



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Wednesday, April 10<sup>th</sup> 2019**

**MINUTES**

**DISTRICT CLOSED SESSION** Closed Session began at 5:03pm

**Roll Call:**

Director De La Cruz \_\_\_X\_\_\_ Director Ward \_\_\_X\_\_\_ Treasurer Diercks \_\_\_X\_\_\_  
Vice-Chair/Secretary Flores \_\_\_Arrived at 5:08pm\_\_\_ Chairman Hughes \_\_\_X\_\_\_

Conference with Legal Counsel

1. Public Employee Annual Performance Evaluation Pursuant to Government Code Section 54957

Title: General Manager

Returned from closed session at 5:30pm Joe Ortiz reported no action taken.

**BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION (BCVRPIC):** None

**WORKSHOP SESSION:** None

**REGULAR SESSION:** Regular Session to Begin at 5:30 pm

Regular session began at 5:30pm.

**Roll Call:**

Director De La Cruz \_\_\_X\_\_\_ Director Ward \_\_\_X\_\_\_ Treasurer Diercks \_\_\_X\_\_\_  
Vice-Chair/Secretary Flores \_\_\_X\_\_\_ Chairman Hughes \_\_\_X\_\_\_

**Presentations:** None

**Invocation:** The Invocation was given by Chairman Hughes

**Pledge of Allegiance:** The pledge of allegiance was led by Vice-Chair/Secretary Flores

**Adjustments to Agenda:** None.

**1. PUBLIC COMMENT:**

- **Emma Aguilar (Beaumont Mountain Bike Team):** she is here today to address the Board, and she is part of the High School portion of the team. She came to thank the board for the use of Bogart and explain how the team is beneficial to her and how the work together and support each other, even at races she sees everyone cheering for each other and being kind to each other and she is happy to be part of the team.
- **Noah P. & Eli R (Beaumont Mountain Bike Team):** they are here on behalf of the Middle School portion of team. They wanted to talk about the trails up in

Bogart and how they love using them and they go up to maintain them at least once a month including when the rains washed them out. They also commented that they have a small team this year and would like to see it grow they also commented on the races and how everyone is nice, polite and are very supportive of each other.

- **Dave Azzolin (Beaumont Mountain Bike Team):** He is here today as the Head Coach for the Beaumont Mountain Bike program and wanted to come today to let the Board know about all the positive things that are happening with the team and Bogart Park their Nation charter started 3 years ago called “Teen Trail Corp” the idea behind that program was to get kids involved in the mountain biking sport, and get them to maintain the trails they ride one of the goals of the program is teaching the athletes advocacy how to be good stewards and advocates in their sport and for access to everyone who wants to ride the trails and parks so that there is a understand to the state and local legislatives that there is value to keeping the parks well maintained for everyone. Beaumont Bike Team is much like boy scouts they get merit badges for the things they achieve and work their way to up to team trail captain National 30 athletes have accomplished this, 24 of them are from Beaumont, they also were nominated and received the National “Merit Award” for the work they have done on the trails at Bogart Park from the California Trails & Greenways. having the team come up here today to thank the Board and get them use to speaking have responsibility for what they are using and for advocacy the Team moto is the three R’s Respect, Responsibility and Representation in themselves, their City, their schools, the team and their sport.
- **Trent & Heleena (Beaumont Mountain Bike Team):** They are here today on behalf of the team and what they do they do community service when they go up to Bogart to help maintain the trails and it is for the community not for just for them for hikers or anyone else who would like to use them, he also enjoys the fact that before practice they do their school work and get tutoring so they can keep their grades up. Heleena wanted to share that they not only do trail maintenance, and tutoring one of their goals is public speaking and before she joined this team she would never be able to get up there and speak, the team for her has built her confidence and has allowed her to build bonds with her team mates making them more like family.
- **Rosalind Williams (Beaumont Mountain Bike Team):** she thanked the Board on behalf of the Beaumont Mountain Bike Team and her grandson who is in his 2<sup>nd</sup> year on the Middle School team. She also wanted to talk about a grant the U.S. Department of Fish and Wild Life extends grants to community organizations and she would like to know if in correct procedure if she could petition on behalf of Beaumont Mountain Bike Team to be used to fix and maintain the pond at Bogart Park and who to talk to. Duane said he will give her his card and they can discuss that.
- **Christopher Azzolin (Beaumont Mountain Bike Team):** He was here on the behalf of the Mountain Bike Team and he commented that they use to have to pay to get in to Park and for the past 5 years they have been able to get in to

the use the park for free and they in turn do trail work not for just them but for the community the horses and hikers, they have even had hikers stop and tell them thank you for the work they are doing. He also commented that the team has given him confidence and he also has made many friends.

- **Maya Calderon (Beaumont Mountain Bike Team):** She is her for the Middle School Mountain Bike Team and wanted to say that these team mates are pretty great to know and they have been there for her recently in some pretty hard times where she didn't even think she would make it but with the support of her team mates (family) she got through them and can't thank them enough. She wanted to thank the Board for the use of Bogart Park and being able to work on the trails when no one else would and would like to see the team recruit more girls since she is the only one.
- **Luke Strawter (Beaumont Mountain Bike Team):** Came today to for the Mountain Bike team which he has been a part of for 4<sup>th</sup> year starting in Middle School Bogart is important to him and the team knowing there is not a lot of places in the area for their use they practice every day, they also hosted a scrimmage/practice race which made it possible for them to meet new people in the area. He also commented that they have done trail maintenance 4 so for this season the last one they did was on Candle Light Trail which was beneficial to the community during this time because they heard they were going to be doing a Easter Service at the top of the hill and the maintenance they did on the trail will make it easier for others to get up there he enjoys the team and all the fun they have and wanted to thank the Board for their time.
- **Breana Morris (Beaumont Woman's Wrestling Team):** She is here today to thank the Board for the recycling they let them take from the park they got about \$400 which helped the girls get to CIF and sent (2) girls to State in February whom placed 4<sup>th</sup> and 5<sup>th</sup>.. She commented that the girls just did some volunteering at Fishing Derby and would like to help out the District in any way they can in the future.
- **Aaron Morris:** Aaron said good evening to Board and commented it has been an interesting couple of weeks in the Maintenance Department with losing Sammy "The Pepsi Man" and wanted to extend his and Sam's family's gratitude and thanks for the support and help that the District has given them. He also commented that he wanted them to know they the Maintenance Department appreciates all they have done for them and even with during this time they will pick up the pieces and work hard for the District. Aaron questioned if it would be possible to do a dedication to Sam on the Memorial Wall or a shop building. Dan commented for the whole Board that they will do something.

## 2. **CONSENT CALENDAR:**

- 2.1 Minutes of March 14, 2019
- 2.2 Bank Balances March 2019
- 2.3 Warrants for March 2019

Motion was made to accept items 2.1, 2.2 and 2.3.

**Initial Motion:** Treasurer Diercks

**Second:** Director Ward

**Result of Motion:** Carried 5-0

**Director De La Cruz:** Aye

**Director Ward:** Aye

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Flores:** Aye

**Chairman Hughes:** Aye

### **3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:**

#### **3.1 Approve Destruction of Records in Accordance of BCVRPD Records Retention Schedule**

Motion was made to accept item 3.1

**Initial Motion:** Treasurer Diercks

**Second:** Director Ward

**Result of Motion:** Carried 5-0

**Director De La Cruz:** Aye

**Director Ward:** Aye

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Flores:** Aye

**Chairman Hughes:** Aye

#### **3.2 Approval of Bogart Park Fees**

Motion was made to accept item 3.2

**Initial Motion:** Treasurer Diercks

**Second:** Director Ward

**Result of Motion:** Carried 5-0

**Director De La Cruz:** Aye

**Director Ward:** Aye

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Flores:** Aye

**Chairman Hughes:** Aye

#### **3.3 Resolution #2019-02 National Fitness Campaign Grant**

Motion was made to accept item 3.3

**Initial Motion:** Chairman Hughes

**Second:** Treasurer Diercks

**Result of Motion:** Carried 5-0

**Director De La Cruz:** Aye

**Director Ward:** Aye

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Flores:** Aye

**Chairman Hughes:** Aye

### **4. DEPARTMENT REPORTS:**

Human Resources Administrator/Clerk of the Board: Janet Covington

Janet reported there was one departed employee, Samuel Valdivia. And hired one part-time Maintenance worker and currently have 31 employees. She completed and sent in March 2019 the 19/20 Rating Questionnaire and Worker's Compensation Estimated Payroll sent

to CAPRI, the Form 700's sent to the SEI Filing Officer, Clerk of the Board of Supervisors and the 2018 Government Compensation in California Report sent to the State Controller's office. Safety Compliance Company provided "Hand Safety" training in the maintenance department, and the Employee's attended the CPR and mandated sexual harassment avoidance training. Janet has fulfilled the requirement for the FY 17/18 audit. She wanted to remind everyone to save the date for the annual staff BBQ August 3<sup>rd</sup>, 2019 at Bogart Park from 11am – 3pm and announced that Kyle Simpson was selected for the Employee of the Month for the month of February 2019 and staff celebrated with lunch on 3/20/2019.

Financial Services Technician/Office Manager: Nancy Law

Nancy reported the Finance Committee met and reviewed the March 2019 Financial Reports. She received deposits into the Riverside County Fund in the amount of approximately \$8,268.67. She transferred into the reserve fund \$5,000.00 for March bringing the balance to \$334,902.97. She has been working on the 17/18 audit items and an onsite visit will be coming soon. Nancy reported that she and the General Manager had a Pre-Construction meeting for the Roof Project. She commented that she had the 2018 Files Shredded and attended a class on 3/20/2019 for Business Writing.

Activities Coordinator: Kyle Simpson

Kyle reported facility are being rented with a lot of interest, as mentioned we had our CPR Training was March 26<sup>th</sup>, 2019, March 29<sup>th</sup>, 2019 was our Welcome Home Vietnam Veterans Event was appreciated of the support the Board gave him they had 12 of 20 signups attend the event along with dignitaries who handed out certificates, the office is currently working on getting the certificates to the veterans that did not attend. He commented that this past weekend they had the Fishing Derby with 311 Saturday signup and 161 Sunday signups they had a lot of people out there fishing and he appreciates everyone for coming out. Spring Fling is coming April 20<sup>th</sup>, 2019 they have (4) Food Vendors, (20) Art & Craft Vendors and (4) Churches participating in the event, Memorial Wall had not nominations at the cutoff date for this year and it has been currently cancelled next will be Movies Under the Stars that runs (6) Monday nights from June 17<sup>th</sup> to July 22<sup>nd</sup>, 2019. Kyle commented that April 1<sup>st</sup> – 4<sup>th</sup>, 2019 he attended the GSMC (Government Social Media Conference) in Tennessee and appreciated the Board for letting him attend, the conference materials was used at the Fishing Derby and was very excited to use those skills learned at the conference lastly April 23<sup>rd</sup> will be our next Facility AdHOC Meeting.

Athletic Coordinator: Dodie Carlson

Dodie reported Winter Adult Ball will be wrapping up this weekend, and the Spring Adult Ball will start April 23, 2019 as long as the weather cooperates. The calendar for the weekend is booked in till August 1<sup>st</sup>, 2019. She wanted to thank the Board, General Manager and Staff with weather has taken a toll and everyone has done a great job. She wanted to speak on behalf of Mike BYB is wrapping up just waiting for tournament schedule and has about 6 weeks left. Dodie also wanted to mention that Arbor Day is April 26<sup>th</sup>, 2019 lastly she wanted thank the Board for ongoing education she attended one today and has another in 2 weeks.

Maintenance Foreman: Frank Flores

Frank reported they have been working on the irrigation clock out on the meadow they have been fertilizing the baseball fields, the meadow and dog park, has installed Sod near the drains by fields 5 & 6, they completed their CPR and Sexual Harassment Training he also mentioned they worked on the Welcome Home Vietnam Veteran Event and added it

was a great event. They are currently working on horseshoe pits making an ADA accessibility pit adding concrete, fencing and cup holders. Frank reported that at Bogart Unifirst installed all the toiletries in all the restrooms. CDF is up there cutting down any bark beetle trees and they have been working on testing the irrigation at the playground area and everything is working with pleasant surprise.

General Manager: Duane Burk

Duane reported that he and the Directors all drove back today from the CSDA conference which was a great conference. He wanted to comment on Frank's report about the irrigation at Bogart Park the existing play area had 18 circuits Frank and Aaron have been working on them and found that 16 of the 18 are working which is good news they are going to fertilize it and make it look nice for the summer. He mentioned that before them is their Annual Bogart Passes and would like to ask if he could extend the Pass to the Water District Board. He wanted to remind the Board that the 1<sup>st</sup> Annual Golf Tournament is May 11<sup>th</sup>, 2019 and he would like to see 3 Raffle Items from the Board Members for the event.

**5. CALENDAR OF EVENTS:**

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm NCCC
- Finance – 1<sup>st</sup> Thursday of Every Month 5:00 pm NCCC
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 6:30 pm
- BCVRPD Board Meeting Schedule, NCCC  
May 8, 2019  
June 12, 2019  
July 10,

5.2. Upcoming Holidays

- Monday, May 27, 2019 Memorial Day
- Thursday, July 4<sup>th</sup>, 2019 Independence Day

5.3. Events

- April 18, CSDA Meeting Hewett
- April 20<sup>th</sup>, 2019 Spring Fling
- April 26<sup>th</sup> 2019 Arbor Day

**DIRECTORS MATTERS/COMMITTEE REPORTS**

Director De La Cruz:

Armando wanted to thank Staff, General Manager, and Board Members for their continued hard work and dedication. He mentioned he attended the Fishing Derby and was looking forward to Spring Fling and Arbor Day wanted to thank them for his Annual Pass for Bogart, and apologize for not being able to attend the conference in San Diego.

Director Ward:

Denise commented that she was happy about the Mountain Bike Team and all their hard work the put in at Bogart she wanted to thank the District for letting her attending the CSDA conference and commented that it was very informative and she learned a lot and look forward to being a better director, she has driven through the park and everything is looking amazing and thanked them for their hard work, she wanted to congratulate Kyle for being Employee of the Month, and lastly apologize for not being able to attend the services and wanted to give her condolences to Sam's family.

Treasurer Diercks:

Chris commented Congratulation to all the staff you're doing a great job, he wanted to say that the conference was fantastic and he hope they do more in the future. Chris mentioned he would not be attending the Facility AdHOC on April 23<sup>rd</sup> and asked if is alternate could attend because he will be having full knee replacement surgery that morning.

Vice Chair/Secretary Flores:

John mentioned his dad is in the hospital and was a founding member of the District with a blood infection and is improving every day and to keep him in their prayers John commented he is a second generation Board Member and feels honor to be serving the public. He wanted to thank staff and to him they are second to none including Duane and complemented the Board for a selecting him as their General Manager, he also wanted to challenging the Board to do more, work harder and be a great Board.

Chairman Hughes:

Dan mentioned the CSDA conference was great, fun and they took away many things he included that in attending the conference and meeting with all the other California District he feels we have a professional Board that is working to move the District forward and will accomplish great things in the future. Dan wanted to thank the staff and General Manger for all they have done tonight he would like to close the meeting in honor and memory of Sam Valdivia.

**6. ADJOURNMENT:**

The meeting was adjourned by Dan Hughes at 6:43pm.