



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, May 11, 2022 5:30pm

MINUTES

PUBLIC PARTICIPATION BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and the fact that there is a Governor-declared state of emergency, the Beaumont Cherry Valley Recreation & Park District conducted this meeting by teleconference.

DISTRICT CLOSED SESSION – There was no closed session.

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at 5:30pm

Regular session began at 5:30pm.

Roll Call:

Director De La Cruz: Present via teleconference

Director Ward: Absent

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

Invocation: General Manager, Duane Burk gave the Invocation.

Pledge of Allegiance: Treasurer Flores led the pledge of allegiance.

Presentations: Special presentation began at 6:00pm. Nancy Law spoke on behalf of the District and announced that they had submitted a letter to CARPD regarding all of the phenomenal work General Manager, Duane Burk, has done for the District. CARPD had the pleasure of presenting Duane Burk with the Outstanding General Manager award. Director, Dean Wetter, from CARPD congratulated Duane and is pleased to announce the award at the Lake Tahoe conference.

Adjustments to Agenda: None.

1. PUBLIC COMMENT:

Chairman Hughes opened public comment at 5:33pm. Hearing none, public comment closed at 5:33pm.

2. CONSENT CALENDAR:

2.1 Minutes of April 13, 2022

2.2 Bank Balances for April 2022

2.3 Warrants for April 2022

2.4 Posting Pony League Dates and Parking Fees to Original Contract

2.5 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Albert Maldonado commented on item 2.4. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District needs to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing. Duane Burk commented the finance committee met and approved items 2.2 and 2.3.

Chairman Hughes made a motion to pull 2.4 for discussion.

The Board discussed their issues with approving item 2.4 and would like to set-up a future meeting with Beaumont Youth Baseball for clarification.

Motion was made to not accept item 2.4.

Initial Motion: Chairman Hughes

Second: Director De La Cruz

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

Motion was made to accept items 2.1, 2.2, 2.3, and 2.5.

Initial Motion: Chairman Hughes

Second: Vice-Chair/Secretary Diercks

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

BCVRPD regular session was suspended at 6:00pm to go into a special presentation and resumed at 6:12pm.

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

None.

4. DEPARTMENT REPORTS:

Human Resources Administrator: Zina Bakoo

- We have 27 employees.
- Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 101 days since our last employee accident.
- Ryann Flores completed a UNUM Retention, Grief, and Resilience in the workplace webinar.
- Aaron Morris has passed his California Department of Pesticide Regulation Exam.
- Aaron Morris has earned his Turfgrass Management A.S. Degree.
- Zina completed a webinar with CAPRI for Insurance Certificate Updates.
- April 2022 employee of the month was celebrated on April 20th. Ryann Flores received the recognition.

- Annual Employee Picnic has been scheduled for June 10th at 1pm at Bogart Park.
- We have received the public comments from the April 13th, 2022 Board Meeting. The General Manager has requested additional training. Mandatory training for team comradery will be required for all District employees and will be provided by CAPRI.
- Reminder: Our office will be closed on Monday, May 13th in observance of Memorial Day.

Financial Services Technician/Office Manager: Nancy Law

- The Finance Committee met May 9th, 2022 to review April 2022 Financial Reports for Fiscal Year 2021-2022.
- The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.
- Property Tax Disbursement – The Financial Services Technician has not received deposits into the Riverside County Fund as of May 5th, 2022.
- The Financial Services Technician has transferred into the Reserve fund the \$5,000.00 monthly contribution for April 2022, and transferred \$40,000.00 from Capital Reserve to pay a portion of Merlin Johnson Construction Main Water Line Project bills per Board Approval April, 9th, 2022 bringing our Reserve balance to \$109,010.59, and transferred into the Money Market account \$7,500.00 monthly contributions for March 2022 bringing our balance to \$208,040.17.
 - Office Manager worked of Public Records Requests.
 - Finance attended on 4/1/2022 Rotary “Chili Cook off”
 - Finance worked on 4/2/2022 – 4/3/2022 Fishing Derby
 - Finance attended on 4/8/2022 Beaumont Chamber Breakfast.
 - Finance worked on 4/9/2022 Parking Fee Day.
 - Finance worked on 4/16/2022 Spring Fling.
 - Finance attended on 4/25/2022 Cinco de Mayo Meeting.
 - Finance attended on 4/29/2022 Arbor Day.

Activities Coordinator: Kyle Simpson

- COVID-19 Testing Facility at the Woman’s Club will continue through June 30th, 2022.
- Past District Events:
 - Spring Fling at Noble Creek Regional Park
 - Spring Fling was a big success we had a lot of participation
 - Arbor Day at Bogart Regional Park
 - The District bought 10 trees
 - There were 15 donated trees
 - We planted Oak Trees, Drake Elms, and Flowering Pears
 - Planting took all afternoon; I want to thank everyone who was there
- District Events:
 - Cinco de Mayo
 - Saturday May 7th 11:00am to 4:00pm Noble Creek Regional Park Meadow
 - Heimark will be supplying a variety of beers and Sangria for the event
 - We will have Trio Madrigal Mariachi Band play from 11:00am to 3:00pm
 - 8 craft vendors and 1 food vendor (Killer Tacos) for the event
 - There will be a photo booth and small give away items
 - Memorial Wall
 - Friday May 20th at Noble Creek Regional Park Quad Area
 - The District has received three nominations
- Kyle participated in the Beaumont-Cherry Valley Rotary Chili Cook-Off on 4/1/2022.
- Kyle attended the Beaumont Chamber Breakfast on 4/8/2022.
- Kyle attended the Calimesa Chamber breakfast on 4/12/2022.

- Kyle attended the Employee of the Month Luncheon on 4/20/2022.

Maintenance Foreman: Aaron Morris

I hope everyone is adjusting to the rising temperatures. Staff has been doing a great job keeping up with the current work load and they have been doing an amazing job assisting in the District's current projects.

- Staff fertilized all the baseball fields and the Day Use Meadow up in Bogart Park.
- Arbor Day was a hit with 15 locally donated trees and 10 donated by the District with a total of 25 trees. All of the trees were planted in the Bogart Day Use Meadow and a new circuit was also installed to help water the trees surrounding the playground.
- Maintenance assisted in setting up and tearing down the recent Cinco de Mayo Event.
- All of the central sprinklers in the Soccer Meadow here at Noble Creek were replaced with modern heads to help distribute the water efficiently and effectively throughout the turf.
- Aaron met with Erik Anderson from Site One to plan the installation of the Flow Sensor Meter up at the 4 inch irrigation backflow device.
- Both canopy structures in the Bogart Day Use Meadow are still under construction.
- Trash enclosures were built on the East side of Noble Creek Park behind the large snack bar and the Maintenance Yard's trash enclosure was raised up.
- The Grange Hall had chain-link fencing installed on the East property line, and the Southern fencing is still undergoing construction.
- Staff is planning to set up our water tank with telemetry to help monitor our water usage from the well.
- I tested for my QAC to add the category F (Aquatic Pesticides) and passed.

Athletic Coordinator: Dodie Carlson

- The spring season started on Monday April 4, 2022. We have 6 Women's, 7 Men's, 12 Thursday Co-ed, and 9 Sunday Co-ed teams this season. The spring season will be wrapping up in mid-June and the summer season will be starting 1st week of July.
- BYB spring season is nearing completion; the park has been very busy with a lot of activity. Games, practice, fans, and spectators. The All –star season will begin on May 23rd, 2022 the park will continue to be busy with practices.
- The calendar remains very slow due the lack of staff for tournaments. Hopefully we can get some help as things start to loosen up.
- I would like to thank the Board of Directors, General Manager, and staff for their constant work for this district. I would like to thank the maintenance staff for their constant work on field improvements, while they continue to battle the gophers and squirrels. The fields are improving every week.
- BYB season is in the playoff part of the season. Championship games and closing day will be on May 21, 2022, BYB would love to see the board members there. Games will start at 9am and closing ceremonies will be at 3:00pm.

General Manager: Duane Burk

Duane gave an update on the staff picnic of June 10, 2022 and the employee newsletter. He attended City of Beaumont and City of Calimesa council meetings via YouTube and Facebook. Duane reported that he spoke with Lafco and the City of Beaumont regarding the annexation of the partial to the City of Beaumont in the MOU and came to the conclusion that the recommendation will likely be denied. He is looking forward to the upcoming 3rd Annual Foundation golf tournament. He is very appreciative of the award he received and gave great thanks. Duane spoke with the Yucaipa Valley Water District regarding the sewer connection and also spoke with the San Geronio Pass Water Agency regarding the land next to the Noble Creek Regional Park.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30pm
- BCVRPD Board Meeting Schedule, NCCC

June 8, 2022

July 13, 2022

August 10, 2022

5.2. Upcoming Holidays

Monday, May 30, 2022 Memorial Day

Monday, July 4, 2022 Independence Day

5.3. Events

May 7, 2022 – Cinco de Mayo Festival at Noble Creek Regional Park Meadow

May 13, 2022 – 3rd Annual Foundation Golf Tournament

May 20, 2022 – Memorial Wall Dedication (Has been postponed to a later date)

Woman's Club COVID testing through June 30, 2022

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz:

Armando congratulated Duane on his award, thanked him for his hard work, and stated that he was a blessing to the District. He thanked staff and the Board for all of their great work. He attended the Chili Cook-Off, Fishing Derby, Beaumont Chamber Breakfast, Spring Fling, Arbor Day event, Cinco de Mayo event and the collaborative meeting. Armando looks forward to the CARPD conference in Lake Tahoe and the 3rd Annual Foundation Golf Tournament.

Director Ward:

Denise was absent and unable to comment.

Treasurer Flores:

John stated that Duane's integrity never fails and is very proud. He would like to thank the City of Banning for giving us the pleasure of having him for our District. He thanked Duane for all of his hard work.

Vice Chair/Secretary Diercks:

Chris congratulated Duane on his award and thanked him as well as the staff for their great work.

Chairman Hughes:

Dan mentioned that he meets with Duane often and is very proud to see that he was presented the award. Dan gave a big congratulation.

Dan attended the following:

- Met with Lloyd White and Patrick O Riley on 4/1/22
- Good Morning Beaumont Breakfast on 4/8/22
- City council meetings with Beaumont on 4/8/22 and 4/11/22

- Calimesa Chamber Breakfast on 4/12/22
- BCVRPD Board Meeting on 4/13/22
- Met with City of Calimesa Mayor, Bill Davis, and meet and greet on 4/14/22
- Spring Fling on 4/16/22
- Taste of the Pass on 4/28/22

6. ADJOURNMENT:

Motion made to adjourn the meeting at 6:33pm.