt -Check	12/09/2019	122670	Custom Surfaces	NCCC - Front Office Granite Desk Tops	-11,521.00
Bill Pmt -Check	12/09/2019	122671	Diamond Environmental Services	Tournament - Restroom JV Field	-180.60
Bill Pmt -Check	12/09/2019	122672	ELROD Fence Company	Field #7 - Left/Right Field Fencing and Dugout gates	-6,807.00
Bill Pmt -Check	12/09/2019	122673	Ferrellgas	Utilities - Propane - Snack Bar	-983.42
Bill Pmt -Check	12/09/2019	122674	Grand American Builders, Inc.	NCCC - Lath, Plaster & Color Coat Front Entrance - Material for Back Shade Structure.	-9,712.58
Bill Pmt -Check	12/09/2019	122675	Image Source	Monthly Copier Service	-604.25
Bill Pmt -Check	12/09/2019	122676	Inland Kubota	Kubota Repair was due to gas put in the fuel tank	-1,883.82
Bill Pmt -Check	12/09/2019	122677	Jani-King of California, Inc	Monthly Janitorial Service	-1,337.10
Bill Pmt -Check	12/09/2019	122678	JayTown Industries, Inc.	Signage - Bogart Dump Station	-64.65
Bill Pmt -Check	12/09/2019	122679	Luz Investment Corp.	New Voice & Data Wire - NCCC Front Office	-1,761.48
Bill Pmt -Check	12/09/2019	122680	Pattons Steel Corp	Plastic caps	-2.97
Bill Pmt -Check	12/09/2019	122681	Record Gazette	Yearly subscription	-39.95
Bill Pmt -Check	12/09/2019	122682	Redlands Yucaipa Rentals	Track rental for CVHA Event	-1,156.41
Bill Pmt -Check	12/09/2019	122683	Robertsons	NCCC Window popouts - Park ADA Walkways, Bogart Restroom Concrete	-11,220.52
Bill Pmt -Check	12/09/2019	122684	Safety Compliance Company	Safety Meeting 10/16/19 - Topic: #0033 Electrical Safety	-250.00
Bill Pmt -Check	12/09/2019	122685	SingerLewak LLP	Additional work outside the scope of the audit - trough October 31, 2019	-1,105.50
Bill Pmt -Check	12/09/2019	122686	Star Pro Security Patrol Inc.	Monthly Security Service 11/18/19 - 12/15/19	-2,944.00
Bill Pmt -Check	12/09/2019	122687	TCF Equipment Finance, Inc.	Toro Groundsmaster 4000-D Monthly Payment	-3,074.75
Bill Pmt -Check	12/09/2019	122688	TLC Landscape Services, Inc.	Monthly Landscaping Service	-918.00
Bill Pmt -Check	12/09/2019	122689	Xerox Financial Services	Monthly Copier Rental	-559.07
Bill Pmt -Check	12/09/2019	1001460383	CalPers	Employee - Health Insurance - December 2019	-3,947.27
General Journal	12/09/2019	Trans 12091		Transfer to Operating for Capital Improvement projects	100,000.00
Bill Pmt -Check	12/10/2019	1461271-273	CalPers	Employee - Retirement	-4,416.05
Bill Pmt -Check	12/10/2019	1001461275	CalPers	Employee - 457 Plan	-25.00
Bill Pmt -Check	12/10/2019	1001461277	CalPers	Employee - 457 Plan	-25.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
December 2019**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	12/10/2019	1461287-289	CalPers	Employee - Retirement	-4,374.54
Bill Pmt -Check	12/10/2019	201305318	Frontier Communications	Utilities - Wifi/Phone - Bogart	-156.00
Bill Pmt -Check	12/10/2019	201309023	Frontier Communications	Utilities - Wifi - Woman's Club	-91.76
Bill Pmt -Check	12/10/2019	201311101	Frontier Communications	Utilities - Wifi - NCCC	-125.98
Bill Pmt -Check	12/10/2019	201314186	Frontier Communications	Utilities - Wifi - Grange	-101.76
Bill Pmt -Check	12/10/2019	3440109-69	SoCalGas	Utilities - Gas - NCCC, Woman's Club & Grange	-586.62
Bill Pmt -Check	12/10/2019	122690	UniFirst Corp	Bi-Weekly Uniform Service	-1,003.09
Bill Pmt -Check	12/10/2019	122691	Slugg Bugg Pest Control	Bi-Weekly Pest Control Service	-350.00
Bill Pmt -Check	12/10/2019	122692	Slugg Bugg Pest Control	Bi-Weekly Pest Control Service	-350.00
Bill Pmt -Check	12/10/2019	122693	Turf Star, Inc.	Bi-Weekly Equipment Service	-1,419.58
Bill Pmt -Check	12/10/2019	PK026307555	Streamline	Monthly Website Service	-200.00
Bill Pmt -Check	12/10/2019	122694	Beaumont Do it Best	Dog Park Fence Repair	-85.74
Bill Pmt -Check	12/10/2019	122695	Beaumont Lawnmower	Small tools - 2 Trimmers/2 Rakes	-116.15
Bill Pmt -Check	12/10/2019	122696	Inland Lighting Supplies, Inc.	Field #1 Lights	-685.29
Bill Pmt -Check	12/10/2019	233795799	Colonial Life	Employee - Life Insurance	-785.72
Check	12/10/2019	122697	Stephanie Potenciano	Refundable Security Deposit - Baby Shower - 11/23/2019	-400.00
Check	12/10/2019	122698	Efren Miranda	Refundable Security Deposit - Birthday Party - 11/16/2019	-500.00
Check	12/10/2019	122699	Tavnine Penna	Refundable Security Deposit - Memorial - 11/30/2019	-250.00
Check	12/10/2019	AM12102019	Redlands Muffler & Brake Service	Ball Hitch Frame Installer F-350	-350.00
Check	12/11/2019	122700	Armando De La Cruz	Director Fees - November 2019	-400.00
General Journal	12/12/2019	Trans 12121		Transfer to Operating for Bills (to be returned)	100,000.00
General Journal	12/12/2019	Trans 12122		Transfer to Payroll for PR 12/13/2019	-35,000.00
Check	12/12/2019	122701	Beaumont Chamber of Commerce	Good Morning Breakfast - (2) Attendance	-40.00
Check	12/12/2019	122702	Chris Diercks.	Director Fees - December 2019	-600.00
Check	12/12/2019	NL12122019	John Cardinate	Staff Holiday Party - Entertainment	-1,236.42
Check	12/13/2019	JC12132019	Stater Bros	Employee of the Month Gift/Raffle for Staff Party	-100.00
Bill Pmt -Check	12/16/2019	122704	Action True Value Hardware	Bogart Wiring, Pipe Cutter, Marking Paint, Field Equipment Repair & Tarps	-610.12
Bill Pmt -Check	12/16/2019	122705	Awards & Specialties	Name Plates EE of the Year, and Directors Choice	-10.88
Bill Pmt -Check	12/16/2019	122706	BDL Alarms, Inc.	NCCC - Repair Security and Fire Alarm System, install new motion detectors	-850.00
Bill Pmt -Check	12/16/2019	122707	Beaumont Cherry Valley Water Distr 8-005	Utilities - Water - Grange	-155.95
Bill Pmt -Check	12/16/2019	122708	Beaumont Cherry Valley Water Distr 8-006	Utilities - Water - Grange (fire)	-51.82
Bill Pmt -Check	12/16/2019	122709	Beaumont Do it Best	Winterfest lights, Sand Bags & Leak Repair at field #1	-476.66

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
December 2019**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	12/16/2019	122710	Beaumont Safe & Lock	Maintenance - Forman office knob replacement and Keys	-27.96
Bill Pmt -Check	12/16/2019	122711	Capri	FY 18/19 - Final Payroll adjustment	-5,639.00
Bill Pmt -Check	12/16/2019	122712	Cherry Valley Nursery	Fill Sand, Playground Mulch, Franco Garden Repair, Grange Flag Pole Memorial	-2,420.82
Bill Pmt -Check	12/16/2019	122713	Clean Sport, Inc.	Janitorial Supplies - Park	-1,014.45
Bill Pmt -Check	12/16/2019	122714	Desert Quality Heating & Air Conditioning	Maintenance Office Heater Repair/NCCC Front office heater service and install of new Defusers	-1,880.00
Bill Pmt -Check	12/16/2019	122715	Ferrellgas	Utilities - Propane - Snack Bar	-244.59
Bill Pmt -Check	12/16/2019	122716	Grand American Builders, Inc.	NCCC - Block work Car port and trash enclosure	-6,276.92
Bill Pmt -Check	12/16/2019	122717	Jani-King of California, Inc	Monthly Janitorial Service	-1,337.10
Bill Pmt -Check	12/16/2019	122718	Moore Flooring Inc.	NCCC - New Flooring front Office and entryway and hallway	-13,223.00
Bill Pmt -Check	12/16/2019	122719	Napa Auto Parts	Multi Tow Connection F150 XLT	-36.62
Bill Pmt -Check	12/16/2019	122720	Ponderific Adventures	Franco Garden Fountain Pump replacement	-705.00
Bill Pmt -Check	12/16/2019	122721	Resource Building Materials	Horseshoe Pit BBQ Materials	-137.11
Bill Pmt -Check	12/16/2019	122722	Safety Compliance Company	Safety Meeting 11/20/2019 - Topic: #00102 Respiratory	-250.00
Bill Pmt -Check	12/16/2019	122723	SiteOne Landscape Supply, LLC	Irrigation Supplies Hunter 1-40 SS Rotor	-635.38
Bill Pmt -Check	12/16/2019	122724	Star Pro Security Patrol Inc.	Monthly Security Service 11/4/19 - 11/14/19 & 12/16/19 - 12/29/19	-2,944.00
Bill Pmt -Check	12/16/2019	122725	Tri-Lakes Team Sportswear	Staff Shirts and Sweatshirts	-1,161.53
Bill Pmt -Check	12/16/2019	122726	UniFirst Corp	Bi-Weekly Uniform Service	-895.85
Bill Pmt -Check	12/16/2019	122727	UNUM	Employee - Disability Insurance	-801.86
Bill Pmt -Check	12/16/2019	122728	Vortex Industries, Inc.	NCCC - ADA Glass Doors and Slider	-32,461.73
Bill Pmt -Check	12/16/2019	96479181	ARCO Business Solutions	Gas/Fuel - Vehicles/Tank - Traverse (6,900), F350 (147,562), F150 (11,466)	-893.43
Bill Pmt -Check	12/16/2019	1466954-56	CalPers	Employee - Retirement	-4,286.09
Bill Pmt -Check	12/16/2019	1001466958	CalPers	Employee - 457 Plan	-25.00
Bill Pmt -Check	12/16/2019	1001466960	CalPERS-OPEB	Accrued Liability as of June 30, 2017 - Rate Plan: 1357	-4,128.56
Bill Pmt -Check	12/16/2019	47011218201	Chevron	Gas - Vehicles/Gas Cans - Chevy Silverado (20,720)	-657.67
Bill Pmt -Check	12/16/2019	10312019	Nationwide Retirement Solutions	Employee - 457 Plan	-881.13
Bill Pmt -Check	12/16/2019	12182019	Nextiva	Monthly - Telephone Service	-284.47
Bill Pmt -Check	12/16/2019	74061243	Office Depot	Office Supplies	-676.71
Bill Pmt -Check	12/16/2019	12142019	Rosalind Otero	Retirement - Health Payment	-147.03
Bill Pmt -Check	12/16/2019	881362861	Verizon Wireless	Monthly Wireless Phone Service	-569.71
Bill Pmt -Check	12/16/2019	PK026460386	Streamline	Monthly Website Service	-200.00
Bill Pmt -Check	12/16/2019	80007069474	Waste Management of the IE	Utilities - Trash - Concrete and Green Waste Dumpster - Grange	-712.47

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
December 2019**

Type	Date	Num	Name	Memo	Amount
Check	12/16/2019	JC12162019	Amazon.com	Amazon Prime Membership	-128.22
Check	12/17/2019	NL12172019	PAPA	Membership Renewal - Aaron Morris	-45.00
Check	12/17/2019	RF12172019	Stamps.com	Stamps	-50.00
Bill Pmt -Check	12/18/2019	122729	Ponderific Adventures	Final Payment - Wish Well	-3,982.50
Check	12/18/2019	122730	Jessica Warrick	Pay Period 11/11/2019 - 11/24/2019 (9.5 hrs)	-285.00
Check	12/18/2019	122731	Jessica Warrick	Pay Period 11/25/2019 - 12/08/2019 (14 hrs)	-420.00
Check	12/19/2019	122732	Horacio Vilte	Refundable Security Deposit - Sweet 16 - 12/14/2019	-500.00
Check	12/19/2019	RF12192019	Amazon.com	First Aid Kit, Escape Tool & Fire Extinguisher - F150 XLT	-161.26
Bill Pmt -Check	12/19/2019	122734	Acorn Technology Services	Monthly IT Service	-1,945.00
Bill Pmt -Check	12/19/2019	122735	Alfonso's Tree Service	Trees trimmed at NC Park, Dog Park, Bogart	-9,700.00
Bill Pmt -Check	12/19/2019	122736	Awards & Specialties	Foundation Business Cards - Jim Smith, Nick Hughes & Juan De La Fuentes	-292.32
Bill Pmt -Check	12/19/2019	122737	BDL Alarms, Inc.	Monthly Alarm Service	-224.00
Bill Pmt -Check	12/19/2019	122738	Beacon Athletics	Steel mat drag, Home plate extender & Streamliner	-1,067.20
Bill Pmt -Check	12/19/2019	122739	Beaumont Do it Best	Mainline/Valve install for NCCC wishing well	-234.73
Bill Pmt -Check	12/19/2019	122740	Blue Shield	Employee - Dental Insurance	-477.90
Bill Pmt -Check	12/19/2019	122741	Capri	Workman's Compensation & Liability Insurance	-27,839.50
Bill Pmt -Check	12/19/2019	122742	Cherry Valley Feed & Pet Supply	Winterfest - Hay	-486.00
Bill Pmt -Check	12/19/2019	122743	Chris Taylor's Plumbing	NCCC - Fountain in Lobby repair	-171.30
Bill Pmt -Check	12/19/2019	122744	Clark Pest Control	Bogart - Pest Control	-550.00
Bill Pmt -Check	12/19/2019	122745	CPRS	Yearly Membership renewal	-550.00
Bill Pmt -Check	12/19/2019	122746	Desert Quality Heating & Air Conditioning	Qrtly Air Conditioning Service	-1,030.00
Bill Pmt -Check	12/19/2019	122747	Grand American Builders, Inc.	NCCC - Back Patio Demolition & wood framing	-9,661.21
Bill Pmt -Check	12/19/2019	122748	Image Source	Monthly Copier Service	-67.52
Bill Pmt -Check	12/19/2019	122749	K-Log, Inc.	Janitorial Storage Cabinets - Maintenance	-1,017.65
Bill Pmt -Check	12/19/2019	122750	Luther's Truck & Equipment, Inc.	Chevy Silverado - New Tires	-823.05
Bill Pmt -Check	12/19/2019	122751	Luz Investment Corp.	NCCC - Troubleshoot data lines, 24 port poe switch, install new poe switch re-wire phones	-644.99
Bill Pmt -Check	12/19/2019	122752	Memories Created by Darcy Walls	Photography - Winterfest 2019	-808.13
Bill Pmt -Check	12/19/2019	122753	Pattons Steel Corp	Material - Dog Fence Repair	-108.00
Bill Pmt -Check	12/19/2019	122754	Redlands Yucaipa Rentals	Winterfest - Light Towers	-760.00
Bill Pmt -Check	12/19/2019	122755	SingerLewak LLP	Audit Service thru 11/19 - Preparation of extension for foundation	-510.00
Bill Pmt -Check	12/19/2019	122756	TCF Equipment Finance, Inc.	Toro Groundsmaster 4000-D Monthly Payment	-3,074.75
Bill Pmt -Check	12/19/2019	122757	TLC Landscape Services, Inc.	Monthly Landscaping Service	-918.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
December 2019**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	12/19/2019	122758	Tri-Lakes Team Sportswear	Signage - No Skateboards	-60.90
Bill Pmt -Check	12/19/2019	122759	UniFirst Corp	Bi-Weekly Uniform Service	-748.31
Bill Pmt -Check	12/19/2019	122760	United Rentals	Winterfest/Field #1 Lights - Boom Lift Rental	-8,174.93
Bill Pmt -Check	12/19/2019	122761	Xerox Financial Services	Monthly Copier Rental	-559.07
General Journal	12/23/2019	Trans 12231		Transfer to Payroll for PR 12/272019	-25,000.00
Check	12/24/2019	12242019	Stamps.com	Stamps	-17.99
Check	12/26/2019	122733	Mike Ballinger	Event Cancelled 12/11/2019	-500.00
Bill Pmt -Check	12/26/2019	245360631	SCE (6245)	Utilities - Electric (Tennis Courts, Horse Arena, Fields #5)	-396.71
Bill Pmt -Check	12/26/2019	135360931	SCE (0135)	Utilities - Electric (Woman's Club, Grange, Snack Bar, NCCC, Maintenance, Parking Lights)	-1,522.14
Bill Pmt -Check	12/26/2019	195360531	SCE (0195)	Utilities - Electric (Field #1 - #4)	-296.50
Bill Pmt -Check	12/26/2019	435360431	SCE (0435)	Utilities - Electric (Fire Camp Lighting/Panel)	-183.80
Bill Pmt -Check	12/26/2019	1947360231	SCE (1947)	Utilities - Electric (Hughes Trailer)	-88.75
Bill Pmt -Check	12/26/2019	62360731	SCE (2062)	Utilities - Electricity (RV Park)	-507.22
Bill Pmt -Check	12/26/2019	179360931	SCE (6179)	Utilities - Electric (General Electric & Thunder Alley)	-905.95
Bill Pmt -Check	12/26/2019	23360931	SCE (9823)	Utilities - Electric (Bogart)	-1,260.40
Bill Pmt -Check	12/26/2019	1001472293	CalPers	Employee - Health Insurance - January 2020	-4,216.71
Bill Pmt -Check	12/26/2019	1472301-303	CalPers	Employee - Retirement	-4,441.78
Bill Pmt -Check	12/26/2019	1001472308	CalPers	Employee - 457 Plan	-25.00
Bill Pmt -Check	12/26/2019	122762	Frontier Communications	Utilities - Wifi/Phone - Bogart	-136.76
Bill Pmt -Check	12/26/2019	12302019	Nationwide Retirement Solutions	Employee - 457 Plan	-1,006.13
Bill Pmt -Check	12/26/2019	7534795	Waste Management of the IE	Utilities - Trash - NCCC 40 yard green waste	-468.93
Bill Pmt -Check	12/26/2019	122763	Land Engineering Consultants, Inc.	Provide (1) Day of field survey time with site superintendent to locate mainline utilities and connection point to proposed ball fields	-1,604.00
Bill Pmt -Check	12/26/2019	122764	Pietronico Roofing Solutions	NCCC - Back Patio Roof Repair	-250.00
Check	12/26/2019	JC12262019	Stater Bros	Gift Cards - Employee of the Month & Angelica dale going away party	-50.00
Check	12/27/2019	JC12272019	Stater Bros	Angelica - Going away party - sides	-19.74
Check	12/27/2019	JC12262020	7 Days Market	Employee of the month/Angelica going away Party - Food	-136.66
Check	12/31/2019			Service Charge (Stop Payment Slugg Bugg)	-10.00
TOTAL					-144,860.46

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Project
December 2019

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10015 - Bank of Hemet - Project Account					
Bill Pmt -Check	12/10/2019	4527	United Rentals	Chipper Rental - Bogart	-538.05
Bill Pmt -Check	12/10/2019	4528	Turf Star, Inc.	Equipment Purchase - Lely Spreader	-6,418.67
Bill Pmt -Check	12/10/2019	4529	Turf Star, Inc.	Equipment Repair - Sand Pro 3040	-497.18
Check	12/10/2019	4530	James W. Halbrook	Umpires	-90.00
Check	12/10/2019	4531	Pete Gerlach	Umpires	-60.00
Bill Pmt -Check	12/16/2019	4534	Al's Kubota Tractor	Equipment Purchase - (10) Trimmers	-4,279.10
Bill Pmt -Check	12/16/2019	4535	Beaumont Copy & Graphics	Campaign Signs - Oktoberfest, Pumpkin Carve & Winterfest	-1,562.38
Bill Pmt -Check	12/16/2019	4536	Beaumont Lawnmower	Equipment Repair - Trimmer & Chainsaw / Equipment Purchase Chainsaw	-623.99
Bill Pmt -Check	12/16/2019	4537	BSN Sports	Slow Pitch Balls	-825.68
Bill Pmt -Check	12/16/2019	4538	Star Pro Security Patrol Inc.	Security - Oktoberfest & Winterfest	-6,447.25
Bill Pmt -Check	12/16/2019	4539	Turf Star, Inc.	Equipment Repair - Groundsmaster 360	-139.83
Check	12/17/2019	4532	Pete Gerlach	Umpire	-240.00
Check	12/17/2019	4533	James W. Halbrook	Umpires	-150.00
Check	12/17/2019	4540	SoCal STMA	Professional Membership - Aaron Morris	-35.00
Check	12/23/2019	4541	Pete Gerlach	Umpire	-60.00
Check	12/23/2019	4542	James W. Halbrook	Umpires	-210.00
Bill Pmt -Check	12/23/2019	4543	Artwork Paint Company	VOID: Replacement Check below	0.00
Check	12/23/2019	4544	Nathan Wilkes	Umpires	-60.00
Bill Pmt -Check	12/26/2019	4545	Artwork Paint Company	NCCC - Painting back side shade structure	-1,077.85
TOTAL					-23,314.98

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Quimby
December 2019**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10020 - Bank of Hemet - Quimby/DIF					
General Journal	12/09/2019	Trans 12091		Transfer to Operating for Capital Improvement projects	-100,000.00
General Journal	12/20/2019	Trans 12201		Transfer to Bogart for Bogart bills	-60,000.00
TOTAL					-160,000.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Bogart
December 2019**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10050 - Bank of Hemet - Bogart Park					
Check	12/04/2019	5027	Cash	One dollar Coins - Kiosk	-600.00
Bill Pmt -Check	12/10/2019	5028	UniFirst Corp	Bi-Weekly Uniform Service	-54.86
Bill Pmt -Check	12/10/2019	5029	Beaumont Do it Best	Water Pump - Bogart	-95.11
Bill Pmt -Check	12/11/2019	5030	Inland Water Works Supply Co.	Materials - Water Line	-5,768.66
Bill Pmt -Check	12/16/2019	5031	BCVWD 3-000	Utilities - Water - Bogart	-245.71
Bill Pmt -Check	12/16/2019	5032	BCVWD 3-001	Utilities - Water - Bogart	-213.13
Bill Pmt -Check	12/16/2019	5033	BCVWD 3-003	Utilities - Water - Bogart	-247.73
Bill Pmt -Check	12/16/2019	5034	BCVWD3-004	Utilities - Water - Bogart	-146.27
Bill Pmt -Check	12/16/2019	5035	Cherry Valley Feed & Pet Supply	Salt Lick for Deer Holder	-38.77
Bill Pmt -Check	12/16/2019	5036	MST Backflow	Test & Certify Bogart Park Back flow	-60.42
Bill Pmt -Check	12/16/2019	5037	UniFirst Corp	Bi-Weekly Uniform Service	-164.88
General Journal	12/20/2019	Trans 12201		Transferred to Bogart for Bogart bills	60,000.00
Check	12/31/2019	Fee	UMS Banking	Credit Card Fees - Kiosk	-93.81
TOTAL					52,270.65

Beaumont Cherry Valley Recreation Park District

Bank Account Balances

As of 12/31/2019

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 Bank of Hemet - Operating	\$ 16,799.70	\$ 354,547.07	\$ 362,026.63	\$ 24,279.26	
2 Bank of Hemet - Payroll Account	\$ 16,070.17	\$ 66,814.04	\$ 60,000.00	\$ 9,256.13	
3 Bank of Hemet - Project Account	\$ 23,953.37	\$ 23,314.98	\$ 21,184.61	\$ 21,823.00	
4 Bank of Hemet - Bogart	\$ 4,602.70	\$ 57,397.94	\$ 64,056.00	\$ 11,260.76	
5 Bank of Hemet MM	\$ 2,584.57		\$ 0.31	\$ 2,584.88	
6 Bank of Hemet - Reserve Fund	\$ 235,117.31		\$ 5,016.97	\$ 240,134.28	
7 Bank of Hemet - Quimby/DIF	\$ 291,126.48	\$ 160,000.00	\$ 47,686.20	\$ 178,812.68	
8 Petty Cash	\$ 500.00			\$ 500.00	
9 Riverside County Fund	\$ 108,782.49			\$ 108,782.49	
10					
11	\$ 699,536.79	\$ 662,074.03	\$ 559,970.72	\$ 597,433.48	
12					
13 Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
14 Operating Reserve	\$ 165,260.79		\$ 5,000.00	\$ 170,260.79	NOT to be USED
15 Capital Reserve	\$ 69,856.52		\$ 16.97	\$ 69,873.49	Min Balance of \$50,000
16					
17 TOTAL RESERVE ACCOUNT	\$ 235,117.31	\$ -	\$ 5,016.97	\$ 240,134.28	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

Bank Account Balance

As of 12/31/2019

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
18 Bank of Hemet	\$ 270,110.63	\$ 120,250.00	\$ 250.00	\$ 150,110.63	



Staff Report

Agenda Item No. 3.1 & 3.2

To: Chairman and Board of Directors

From: Janet Covington, Human Resources Administrator

Date: January 8, 2020

**Subject: #3.1 Board Reorganization
#3.2 Committee Assignments**

Background and Analysis:

Each year the Board of Directors elects officer positions in accordance with Resolution #2010-02. (Resolution #2010-02 *attached*). The new Chairman position then assigns the committees.

Current officer positions held are as follows:

Chairman of the Board: Dan Hughes

Vice Chair/Secretary: John Flores

Treasurer: Chris Diercks

Current Committee Assignments held are as follows:

Financial Committee (2)

Treasurer Diercks, Vice Chair/Secretary Flores

Alt: Chairman Hughes

Personnel Committee (2)

Chairman Hughes, Director Ward

Alt: Director De La Cruz

Collaborative Agency Committee (2)

Vice Chair/Secretary Flores, Director Ward

Alt: Chairman Hughes

Facilities Ad-Hoc Committee (2)

Vice Chair/Secretary Flores, Treasurer Diercks

Alt: Director De La Cruz

Beaumont Youth Baseball Liaison (2)

Director Diercks and Director De La Cruz

City of Beaumont (2)

Chairman Hughes, Vice Chair/Secretary Flores

Alt: Director Ward

Beaumont-Cherry Valley Water District/Bogart Park ad-hoc (2)

Chairman Hughes, Vice Chair/Secretary Flores

Alt: Treasurer Diercks

Beaumont Cherry Valley Recreation & Park Improvement Corporation (2)

Chairman Hughes, Vice Chair/Secretary Flores,

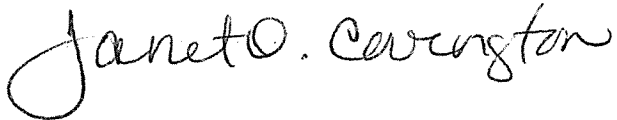
Alt: Director Ward

Fiscal Impact: None

Recommendations:

Staff recommends electing officer positions and appointing committee assignments according to resolution #2010-02.

Respectfully Submitted, r

A handwritten signature in black ink that reads "Janet O. Covington". The signature is written in a cursive style with a large initial 'J'.

Janet Covington

Human Resources Administrator, Clerk of the Board

RESOLUTION NO. 2010-02

A RESOLUTION OF BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
ESTABLISHING TERMS FOR OFFICERS OF THE
BOARD OF DIRECTORS

Recitals

WHEREAS, the Beaumont-Cherry Valley Recreation and Park District is a Special District, formed in 1971 pursuant to the Recreation and Park District Law, sections 5780 et. seq., of the California Public Resources Code; and

WHEREAS, pursuant to the Public Resources Code, the Board of Directors has established certain officer positions, including the positions of Chair, Vice-Chair, Secretary and Treasurer; and

WHEREAS, it is the policy of the Board of Directors to promote the rotation of the officer positions among all members of the Board of Directors; and

WHEREAS, it is the purpose of this Resolution to establish term limits governing the length of time each member of the Board of Directors may serve in any one officer position.

NOW, THEREFORE, Board of Directors for the Beaumont Cherry Valley Recreation & Park District hereby resolves as follows:

Section 1. Term of Office.

The term of office for each officer position shall be one year. A member of the Board of Directors may serve a maximum of two consecutive one-year terms in any one position, if re-elected as provided herein, unless there is no other nominee for said position and the Board unanimously approves allowing the additional term. Terms of office held prior to the date of this Resolution will not be considered when determining whether a nominee is barred by consecutive terms.

Section 2 Election.

In January of each year, the Board of Directors shall nominate individuals from among its members for specific officer positions. The individual member may then accept or reject the nomination. If the member accepts the nomination, he or she will become a candidate for that officer position. The Board of Directors shall then vote to elect, or re-elect, the officers from among the candidates. No Board of Director member shall vote for more than one candidate for each officer position. Officer positions are selected from among the candidates by a simple majority vote.

Section 3 Rotation of Office.

To promote the rotation of candidates within each office, a member of the Board of Directors who has served two consecutive one-year terms in any one officer position may be re-elected to that same office only if the member has not served in that office for two years or more prior to such re-election. An exception to this rule applies if there is no other nominee for said position and the Board unanimously approves allowing the additional term.

Section 4 Functions of the Chairman and Vice Chair.

The Chair shall preside at all meetings of the Board of Directors. If the Chair is absent or unable to preside, the Vice-Chair shall preside until the Chair returns or is able to act. In such instance, the Vice-Chair shall have all of the powers and duties of the Chair.

Section 5 Vacancies.

In the event of a vacancy in any office prior to an election, such vacancy shall be filled by an appointment from the Board of Directors at a regularly-scheduled meeting following advisement of the vacancy.

APPROVED AND ADOPTED this 8th day of September, 2010

I, the undersigned, hereby certify that the foregoing Resolution #2010-02 was duly adopted by the Board of Directors following a roll call vote:

Ayes: 4

Noes: 0

Absent: 1

Abstain: 0

By 
Board Secretary



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Staff Report

Agenda Item No. **3.3**

To: Board of Directors

From: Nancy Law, Business Services Coordinator

Via: Duane Burk, General Manager

Date: January 8th, 2019

Subject: Bank of Hemet Safety Deposit Signature Revision

Background and Analysis:

In 2008 the District opened a Safety Deposit Box at Wells Fargo Bank.

On April 10th, 2014 the District closed the Safety Deposit Box at Wells Fargo Bank and opened a Safety Deposit Box at Bank of Hemet with the signatures of Dan Hughes, Janet Covington and Denise Ward, the contents consist of Riverside County Recorded Documents, Deeds and Certificates of Title for all owned vehicles and trailers.

In December 2019 staff reviewed our signature cards and recommends that the Board approve updating our Bank of Hemet Safety Deposit Box signatures to Dan Hughes, Duane Burk and Janet Covington.

Fiscal Impact:

There will be no Fiscal Impact to the District

Recommendations:

Staff recommends that the Board review, comment and approve the request to update the Bank of Hemet security box signatures.

Respectfully Submitted,


Nancy Law
Business Services Coordinator



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors

From: Janet Covington, Human Resources Administrator/Clerk of the Board

Date: January 8, 2020

Employees:

We hired a special project associate. One casual recreation assistant left the District. We currently have 29 employees.

Reports:

- 2019-2020 Statement of Economic Interest are due to Janet no later than March 9, 2020 in order to submit by the deadline of April 1, 2020.

Workers Compensation Cases/Incidents/Accidents – No Cases.

Training:

- The Safety Compliance Company provided “Eye Safety” training in the maintenance department.
- Staff attended Workers Compensation training on December 12. Staff celebrated Octobers Employee of the month, Preston Valdivia and Novembers Employee of the Month, Alyssa Zaragoza. Thank you Armando for attending and providing a gift card for the event.
- Staff Celebrated Decembers Employee of the Month, Justin Necochea was selected.

Other:

The holiday party was on December 13. There were approximately 70 guests.

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Janet Covington, Human Resources Administrator/Clerk of the Board



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

To: Board of Directors
From: Nancy Law, Financial Services Technician/Office Manager
Date: January 8th, 2020

The Finance Committee meet Monday, January 7th, 2019 to review December 2019 Financial Reports for Fiscal Year 2019-2020.

The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.

Property Tax Disbursement – The Financial Services Technician has not received deposits into the Riverside County Fund for December 2019.

The Finance Services Technician has transferred into the Reserve fund the \$5,000.00 monthly contribution for December 2019 bringing our balance to \$240,134.28.

Additional items:

- ❖ Finance has been working with contractors on the Noble Creek Community Center remodel.
- ❖ Finance is working on a new contract with Xerox.
- ❖ Finance set a spending cut-off on December 20th, 2019 for our Mid-Year Budget.
- ❖ Finance and General Manager have been working on the Mid-Year Budget Numbers.
- ❖ Finance had the wishing well installed.
- ❖ Finance has been working with the Auditors for the FY 18/19 Audit.
- ❖ Finance has been working on Profit and Loss for our special events.

Recommendations: This report is for informational purposes only.

Respectfully Submitted,


Nancy Law
Financial Services Technician/Office Manager



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

To: Board of Directors

From: Kyle Simpson, Activities Coordinator

Date: January 8th, 2020

Facility Users-

Facilities rentals are steady for the New Year; everyone who comes in to rent the facility has a lot of nice things to say about the new upgrades at Noble Creek Community Center. I am looking forward to the construction being completed.

Facility Use License agreements are in the process of getting signed by our users. I am currently waiting for one more contract instructor to sign their paperwork for the year.

Upcoming District Events

- 1k and 5k Race at Bogart
 - This event will be run March 14th
 - I will be walking and designing the course route in the upcoming weeks
 - I am planning on doing a St. Patrick's Day theme "Chase the Leprechaun"
 - The "rabbit" who leads the race, will be in leprechaun gear
- Welcome Home Vietnam Veterans
 - March 27th in the quad snack bar in Noble Creek Park, I hope you all will be in attendance
 - I will be contacting and inviting dignitaries throughout the month
 - Derrell Thomas confirmed he will be signing baseballs to give to the veterans

Community Events/Meetings/Networking

Facilities Ad hoc January 14th

Good Morning Beaumont Breakfast January 10th

Annual Installation of Offices and Citizen of the Year January 30th

Recommendations: This report is for Information purposes only.

Thank you,
Kyle Simpson
Activities Coordinator

BEAUMONT-CHERRY VALLEY RECREATION & PARK DISTRICT

Department Report

To: Chairman and Board Members
From: Dodie Carlson – Athletic Coordinator
Date: January 2, 2020

Reports:

The Winter adult program is getting ready to start on January 12th, 2020. We are hoping to add Monday night women's in addition to the other 3 nights of the week.

On December 13th, 2019 we delivered a full truckload of canned goods to Winter Wish that had been collected during the fall adult ball season. The teams were very generous as always to participate in this program. (see attached)

I am currently working on the calendar for 2020. We are currently booked until the end of July 2020 with every weekend booked. There are only 4 or 5 available weekends open.

I would like to thank the Board of Directors, General Manager, and staff for all their hard work on the renovations on field 1 and the other fields.

Other:

Spring sign –ups have begun for BYB , they will be having evaluations the first 3 Saturdays in January.

Recommendations:

This report is for Informational purposes only.

Respectfully Submitted,

Dodie Carlson

**Dodie Carlson
Athletic Coordinator**





Beaumont-Cherry Valley Recreation & Park District
Department Report

Maintenance

To: Chairman and Board Members
From: Frank Flores, Maintenance Foreman
Date: December 2019
Subject: Maintenance Report

Background and Analysis:

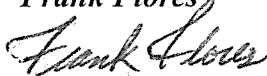
I hope you all enjoyed the holiday season with your family's and are excited as I am for the new year to begin. WinterFest; I believe this was the first year it rained since my tenure with the park district. The weather did not detour patrons who wanted to meet Mr. and Ms. Clause; the line for the hay rides were rather consistent. The snow hill was still the star of the show, I'm very proud of the staff and how they handled the weather conditions.

I've been spending a majority of my time at Bogart Park; maintenance staff has been digging up all of the old existing valves located in the day use area. The current goal is to expose and define what irrigation we currently possess, from that point on rewiring, upgrading valves and addressing the current sprinkler layout will be the next steps taken in January.

I would like to thank the district for allowing me the time to attend the College of the Desert. This semester I received an A in my Leadership class and a B in Soils/Plant Nutrition class. I do have a few more classes to finish at COD and thank you all for your continued support.

Thank you,

Frank Flores





BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Aaron Morris, Maintenance Foreman
Date: January 8, 2020

Report:

The Field Crew had a productive Christmas break this last schedule. In this time the Field Crew assisted in the preparation and installation of the first half of the new irrigation layout for field 1. The layout worked great, but will need some minor adjustments. Other than that staff will utilize the rest of January to move forward with the project will try to finish up before the anticipated BYB season gets started.

Noble Creek Park baseball fields and other facilities:

- The Maintenance Field Crew has installed half of the new irrigation system and is mapping out the rest of the layout.
- Taught staff how to install pipe, piece together sprinklers, and how to calculate PSI when installing a new irrigation system.
- Verti-cut and Leveled the warning tracks on field 1.
- Submitted the 4th Quarter Safety Committee Packet to CaPRI to complete 2019.
- Working with Kyle and Dodie for future scheduling of the fields for this upcoming year.

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Aaron Morris, Maintenance Foreman