

**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Wednesday, May 13, 2020

Beaumont Woman's Club 306 E. 6th Street Beaumont, CA 92223

AGENDA

www.bcvparks.com

PUBLIC PARTICIPATION BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting by teleconference only. Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. 1. There will be no public physical location for attending this meeting in person. The District's Board meeting room will be closed to the public until further notice.

If you are unable to participate by telephone, you may submit comments and/or questions in writing for the Board's consideration by sending them to janet@bcvparks.com. Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

The Workshop and Regular Session are available by calling: 1(623) 404-9000

Meeting ID: 148 762 4592#

You can also join the meeting from PC, Mac, Linux, iOS or Android:

<https://meetings.ringcentral.com/j/4717491599?pwd=ajhCeU1ld0ZyMVdiSWtjakFYMIkrQT09>

DISTRICT CLOSED SESSION – Closed Session to Begin at 5:00 pm (1 Item)

Roll Call:

Director De La Cruz _____ Director Ward _____ Treasurer Diercks _____
Vice-Chair/Secretary Flores _____ Chairman Hughes _____

Conference with Legal Counsel

1. Public Employee Annual Performance Evaluation Pursuant to Government Code
Section 54957

Title: General Manager

2. Bogart Park Transition of Operating Agreement

**BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT
CORPORATION (BCVRPIC):** None

WORKSHOP SESSION: Workshop Session to Begin at 5:30 pm

Budget Review FY's 20/21 & 21/22

REGULAR SESSION: Regular Session to Begin at 6:00 pm

Roll Call:

Director De La Cruz _____ Director Ward _____ Treasurer Diercks _____
Vice-Chair/Secretary Flores _____ Chairman Hughes _____

Invocation:

Pledge of Allegiance:

Presentations: None

Adjustments to Agenda: Government code sec 54954.2 provides “upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) “

1. PUBLIC COMMENT:

2. CONSENT CALENDAR: Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 2.1 Minutes of March 11, 2020
- 2.2 Minutes of Special Meeting March 24, 2020
- 2.3 Bank Balances March 2020
- 2.4 Bank Balances April 2020
- 2.5 Warrants for March 2020
- 2.6 Warrants for April 2020

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

- 3.1 Approval of First Reading FY's 20/21 & 21/22 Budget
- 3.2 Approval of Designation of Applicant's Agent Resolution for Non-State Agencies
- 3.3 Resolution #2020-02 Adopting An Investment Policy; Approving the 8-Year Pay Down Of The District's CalPERS Unfunded Pension Liability; And Adopting of A Supermajority Voting Requirement for Changes to The Pay Down Schedule

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington
Financial Services Technician/Office Manager: Nancy Law
Activities Coordinator: Kyle Simpson
Athletic Coordinator: Dodie Carlson
Maintenance Foreman: Frank Flores
Maintenance Foreman: Aaron Morris
General Manager: Duane Burk

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm NCCC
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC

June 10, 2020

July 8, 2020
August 12, 2020

5.2. Upcoming Holidays

Monday, May 25, 2020 Memorial Day
Friday, July 3, 2020 Independence Day Observed

5.3. Events

- All events have been cancelled or postponed at this time due to State and County Health Official orders pertaining to COVID-19
- Noble Creek Community Center COVID-19 Testing May 5, 2020 – June 4, 2020. (Tuesday through Saturday 7:00am to 7:00pm).

DIRECTORS MATTERS/COMMITTEE REPORTS

6. ADJOURNMENT:

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Janet Covington at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTING: I declare under penalty of perjury, that I am employed by the Beaumont-Cherry Valley Recreation and Park District and the foregoing agenda was posted at the District office, the Beaumont Woman's Club and District web site May 8, 2020

Janet D Covington, Human Resources Administrator/Clerk of the Board

Beaumont Cherry Valley Recreation & Park District
Budget Request FY 20/21 & 21/22

	FY 19/20 Approved	FY 19/20 Actuals	FY 20/21 Requested	FY 21/22 Requested	Notes
1	Income				
2	Bogart Park				
3	40201 - Camping	\$ 12,000.00	\$ 17,760.50	\$ -	\$ 20,000.00
4	40202 - Gate Entrance	\$ 5,000.00	\$ 15,024.77	\$ -	\$ 15,000.00
5	40203 - Horse/Dog Entrance	\$ 100.00	\$ 258.00	\$ -	\$ 200.00
6	40204 - Wood Sales	\$ 500.00	\$ 72.00	\$ -	\$ 100.00
7	40205 - Annual Passes	\$ 2,000.00	\$ 6,090.00	\$ -	\$ 7,000.00
8	40206 - Operational Support	\$ -	\$ 198,241.38	\$ -	\$ -
9	40207 - Camp Host Electrical	\$ -	\$ 400.00	\$ 900.00	\$ 900.00
10	40208 - RV Dump	\$ -	\$ 40.00	\$ -	\$ 100.00
11	Total Bogart Park	\$ 19,600.00	\$ 237,886.65	\$ 900.00	\$ 43,300.00
12	Facility Use				
13	40101 - Registration (BYB)	\$ 11,000.00	\$ 2,200.00	\$ -	\$ 12,000.00
14	40103 - Caretaker Rent	\$ 2,400.00	\$ 1,400.00	\$ -	\$ 2,400.00
15	40104 - Dog House	\$ 1,800.00	\$ 500.00	\$ -	\$ 1,800.00
16	40105 - Dog Park	\$ 500.00	\$ -	\$ -	\$ -
17	40106 - Equestrian Arena	\$ 1,500.00	\$ 1,399.42	\$ -	\$ 2,600.00
18	40107 - Fields	\$ 6,500.00	\$ 5,125.00	\$ -	\$ 6,000.00
19	40109 - Grange	\$ 25,000.00	\$ 20,144.50	\$ -	\$ 20,000.00
20	40111 - NCCC/Franco Garden	\$ 6,500.00	\$ 3,075.00	\$ -	\$ 4,000.00
21	40112 - Park Zones	\$ 1,000.00	\$ 575.00	\$ -	\$ 800.00
22	40113 - RV Space	\$ 40,000.00	\$ 55,820.90	\$ -	\$ 60,000.00
23	40114 - Snack Bars	\$ 12,000.00	\$ 14,566.63	\$ -	\$ 15,000.00
24	40115 - Thunder Alley Racetrack	\$ 3,900.00	\$ 2,970.00	\$ -	\$ 3,900.00
25	40116 - Women's Club	\$ 15,000.00	\$ 6,355.87	\$ -	\$ 6,000.00
26	40117 - RV Dump Station	\$ 1,000.00	\$ 1,355.00	\$ -	\$ 1,500.00
27	40118 - Franco Garden	\$ 4,000.00	\$ 1,050.00	\$ -	\$ 1,500.00
28	40119 - NCCC	\$ 10,000.00	\$ 8,718.08	\$ -	\$ 9,000.00
29	40120 - Horseshoe Pits	\$ -	\$ 100.00	\$ -	\$ 100.00
30	Total Facility Use	\$ 142,100.00	\$ 125,355.40	\$ -	\$ 146,600.00
31	Special Events				
32	40503 - Spring Fling	\$ 5,000.00	\$ -	\$ -	\$ 4,000.00
33	40504 - Fishing Derby	\$ 6,000.00	\$ -	\$ -	\$ 4,000.00
34	40505 - Movies Under the Stars	\$ 3,500.00	\$ 530.56	\$ -	\$ 1,000.00
35	40507 - Oktoberfest	\$ 33,000.00	\$ 11,407.17	\$ -	\$ 12,000.00
36	40509 - Tournaments	\$ 80,000.00	\$ 55,570.18	\$ -	\$ 60,000.00
37	40510 - Winterfest	\$ 8,500.00	\$ 3,724.00	\$ -	\$ 4,000.00
38	40512 - Pumpkin Carve	\$ 1,500.00	\$ 1,478.05	\$ -	\$ 1,500.00
39	40513 - Cinco De Mayo	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
40	40515 - 1K/5K Fun Run	\$ 2,500.00	\$ 635.00	\$ -	\$ 1,000.00
41	Total Special Events	\$ 142,000.00	\$ 73,344.96	\$ -	\$ 89,500.00
42	State of California Revenue				
43	40001 - Property Tax Current Secured	\$ 1,429,294.18	\$ 1,059,703.94	\$ 1,430,000.00	\$ 1,430,000.00
44	40002 - Property Tax Current Supplemental	\$ 15,838.57	\$ 4,209.60	\$ 15,900.00	\$ 15,900.00
45	40003 - Property Tax Current Unsecured	\$ 67,757.18	\$ 76,406.79	\$ 68,000.00	\$ 68,000.00
46	40004 - Property Tax Prior Supplemental	\$ 8,710.12	\$ 17,846.37	\$ 8,800.00	\$ 8,800.00
47	40005 - Property Tax Prior Unsecured	\$ 3,480.92	\$ 3,910.08	\$ 3,500.00	\$ 3,500.00
48	40006 - Homeowners Tax	\$ 25,587.92	\$ 8,928.68	\$ 25,600.00	\$ 25,600.00
49	40007 - Redevelopment (RDA)	\$ 81,581.35	\$ 88,159.04	\$ 81,500.00	\$ 81,500.00
50	40010 - Low Moderate Income Housing	\$ -	\$ 8,679.60	\$ -	\$ -
51	40401 - Interest	\$ 2,599.97	\$ (3,731.35)	\$ 2,600.00	\$ 2,600.00
52	Total State of California Revenue	\$ 1,634,850.21	\$ 1,264,112.75	\$ 1,635,900.00	\$ 1,635,900.00
53	40600 - Adult Softball	\$ 25,000.00	\$ 29,016.00	\$ -	\$ 35,000.00
54	40601 - Banner Sales	\$ 15,000.00	\$ 10,100.00	\$ -	\$ 10,000.00
55	40602 - Contract Instructors	\$ 3,000.00	\$ 1,847.00	\$ -	\$ 2,500.00
56	Total Income	\$ 1,981,550.21	\$ 1,741,662.76	\$ 1,636,800.00	\$ 1,962,800.00
57	Expense				
58	Bank Fees				
59	50256 - Bank Checks	\$ 800.00	\$ 542.45	\$ 800.00	\$ 800.00
60	50257 - Safe Deposit Box	\$ 150.00	\$ -	\$ 150.00	\$ 150.00
61	Total Bank Fees	\$ 950.00	\$ 542.45	\$ 950.00	\$ 950.00
62	Board Of Directors				
63	50225 - Director Fees	\$ 36,000.00	\$ 17,600.00	\$ 20,000.00	\$ 25,000.00
64	50226 - Training - Strategic Planning	\$ 25,000.00	\$ -	\$ 10,000.00	\$ 15,000.00
65	50227 - Travel and Conference	\$ 20,000.00	\$ 5,879.82	\$ 10,000.00	\$ 15,000.00
66	50228 - Election Expense	\$ -	\$ -	\$ 30,000.00	\$ -
67	Total Board Of Directors	\$ 81,000.00	\$ 23,479.82	\$ 70,000.00	\$ 55,000.00
68	Bogart Park				
69	Utilities				
70	50160 - Electricity	\$ -	\$ 5,678.44	\$ 10,000.00	\$ 10,000.00
71	50161 - Trash	\$ -	\$ 4,549.41	\$ 6,500.00	\$ 6,500.00
72	50162 - Telephone & Internet	\$ -	\$ 2,570.87	\$ 3,000.00	\$ 3,000.00
73	50163 - Water	\$ -	\$ 2,705.90	\$ 3,000.00	\$ 3,000.00
74	Total Utilities	\$ -	\$ 15,504.62	\$ 22,500.00	\$ 22,500.00
75	50150 - Computer/IT	\$ -	\$ 370.33	\$ 800.00	\$ 800.00
76	50151 - Grounds Equipment	\$ -	\$ 4,479.77	\$ 1,000.00	\$ 1,000.00
77	50152 - Keys/Locks	\$ -	\$ 120.10	\$ 200.00	\$ 200.00
78	50153 - Office Supplies	\$ -	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00

(3) Hosts \$300 Annually

Beaumont Cherry Valley Recreation & Park District
Budget Request FY 20/21 & 21/22

79	50154 - Repair & Maintenance	\$ -	\$ 400,907.26			
	50156 - Fertilizer	\$ -	\$ -	\$ 5,700.00	\$ -	
	50157 - Irrigation	\$ -	\$ -	\$ 10,000.00	\$ -	
	50158 - Kiosk Gate	\$ -	\$ -	\$ -	\$ -	
	50159 - Lighting & Electrical	\$ -	\$ -	\$ -	\$ -	
	50164 - Playground	\$ -	\$ -	\$ -	\$ -	
	50165 - Pond	\$ -	\$ -	\$ -	\$ -	
	50140 - Restrooms	\$ -	\$ -	\$ -	\$ -	
	50141 - Seed	\$ -	\$ -	\$ 2,800.00	\$ -	
	50142 - Tank	\$ -	\$ -	\$ -	\$ -	
	50143 - Trees	\$ -	\$ -	\$ -	\$ -	
80	50155 - Kiosk - Credit Card Fees	\$ -	\$ 366.75	\$ 400.00	\$ 400.00	
81	50166 - Well	\$ -	\$ 4,950.00	\$ 2,500.00	\$ 2,500.00	Well Yrly Maintenance
82	50167 - Janitorial Supplies	\$ -	\$ 1,920.64	\$ 2,000.00	\$ 2,000.00	
83	50168 - Uniforms	\$ -	\$ 301.92	\$ 500.00	\$ 500.00	
84	50169 - Pest Control	\$ -	\$ 2,310.00	\$ 3,000.00	\$ 3,000.00	
85	Total Bogart Park	\$ -	\$ 432,431.39	\$ 33,900.00	\$ 33,900.00	
86	Contract Services					
87	50170 - Acorn Technology	\$ 21,600.00	\$ 11,670.00	\$ 25,140.00	\$ 25,800.00	\$2095.00 monthly (3%)
88	50171 - BDL Alarms, Inc.	\$ 3,000.00	\$ 2,016.00	\$ 3,000.00	\$ 3,000.00	\$224 monthly
89	50172 - Jani King	\$ 16,500.00	\$ 12,946.75	\$ 21,326.00	\$ 21,753.00	\$1777.10 monthly/? To Grtly Sanitation (2%)
90	50173 - Memories by Darci Walls	\$ 3,600.00	\$ 1,616.26	\$ 3,100.00	\$ 3,100.00	(3) 750.00/(8) Events 1hr.
91	50175 - Slugg Bugg	\$ 2,100.00	\$ 1,695.00	\$ 2,100.00	\$ 2,100.00	\$350.00 BiWeekly
92	50176 - TLC Landscaping	\$ 12,000.00	\$ 7,402.00	\$ 11,100.00	\$ 11,100.00	\$918.00 monthly
93	50177 - Turf Star	\$ 10,000.00	\$ 4,938.29	\$ 9,000.00	\$ 9,000.00	Average of 705.47 month
94	50178 - Clark Pest Control	\$ 6,000.00	\$ 1,347.50			Scheduling meeting
95	50180 - Paychecks Flex	\$ 2,000.00	\$ 1,544.70	\$ 2,000.00	\$ 2,000.00	
96	50181 - Streamline	\$ 2,400.00	\$ 1,800.00	\$ 2,400.00	\$ 2,400.00	\$200 monthly
97	50182 - Star Pro Security	\$ 40,000.00	\$ 29,992.00	\$ 35,400.00	\$ 35,400.00	\$2,950 monthly
98	Total Contract Services	\$ 119,200.00	\$ 76,968.50	\$ 114,566.00	\$ 115,653.00	
99	Dues/Subscriptions/Memberships					
100	50205 - CARPD	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	Annually
101	50206 - CSDA	\$ 4,000.00	\$ 3,767.00	\$ 3,600.00	\$ 3,600.00	Annually
102	50208 - Amazon Prime	\$ 130.00	\$ 128.22	\$ 130.00	\$ 130.00	Annually
103	50210 - Cal Chamber of Commerce	\$ 200.00	\$ 101.20	\$ 200.00	\$ 200.00	
104	50211 - CalPELRA	\$ -	\$ -	\$ -	\$ 700.00	
105	50212 - Chamber Memberships	\$ 400.00	\$ 145.00	\$ 440.00	\$ 440.00	Annually
106	50213 - CPRS	\$ 800.00	\$ 550.00	\$ 550.00	\$ 695.00	\$550 Annual Membership \$145 Individual (Playground)
107	50214 - NRPA	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	Annually
108	50215 - Productive Parks	\$ 2,500.00	\$ 1,186.00	\$ 1,200.00	\$ 1,200.00	Annually
109	50217 - The Record Gazette	\$ 40.00	\$ 39.95	\$ 40.00	\$ 40.00	Annually
110	50218 - STMA	\$ -	\$ 165.00	\$ 165.00	\$ 165.00	Annually \$130/35 Southern Indv.
111	Total Dues/Subscriptions/Memberships	\$ 10,245.00	\$ 7,757.37	\$ 8,000.00	\$ 8,845.00	
112	Equipment Purchases - Buildings					
113	50245 - Grange	\$ 800.00		\$ 800.00	\$ 800.00	
114	50246 - Maintenance	\$ 800.00		\$ -	\$ -	
115	50247 - NCCC	\$ 800.00		\$ 800.00	\$ 800.00	
116	50248 - East Snack Bar	\$ 800.00		\$ 800.00	\$ 800.00	
117	50249 - West Snack Bar	\$ 800.00		\$ 800.00	\$ 800.00	
118	50250 - Woman's Club	\$ 800.00		\$ 7,500.00	\$ 800.00	Refrigerator/Freezer
119	Total Equipment Purchases - Buildings	\$ 4,800.00	\$ -	\$ 10,700.00	\$ 4,000.00	
120	Human Resources/Risk Management					
121	Employee Training & Seminars					
122	50125 - Conferences	\$ 20,000.00	\$ 10,832.32	\$ 20,000.00	\$ 20,000.00	
123	50126 - License Renewals	\$ 800.00	\$ 105.00	\$ 800.00	\$ 200.00	Kyle Playground License 2021 - \$610 Workshop/License Renewal
124	50128 - School Tuitions/Books	\$ 4,000.00	\$ 1,128.62	\$ 3,000.00	\$ 3,000.00	
125	50129 - Workshops/Webinars	\$ 1,500.00	\$ 771.64	\$ 1,000.00	\$ 1,000.00	
126	Total Employee Training & Seminars	\$ 26,300.00	\$ 12,837.58	\$ 24,800.00	\$ 24,200.00	
127	Insurance - Employee's					
128	50105 - 457 Employee Pension Plan	\$ 8,000.00	\$ 4,849.04	\$ 8,000.00	\$ 8,000.00	
129	50106 - Admin. Fee	\$ 160.00	\$ 113.36	\$ 160.00	\$ 160.00	
130	50107 - Dental Insurance	\$ 6,000.00	\$ 3,758.50	\$ 5,000.00	\$ 5,000.00	
131	50109 - Flex Benefit Plan	\$ 7,000.00	\$ 14,274.79	\$ 22,000.00	\$ 22,000.00	
132	50110 - Health Insurance	\$ 80,000.00	\$ 36,024.44	\$ 60,000.00	\$ 60,000.00	
133	50111 - Accident Insurance	\$ 2,500.00	\$ 1,435.80	\$ 2,500.00	\$ 2,500.00	
134	50112 - Vision Insurance	\$ 900.00	\$ 552.92	\$ 800.00	\$ 800.00	
135	Total Insurance - Employee's	\$ 104,560.00	\$ 61,008.85	\$ 98,460.00	\$ 98,460.00	
136	50102 - CalPERS - Retirement	\$ 61,000.00	\$ 57,354.72	\$ 70,000.00	\$ 70,000.00	
137	50103 - CalPERS - Unfunded Health	\$ 80,000.00	\$ 2,625.87	\$ 30,000.00	\$ 30,000.00	
138	50104 - CalPERS - Unfunded Retiree	\$ 83,982.00	\$ 37,167.82	\$ 133,000.00	\$ 133,000.00	
139	50114 - Liability Insurance (Capri)	\$ 32,000.00	\$ 41,555.00	\$ 45,000.00	\$ 50,000.00	
140	50115 - Workers Compensation Insurance	\$ 27,000.00	\$ 33,887.00	\$ 35,000.00	\$ 35,000.00	
141	50116 - Payroll Tax Expense	\$ 31,000.00	\$ 25,037.56	\$ 33,000.00	\$ 35,000.00	
142	50117 - Salaries	\$ 870,000.00	\$ 624,561.21	\$ 920,000.00	\$ 920,000.00	
143	50120 - Medical Exam Expense	\$ 1,000.00	\$ 900.00	\$ 1,000.00	\$ 1,000.00	
144	50121 - Fingerprinting	\$ 600.00	\$ 709.00	\$ 1,000.00	\$ 1,000.00	
145	50122 - Shoe Reimbursement	\$ 1,600.00	\$ 1,029.10	\$ 2,000.00	\$ 2,000.00	
	50123 - Employee Cellular Reimbursement	\$ -	\$ -	\$ 500.00	\$ 500.00	
146	Total Human Resources/Risk Management	\$ 1,319,042.00	\$ 898,673.71	\$ 1,393,760.00	\$ 1,400,160.00	

Beaumont Cherry Valley Recreation & Park District
Budget Request FY 20/21 & 21/22

147	Janitorial Services				
148	50265 - Janitorial Supplies	\$ 18,000.00	\$ 9,810.56	\$ 15,000.00	\$ 16,000.00
149	50260 - Snack Bars				
150	50261 - BYB				
151	50262 - Grange				
152	50263 - NCCC				
153	50264 - Park/Grounds		\$ 2,077.38	\$ 2,000.00	\$ 2,200.00
154	50266 - Women's Club				
155	50267 - Uniform Expense	\$ 3,000.00	\$ 4,201.07	\$ 5,000.00	\$ 5,000.00
156	Total Janitorial Services	\$ 21,000.00	\$ 16,089.01	\$ 22,000.00	\$ 23,200.00
157	Licenses and Permits				
158	50235 - County Health Department	\$ 1,600.00	\$ 734.00	\$ 1,500.00	\$ 1,500.00
159	50236 - LAFCO Fees	\$ 500.00	\$ 606.41	\$ 800.00	\$ 800.00
160	50239 - Music Permit	\$ 400.00	\$ 364.00	\$ 400.00	\$ 400.00
161	Total Licenses and Permits	\$ 2,500.00	\$ 1,704.41	\$ 2,700.00	\$ 2,700.00
162	Staff Events Expense				
163	50408 - Staff Picnic/BBQ	\$ 2,000.00	\$ 1,674.48	\$ 2,000.00	\$ 2,000.00
164	50409 - Staff Holiday Party	\$ 5,000.00	\$ 4,650.99	\$ 5,000.00	\$ 5,000.00
165	50410 - Employee of the Month	\$ 3,500.00	\$ 2,602.69	\$ 3,500.00	\$ 3,500.00
166	50427 - Staff Field Wars	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
167	Total Staff Events Expense	\$ 10,500.00	\$ 8,928.16	\$ 12,500.00	\$ 12,500.00
168	Office Expenses				
169	50270 - Copier Lease	\$ 10,000.00	\$ 7,267.00	\$ 10,000.00	\$ 10,000.00
170	50271 - Notary	\$ -	\$ -	\$ 600.00	\$ -
171	50272 - Office Furniture	\$ 7,000.00	\$ 5,404.30	\$ 8,000.00	\$ 2,000.00
172	50273 - Office Supplies	\$ 7,000.00	\$ 4,233.96	\$ 10,000.00	\$ 10,000.00
173	50274 - Post Office Box	\$ 330.00	\$ 326.00	\$ 330.00	\$ 330.00
174	50275 - Recycling/Shredding	\$ 300.00	\$ -	\$ 300.00	\$ 300.00
175	50276 - Postage/Stamps	\$ 870.00	\$ 681.95	\$ 1,000.00	\$ 1,000.00
176	Total Office Expense	\$ 25,500.00	\$ 17,913.21	\$ 30,230.00	\$ 23,630.00
177	Professional Fee's				
178	50190 - Annual Audit	\$ 20,000.00	\$ 15,976.50	\$ 15,000.00	\$ 15,000.00
179	50191 - Professional Services	\$ 5,000.00	\$ 1,604.00	\$ 5,000.00	\$ 5,000.00
180	50192 - Legal Fees	\$ 50,000.00	\$ 16,740.03	\$ 30,000.00	\$ 30,000.00
181	50196 - GASB 68	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00
182	50197 - GASB 74/75	\$ 3,000.00	\$ 2,295.00	\$ 3,000.00	\$ 3,000.00
183	50198 - State Controller's Report	\$ 1,050.00	\$ 1,000.00	\$ 1,050.00	\$ 1,050.00
184	50199 - Valuation/Appraisal	\$ -	\$ 200.00	\$ -	\$ -
185	50200 - Payroll Processing	\$ 6,500.00	\$ 4,384.45	\$ 6,500.00	\$ 6,500.00
186	50201 - Social Media	\$ 5,000.00	\$ 4,395.00	\$ 7,000.00	\$ 7,000.00
187	Total Professional Fee's	\$ 91,600.00	\$ 47,644.98	\$ 68,600.00	\$ 68,600.00
188	Public Relations				
189	50280 - Business Cards	\$ 700.00	\$ 389.76	\$ 300.00	\$ 300.00
190	50281 - Chamber Breakfast/Installation	\$ 2,600.00	\$ 2,027.59	\$ 3,000.00	\$ 3,000.00
191	50282 - Flowers	\$ 1,500.00	\$ 630.25	\$ 1,500.00	\$ 1,500.00
192	50283 - Flag Program	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
193	50284 - Holiday Cards	\$ 400.00	\$ 431.89	\$ 400.00	\$ 400.00
194	50285 - Marketing	\$ 1,000.00	\$ 319.19	\$ 2,000.00	\$ 2,000.00
195	Total Public Relations	\$ 6,275.00	\$ 3,873.68	\$ 7,275.00	\$ 7,275.00
196	Repairs & Maintenance				
197	Buildings				
198	50298 - Equestrian	\$ 1,500.00	\$ 924.87		
199	50299 - Grange	\$ 3,000.00	\$ 3,076.97		
200	50300 - NCCC	\$ 10,000.00	\$ 8,270.34		
201	50301 - Woman's Club	\$ 25,000.00	\$ 567.63		
202	50303 - East Snack Bar	\$ 1,000.00	\$ 971.19		
203	50304 - West Snack Bar	\$ 1,000.00	\$ -		
204	50305 - Maintenance	\$ 20,000.00	\$ 7,425.03		
205	Total Buildings	\$ 61,500.00	\$ 21,236.03	\$ -	\$ -
206	Field Equipment				
207	50308 - Equipment Repairs	\$ 13,000.00	\$ 14,696.14	\$ 15,000.00	\$ 15,500.00
208	50309 - Fuel (Equipment)	\$ 8,500.00	\$ 6,892.68	\$ 8,500.00	\$ 9,000.00
209	50310 - Baseball Field Equipment	\$ 2,500.00	\$ -	\$ 16,000.00	\$ 2,500.00
210	Total Field Equipment	\$ 24,000.00	\$ 21,588.82	\$ 39,500.00	\$ 27,000.00
211	Grounds				
212	Fields				
213	50321 - Chalk	\$ 2,500.00	\$ 1,055.67	\$ 1,500.00	\$ 1,700.00
214	50322 - Clay	\$ 9,000.00	\$ -	\$ 2,500.00	\$ 2,500.00
	50332 - Conditioner	\$ -	\$ -	\$ 18,000.00	\$ 18,000.00
	50333 - Fertilizer	\$ -	\$ -	\$ 7,000.00	\$ 7,000.00
215	50323 - Field Topper	\$ 3,000.00	\$ -	\$ 1,500.00	\$ 1,500.00
	50334 - Gypsum	\$ -	\$ -	\$ 4,500.00	\$ 4,500.00
216	50324 - Quick Dry	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
217	50326 - Ready Mix Concrete	\$ 200.00	\$ -	\$ 200.00	\$ 200.00
	50335 - Seed	\$ 1,000.00	\$ -	\$ 2,500.00	\$ 1,000.00
	50336 - Soil Testing	\$ -	\$ -	\$ 450.00	\$ 450.00
	50337 - Broadleaf	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00
218	Total Fields	\$ 15,700.00	\$ 1,055.67	\$ 39,150.00	\$ 37,850.00
219	50312 - Fertilizer	\$ 3,500.00	\$ 3,627.83	\$ 13,000.00	\$ 13,000.00
220	50313 - Irrigation	\$ 10,000.00	\$ 5,799.59	\$ 10,000.00	\$ 5,000.00
221	50314 - Pest Control	\$ 2,000.00	\$ 1,408.25	\$ 2,000.00	\$ 20,000.00

Grange/Woman's Club \$734.00ea Year
Increased 69% from 2019
\$364.00 yearly

New Option \$812.65/5Year
\$600.00 Renewal - Expires Jan 2021

70.00 monthly

Land Engineering Fields
Average of Last 4 FY

\$270 Average 2 weeks

\$100 ea (1000) Aaron needs new cards

New Marketing Ideas

Floor/Roof/Bench Repair needed (KS)

Field Trip with AdHoc

Beaumont Cherry Valley Recreation & Park District
Budget Request FY 20/21 & 21/22

222	50315 - Playground	\$ 1,500.00	\$ 1,030.00	\$ 11,500.00	\$ 3,500.00	Equipment Replacement (KS) Border (AM) 7000.00 FF/8000.00 AM
223	50316 - Round-Up/Dye	\$ 1,900.00	\$ 6,286.49			
224	50317 - Sand	\$ 1,500.00	\$ 1,297.84	\$ 1,500.00	\$ 1,500.00	
225	50318 - Seed	\$ 6,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	
226	50319 - Soil	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	
227	50325 - Restrooms Repair	\$ 2,000.00	\$ 882.44			
228	50327 - DG	\$ 4,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	
229	50328 - Grounds Repair	\$ 35,000.00	\$ 42,031.43			
230	50329 - Mulch	\$ 400.00	\$ -	\$ 400.00	\$ 400.00	
231	<i>Total Grounds</i>	\$ 85,000.00	\$ 63,419.54	\$ 83,050.00	\$ 86,750.00	
232	50290 - Erosion Control	\$ 1,500.00	\$ -			
233	50291 - Franco Gardens	\$ 5,000.00	\$ 1,754.55			
234	50292 - Hazardous Material Disposal	\$ 1,000.00	\$ -			
235	50293 - Keys/Locks	\$ 1,500.00	\$ 1,441.94	\$ 1,500.00	\$ 1,500.00	
236	50294 - Lights & Electrical	\$ 10,000.00	\$ 4,164.29	\$ 10,000.00	\$ 10,000.00	
237	50295 - RV Park	\$ 15,000.00	\$ 536.00			
238	50296 - Sewer	\$ 1,500.00	\$ -			
239	50306 - Dog Park	\$ 3,200.00	\$ 676.50			
240	50320 - Horseshoe Pit	\$ 2,500.00	\$ 241.64			
241	50330 - Tennis/Hockey Court	\$ 14,000.00	\$ -			
242	50331 - Bleachers Repair	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	
243	<i>Total Repairs & Maintenance</i>	\$ 226,700.00	\$ 115,059.31	\$ 135,050.00	\$ 126,250.00	
244	<i>Special Events Expense</i>					
245	50350 - 4th of July Celebration	\$ 8,500.00	\$ -	\$ -	\$ 8,500.00	
246	50351 - Fishing Derby	\$ 7,500.00	\$ -	\$ 7,500.00	\$ 7,500.00	
247	50352 - Joint Event Expense	\$ 4,000.00	\$ 2,244.07	\$ 6,000.00	\$ 4,000.00	Includes (20) new Event Tables - \$2,361.77
248	50353 - Memorial Wall	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 6,000.00	
249	50354 - Movies Under the Stars	\$ 3,000.00	\$ 1,832.65	\$ 3,500.00	\$ 3,500.00	
250	50356 - Oktoberfest	\$ 45,000.00	\$ 22,493.40	\$ 30,000.00	\$ 30,000.00	
251	50358 - Pumpkin Carve	\$ 2,000.00	\$ 3,378.70	\$ 3,500.00	\$ 3,500.00	
252	50359 - Spring Fling	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	
253	50360 - Tournament	\$ 3,500.00	\$ 3,179.91	\$ 3,500.00	\$ 3,500.00	
254	50361 - Welcome Home Vietnam Veterans	\$ 4,000.00	\$ 471.68	\$ 4,000.00	\$ 4,000.00	
255	50363 - Winterfest	\$ 20,000.00	\$ 17,262.72	\$ 20,000.00	\$ 20,000.00	
256	50364 - Arbor Day	\$ 1,000.00	\$ -	\$ 2,500.00	\$ 2,500.00	
257	50366 - Meet & Greet	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	
258	50369 - Cinco De Mayo	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	
259	50370 - 1K/5K Fun Run	\$ 2,500.00	\$ 2,192.85	\$ 2,500.00	\$ 2,500.00	
260	50371 - Leon's Garden	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	
261	<i>Total Special Events Expense</i>	\$ 114,000.00	\$ 53,055.98	\$ 96,000.00	\$ 102,500.00	
262	<i>Telephone & Internet</i>					
263	50400 - Telephone/Internet	\$ 8,000.00	\$ 5,587.70	\$ 8,500.00	\$ 8,500.00	Average of All account \$700 month Average of \$550.00 Adding (2) Ipads & (2) wireless phones at 25.00ea month
264	50401 - Wireless Phones	\$ 7,000.00	\$ 4,605.78	\$ 8,000.00	\$ 8,000.00	
265	<i>Total Telephone & Internet</i>	\$ 15,000.00	\$ 10,193.48	\$ 16,500.00	\$ 16,500.00	
266	<i>Utilities</i>					
267	50390 - Electricity	\$ 80,000.00	\$ 49,078.59	\$ 66,600.00	\$ 66,600.00	Average for All \$5,550 monthly
268	50391 - Gas	\$ 6,000.00	\$ 4,440.28	\$ 6,000.00	\$ 6,000.00	Average for all \$465 monthly
269	50392 - Sewer	\$ 15,000.00	\$ 4,204.26	\$ 3,500.00	\$ 3,500.00	Average Woman's Club \$275/ ? NCCC
270	50393 - Trash	\$ 30,000.00	\$ 26,892.01	\$ 38,000.00	\$ 38,000.00	Average for all \$3150 monthly
271	50394 - Water	\$ 45,000.00	\$ 33,996.93	\$ 40,000.00	\$ 40,000.00	Average for all \$4600 biweekly Price Increase
272	50395 - Propane	\$ 5,000.00	\$ 4,265.78	\$ 4,800.00	\$ 4,800.00	Average 400 monthly
273	<i>Total Utilities</i>	\$ 181,000.00	\$ 122,877.85	\$ 158,900.00	\$ 158,900.00	
274	<i>Vehicle Expenses</i>					
275	50375 - Chevy Silverado	\$ 2,000.00	\$ 1,444.58	\$ 2,500.00	\$ 2,000.00	Truck Rack 1700.00
276	50376 - Gasoline	\$ 8,000.00	\$ 6,648.31	\$ 10,000.00	\$ 10,000.00	See Utilities Average went from (3) to (6) Vehicles
277	50377 - Mileage Expense	\$ 600.00	\$ 524.84	\$ 100.00	\$ 100.00	
278	50378 - Chevy Malibu	\$ 1,000.00	\$ 78.60	\$ 1,000.00	\$ 1,000.00	
279	50379 - Ford F350	\$ 3,000.00	\$ 951.77	\$ 2,000.00	\$ 2,000.00	Truck Rack 1700.00
280	50380 - Ford F550	\$ 3,000.00	\$ 15.06	\$ 2,000.00	\$ 2,000.00	
281	50381 - Stage	\$ 20,000.00	\$ -			
282	50382 - Trailer	\$ 1,000.00	\$ 11.29	\$ 1,000.00		
283	50383 - Water Trailer	\$ 1,000.00	\$ -	\$ 1,700.00	\$ 1,000.00	700 Water Pump Replacement(FF)
284	50384 - Chevy Traverse	\$ 1,000.00	\$ 413.25	\$ 2,000.00	\$ 2,000.00	
285	50385 - Ford F150 XLT	\$ 1,000.00	\$ 36.62	\$ 1,000.00	\$ 1,000.00	
286	<i>Total Vehicle Expenses</i>	\$ 41,600.00	\$ 10,124.32	\$ 23,300.00	\$ 21,100.00	
287	50100 - Car Allowance	\$ 6,000.00	\$ 4,384.63	\$ 6,000.00	\$ 6,000.00	
288	50411 - Equipment Purchases	\$ 66,000.00	\$ 42,427.12	\$ 50,000.00	\$ 20,000.00	
289	50412 - Grounds Equipment	\$ 7,500.00	\$ 7,081.34	\$ 12,000.00	\$ 6,000.00	
290	50413 - Adult Softball	\$ 25,000.00	\$ 15,163.87	\$ 20,000.00	\$ 20,000.00	\$3200 balls Yearly/14,000 Umpires
291	50414 - Advertising & Publicity	\$ 1,000.00	\$ 156.00			
292	50415 - Awards & Recognition	\$ 1,000.00	\$ 488.02	\$ 1,000.00	\$ 1,000.00	
293	50416 - Banner Sales	\$ 7,000.00	\$ 3,750.00	\$ 6,000.00	\$ 6,000.00	Average \$500 month
294	50417 - Business Meals	\$ 6,000.00	\$ 4,774.11	\$ 10,000.00	\$ 10,000.00	
295	50418 - Computer Equipment & Maintenance	\$ 15,000.00	\$ 11,153.86	\$ 10,450.00	\$ 3,000.00	See Acorn Suggestions
296	50420 - Meeting Expense	\$ 2,000.00	\$ 1,055.08	\$ 2,000.00	\$ 2,000.00	
297	50421 - Safety	\$ 15,000.00	\$ 10,404.91			
298	50423 - Signage	\$ 15,000.00	\$ 11,046.10	\$ 6,000.00		(2) Marque's (Grange/Bogart)
299	Total Expenses	\$ 2,437,412.00	\$ 1,959,202.67	\$ 2,328,381.00	\$ 2,255,663.00	
300	Other Income					

Beaumont Cherry Valley Recreation & Park District
Budget Request FY 20/21 & 21/22

301	40400 - Interest Income	\$ 500.00	\$ 363.46	\$ 500.00	\$ 500.00
302	Total Other Income	\$ 500.00	\$ 363.46	\$ 500.00	\$ 500.00
303	Capital Expenditures				
318	50015 · #07 - ADA Drinking Fountains		\$ -	\$ 15,500.00	
324	50021 · Field #1 Netting	\$ 60,000.00	\$ -	\$ 60,000.00	
325	50022 · Field #2 & #3 Netting	\$ 120,000.00	\$ -	\$ 120,000.00	
326	50023 · Field #5 - Netting		\$ -		
327	50024 · Field #6 - Netting		\$ -		
331	NCCC Additional Improvements				
332	50050 · Copper Room Remodel		\$ 5,226.74		
333	50051 · NCCC Exterior Improvements		\$ 143,055.25		
334	50053 · NCCC Front Office Improvements		\$ 68,020.75		
335	50054 · NCCC Kitchen Improvements		\$ 5,529.36		
336	50055 · NCCC Septic Improvements				
337	50056 · GM/County Office Improvements		\$ 4,517.64		
338	50060 · Business Office Shade Structure		\$ 8,642.71		
	50062 - NCCC Interior Improvements		\$ 33,620.33		
339	<i>Total NCCC Additional Improvements</i>	\$ -	\$ 268,612.78	\$ -	\$ -
341	50030 · NCCC Roof Project	\$ 10,000.00	\$ 4,785.90		
342	RV Partial Hook-up Improvements				
343	50057 · RV Sewer Line Addition		\$ -		
344	50058 · RV Water Line Addition		\$ -		
345	50059 · RV Electrical Addition		\$ -		
346	<i>Total RV Partial Hook-up Improvements</i>	\$ -	\$ -	\$ -	\$ -
347	50032 · Transition Plan ADA	\$ 85,000.00	\$ 53,340.32	\$ 80,000.00	\$ 80,000.00
350	50035 · Field #2 Improvements	\$ 25,000.00	\$ -	\$ 25,000.00	
351	50036 · Field #3 Improvements	\$ 25,000.00	\$ -	\$ 25,000.00	
352	50037 · Woman's Club Floor	\$ 30,000.00	\$ -	\$ 30,000.00	
353	50038 · Grange Wall Insulation	\$ 40,000.00	\$ -	\$ 40,000.00	
354	50039 · Field #7 Restrooms	\$ 60,000.00	\$ -	\$ 60,000.00	
355	50040 Outdoor Fitness Court			\$ 35,000.00	
357	50042 · Bogart Capital Improvements		\$ 3,696.75		
358	50043 · Field Lights Project & Edison Upgrade		\$ -	\$ 1,000,000.00	\$ 200,000.00
359	50052 · Franco Garden Improvements		\$ -	\$ 15,000.00	\$ 15,000.00
360	50061 · Dog Park Walkways	\$ 15,360.00	\$ -	\$ 15,360.00	
	50063 - NCCC ADA Inside Restrooms			\$ 120,000.00	
	50064 - Basketball Courts			\$ 80,325.00	
	50065 - Park Expansion (Fields 8 & 9)			\$ 265,100.00	
	50066 - Collegiate Playground Area				\$ 267,300.00
	50067 - Open Space Improvements				\$ 296,635.00
	50068 - Central Command			\$ 30,000.00	
	50069 - Fencing Horseshoe Pits			\$ 7,500.00	
	50070 - Fencing Field #2				\$ 13,500.00
	50071 - Fencing Field #3 (Backstop Only)			\$ 5,600.00	
	50072 - Fencing Field #6				\$ 13,600.00
	50073 - Meadow Lights			\$ 20,000.00	
	50074 - Batting Cage			\$ -	
	50075 - Restrooms Field 5 & 6				\$ -
	50076 - Restrooms Field 1				\$ -
	50077 - Noble Creek ADA Indoor Restroom			\$ 100,000.00	
	50078 - Bogart Day Use Parkinglot			\$ -	
	50079 - Bogart RV Paving			\$ -	
	50080 - Bogart RV Water Line			\$ -	
	50081 - Bogart RV Sewer Line			\$ -	
	50082 - Bogart RV Electrical Line			\$ -	
	50083 - NCCC Fencing & Columns			\$ -	
362	Total Capital Expenditures	\$ 470,360.00	\$ 330,435.75	\$ 1,831,285.00	\$ 562,300.00
363	Total Net Income	\$ (925,721.79)	\$ (547,612.20)	\$ (2,522,366.00)	\$ (854,663.00)

Shade Structure
 (2) Phases - Field 1 & 2/ RV Spaces
 (Loan/Grant)



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, March 11, 2020**

MINUTES

DISTRICT CLOSED SESSION – None.

BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION (BCVRPIC): None

WORKSHOP SESSION: None

REGULAR SESSION: Regular Session to Begin at 5:00 pm
Regular session began at 5:07pm.

Roll Call:

Director De La Cruz X Director Ward A Treasurer Diercks X
Vice-Chair/Secretary Flores X Chairman Hughes X

Invocation: Kyle Simpson gave the invocation

Pledge of Allegiance: Director De La Cruz led the pledge of allegiance.

Presentations: None

Adjustments to Agenda: None.

1. PUBLIC COMMENT: Jim Smith of BCVRPIC introduced Nick Hughes and spoke regarding the corporation. He gave an update of the foundations events. They will utilize both courses at Tukwet for the golf tournament and expects 176 players. Morongo is sponsoring the golf course fees and food for the event. He asked the board to please contact others for sponsorship and participation. He expects 90-95% of participants from last year's tournament to return this year. He asked for help getting 60 raffle items with a value between \$25.00 and \$35.00 or up and 12-15 auction prizes. Jim said we will have a rededication of Franco Garden on April 15. It is a regional Chamber mixer called Wine, Rhythm & Blues. He said our 2020 vision is "We only have one chance to have 2020 vision" and "Parks Don't Grow on Trees". He wants to have a "Lifestyle" expo with ATVs, RVs, Arts and Crafts and food trucks at the late end of summer as he is working with Coin motorsports and entertainment for the event. The general manager, Duane Burk said the boards vision, years ago was to promote "Friends of the Park". The foundation members are connected, community minded, and have received lots of support from Beaumont Youth Baseball and said every user promotes the golf tournament and the park. Duane met with the Lions club and they will be donating the labor for the remainder 12 RV pads. He tasked Jim with having at least 2 to 3 meetings with the corporation's board and the Districts board to collaborate together. Duane received a call from Martin Dusold of Beaumont High School regarding the girls' soccer team winning CIF championship and how the District could help buy their rings. Duane asked for a letter because that is something the foundation could help with. He also said that he received a call from the school district to

use our park for an awards assembly and said we do not charge them. Chairman Hughes said the work of the foundation has been unbelievable and they have tremendous ideas. They are working in the best interest of the park district. Chairman Hughes said we have a history of people coming back to the park with their grandchildren to serve and continue the vision.

2. CONSENT CALENDAR:

- 2.1 Minutes of February 12, 2020
- 2.2 Bank Balances February 2020
- 2.3 Warrants for February 2020

The GM stated the finance committee reviewed the bank balances and warrants. Motion made to accept items 2.1, 2.2 and 2.3.

Opened public comment at 5:36. No comments. Closed public comment at 5:36.

Initial Motion: Treasurer Diercks

Second: Vice Chair/Secretary Flores

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:

- 3.1 Approval of Legislative Advocacy policy

Janet explained how California Special District Association encourages all Districts to have an adopted Legislative Advocacy policy, which will allow the general manager or other designee to timely respond to legislative issues that will likely have an impact on the District. The general manager will send letters to legal counsel to review if needed.

Opened public comment at 5:41 No comments. Closed public comment at 5:41.

Motion made to accept item 3.1 approving the Legislative Advocacy Policy.

Initial Motion: Treasurer Diercks

Second: Director De La Cruz

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

- Four casual recreation assistants left the District. We hired one (1) casual recreation assistants. We have 29 employees.
- The 20/21 estimated payroll report was submitted to CAPRI
- The Statement of Economic Interest (Form 700's) was submitted to Riverside County
- Currently working on the following reports:
 - State Controller's Office, 2019 Government Compensation in California Report.
 - Other Post Employee Benefits (OPEB) Valuation and California Employer's Retiree Benefit Trust (CERBT) Valuation Packet

- We have not had any workers compensation cases. It has been 233 days since our last employee accident. We had one incident reported in February. No claim has been filed.
- Safety Compliance provided “Lock out/Tag out” training.
- Kyle Simpson, Nancy Law, Frank Flores and Aaron Morris attended a “Preventing and Responding to Violence in the Workplace” webinar on February 20. Janet viewed the recorded version. I have a print out and a link to the webinar for those who would like it.
- Janet completed “Creating Accountability” training
- Staff will celebrate February and March’s Employee of the Month on March 26 at noon in the copper room.
- Janet will be on vacation starting March 12, returning on March 23.
- I have been working on auditor’s request.
- SAVE THE DATE: Annual Summer Picnic. Friday, June 12 starting at 12:30 in Bogart Park. Please let me know if you have any ideas.
- Received letter of thanks from the Beaumont Chamber of Commerce for participation in their Citizen of the Year and Installation of Officers banquet.
- Received a card of thanks from Maggie Bartells
- Received a card of thanks from Jim and Linda Andersen

Financial Services Technician/Office Manager: Nancy Law

- The Finance Committee met and reviewed February’s 2020 Financial Reports.
- Nancy received \$5,654.21 deposits into the Riverside County Fund as of March 10.
- Nancy transferred \$5,000.00 into the Reserve fund and upon approval from the Finance Committee February 6, 2020, she transferred January 2020 RDA Funds in the amount of \$88,159.04. The new balance to \$338,324.86.
- Nancy is working with the auditor Chad Halliday on year-end closing adjustments for FY 18/19.
- Nancy attended the Capri Webinar “Preventing and Responding to Violence in the Workplace”
- Working hard on the National Fitness Campaign (NFC) GYM – She displayed items received for the grand opening.

Activities Coordinator: Kyle Simpson

- Facility Rentals have been steady throughout the New Year and there are a lot of positive comments about the upgrades done at Noble Creek Community Center.
- I am in talks with a potential new Contract Instructor to teach art classes at Noble Creek starting in the summer.
- The 1K/5K Race at Bogart is March 14 in Bogart Park at the meadow/playground area starting at 9:00am. Both courses have been mapped; the flyers are being distributed throughout the community and our facilities. There are 84 sign ups. Kyle has had many people reach out for applications. The Beaumont High School Mountain Bike team is volunteering.
- The Welcome Home Vietnam Veterans will be held March 27 at Noble Creek Park snack bar area at 4:00pm. Letters to dignitaries have been sent out. The Beaumont Cherry-Velley Water District and the City of Beaumont confirmed they will attend and will provide certificates to the Veterans. We currently have four (4) Veterans signed up for the event. Banning and Beaumont Chambers will attend. Derrel Thomas will be signing the baseballs.

- Spring Fling is April 11 Noble Creek Regional Park, Field #1 at 9:00am. We have three food and five craft vendors signed up. Church for Family, Grace Fellowship Church, Life point Church, and Impact Beaumont Church have all confirmed they will be participating in the event and providing eggs for the egg hunt. The Beaumont Music Center has confirmed they will be performing. In addition, Kyle is in talks with Three Rings Ranch Elementary School choir will be performing the event.
- Arbor Day is April 24. It will be held at Bogart Park this year at 4:00pm. Duane would like all Oak Trees planted at the event.
- The Fishing Derby will be held April 25 and 26 starting at 8:00am. Beaumont-Cherry Valley Water District approved use of the ponds and parking for the Derby. Kyle is waiting for a quote back from the Fish Hatchery and we will be ordering 50 more pounds of "Trophy size fish". The Kiwanis club will provide kids with fish bait and handing out books. The Lions Club will be cooking breakfast and lunch at the Derby. Walmart will be donating prizes for the event.
- Cinco De Mayo is May 2 at Noble Creek Regional Park in the soccer meadow starting at 2:00pm. Kyle has been in communication with Mariachi Tesoro de Rebecca Gonzales for entertainment for the event.
- Kyle attended BYB opening day, the good morning breakfast on March 13. The next facilities ad hoc is on March 24.
- He attended a Chamber mixer at the Craft lounge.
- He attended Violence in the Workplace seminar and a webinar on community events.

Athletic Coordinator: Dodie Carlson

- The winter adult slow pitch season is starting to wrap up with the exception of one (1) night. There were rainouts 3 weeks in a row on Sunday. The spring season will start the end of March.
- The calendar is getting close to full with tournaments, BYB, and general field rentals. We were able to squeeze in some travel teams for practice and as long as we have no rain, we should be great.
- Dodie thanked the Board of Directors, General Manager, and staff for their hard work keeping up the fields and continuing to make upgrades to the fields. It has not gone unnoticed. The dirt parking that was striped is helping to control the parking chaos.
- In the past, BCVRPD has provided the division MVP trophies to BYB players. She said she would like to know if they would continue that tradition this year. We would like to get that order placed now.
- On behalf of BYB, she thanked the Board of Directors, General Manager, and staff for helping to get the 2020 spring opening day. They helped with opening and closing gates, bringing the stage in, collecting parking, Chris doing the schedules and thanked all who attended opening day. She said BYB is very grateful to have such a wonderful relationship with the district. Thank you.
- Everyone is enjoying and notices the upgrades in the park.

Maintenance Foreman: Frank Flores – the General Manager read the report

- Bogart Park's irrigation project will be completed in early March. The project includes 22 new irrigation valves, newly ran irrigation wire in 1" conduit that will be ran into 22 new irrigation boxes. With the completion of this project, the park district will have the ability to properly manage the turf area with proper cultural

practices. The previous system was not working properly due to shallow irrigation wires and old/broken irrigation valves.

- CDF has worked with maintenance staff for a total of 8 days in February clearing brush, trimming trees and creating firebreaks. With the wood chipper, you can clearly see the impact that CDF has on the district.
- The iron ranger is currently being refurbished by the maintenance staff and will be reinstalled to the south entrance of Bogart early March.
- Noble Creek Park continues to be occupied every day by hundreds of patrons, especially now that BYB season has kicked off. Opening day coincided with the districts first parking fee day of the year.
- Full-time, part-time and casual workers that work maintenance staff hours were trained on February 11, 2020 on the program handlers of pesticide and other hazardous materials.
- The baseball fields, dog park and equestrian turf has been seeded and fertilized.
- Worked on the irrigation on field one.

Maintenance Foreman: Aaron Morris

- BYB season has begun. Field crews have been hard at work maintaining our facilities while keeping the grounds and fields safe and clean for our respected users. During the season, staff will be planning new field projects while implementing weekly field maintenance routines to keep our fields in top playing conditions.
- The Field 1 warning track is complete. They have added approximately 75 tons of clay to both the left and right field lanes. 25 tons of clay was added to the Field 1 infield skin to keep it refreshed for the upcoming season.
- Aaron has reached out to different companies getting bids on central command programs. This will allow the District to manage our irrigation systems from our computers or phones.
- I attended the 2020 Intelligent Use of Water Showcase in Palm Springs hosted by Rain Bird.
- All the Ballfields have been fertilized with a high nitrogen mix and 5% iron to green up the outfield turf areas during season.
- I attended one of BYB's board meetings to introduce myself and talk with them about our weekly routine with the fields during work hours and to promote collaboration between the District and BYB.
- Staff has been doing great in assisting BYB with their closing routine and was given high compliments from BYB's board.

General Manager: Duane Burk

Duane said he has received a lot of compliments on the 1k/5k race. The intent of the race is to introduce Bogart Park to the community. He extended his gratitude to staff and Kyle specifically. He is working with Jim Smith. One task, which will be part of the 2020 vision and/or the community as a whole, will be the National Fitness Campaign promoting health and wellness. Jim is reaching out to different organizations in the area to partner with us in becoming a spot for health and fitness. He said Donna Franco would be very happy. He will be giving a presentation in Yucaipa on the National Fitness Campaign. The City of Beaumont is donating \$5000.00 for our fitness campaign. They will have their Logo within the workout area along with the foundation and we will be promoting more users in the future and add there name to the back of the panel. Duane met with

Beaumont-Cherry Valley Water District regarding their rate increase. He did not attend the meeting but watched it. They had two protests at the meeting. The new rates will have a big impact to the District as well as the City sewer rates. Edison is raising their rates and we will need to pay attention to the rate increases in the budget and take a look at raising our rates. Duane met with Lions club members Nick and Albert regarding the RV pads. The club will provide the labor to complete the final twelve RV pads. Mark Weaver is donating the grading for the project. The Interact club had a BBQ at Bogart Park. We did not charge them. We are trying to bring back the service clubs. Duane will be attending a meeting at the County Supervisors office on Tuesday regarding the Shopoff Warehouse project. The District does not get any fees nor get to condition developers. He said the group has been very gracious to the District and sponsored our Movies under the stars program and they have attended Chamber events. He said this is the most vetted project that he can remember in his career and the group bought an additional 122 acres to the east of them of which 35 acres will become a park that we will become the recipients. They are also donating \$400,000.00 to the foundation. Duane has attended most of their meetings and is happy they are building another park. Duane gave a presentation to CVAN on the implementation of the trails plan from Noble Creek to Bogart.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm NCCC

Finance – 1st Thursday of Every Month 5:00 pm NCCC.

Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm

BCVRPD Board Meeting Schedule, NCCC

April 8, 2020

May 13, 2020

June 10, 2020

5.2. Upcoming Holidays

Monday, May 25, 2020 Memorial Day

5.3. Events

March 14, 2020 1k and 5k Race at Bogart Park 9:00am

March 27, 2020 Welcome Home Vietnam Veterans Day, Noble Creek Park
Quad area 4:00 pm

April 11, 2020 Spring Fling – Field #1 9:00 am

April 15, 2020 Chamber Mixer- Foundation/Rededication of Noble Creek
Community Center and Franco Garden 6:00pm

April 24, 2020 Arbor Day –Bogart Park

April 25 & 26, 2020 Fishing Derby, Beaumont-Cherry Valley Water District
Ponds

May 30, 2020 Foundation Golf Tournament, Tukwet

April 4 – Re-dedication of Bogart Park at 10:00am

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz

Armando thanked everyone in the room for their help, hard work and dedication. He attended the City of Banning's Board meeting. He also attended the Gymkhana at the arena. He went to the Beaumont Transit open house and suggested a bus stop at our parks and they are considering it. He went to the Water District meeting and attended Beaumont Youth Baseball's opening day. He met with the finance committee and on Saturday he helped Lori at the Historical Society. Armando is looking forward to the race at Bogart and he plans to be at all the events coming up

Treasurer Diercks

Chris thanked everyone for all their hard work and said everything looks great. He said everyone is working really hard and appreciates the staffs' dedication.

Vice Chair/ Secretary Flores

John thanked foundation volunteers and said we have quality people volunteering. He encourages everyone to support them in whatever they do. He is excited to see what is happening with the foundation. He said Jim has the qualities needed to open a lot of doors. John said he would help Kyle with whatever he needs for Cinco de Mayo. He appreciates everyone for all their hard work acquiring and efforts maintaining Bogart with the same amount of employees.

Chairman Hughes

Dan said he appreciates everything everyone is doing and appreciates to work of the foundation and loves to see the support everyone is giving the foundation. They are doing an excellent job so far and he would like to see everyone working with them and supporting them. He will be attending the Supervisors meeting on Tuesday with Duane. He said at the beginning of the project he was asked by Supervisor Ashley to chair a committee to review the project. He said the Shopoff group wants to do what's right for the community and he is going to support Duane and Shopoff.

6. ADJOURNMENT:

Treasurer Diercks made a motion to adjourn the meeting.

Second by Vice Chair/Secretary Flores

The meeting adjourned at 6:34 pm.



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Tuesday March 24, 2020 5:00pm**

MINUTES

PUBLIC PARTICIPATION BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20, the Beaumont Cherry Valley Recreation & Park District conducted this meeting by personal attendance and teleconference.

SPECIAL SESSION Special Session to begin at 5:00 p.m. Noble Creek Community Center

Special session began at 5:00 pm

Roll Call:

Director De La Cruz X, via teleconference Director Ward X, via teleconference

Treasurer Diercks X Vice Chair/Secretary Flores X

Chairman Hughes X

Legal Counsel, Joe Ortiz of Best, Best & Krieger attended.

Invocation: Invocation was given by Duane Burk

Pledge of Allegiance: The pledge of Allegiance was led by Treasurer Diercks

Adjustments to Agenda: None.

Presentations: None

1. **PUBLIC COMMENT:** None
2. **DISTRICT CLOSED SESSION** - None
3. **ACTION ITEMS**

3.1 Emergency Admin Leave Policy

Chairman Hughes spoke regarding the recent COVID-19 pandemic and our District's role in preparing for a major public disaster. He reminded the County that the District is an Emergency Operation Command (EOC) location and will be ready to activate and be available in the case of an emergency. In the case of an emergency or the need to mobilize for anything such as a local base hospital, the homeless population or testing sites it is important we have staff preparing District locations. Therefore, we feel it is appropriate to have our employees working because our employees are essential to our operations and we could not afford to lay off employees. The General Manager has a couple of employees working from home due to their health or age to protect them and their families. Legal counsel has advised it is appropriate to have the policy.

Duane said this is a first time pandemic in the United States and it is very challenging. We prepare for a lot of disasters through the incident command for an EOC preparation where we are ancillary to these challenges. The pandemic can affect anyone and everyone and it is important to take it seriously and be prepared. Duane believes our core staff is prepared for an EOC and probably more prepared than most people because we are an EOC for Cal Fire and the group as a whole will learn from this pandemic. He said we have very qualified staff and are ready for whatever operations County Health, Cal Fire or local law enforcement want. Duane thanked Dan Jagers of the Beaumont Cherry Valley Water District for taking a lead on getting information out. Duane has been in

contact and working with other General Managers, City Manager and the Police Department. He said we don't know when it will hit our area but we will be ready for it. He said Best, Best and Krieger has been very helpful.

Joe Ortiz spoke and said he is impressed with the District and how they have the best interest for the employees and the community. He said we are ahead of the curve by addressing the emergency admin policy to provide resources to employees who might be affected by the COVID virus and the resolution creating a designation of a local emergency for the purpose to start to track and receive reimbursement from local or federal government for this crisis. Joe said his office prepared the Admin Leave policy, which enables the General Manager that in the time of a major disaster it is expected that we may need additional leave accrual especially for retaining essential staff for emergency services. Joe said the purpose of the policy enables the General Manger to utilize the Emergency Admin Leave in a manner the best serve the Districts operations, address public health and safety concerns, maintaining necessary staffing while limiting the need for permanent layoffs or furloughs and maintain the District's ability to resume full operations and services when possible. Chairman Hughes thanked staff for all their hard work.

Duane asked the Board to approve the Emergency Admin Leave Policy as provided by legal counsel with staffs review in the best interest of current and future employees.

Open to public comment. No public comment.

Motion made to accept item 3.1

Initial Motion: Director Ward

Second: Treasurer Diercks

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

3.2 Resolution # 2020-01 Proclaiming a Local Emergency

The General Manager said legal counsel developed the resolution declaring an emergency for recouping some money on behalf of what the State of California is doing.

Joe Ortiz said that in the event that emergency operations are needed, now or in the future, we would want to try to recoup some of the costs associated with the event. The second WHEREAS in the resolution states "*that all public employees are declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their supervisors or by law, and the District has historically provided and may need to provide resources and facilities necessary for the provision of emergency services, including but not limited to lighting, space, and emergency disaster facilities deemed as an essential public service*". Therefore, we want to make sure we are ready, willing and able to hit the ground running if and when local authorities ask us to.

Open to public comment. No public comment.

Motion made to accept item 3.2

Initial Motion: Director Ward

Second: Vice Chair/Secretary Flores

Result of Motion: Carried 5-0

Director De La Cruz: Aye
Director Ward: Aye
Treasurer Diercks: Aye
Vice Chair/Secretary Flores: Aye
Chairman Hughes: Aye

4. NEXT MEETING: April 8, 2020

5. DIRECTORS MATTERS:

Director De La Cruz

Armando said he hopes everyone is being safe.

Director Ward

Denise thanked everyone for their hard work and she feels this topic is of great importance. She thanked everyone for a job well done.

Treasurer Diercks

Chris thanked staff for all their hard work on the item and hopes we will get through it quickly.

Vice Chair/Secretary Flores

John encouraged everyone to be safe and follow the guidelines.

Chairman Hughes

Dan thanked administrative and working staff, general manager and legal counsel. He feels we are way ahead of the curve. He said he spoke with the mayor and mayor pro tem and they feel it is a great thing we are doing and they are going through the same process. Dan thanked everyone for coming to the meeting. Duane said we will be shutting down parts of the parks and facilities, isolating them in preparation of becoming an EOC and he or Janet will keep you updated. We will have essential staff on property or sending staff home, waiting for them to come back and utilize their talents if needed.

6. ADJOURNMENT:

Motion was made to adjourn the meeting at 5:31 pm

Initial Motion: Treasurer Diercks

Second: Vice Chair/Secretary Flores

Beaumont Cherry Valley Recreation Park District

Bank Account Balances

As of 3/31/2020

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 Bank of Hemet - Operating	\$ 41,599.83	\$ 278,179.37	\$ 249,948.41	\$ 13,368.87	
2 Bank of Hemet - Payroll Account	\$ 3,410.58	\$ 65,780.54	\$ 65,000.00	\$ 2,630.04	
3 Bank of Hemet - Project Account	\$ 17,766.19	\$ 14,611.72	\$ 9,681.76	\$ 12,836.23	
4 Bank of Hemet - Bogart	\$ 8,648.57	\$ 29,933.26	\$ 26,256.02	\$ 4,971.33	
5 Bank of Hemet MM	\$ 1,585.22		\$ 0.50	\$ 1,585.72	
6 Bank of Hemet - Reserve Fund	\$ 338,324.86		\$ 5,031.04	\$ 343,355.90	
7 Bank of Hemet - Quimby/DIF	\$ 193,454.75		\$ 3,551.11	\$ 197,005.86	
8 Petty Cash	\$ 500.00			\$ 500.00	
9 Riverside County Fund	\$ 591,293.30	\$ 150,000.00	\$ 31,588.37	\$ 472,881.67	
	\$ 1,196,583.30	\$ 538,504.89	\$ 391,057.21	\$ 1,049,135.62	
13 Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
14 Operating Reserve	\$ 180,260.79		\$ 5,000.00	\$ 185,260.79	NOT to be USED
15 Capital Reserve	\$ 158,064.07		\$ 31.04	\$ 158,095.11	Min Balance of \$50,000
17 TOTAL RESERVE ACCOUNT	\$ 338,324.86	\$ -	\$ 5,031.04	\$ 343,355.90	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

Bank Account Balance

As of 3/31/2020

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
18 Bank of Hemet	\$ 80,786.82	\$ 9,670.66	\$ 4,684.75	\$ 75,800.91	

Beaumont Cherry Valley Recreation Park District
Bank Account Balances

As of 4/30/2020

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 Bank of Hemet - Operating	\$ 13,368.87	\$ 332,100.06	\$ 350,280.00	\$ 31,548.81	
2 Bank of Hemet - Payroll Account	\$ 2,630.04	\$ 66,209.88	\$ 70,000.00	\$ 6,420.16	
3 Bank of Hemet - Project Account	\$ 12,836.23	\$ 938.48		\$ 11,897.75	
4 Bank of Hemet - Bogart	\$ 4,971.33	\$ 47,949.70	\$ 46,570.00	\$ 3,591.63	
5 Bank of Hemet MM	\$ 1,585.72		\$ 0.21	\$ 1,585.93	
6 Bank of Hemet - Reserve Fund	\$ 343,355.90		\$ 5,020.89	\$ 348,376.79	
7 Bank of Hemet - Quimby/DIF	\$ 197,005.86		\$ 9,159.03	\$ 206,164.89	
8 Petty Cash	\$ 500.00			\$ 500.00	
9 Riverside County Fund	\$ 472,881.67	\$ 250,000.00		\$ 222,881.67	
10					
11	\$ 1,049,135.62	\$ 697,198.12	\$ 481,030.13	\$ 832,967.63	
12					
13 Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
14 Operating Reserve	\$ 185,260.79		\$ 5,000.00	\$ 190,260.79	NOT to be USED
15 Capital Reserve	\$ 158,095.11		\$ 20.89	\$ 158,116.00	Min Balance of \$50,000
16					
17 TOTAL RESERVE ACCOUNT	\$ 343,355.90	\$ -	\$ 5,020.89	\$ 348,376.79	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation
Bank Account Balance

As of 4/30/2020

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
18 Bank of Hemet	\$ 75,800.91	\$ 500.00	\$ 5,100.00	\$ 80,400.91	

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
March 2020

Type	Date	Num	Name	Memo	Amount
10005 - Bank of Hemet - Operating					
Check	03/02/2020	KS03022020	Amazon.com	Portable LED Race Clock - 1K/5K Fun Run	-201.48
Check	03/02/2020	DB03022020	SiriusXM Radio	Traverse XM Radio	-26.70
Check	03/03/2020	Fee	Global Pay	Credit Card Machine - \$ Sales	-210.97
Check	03/03/2020	122890	Armando De La Cruz	Director Fees - February 2020	-600.00
Check	03/03/2020	122893	Dan Hughes	Director Fees - February 2020	-600.00
Bill Pmt -Check	03/03/2020	122895	Cherry Festival Association	Oktoberfest 2019 - Tent Rental	-200.00
Bill Pmt -Check	03/03/2020	122891	Weaver Grading, Inc.	Clearing and Grubbing (Bogart)	-15,050.00
Bill Pmt -Check	03/03/2020	122892	Xerox	Monthly Copier Rental	-559.07
Check	03/03/2020	DB03032020	The Sand Trap Bar & Grill	Bus. Meal - Duane Burk, Brian DeForge, Adrian Chatigney & Rich Garwell (Foundation)	-57.14
Check	03/03/2020	KS03032020	Staples	8-1/2 x 11 Paper - Office Expense	-35.88
Check	03/03/2020	KS03032020	Amazon.com	Running Bibs and Safety Pins 1K/5K Fun Run 2020	-37.69
Check	03/04/2020	DB03042020	Mr. Taco	Bus. Meal - Duane Burk, Nick Hughes, Albert Chaghtnie - Lions Club	-59.22
Bill Pmt -Check	03/05/2020	122894	Artwork Paint Company	Clear Coat & Gloss - NCCC Shade Structures.	-988.07
Check	03/06/2020	122896	Robert Pepper Jr.	Refundable Security Deposit - Memorial - 2/7/2020	-250.00
Bill Pmt -Check	03/06/2020	122897	Grand American Builders, Inc.	NCCC Shade Structures/Front Office Shelves and Copper Room Windows	-5,572.87
Check	03/06/2020	FEE	Exact	Service Fee - Kiosk Bogart	-25.21
Check	03/06/2020	Fee	UMS Banking	Credit Card Fees -	-26.45
Check	03/09/2020	NL03092020	CheckDepot	Laser checks/Deposit Slips for Foundation	-88.68
Bill Pmt -Check	03/09/2020	101521504	CalPers	Employee - Health Insurance	-4,216.71
Bill Pmt -Check	03/09/2020	1001521508	CalPERS-OPEB	Accrued Liability as of June 30, 2017 - Rate Plan: 1357	-4,133.95
Bill Pmt -Check	03/09/2020	1001521510	CalPers	Employee - 457 Retirement Plan	-25.00
Bill Pmt -Check	03/09/2020	1001521512	CalPers	Employee - 457 Retirement Plan	-25.00
Bill Pmt -Check	03/09/2020	1521514-516	CalPERS	Employee - Retirement	-4,572.44
Bill Pmt -Check	03/09/2020	1521520-522	CalPers	Employee - Retirement	-4,514.95
Bill Pmt -Check	03/09/2020	1001521537	CalPERS-OPEB	Accrued Liability as of June 30, 2017 - Rate Plan: 1357	-4,128.56
Bill Pmt -Check	03/09/2020	45066731	SCE (6245)	Utilities - Electric - Tennis Courts, Horse Arena, Field #5/6	-583.11
Bill Pmt -Check	03/09/2020	35066931	SCE (0135)	Utilities - Electric - Woman's Club, Grange, Snack Bar, NCCC, Maintenance & Parking Lot	-1,806.08
Bill Pmt -Check	03/09/2020	95066731	SCE (0195)	Utilities - Electric - Field #1-4	-531.54

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
March 2020

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	03/09/2020	35066431	SCE (0435)	Utilities - Electric (Fire Camp Lighting/Panel)	-170.22
Bill Pmt -Check	03/09/2020	47066231	SCE (1947)	Utilities - Electric - James Hughes	-81.73
Bill Pmt -Check	03/09/2020	62066831	SCE (2062)	Utilities - Electric - RV Park	-739.73
Bill Pmt -Check	03/09/2020	79066931	SCE (6179)	Utilities - Electric (General Electricity, Thunder Alley)	-1,068.27
Bill Pmt -Check	03/09/2020	23066831	SCE (9823)	Utilities - Electric (Bogart)	-858.07
Bill Pmt -Check	03/09/2020	122898	Acorn Technology Services	Computer/IT Monthly Service	-1,945.00
Bill Pmt -Check	03/09/2020	122899	BDL Alarms, Inc.	Alarm Monthly Service	-224.00
Bill Pmt -Check	03/09/2020	122900	BCVWD 8-000	Utilities - Water (Woman's Club)	-59.94
Bill Pmt -Check	03/09/2020	122901	BCVWD 8-001	Utilities - Water (Park)	-723.58
Bill Pmt -Check	03/09/2020	122902	BCVWD 8-002	Utilities - Water (Park)	-360.91
Bill Pmt -Check	03/09/2020	122903	BCVWD 8-003	Utilities - Water (NCCC)	-330.82
Bill Pmt -Check	03/09/2020	122904	Beaumont Do it Best	Repair Drag 3040, Faucet Replacement RC Restroom, Door Handle and Lock WC Restroom, Janitor Closet Sink NCCC	-248.82
Bill Pmt -Check	03/09/2020	122905	Beaumont Safe & Lock	Cylinders/Locks (4) NCCC, Snack Bar Replacement Lock - Keys	-989.23
Bill Pmt -Check	03/09/2020	122906	Blue Shield	Employee - Dental Insurance	-477.90
Bill Pmt -Check	03/09/2020	122907	Chevron	VOID: Paid Online	0.00
Bill Pmt -Check	03/09/2020	122908	Clark Pest Control	Pest Control (NCCC)	-192.50
Bill Pmt -Check	03/09/2020	122909	Desert Quality Heating & Air Conditioning	Check Air Flow in main office and Duane's office	-95.00
Bill Pmt -Check	03/09/2020	122910	Ford Credit	2019 Ford F150 XLT - Monthly Payment	-763.20
Bill Pmt -Check	03/09/2020	122911	Gail Materials	Pro Gold Warning Track Cinder Mix - Field #1 Improvements	-7,016.31
Bill Pmt -Check	03/09/2020	122912	Good Guy A/C Inc.	Maintenance Ice Machine - Maintenance	-215.00
Bill Pmt -Check	03/09/2020	122913	Image Source	Monthly Copier Service	-346.08
Bill Pmt -Check	03/09/2020	122914	Inland Lighting Supplies, Inc.	Ceiling Fans/LED Lights - Back Shade Structure	-1,671.74
Bill Pmt -Check	03/09/2020	122915	Jani-King of California, Inc	Monthly Janitorial Service/ Scrub of Lobby Floors	-1,722.10
Bill Pmt -Check	03/09/2020	122916	National Fitness Campaign	Fitness Court Partial Equipment Purchases	-47,735.00
Bill Pmt -Check	03/09/2020	122917	Nutrien Ag Solutions	Round Up Pro Max	-2,814.65
Bill Pmt -Check	03/09/2020	122918	Oak Valley Florist	Sympathy - Bartell, Bruce	-188.56
Bill Pmt -Check	03/09/2020	122919	Pattons Steel Corp	(8) Posts & Saddles - GM/County Office Shade Structures	-1,490.13
Bill Pmt -Check	03/09/2020	122920	Pro-Pipe & Supply	Men's Restroom Repair - Grange and NCCC	-168.06
Bill Pmt -Check	03/09/2020	122921	Simplot Partners Palm Desert	Pre-Emergent and 18-5-0 Evergreen Fertilizer	-2,066.11
Bill Pmt -Check	03/09/2020	122922	SingerLewak LLP	Audit Trial Balance work/State Controllers Report	-2,200.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
March 2020**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	03/09/2020	122923	Star Pro Security Patrol Inc.	Weekly Security Service 2/17/20 - 3/15/20	-2,944.00
Bill Pmt -Check	03/09/2020	122924	UniFirst Corp	Janitorial Supplies/ Uniforms	-1,102.13
Bill Pmt -Check	03/09/2020	122925	Verizon Wireless	VOID: Paid Online	0.00
Bill Pmt -Check	03/09/2020	044851880	Colonial Life	Employee - Life Insurance	-785.72
Bill Pmt -Check	03/09/2020	03032020	Nextiva	Monthly Telephone Service	-281.48
Bill Pmt -Check	03/09/2020	02282020	Rosalind Otero	Unfunded Health Payment	-169.23
Bill Pmt -Check	03/09/2020	206486642	Frontier Communications	Monthly Internet/Wifi - Woman's Club	-91.76
Bill Pmt -Check	03/09/2020	206486666	Frontier Communications	Monthly Internet/Wifi - Grange	-101.76
Bill Pmt -Check	03/09/2020	206486695	Frontier Communications	Monthly Internet/Wifi - NCCC	-125.98
Bill Pmt -Check	03/09/2020	206486724	Frontier Communications	Monthly Internet/Wifi - Bogart	-110.02
Bill Pmt -Check	03/09/2020	122926	Frontier Communications	Monthly Internet/Wifi - Bogart	-719.92
Bill Pmt -Check	03/09/2020	PL001597864	Digital Deployment	Monthly Wifi Service	-200.00
Bill Pmt -Check	03/09/2020	70103102020	Chevron	Monthly Gas Service - Treverse (10,641)	-20.00
Bill Pmt -Check	03/09/2020	92827529	Verizon Wireless	Monthly Wireless Phone Service	-537.96
Bill Pmt -Check	03/10/2020	0700209	SoCalGas	Utilities - Gas - NCCC & Grange	-564.77
Bill Pmt -Check	03/10/2020	80010558950	Waste Management of the IE	Utilities - Trash - Woman's Club, Bogart, NCCC, NCR Park, Grange	-4,900.69
Check	03/10/2020	KS03102020	my Parking Sign	Signage - Field #1 - No Parking Beyond this Point & No Parking Anytime	-85.98
Bill Pmt -Check	03/10/2020	NL03102020	Acorn Technology Services	VOID: Bought Directly from Dell	0.00
Check	03/11/2020	122927	Jessica Warrick	Pay Period 2/2/2020 - 2/16/2020 (9.5 hrs)	-285.00
Check	03/11/2020	122928	Jessica Warrick	Pay Period 2/17/2020 - 3/1/2020 (10 hrs)	-300.00
Check	03/11/2020	122929	Frank Kogel	Refundable Security Deposit - Birthday Party - 2/22/2020	-500.00
Check	03/11/2020	122930	Lesley Hernandez	Refundable Security Deposit - Baby Shower - 2/29/2020	-500.00
Check	03/11/2020	122931	Mike Megargee	Refundable Security Deposit - Sweet 16 - 3/7/2020	-500.00
Check	03/11/2020	NL03112020	Amazon.com	Front office - Wall Mounts for Pamphlets and Paperwork	-82.90
Check	03/11/2020	NL03112021	Amazon.com	Kitchen - Ice Maker Water Filtration System	-213.94
Check	03/11/2020	NL03112022	Amazon.com	Kitchen - Ice Machine (New)	-3,913.48
Check	03/11/2020	NL03112023	Amazon.com	Front Office - Actives Coordinator - File cabinet	-150.84
Check	03/11/2020	RF03112020	Stater Bros	Water - 1K/5K - Drinks Duane's Office	-45.32
Check	03/11/2020	RF03112021	Oak Valley Chevron	Gas - Chevy Malibu (43,436)	-46.60
Check	03/11/2020	NL03112020	California Secretary of State	Foundation - Statement of Information Filing	-25.00
Check	03/11/2020	KS03112020	Progressive Graphics	1K/5K Fun Run - Extra Shirts	-301.24

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
March 2020**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	03/11/2020	102873451	ARCO Business Solutions	Monthly Gat - Traverse (10,685), F550 (65,882) , Chevy Silverado (22,031), F150 (13,000), F350 (74,901) & Gas/Fuel Cans	-1,119.79
Check	03/11/2020	122932	Chris Diercks.	Director Fees - February 2020	-200.00
Check	03/12/2020	KS03122020	Walgreens	Chamber Basket Items	-8.59
Bill Pmt -Check	03/13/2020	122933	Artwork Paint Company	Painting - Lobby Trim & Mask and Paint back Patio Walls	-1,105.34
Check	03/16/2020	NL03162020	UMS Banking	Credit Card Machine for Bogart	-215.49
Check	03/17/2020	NL03172020	CARPD	CARPD - Conference - May 27th - May 30th, 2020 - (5) Attendance	-895.00
Check	03/17/2020	NL03172020	Lake Tahoe Resort Hotel	CARPD - Annual Conference - May27th-30th, 2020 (Dan Hughes)	-638.88
Check	03/17/2020	NL03172021	Lake Tahoe Resort Hotel	CARPD Annual Conference - May 27th-30th, 2020 (Denise Ward)	-570.48
Check	03/17/2020	NL03172022	Lake Tahoe Resort Hotel	CARPD Annual Conference - May 27th-30th, 2020 (Duane Burk)	-570.48
Check	03/18/2020	122934	Maygen Sutton	Refund - Wedding - 4/20/2020 - Grange	-640.00
Check	03/18/2020	122935	Patsy Horsman	Refund - Cancelled Spring Fling 2020	-39.00
Check	03/18/2020	122936	Tami Forester	Refund - Cancelled Spring Fling 2020	-39.00
Check	03/18/2020	RF03182020	Stamps.com	Stamp Refill	-62.44
Check	03/18/2020	NL03112023	Amazon.com	Front Office - Actives Coordinator - File cabinet (Warranty)	-21.80
Check	03/18/2020	DB03182020	The Sand Trap Bar & Grill	Bus. Meal - Duane Burk -	-31.08
Bill Pmt -Check	03/20/2020	122937	Grand American Builders, Inc.	NCCC - Exterior/Shade Structures, Front Office Improvements	-15,747.65
Check	03/21/2020	122938	Kaboo Leasing Co.	NCCC - Exterior - Saddles and Poles for Shade Structures	-2,600.00
General Journal	03/21/2020	RCF 032120		Transferred from Riverside County Fund for Bills and Payroll	150,000.00
Check	03/21/2020	NL03212020	Dell	Server Rack - IT Room NCCC	-686.62
Check	03/21/2020	NL03212020	Ei Mariachi Taco Shop	Employee/Contractor Lunch - NFC Equipment Installation	-59.26
Check	03/24/2020	03242020	Stamps.com	Stamps	-17.99
Check	03/24/2020	122939	Mike Aldrich	Banner Sales - February 2020	-1,070.00
General Journal	03/24/2020	Trans 03241		Transfer to Reserve for Monthly Transfer	-5,000.00
Check	03/24/2020	NL03242020	RingCentral Meetings	Monthly Subscription - 3/24/20 - 4/24/20 (2) Meetings	-29.98
Bill Pmt -Check	03/25/2020	122940	Artwork Paint Company	Painting - Copper Room Windows	-349.57
Bill Pmt -Check	03/25/2020	122941	Beaumont Do it Best	Field #1 Fencing Repair, Rat Traps Grange and Tarps	-255.86
Bill Pmt -Check	03/25/2020	122942	Beaumont Lawnmower	Field Equipment - Repair and Maintenance	-327.66
Bill Pmt -Check	03/25/2020	122943	Beaumont Safe & Lock	NCCC - New Locks - Gm/County Office French Doors and Finance Office	-1,202.72
Bill Pmt -Check	03/25/2020	122944	Blue Shield	Employee - Dental Insurance	-477.90
Bill Pmt -Check	03/25/2020	122945	BSN Sports	Teetherball Replacements (12)	-299.07

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
March 2020**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	03/25/2020	122946	Capri	FY 19/20 - 4th qrt annual contribution (Workman's Compensation)	-7,062.00
Bill Pmt -Check	03/25/2020	122947	Cherry Valley Nursery	Fill Sand/Rock - Bogart Irrigation Boxes	-1,066.72
Bill Pmt -Check	03/25/2020	122948	Chris Taylor's Plumbing	Sewer blockage - RV#3 Flushed	-157.50
Bill Pmt -Check	03/25/2020	122949	City of Beaumont	Utilities - Sewer (Woman's Club)	-273.96
Bill Pmt -Check	03/25/2020	122950	Clark Pest Control	VOID: Statement entry	0.00
Bill Pmt -Check	03/25/2020	122951	Department of Justice	Employee Fingerprinting (Donny Ortega)	-32.00
Bill Pmt -Check	03/25/2020	122952	Ferrellgas	Utilities - Propane (Snack Bar)	-729.15
Bill Pmt -Check	03/25/2020	122953	Ford Credit	2019 Ford F150 XLT - Monthly Payment	-763.20
Bill Pmt -Check	03/25/2020	122954	Gail Materials	Pro Gold Warning Track Cinder Mix - Field #1 Improvements	-6,999.24
Bill Pmt -Check	03/25/2020	122955	Grand American Builders, Inc.	Copper Room Window Extension, Exterior Shade Structures & Finance Office Window	-7,314.70
Bill Pmt -Check	03/25/2020	122956	Image Source	Monthly Copier Service	-349.08
Bill Pmt -Check	03/25/2020	122957	JayTown Industries, Inc.	Signage - Fire Ring (36) Rules and Regulations	-1,939.50
Bill Pmt -Check	03/25/2020	122958	NRPA	NRPA 2019 Membership expiration 5/31/2021	-175.00
Bill Pmt -Check	03/25/2020	122959	Pattons Steel Corp	Horseshoe Pits BBQ Shade Structure	-530.34
Bill Pmt -Check	03/25/2020	122960	Pro-Pipe & Supply	Restroom Repair F#1 Men's	-173.08
Bill Pmt -Check	03/25/2020	122961	Safety Compliance Company	Safety Meeting 2/19/20: Topic Lockout/Tagout/Blockout	-250.00
Bill Pmt -Check	03/25/2020	122962	SingerLewak LLP	Audit Services through 2/29/2020	-2,913.00
Bill Pmt -Check	03/25/2020	122963	SiteOne Landscape Supply, LLC	Bogart - Irrigation Wiring/Black Electrical Tape	-298.09
Bill Pmt -Check	03/25/2020	122964	Star Pro Security Patrol Inc.	Weekly Security Service 3/16/2020 - 3/23/2020	-1,472.00
Bill Pmt -Check	03/25/2020	122965	TLC Landscape Services, Inc.	Monthly Landscape Services	-918.00
Bill Pmt -Check	03/25/2020	122966	UniFirst Corp	Janitorial Supplies/ Uniforms	-197.50
Bill Pmt -Check	03/25/2020	122967	Xerox Financial Services	Monthly Copy Rental	-559.07
Bill Pmt -Check	03/25/2020	122968	Yucaipa Valley Chamber of Commerce	Annual Chamber Membership	-70.00
Bill Pmt -Check	03/25/2020	1531659-661	CalPers	Employee - Retirement	-4,519.75
Bill Pmt -Check	03/25/2020	1001531666	CalPers	Employee - 457 Retirement Plan	-25.00
Bill Pmt -Check	03/25/2020	03272020	Nationwide Retirement Solutions	Employee - 457 Retirement Plan	-881.13
Bill Pmt -Check	03/25/2020	245086731	SCE (6245)	Utilities - Electric - Tennis Courts, Horse Arena, Field #5/6	-551.41
Bill Pmt -Check	03/25/2020	195086831	SCE (0195)	Utilities - Electric - Field #1-4	-624.76
Bill Pmt -Check	03/25/2020	435086431	SCE (0435)	Utilities - Electric (Fire Camp Lighting/Panel)	-187.47
Bill Pmt -Check	03/25/2020	947086231	SCE (1947)	Utilities - Electric - James Hughes	-95.04

**Beaumont Cherry Valley Recreation & Park District
Check Warrant**

**Bank of Hemet - Operating
March 2020**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	03/25/2020	062086831	SCE (2062)	Utilities - Electric - RV Park	-620.79
Bill Pmt -Check	03/25/2020	179086931	SCE (6179)	Utilities - Electric (General Electricity, Thunder Alley)	-1,137.21
Bill Pmt -Check	03/25/2020	PJ018913299	Streamline	Monthly Website Service	-200.00
Check	03/25/2020	AM03252020	Weider's Supply & Steel Inc.	Respiratory Protection - COVID - 19 Spray	-96.17
Check	03/26/2020	122969	Bob Sellards	(REFUND) Site #18 - 4/6/20 - 4/7/20 - Due to COVID-19	-46.00
Check	03/26/2020	122970	Robert McHenry	(REFUND) - Zone A & B - 4/11/2020 - Due to COVID-19	-100.00
Check	03/26/2020	RF03262020	Stamps.com	Stamps	-50.00
General Journal	03/27/2020	Trans 03271		Transfer to Bogart for Bogart Bills	-10,000.00
			TOTAL		-83,354.66

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Project
March 2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10015 - Bank of Hemet - Project Account					
Check	03/05/2020	4566	James W. Halbrook	Umpire	-180.00
Check	03/05/2020	4567	Pete Gerlach	Umpire	-150.00
Check	03/11/2020	4568	James W. Halbrook	Umpire	-210.00
Check	03/11/2020	4569	Pete Gerlach	Umpire	-150.00
General Journal	03/16/2020	Trans 0316		Transfer to Bogart for Bogart Bills	-10,000.00
Check	03/18/2020	4570	Pete Gerlach	Umpire	-60.00
Bill Pmt -Check	03/25/2020	4571	Awards & Specialties	1K/5K Fun Run Metals	-500.79
Bill Pmt -Check	03/25/2020	4572	Beaumont Copy & Graphics	1K/5K Fun Run Signs	-511.81
Bill Pmt -Check	03/25/2020	4573	Stotz Equipment	Repair/Maintenance - John Deere 5325	-2,849.12
				TOTAL	-14,611.72

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Reserve
March 2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Paid Amount</u>
10025 · Bank of Hemet - Reserve Fund				
General Journal	03/24/2020	Trans 03241	Transferred from Operating for Monthly Transfer	5,000.00
			TOTAL	<u>5,000.00</u>

**Beaumont Cherry Valley Recreation & Park District
Check Warrant**

**Bank of Hemet - Bogart
March 2020**

Type	Date	Num	Name	Memo	Amount
10050 · Bank of Hemet - Bogart Park					
Bill Pmt -Check	03/09/2020	5043	Beaumont Do it Best	PVC Fitting and Iron Ranger Repair	-87.97
Bill Pmt -Check	03/09/2020	5044	Clark Pest Control	Weekly Pest Control Service	-110.00
Bill Pmt -Check	03/09/2020	5045	Hemet Valley Monuments	Rededication Sign front entrance	-7,014.53
Bill Pmt -Check	03/09/2020	5046	Merlin Johnson Construction, Inc.	Move stockpiles of debris from lake, spread and haul to dispose of debris	-7,734.43
Bill Pmt -Check	03/09/2020	5047	Redlands Yucaipa Rentals	Chipper Rental	-2,270.40
Bill Pmt -Check	03/09/2020	5048	SiteOne Landscape Supply, LLC	1" Electrical Conduit to Restrooms	-986.45
Bill Pmt -Check	03/09/2020	5049	UniFirst Corp	Janitorial Supplies/Uniforms	-27.44
Check	03/16/2020	5050	Kaboo Leasing Co.	Flag Pole - Bogart Flag Pole on Monument	-4,370.00
General Journal	03/16/2020	Trans 0316		Transferred from Project for Bogart Bills	10,000.00
Bill Pmt -Check	03/20/2020	5051	Grand American Builders, Inc.	Entry Monument Setting, Epoxy Granite	-3,578.49
Bill Pmt -Check	03/25/2020	5052	Beaumont Do it Best	Irrigation Repair/ Caution Tape	-84.21
Bill Pmt -Check	03/25/2020	5053	Clark Pest Control	Weekly Pest Control Service	-440.00
Bill Pmt -Check	03/25/2020	5054	Pro-Pipe & Supply	Bogart Sprinkler System Repair	-118.26
Bill Pmt -Check	03/25/2020	5055	UniFirst Corp	Janitorial Supplies/Uniforms	-82.32
Bill Pmt -Check	03/25/2020	5056	United Rentals	Trencher Rental	-2,948.16
General Journal	03/27/2020	Trans 03271		Transferred from Operating for Bogart Bills	10,000.00
Check	03/31/2020	Fee	UMS Banking	Credit Card Fees	-80.24
			TOTAL		-9,932.90

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
April 2020**

Type	Date	Num	Name	Memo	Amount
10005 - Bank of Hemet - Operating					
Bill Pmt -Check	04/01/2020	78975912212	The Home Depot	Repair & Maintenance - NCCC janitor sink, Microwave - Bogart orange fencing	-898.92
Check	04/01/2020	NL04012020	PBM Supply & Mfg, Inc	Manifold Plug - Sprayer	-12.86
Check	04/01/2020	122971	Dan Hughes	Director Fees - March 2020	-600.00
Check	04/02/2020	122972	Kaboo Leasing Co.	Fabricate/Powdercoat - (9) Column Cups NCCC	-2,100.00
Check	04/02/2020	122973	Alyssa R Fujimaono	Mileage - Fred Pryor Seminar (97.8 miles) @ .575	-56.24
Bill Pmt -Check	04/02/2020	122974	Artwork Paint Company	Repair - RC Track Restroom Walls, (mask, prime & paint)	-791.12
Bill Pmt -Check	04/02/2020	122975	Grand American Builders, Inc.	Office - AC Shelving - Exterior Shade Structure & Copper Room Flooring	-15,522.46
Check	04/02/2020	DB04022020	SiriusXM Radio	Traverse XM Radio	-26.70
Check	04/02/2020	Fees	EPX	Fees - Credit Card Machine	-447.01
Check	04/02/2020	Fee	Global Pay	Credit Card Machine - \$ Sales	-67.79
Check	04/03/2020	RF04032020	RECYCLEREMINDERS.COM	Bogart - Signage recycled water	-61.42
Check	04/04/2020	NL04042020	Ei Mariachi Taco Shop	RV Concrete Pour - Crew Food	-213.27
Check	04/04/2020	NL04042021	Stater Bros	RV Concrete Pour - Crew Drinks	-112.43
Check	04/06/2020	122976	Chris Diercks.	Director Fees - March 2020	-200.00
Check	04/06/2020	122977	Jessica Warrick	Pay Period 3/14/2020 - 3/29/200 (17hrs.)	-510.00
Check	04/06/2020	122978	Jessica Warrick	Pay Period 3/2/2020 - 3/15/2020 (10hrs.)	-300.00
Check	04/06/2020	FEE	Exact	Service Fee - Kiosk Bogart	-25.21
Check	04/07/2020	122979	So Cal USA Softball	Tournament Security Deposit - Tournament 6/21/19 - 6/23/19	-500.00
Check	04/07/2020	122980	Denise Ward	Director Fees - February/March 2020	-500.00
Check	04/07/2020	122981	Mike Aldrich	Banner Sales - March 2020	-380.00
Check	04/07/2020	RF04072020	Amazon.com	Hand Sanitizer	-152.68
Check	04/08/2020	Fee	UMS Banking	Credit Card Fees -	-26.45
Bill Pmt -Check	04/08/2020	122982	Acorn Technology Services	Monthly IT Services/ Certificate Renewal HOST2 Drive	-2,488.10
Bill Pmt -Check	04/08/2020	122983	Artwork Paint Company	Field Restroom - (mask, prime & paint)	-595.18
Bill Pmt -Check	04/08/2020	122984	BDL Alarms, Inc.	Monthly Alarm Services	-224.00
Bill Pmt -Check	04/08/2020	122985	BCVWD 8-005	Utilities - Water - Grange 1/2/2020 - 3/1/2020	-331.07
Bill Pmt -Check	04/08/2020	122986	BCVWD 8-006	Utilities - Water - Grange (fire) 1/2/2020 - 3/1/2020	-51.70
Bill Pmt -Check	04/08/2020	122987	Beaumont Safe & Lock	NCCC - GM Office Lock Change	-245.40
Bill Pmt -Check	04/08/2020	122988	Best Best & Krieger	Monthly Legal Fees	-3,144.05

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
April 2020

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	04/08/2020	122989	Cherry Valley Feed & Pet Supply	Dog Park - Automatic Waterer	-75.41
Bill Pmt -Check	04/08/2020	122990	Clean Sport, Inc.	Disinfectant (Bathrooms/Playground) COVID-19	-141.22
Bill Pmt -Check	04/08/2020	122991	Engineered Installation Solutions LLC	Fitness Court - Equipment Installation	-18,949.80
Bill Pmt -Check	04/08/2020	122992	Ferrellgas	Utilities - Propane - Snack Bar	-344.00
Bill Pmt -Check	04/08/2020	122993	Jani-King of California, Inc	Monthly Janitorial Services (addition) Jan - March 2020	-2,779.35
Bill Pmt -Check	04/08/2020	122994	Meineke Car Care Center	F150 - Oil Change Service	-110.51
Bill Pmt -Check	04/08/2020	122995	Pattons Steel Corp	NCCC - Exterior Fencing panels for Back Porch and Column Caps	-1,407.32
Bill Pmt -Check	04/08/2020	122996	Star Pro Security Patrol Inc.	Monthly Security Services - 3/30/20 - 4/5/2020 (5days/week)	-2,024.00
Bill Pmt -Check	04/08/2020	122997	TLC Landscape Services, Inc.	Monthly Landscape Services	-918.00
Bill Pmt -Check	04/08/2020	122998	UniFirst Corp	Monthly Janitorial and Uniform Services	-562.89
Bill Pmt -Check	04/08/2020	122999	United Rentals	Rental - Forklift (Fitness Center Installation)	-1,430.38
Bill Pmt -Check	04/08/2020	123000	UNUM	Employee - Disability Insurance	-386.19
Bill Pmt -Check	04/08/2020	104877451	ARCO Business Solutions	Monthly Fuel/Gas - Traverse (11,798), F150 (13,965), F350 (150, 004), Chevy Silverado (22,994), Fuel/Gas Cans	-1,716.29
Bill Pmt -Check	04/08/2020	1001540154	CalPers	Employee - 457 Plan	-25.00
Bill Pmt -Check	04/08/2020	1001540158	CalPers	Employee - Health Insurance	-4,216.71
Bill Pmt -Check	04/08/2020	1001540160	CalPERS-OPEB	Accrued Liability as of June 30, 2017 - Rate Plan: 1357	-4,128.56
Bill Pmt -Check	04/08/2020	1540162-164	CalPers	Employee - Retirement	-4,480.42
Bill Pmt -Check	04/08/2020	3278940053	Colonial Life	Employee - Life Insurance	-785.72
Bill Pmt -Check	04/08/2020	208091782	Frontier Communications	Wifi - Grange	-101.76
Bill Pmt -Check	04/08/2020	208091830	Frontier Communications	Wifi - NCCC	-135.28
Bill Pmt -Check	04/08/2020	208091847	Frontier Communications	Wifi - Woman's Club	-91.76
Bill Pmt -Check	04/08/2020	208091875	Frontier Communications	Wifi - Bogart	-60.98
Bill Pmt -Check	04/08/2020	04092020	Nationwide Retirement Solutions	Employee - 457 Plan	-881.13
Bill Pmt -Check	04/08/2020	85209747332	Office Depot	Office Supplies	-1,797.83
Bill Pmt -Check	04/08/2020	135099931	SCE (0135)	Utilities - Electric - Woman's Club, Parking Lot, Grange, Snack Bar, NCCC, Maintenance and Back Lot	-1,557.11
Bill Pmt -Check	04/08/2020	823099031	SCE (9823)	Utilities - Electric (Bogart)	-11.52
Bill Pmt -Check	04/08/2020	BH01865218	UMPQUA Bank	Business Meals, Board Meeting Remote Connection, SDLA Covington, Janet & Law, Nancy Flights, National Fitness Campaign Marketing	-4,428.08
Bill Pmt -Check	04/08/2020	946025590	Verizon Wireless	Monthly Wireless Phone Service	-764.45
Bill Pmt -Check	04/08/2020	04082020	VSP-Vision Service Plan	Employee - Vision Insurance	-130.88

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
April 2020

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	04/08/2020	80011969422	Waste Management of the IE	Utilities - Trash - NCCC, Grange, Woman's Club & Bogart Park	-3,467.70
Bill Pmt -Check	04/08/2020	04082020	Nextiva	Monthly - Telephone Service	-279.98
Bill Pmt -Check	04/08/2020	04082020	Rosalind Otero	Unfunded Health Payment	-169.23
Bill Pmt -Check	04/08/2020	123001	SoCalGas	VOID: Paid Online	0.00
Bill Pmt -Check	04/08/2020	123002	UniFirst Corp	Monthly Janitorial and Uniform Services	-470.57
Bill Pmt -Check	04/09/2020	1000369-209	SoCalGas	Utilities - Gas - Woman's Club, Grange & NCCC	-787.02
General Journal	04/10/2020	PR 04102020		Transfer to Payroll for - Furloued Payroll 04/10/2020	-15,000.00
Check	04/10/2020	Fee	Bank of Hemet.	Safe Deposit Box Rental	-150.00
Check	04/13/2020	NL04132020	The Toll Roads	91 Express Lane/Toll Roads - Reload	-30.00
Check	04/14/2020	123003	Life Line Screening of America	Refund - Cancelled Event - 4/22/2020 - Due to COVID-19	-450.00
Check	04/14/2020	123004	Aaron Morris	Safety Footwear Reimbursement - Morris, Aaron	-100.00
Check	04/14/2020	NL04142020	Safeguard	Manual Checks - Payroll	-150.51
General Journal	04/14/2020	RCF 041420		Transfer to Operating for Payroll and Bills	250,000.00
General Journal	04/15/2020	Trans 04151		Transfer to Bogart for Bogart Bills	-35,000.00
General Journal	04/15/2020	Trans 04153		Transfer to Reserve for Monthly Transfer	-5,000.00
General Journal	04/15/2020	Trans 04154		Transfer to Payroll for PR 04/17/2020	-20,000.00
General Journal	04/15/2020	Trans 04156		Transfer to Project for Monthly Transfer	-9,681.76
Check	04/16/2020	123005	Louise Holder	Refund - Bogart Creekside - 4/17/20 - 4/18/20 - Due to COVID-19	-240.00
Check	04/16/2020	123006	Gillian Carrington	Refund - Zone A - Cancelled - 4/30/2020 - Due to COVID-19	-50.00
Check	04/16/2020	123007	Kaboo Leasing Co.	Fabricate (10) Poles - for Electrical Outlets in NCCC Parking lot	-2,000.00
Check	04/21/2020	RF04212021	Amazon.com	2 drawer CPU Stand - Alyssa & Ryann	-191.26
Check	04/21/2020	RF04212022	Amazon.com	Office Supplies - Desk Organizers	-98.02
Bill Pmt -Check	04/22/2020	123008	Al's Kubota Tractor	(2) Backpack Sprayers - Disinfect Playground/Restrooms - COVID-19	-790.37
Bill Pmt -Check	04/22/2020	123009	Beaumont Do it Best	Repair - Horseshoe Pit Restroom Door	-16.15
Bill Pmt -Check	04/22/2020	123010	Beaumont Glass	Tint (40) panes of glass - NCCC	-2,380.00
Bill Pmt -Check	04/22/2020	123011	Cherry Valley Nursery	Repair - Leon's Garden/Franco Garden & Wishing Well Planters	-451.52
Bill Pmt -Check	04/22/2020	123012	Image Source	Monthly - Copier Use	-309.69
Bill Pmt -Check	04/22/2020	123013	Inland Lighting Supplies, Inc.	Repair & Maintenance - East Snack Bar - LED Lights	-1,380.28
Bill Pmt -Check	04/22/2020	123014	Mulvihill Enterprises, Inc.	Deadbolts - Bridal Room/Restroom	-465.00
Bill Pmt -Check	04/22/2020	123015	Pattons Steel Corp	Material - NCCC Parking lot Electrical Poles	-440.35
Bill Pmt -Check	04/22/2020	123016	Pietronico Roofing Solutions	EMERGENCY - NCCC Roof Repair (Cooper Room)	-150.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
April 2020**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	04/22/2020	123017	Pro-Pipe & Supply	NCCC - Fittings for Valve Assembly	-17.68
Bill Pmt -Check	04/22/2020	123018	Resource Building Materials	Rock Brown/Gold - Wishing Well Planters	-982.68
Bill Pmt -Check	04/22/2020	123019	SingerLewak LLP	Accounting Guidance through 3/31/2020	-750.00
Bill Pmt -Check	04/22/2020	123020	SiteOne Landscape Supply, LLC	Irrigation Valve assembly, drip parts, and pipe fittings. NCCC Leons Garden/Wishing Well	-160.33
Bill Pmt -Check	04/22/2020	123021	Star Pro Security Patrol Inc.	Monthly Security Services - 4/13/2020 - 4/20/2020 (5days/week)	-1,840.00
Bill Pmt -Check	04/22/2020	123022	TLC Landscape Services, Inc.	Monthly Landscape Services	-918.00
Bill Pmt -Check	04/22/2020	123023	UniFirst Corp	Monthly Janitorial and Uniform Services	-423.32
Check	04/23/2020	123024	Judie Howell	Refund - Bogart Site #10 - 5/1/20 - 5/2/20 - Due to COVID-19 (original 121-4)	-46.00
Bill Pmt -Check	04/24/2020	47010424202	Chevron	Gas - Traverse (10,641)	-50.29
Check	04/27/2020	123025	Brandi Fuimaono	Office Supplies - Hand Sanitizer	-89.07
Check	04/27/2020	123026	Sal Camarena	Refund - Group A Camping - 5/22/20 - 5/24/20 - Due to COVID-19	-432.00
Check	04/27/2020	123027	Tatiana Williams	Refund - Baby Shower - 5/28/2020 - Due to COVID-19 (original 146-5)	-100.00
Check	04/27/2020	123028	Janelle Martinez	Refund - Wedding - 5/9/2020 - Due to COVID-19 (original 90-10)	-100.00
Check	04/27/2020	123029	Kyle Simpson	Safety Footwear Reimbursement (Kyle Simpson)	-100.00
Check	04/27/2020	123030	Karyn Lara	Refund - Babyshower - Zone A-D - 5/2/2020 - Due to COVID-19	-150.00
Check	04/27/2020	123031	Debra Capodice	Refund - Site #17 - 5/1/20 - 5/2/20 - Due to COVID-19 (original 116-14)	-46.00
Check	04/27/2020	123032	Charlyn Heitritter	Refund - Site #Group A - 5/1/2020 - Due to COVID-19 (Original 153-3)	-144.00
Check	04/27/2020	123033	Cara Roodman	Refund - Site #8 - 4/30/20 - 5/3/2020 - Due to COVID-19 (Original 118-1)	-92.00
Check	04/27/2020	123034	Garri Ann Daily	Refund - Site #19 - 5/1/20 - 5/3/20 - Due to COVID-19 (Original 116-11)	-69.00
Check	04/27/2020	123035	Jackson Daniel	Refund - Wedding - 5/17/2020 - Due to COVID-19 (original 123-2)	-100.00
Bill Pmt -Check	04/27/2020	123036	Artwork Paint Company	NCCC - Sand, Seal & Stain - Shade Structures	-1,865.24
Bill Pmt -Check	04/27/2020	123037	Grand American Builders, Inc.	Tile Maintenance Shower, Snack Bar Ceiling Repair, RV Space #1 - 13 Concrete form lumber, Bogart Irrigation Slab Pedestal, NCCC Shade Structures & Carport Walls	-11,513.73
Bill Pmt -Check	04/27/2020	6245118231	SCE (6245)	Utilities - Electric - Tennis Courts, Horse Arena & Fields # 5/6	-61.02
Bill Pmt -Check	04/27/2020	50135118731	SCE (0135)	Utilities - Electric - Woman's Club, Parking Lot, Grange, Snack Bar, NCCC, Maintenance and Back Lot	-559.46
Bill Pmt -Check	04/27/2020	0195118031	SCE (0195)	Utilities - Electric - Fields #1 - 4	-7.17
Bill Pmt -Check	04/27/2020	947118131	SCE (1947)	Utilities - Electric - James Hughes Trailer	-42.53
Bill Pmt -Check	04/27/2020	2062118631	SCE (2062)	Utilities - Electric - RV Park	-382.09
Bill Pmt -Check	04/27/2020	6179118631	SCE (6179)	Utilities - Electric - General Electric & Thunder Alley	-313.13

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank Of Hemet - Operating
April 2020**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	04/27/2020	0435118431	SCE (0435)	Utilities - Electric - Fire Camp Lighting/Panel	-169.57
Bill Pmt -Check	04/27/2020	1001551942	CalPers	Employee - 457 Plan	-25.00
Bill Pmt -Check	04/27/2020	1551936-938	CalPers	Employee - Retirement	-4,170.13
Bill Pmt -Check	04/27/2020	19301200131	Colonial Life	Employee - Life Insurance	-785.72
Bill Pmt -Check	04/27/2020	98980652655	The Home Depot	Field #5/6 Restroom Repairs - Toilet/Doors, Memorial Wall Irrigation & Bogart Irrigation	-205.88
Bill Pmt -Check	04/27/2020	209027066	Frontier Communications	Wifi - Woman's Club	-91.76
Bill Pmt -Check	04/27/2020	209027117	Frontier Communications	Wifi - NCCC	-135.28
Bill Pmt -Check	04/27/2020	1180369	SoCalGas	Utilities - Gas - Woman's Club	-307.21
Bill Pmt -Check	04/27/2020	0022400129	Streamline	Monthly Website Services	-200.00
General Journal	04/29/2020	Trans 04291		Transfer to Bogart for Bills	-10,000.00
Check	04/29/2020	KS04292020	Amazon.com	Event Folding Tables	-1,937.35
General Journal	04/30/2020	Trans 04301		Transfer to Payroll for PR 05/01/2020	-25,000.00
				TOTAL	891.34

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Project
April 2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10015 - Bank of Hemet - Project Account					
Bill Pmt -Check	04/08/2020	4574	Beaumont Do it Best	Shovel, Rakes, Strainer for Memorial Wall	-129.98
Bill Pmt -Check	04/08/2020	4575	Cherry Valley Nursery	Plants/Flowers - Memorial Wall	-619.61
General Journal	04/15/2020	Trans 04156		Transfer to Project for Monthly Transfer	9,681.76
Bill Pmt -Check	04/22/2020	4576	True Value Hardware	Winterfest/Gate Repair	-188.89
Bill Pmt -Check	04/22/2020	NL06252020	The Home Depot	VOID: Paid in Operating	0.00
TOTAL					8,743.28

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Reserve
April 2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Paid Amount</u>
10025 · Bank of Hemet - Reserve Fund				
General Journal	04/15/2020	Trans 04153	Transferred from Operating for Monthly Transfer	5,000.00
			TOTAL	5,000.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Bogart
April 2020**

Type	Date	Num	Name	Memo	Amount
10050 - Bank of Hemet - Bogart Park					
Check	04/08/2020	Fee	UMS Banking	Credit Card Fees -	-70.10
Bill Pmt -Check	04/08/2020	5057	BCVWD 3-001	Utilities - Water - Bogart	-97.96
Bill Pmt -Check	04/08/2020	5058	BCVWD 3-003	Utilities - Water - Bogart	-160.11
Bill Pmt -Check	04/08/2020	5059	BCVWD 3-004	Utilities - Water - Bogart	-158.34
Bill Pmt -Check	04/08/2020	5060	Beaumont Do it Best	2" threaded Nipple, Bogart Irrigation Project	-48.00
Bill Pmt -Check	04/08/2020	5061	Beaumont Safe & Lock	Bogart - Flag Pole Keys	-24.24
Bill Pmt -Check	04/08/2020	5062	Inland Lighting Supplies, Inc.	Bogart - Flag Pole Lights	-338.34
Bill Pmt -Check	04/08/2020	5063	Merlin Johnson Const., Inc.	Bogart Pond - Lake Rehabilitation	-35,036.80
Bill Pmt -Check	04/08/2020	5064	Redlands Yucaipa Rentals	Bogart Wood Chipper	-157.08
Bill Pmt -Check	04/08/2020	5065	UniFirst Corp	Monthly - Janitorial Supplies & Uniforms	-54.88
Bill Pmt -Check	04/08/2020	5066	UniFirst Corp	Monthly - Janitorial Supplies & Uniforms	-27.44
General Journal	04/15/2020	Trans 04151		Transferred from Operating for Bogart Bills	35,000.00
Bill Pmt -Check	04/22/2020	5067	Action True Value Hardware	Bogart Irrigation Project	-56.37
Bill Pmt -Check	04/22/2020	5068	Beaumont Do it Best	Concrete Iron Ranger install, Irrigation Box	-92.73
Bill Pmt -Check	04/22/2020	5069	Cherry Valley Nursery	New Planters - Bogart	-118.53
Bill Pmt -Check	04/22/2020	5070	SiteOne Supply, LLC	Bogart Irrigation Project	-11,451.90
Bill Pmt -Check	04/22/2020	5071	UniFirst Corp	Monthly - Janitorial Supplies & Uniforms	-54.88
General Journal	04/29/2020	Trans 04291		Transferred from Operating for Bills	10,000.00
Check	04/30/2020	5072	Cash	Kiosk - 1 dollar Coins	-600.00
TOTAL					-3,547.70



Staff Report

Agenda Item No. **3.1**

To: Chairman and Board of Directors
From: Nancy Law, Financial Services Technician/Office Manager
Via: Duane Burk, General Manager
Date: May 13th, 2020
Subject: Approval of First Reading FY's 20/21 & 21/22 Budget

Background and Analysis:

Each year starting in March staff along with the finance committee meets to review current year spending and budget projections for the upcoming years. All departments were asked to provide input to determine their requests for the upcoming fiscal years.

Staff has prepared the first reading for review, questions and comments on the proposed budget for Fiscal Year 20/21 and Fiscal Year 21/22

Fiscal Impact:

There will be no fiscal impact for the District.

Recommendations:

Staff recommend that the Board review, comment and approve with any changes the first reading of the FY 20/21 & FY 21/22 Budget.

Respectfully Submitted,



Nancy Law
Financial Services Technician/Office Manager

ITEM # 3.2

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE Board of Directors OF THE Beaumont-Cherry Valley Rec. & Park Dist.
(Governing Body) (Name of Applicant)

THAT General Manager, OR
(Title of Authorized Agent)

_____, OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Beaumont-Cherry Valley Recreation & Park District, a public entity
(Name of Applicant)
established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Beaumont-Cherry Valley Recreation & Park District, a public entity established under the laws of the State of California,
(Name of Applicant)
hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

- This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.
- This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this 13th day of May, 2020

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)

_____, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the Board of Directors of the Beaumont-Cherry Valley RPD
(Governing Body) (Name of Applicant)

on the 13th day of May, 2020.

(Signature)

(Title)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification.")



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

STAFF REPORT

Item 3.3

To: Chairman and Board of Directors

From: Janet Covington, Human Resources Administrator/Clerk of the Board

Via: Duane Burk, General Manager

Re: Resolution # 2020-02. Adopting an Investment Policy;
Approving the 8-Year Pay Down of the District's CalPERS Unfunded Pension Liability;
Adopting of a Supermajority Voting Requirement for Changes to the Pay Down Schedule

Date: May 13, 2020

Background and Analysis:

September 2019 the Board reviewed options for paying down our unfunded pension liabilities. The policy was approved on September 11, 2019, committing to fund the liability over an 8-year period.

The General Manager requests to restrict the District Boards ability to change its 8-year plan by necessitating a two thirds (2/3) supermajority vote requirement for any change in funding of the pension liability.

The "Statement of Investment" Policy is to set forth legal and ethical guideline for investments and financial concerns including the unfunded liability.

Fiscal Impact:

The unfunded health liability (account # 50103, budget line # 137) is scheduled to fully fund in FY 20/21. The FY 21/22 budget will reallocate those funds to the unfunded pension liability (account # 50104 budget line # 138).

Recommendations:

Staff recommends that the Board review, comment, approve or change Resolution #2020-02, committing the District to a Super Majority vote of the board to change the funding of the pension liability and adopting the Investment Policy, both subject to the authority of the Beaumont-Cherry Valley Recreation & Park Districts Legal Counsel and Board to make non-substantive changes.

Respectfully Submitted,

Janet Covington, Human Resources Administrator/Clerk of the Board

RESOLUTION NO. 2020 -02

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BEAUMONT-CHERRY VALLEY RECREATION & PARK DISTRICT
ADOPTING AN INVESTMENT POLICY; APPROVING THE 8-YEAR PAY DOWN OF THE
DISTRICT'S CALPERS UNFUNDED PENSION LIABILITY; AND ADOPTING OF A SUPER-
MAJORITY VOTING REQUIREMENT FOR CHANGES TO THE PAY DOWN SCHEDULE

WHEREAS, the governing body of the Beaumont-Cherry Valley Recreation & Park District ("District") has the authority to adopt guidelines for operational and strategic decision making related to the financial matters of the District's idle funds; and

WHEREAS, the District contracts with the California Public Employees' Retirement System, a component unit of the State of California ("CalPERS") to provide pension benefits for the District's employees, which is funded by employee contributions, District contributions, and investment earnings; and

WHEREAS, CalPERS offers a defined benefit pension plan which establishes a formula to determine the required pension benefit that employees will receive upon their retirement; and

WHEREAS, the difference between the estimated Defined Benefit amount that the current value of the District's assets held in trust by CalPERS is commonly referred to as the unfunded liability ("Unfunded Liability"); and

WHEREAS, due to numerous factors that have occurred over the last several years, California governmental agencies, including the District, have experienced their Unfunded Liability increase to concerning levels; and

WHEREAS, the District's estimated Unfunded Liability currently totals \$758,897.00 for the period ending June 30, 2018; and

WHEREAS, the California Constitution recognizes the Unfunded Liability as an obligation imposed by law (i.e., the District must make these payments to CalPERS regardless); and

WHEREAS, on September 11, 2019, the District Board reviewed its Unfunded Liability, and asserted approval of an 8-year plan to pay down such unfunded liability [Board Minutes, attached as Exhibit A and incorporated by this reference]; and

WHEREAS, the District Board wishes to restrict its ability to change its 8-year pay down plan by necessitating a two thirds (2/3) supermajority vote requirement as to the 8-year payoff schedule on its Unfunded Liability; and

WHEREAS, the District Board wishes to authorize the General Manager, on behalf the District, to enter and execute all necessary documents in connection with the 8-year pay down of the District's Unfunded Liability.

NOW, THEREFORE, the Distirct Board hereby finds, determines, and resolves as follows:

Section 1. The foregoing recitals are true and correct and incorporated herein.

Section 2. The Policy entitled "Statement of Investment Policy" is hereby adopted to set forth legal and ethical guidelines for investment of surplus funds as may become necessary to address District financial concerns, including but not limited to the pay down of Unfunded Liability. The Policy is attached hereto as Exhibit B and is incorporated by this reference. It is hereby approved and adopted.

Section 3. An Eight Year Amortization payment schedule is approved and adopted to pay down the District's Unfunded Liability. The Eight Year Amortization payment schedule is attached hereto as Exhibit C and is incorporated by this reference. It is hereby approved and adopted.

Section 4. The District Board hereby authorizes and directs the General Manager or his designee, on behalf of the District, and the District Treasurer or his designee, to enter such financial instruments as deemed necessary to effectuate the Eight Year Amortization schedule or otherwise maximize available District assets for the purpose of such pay down of Unfunded Liability.

Section 5. This Resolution shall take effect and be enforceable immediately upon its adoption.

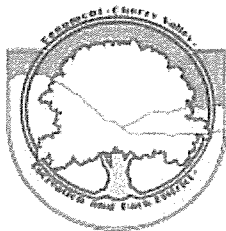
BE IT FURTHER RESOLVED AND ORDERED that the adoption of the District's Eight Year Amoritization schedule, as set forth herein at Section 3, shall only be amended or revoked by a two thirds (2/3) supermajority vote of the District Board.

ADOPTED this 13 day of May 2020.

Board Chairman
Beaumont-Cherry Valley Recreation &
Park District

ATTEST:

District Secretary
Beaumont-Cherry Valley Recreation & Park District



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, September 11, 2019**

MINUTES

DISTRICT CLOSED SESSION – None.

BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION (BCVRPIC): None

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at 5:02 pm

The meeting was opened in remembrance of all the victims and emergency personnel of September 11, 2001.

Roll Call:

Director De La Cruz Director Ward Treasurer Diercks
Vice-Chair/Secretary Flores Chairman Hughes

Invocation: Pastor Henry Lundy gave the invocation

Pledge of Allegiance: Chairman Hughes led the pledge of allegiance

Presentations:

PARS: Rachael Sanders from PARS (Public Agency Retirement Services) was introduced by Duane Burk. Rachael commented that today's presentation is about a tool called 115 irrevocable trust offered by PARS, PARS is the 3rd largest multiple employer trust retirement system in the State after CalPERS and CalSTRS they have 35 years of experience working with 900+ Public Agencies with an asset value of 3.6B they help design implement and do the ongoing administration for different types of retirement plans based on the Agency that they talk to, they are not a finance institution and they do not hold any of the money or do any of the Investing this is where their partners US Bank and High Mark Capital Management come in, US Bank is the Trustee with 156 years of experience with a 5.0T asset value they are the custodian of the asset and oversee the safeguard and protection of the plan. High Mark Capital Management is their Investment Manager with 100 years of experience and a 15.9B asset value they Manage plan investments and policies. Rachael then explain that PARS is a IRS-Approved Combination 115 Trust, what that means is that with the trust you can fund OPEB and PRSP these are accounted for separately, so you can fund one or the other or both at the same time. One of the benefits of having a 115 trust IRS private letter ruling is that any income derived is tax exempted so you know your plan is safeguarded, another benefit of the trust is any money derived or put in can only be used for it intended purpose the district can do this in two ways either reimburse the agency directly or transfer the funds directly to CalPERS to pay down your unfunded liability at any point in time, agencies really like this because it shows that you have set aside money to address those specific liabilities and the irrevocable trust insure it

will be used for those intended purposes. A lot of agencies are seeing their CalPERS cost rise and that is because of their lower discount rate which is their expected rate of turn over time and they have changed their amortization schedule they have shortened it and any other number of assumptions that will impact what you are paying. As she looks at the Districts CalPERS as of June 30, 2017 you are 75% funded which is above average for most agencies, but you can see that your employer contribution is going to increase within the next 7 years and as you can see it is expected to increase by 110K by 18/19 FY and by 24/25 FY an increase of 150K and this is why we are talking about this tool so you can proactively address the rise in costs. Agencies are looking for control over their funds with CalPERS if you send additional contributions you have lost all control of it you can't get the money back and you have no say in how it is invested or how it is amortized and CalPERS invest the money very aggressively and once you send it to them it is lost in the black hole you may be addressing your liabilities in the short term but once the assumptions change again they go right back up, so with a 115 trust you will get that control you determine how much money you put into the trust the frequency when you take it out to send to CalPERS and how it is Invested.

Chairman Hughes asked when you assign a plan administrator what is the length of time for that administrator?

Rachael commented that it is usually set by position or title so no matter who is in the position they are the administrator, and at any time the Board will have the authority to change the administrator.

Chairman Hughes asked on the Investment strategy can they invest on multiple levels?

Rachael commented that yes that is something they can do they would set up separate accounts for the different strategies.

Chairman Hughes commented that he has looked the plan over and feels that Board owes it to the constitution's to look into investing in this trust because just looking at the savings and interest fees alone will save the District.

Duane asked that after this presentation today does the Board want to or not to have council look at the resolution for it be on a upcoming Board Agenda?

Duane asked that by the way of the next Board meeting would the Board want him to put on the agenda the adoptions of the PARS resolution after legal review, is this something they are interested in or not interested in? Both Chairman Hughes and Treasurer Diercks commented they feel it should be on the agenda.

Director Ward asked when presented for adoption at next Board meeting is that when we decide what to put the plan into for investment, Duane commented that no this resolution would only to be to open the account with PARS and that we do not have to put anything into until we are ready too at no cost to the District.

GovInvest: Duane commented that GovInvest is a program and model that will help the District see how the money grows and how we are investing for example when you give raises it impacts your PERS and we will be able to see the impact months ahead and will be

able to present it to the Board and the Finance Committee monthly and asked the Board to review the package and come back with questions.

Chairman Hughes called for a five (5) minute break at 5:41pm

Adjustments to Agenda: None.

1. PUBLIC COMMENT:

- Sue Feenstra: Sue thanked the Board to allow her to speak here today and she is here after speaking to multiple Equestrian users at Bogart Park about public safety in the equestrian camp ground the past holiday weekend the campground was full of none equestrian campers this creates a huge safety hazard for equestrians, example: a horse trainer with her clients was there for day use and a picnic in the park while they were there the children that were not familiar with being around horses were crawling under the horses going behind the horses even after being asked repeatedly not to they just were not aware that there is a danger for them to do that, the trainer also commented that one of the kids came close to being crushed by a horse. So she is here today to ask the Board to consider a policy for the park that they make the equestrian exclusively for equestrian because it is a safety issue with the public.

2. CONSENT CALENDAR:

- 2.1 Minutes of August 14, 2019
- 2.2 Bank Balances August 2019
- 2.3 Warrants for August 2019

Motion was made to accept items 2.1, 2.2 and 2.3.

Initial Motion: Treasurer Diercks
Second: Vice Chair/Secretary Flores
Result of Motion: Carried 5-0
Director De La Cruz: Aye
Director Ward: Aye
Treasurer Diercks: Aye
Vice Chair/Secretary Flores: Aye
Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:

- 3.1 Approval of Final Fiscal Year 17/18 Audit

General Manager Duane Burk commented that we are asking the Board to approve the 17/18 audit, we have presented a copy at the last Board meeting, we have presented it to the Finance Committee and we have not received any questions back and we are asking for approval tonight.

Opened public comment at 5:53pm. No public comment made. Closed public comment at 5:53pm.

Motion was made to accept item 3.1 approving the Final 17/18 fiscal year audit as presented

Initial Motion: Treasurer Diercks
Second: Director Ward
Result of Motion: Carried 5-0
Director De La Cruz: Aye
Director Ward: Aye

Treasurer Diercks: Aye
Vice Chair/Secretary Flores: Aye
Chairman Hughes: Aye

3.2 Authorize for Submittal of Community Development Block Grant Application 2020/2021.

General Manager Duane Burk commented that this the third time we have asked the Board in the last three years for the opportunity to submit for the Grant last (2) years we were not considered but we are asking again this year to submit for the Restroom Renovation here at Noble Creek Community Center for ADA accessibility, and we are just asking the Board to let staff move forward to submit the Grant.

Opened public comment at 5:54pm. No public comment made. Closed public comment at 5:54pm.

Motion was made to accept item 3.2 authorizing the submittal of the 20/21 Community Development Block grant application.

Initial Motion: Treasurer Diercks
Second: Director De La Cruz
Result of Motion: Carried 5-0
Director De La Cruz: Aye
Director Ward: Aye
Treasurer Diercks: Aye
Vice Chair/Secretary Flores: Aye
Chairman Hughes: Aye

3.3 Approval of Fiscal Year 18/19 Gann Appropriations Limit

Finance Technician Nancy Law commented that in the past years we have had our auditors complete these appropriations for us, last year with review of the new auditors they presented her a templet and the process on how to come up with the Gann Appropriation Limits herself, so you see before you we are within our limits and would like approval.

Opened public comment at 5:55pm. No public comment made. Closed public comment at 5:55pm.

Motion was made to accept item 3.3 as presented

Initial Motion: Chairman Hughes
Second: Treasurer Diercks
Result of Motion: Carried 5-0
Director De La Cruz: Aye
Director Ward: Aye
Treasurer Diercks: Aye
Vice Chair/Secretary Flores: Aye
Chairman Hughes: Aye

3.4 Approval of the Roll Forward Valuation dated August 21, 2019

General Manager Duane Burk commented that Janet was not here and she completed this report, and this is standard operation procedures for valuation of GASB 74/75, we use Total Compensation who puts the report together for \$1,500.00 and were asking your approval of the expenditure and the valuation.

Opened public comment at 5:57pm. No public comment made. Closed public comment at 5:57pm.

Motion was made to accept item 3.4 as presented

Initial Motion: Director Ward
Second: Director De La Cruz
Result of Motion: Carried 5-0
Director De La Cruz: Aye
Director Ward: Aye
Treasurer Diercks: Aye
Vice Chair/Secretary Flores: Aye
Chairman Hughes: Aye

3.5 Approval to fund Long Term Unfunded Liabilities

General Manager Duane Burk commented that this is what we have been working on for the last year or so regarding the District Health and Retirement obligation to PERS, on the Health side we have been able to get that under control, but on the Retirement side as you heard tonight from PARS/GovInvest the tools we could use. Here you have a 10/8/5 year amortization payments what he is asking is for the Board to tell us what direction they want to go, do you want to pay down that unfunded liability in a 10/8/5 year amortization currently we are on a 19 year and these options will save us anywhere between 200,000 – 500,000 of interest.

Opened public comment at 6:00pm. No public comment made. Closed public comment at 6:00pm.

Director Ward commented with looking at our Budget we have dedicated \$80,000.00 a year to fund this liability so if we pay off sooner that would increase our budget to 96,000.00. Duane commented that yes, but let's go to the recommendations on the 2nd page. What we are trying to do is plan for the budget if you do a 5 year which I pretty aggressive but you would save 500,000.00 in interest; He recommends the 8 year plan.

Director Ward commented with changing this plan would we adjust the budget at midyear? Duane commented that they are already heading down that path and he will bring it to them at midyear budget but does not feel they will need to change the amount.

Chairman Hughes commented that his opinion is to go with the 8 year plan.

Treasurer Diercks commented that he feels we should go with the 8 year plan with PARS and a year from now review plan again.

Vice Chair/Secretary commented that he is in agreement that we should go with a 8 year program, that we as the Board owe it to future Board Members to not pass on that debt.

Motion was made to accept item 3.5 committing to fund the unfunded pension liabilities over a period of eight years.

Initial Motion: Treasurer Diercks
Second: Vice Chair/Secretary Flores
Result of Motion: Carried 5-0
Director De La Cruz: Aye
Director Ward: Aye

Treasurer Diercks: Aye
Vice Chair/Secretary Flores: Aye
Chairman Hughes: Aye

3.6 Approval of Notice of Completion, Bogart Park Water Tank

General Manager Duane Burk commented that the water tank at Bogart Park has been completed and would like to the approval to file the Notice of Completion.

Opened public comment at 6:12pm. No public comment made. Closed public comment at 6:12pm.

Motion was made to accept item 3.6 as presented

Initial Motion: Chairman Hughes

Second: Director De La Cruz

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

3.7 Approval of Bogart Park Water Line Replacement

General Manager Duane Burk commented there is a 2" water line that goes across the creek and at the top of the mesa is the domestic water line meter and to service or maintain the line would be extremely dangerous and costly, he would like to proactivity relocation of the line, would like direction and or approval of the expenditures of 24,000.00 for material and 65,000.00 in labor and equipment.

Opened public comment at 6:19pm. public comment was made by Tim Cooke that he has attempted to repair the line before and it's was a temporary repair. Closed public comment at 6:19pm.

Vice Chair/Secretary Flores asked if the 65,000.00 expenditures is not to exceed? Duane Burk commented that is correct it is not to exceed.

Motion was made to accept item 3.7 as presented

Initial Motion: Treasurer Diercks

Second: Director Ward

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

3.8 Acceptance of Ownership of four (4) "Welcome to Cherry Valley" Signs donated from the Cherry Valley Chamber

General Manager Duane Burk commented that these signs are located in the Cherry Valley area, with the passing of Stella Parks she left the signed to be donated to the District for our use, he does comment that he does not know how legal the document is and talk to council regarding them, he did look up the locations and they are on private property with the exception of Beaumont Ave it

is in the County right away. Duane would like the Boards direction on if they would like to maintain and claim these signs for our use bearing any legal actions. Opened public comment at 6:26pm. No public comment made. Closed public comment at 6:26pm.

Legal Counsel Joe Ortiz commented that technically speaking the District would want some type of document showing there is an easement entitlement for these signs, sounds to him that it was a hand shake deal and put on private property and to consider that.

Motion was made to accept item 3.8 as presented

Initial Motion: Director Ward

Second: Director De La Cruz

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

Chairman Hughes called for a five (5) minute break at 6:29pm

Director Ward left meeting at 6:33pm.

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

Janet was absent from the meeting. Her report was read by Nancy Law.

Employees: One Special Project Associate completed her assignment and we hired three casual recreation assistants.

We have 31 employees.

Reports:

- Submitted to CAPRI the Final Workers Comp Payroll Calculations for FY 2018-2019
- Submitted to CalPERS the Roll Forward Valuation with the following supporting documents.
 - Certification of OPEB Actuarial Information
 - Certification of OPEB Funding Policy & GASB Standards Reporting Compliance
 - Summary of Actuarial Information for CalPERS CERBT Program

Workers Compensation Cases/Incidents/Accidents – We closed the workers comp case dated July 22, 2019. We have no other cases.

Training:

- The Safety Compliance Company provided “Back Safety” training on August 28, 2019.

Other:

- Rodrigo Camacho was selected the July employee of the month celebrated on August 17 during the field competitions.
- Save the Date for the Annual Holiday Party Friday, December 13, 2019 at the Grange Community Center. We have booked a comedian show for entertainment and secured

Famous Daves for dinner. Everyone is invited to bring a guest. Additional details will be provided at the October Board Meeting.

- The CAPRI visitation is scheduled for Monday, September 23, 2019.

Financial Services Technician/Office Manager: Nancy Law

- Nancy reported the Finance Committee met Thursday September 5th, 2019 to review August 2019 Financial Report for FY 19/20.
- The Financial Services Technician has not received deposits into the Riverside County Fund for August 2019 as of yet.
- Finance Services transferred the \$5,000 to Reserve fund bring the balance to \$360,035.99.
- Finance and the GM attended a Compliance and Transparency Workshop.
- Finance and the GM met with the City of LaQuinta to view and discuss the installation and process of their Nation Fitness Campaign outside fitness center.
- Nancy reported she attended the State of the City
- Finance met with Polished Images regarding the Bogart entrance gate.
- Finance completed the minutes for Collaborative agency.

Activities Coordinator: Kyle Simpson

- Kyle reported that Facility rentals have been picking up for the fall season.
- He is in the process and ready for Oktoberfest on September 20th – 22nd, 2019, all the bands have been secured beer order and pour's has been confirmed, Advertisement has gone out, they have acquired 8 food vendors and 12 craft vendors, Dance spectrum is scheduled to perform, Bergermeister and King are ready to go, and he hopes to see everyone there.
- He reported the next event will be Pumpkin Carve and it is on October 26th, 2019, and he has Dance Spectrum scheduled to dance.

Athletic Coordinator: Dodie Carlson

- Dodie reported Summer Slow Pitch season is wrapping up and Fall season will be starting 9/6/2019.
- We will be hosting an Oktoberfest Slow Pitch Tournament Friday, September 20th, 2019 at 6:30pm on field 5 & 6 to please stop by.
- She stated the ball field calendar is 95% full thru January 2020, and all the users are excited to hear and see the improvements that are taken place along with a lot of good comments on the park and its condition.
- BYB's fall ball season has gotten started with 19 teams across both Baseball and Softball.

Maintenance Foreman: Frank Flores

Frank was absents from the meeting his report was read by Duane Burk

- Maintenance was focused on weed abatement, irrigation, and ADA standards
- ADA Concrete walkways were installed at the horseshoe pits connecting to field 6 and restrooms, along with a concrete pad at field#7 for the new tuff shed
- At Bogart the Tank has been completed and the park now has accessible water to the irrigation system, and all valves that are working are watering the turf.
- Frank would like to thank the Board and General Manger for allowing him to continue his education.

Maintenance Foreman: Aaron Morris

- Aaron reported he held their first “Field Wars” and the winning team was Angelica Dale, Kristine Carlson and Ryann Flores
- The Tuff Shed at Field #7 was installed and stocked with field tools.
- He met with Rain Bird for a Demo on Field #4 to test out their products.
- Installed Rain Bird IQ timer on Equestrian Center
- Received the new Lely Spreader for large application and (2) small Lesco spreaders for smaller applications.
- Applied Gypsum and Potassium to the ball fields
- Registered for the Field Maintenance Academy call with CPRS on October 10th.

Vice Chair/Secretary Flores left meeting at 7:01pm

General Manager: Duane Burk

Duane reported he met with Chief of Police Thuilliez regarding the park and all the things going on in the world with active shooters and asked if they could patrol this year’s Oktoberfest. He also commented about the incident on social media and the security company has been resolved, he attended the Collaborative meeting and it was well attended talked a lot about the construction happening on the other side of Highland Springs and all business that will be going in there. He attended the transparency workshop with Nancy which includes ADA online training and the requirements for our website and social media and that he would like to see the District and Board get the transparency certificate letting the public know we are transparent. Duane mentioned at the end of the month he will be attending the CSDA conference in Anaheim this is their 50th Anniversary.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm NCCC
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC
 - October 9, 2019
 - November 13, 2019
 - December 11, 2019

5.2. Upcoming Holidays

Monday, November 11, 2019 Veteran's Day
Thursday & Friday, November 28 & 29, 2019 Thanksgiving
Tuesday & Wednesday, December 24 & 25, 2019 Christmas
Tuesday, December 31, 2019 New Year's Eve

5.3. Events

Oktoberfest, September 20-22, 2019

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz:

Armando thanked Duane, the Chairman, Board and Staff for all their work and dedication to the park District he does visit Bogart quite often and has seen the new kiosk and gate in the front, he also attended the field wars and it was nice to see the staff enjoying themselves while he was there he got to see all the improvements going on down in the park like the new walkways and commented that Frank and Aaron are doing a great job. He also met with Duane yesterday and they went over the Woman's Club to see it for the first time and he is looking forward to Oktoberfest and serving beer.

Director Ward:

Not Present

Treasurer Diercks:

Chris would like to congratulate everyone for their hard work the facilities are looking fantastic keep up the good work and let's have a great Oktoberfest.

Vice Chair/Secretary Flores:

Not Present

Chairman Hughes:

Dan commented that he attended the State of the City for Calimesa and it was a good event, he also talked about how he is in collaboration with local City Governments like Fire and Police to work on projects he would like to see at the District. Dan commented that they as a Board are working towards and receiving the District of Distinction and hopes to see everyone at Oktoberfest.

6. ADJOURNMENT:

Treasurer Diercks made a motion to adjourn the meeting. Second by Director De La Cruz. The meeting was adjourned 7:08 pm.

Beaumont-Cherry Valley Recreation and Park District

Statement of Investment Policy

Purpose:

The purpose of this Statement is to ensure that surplus funds are invested by the Beaumont-Cherry Valley Recreation and Park District (the "District") in accordance with statutory guidelines and a prudent balance between fund preservation, liquidity and return on investment. As a California special district, investment options are governed by the State of California as set forth in Government Code section 53600, et seq. ("Investment of Surplus") and Government Code section 53630, et seq. ("Deposit of Funds").

1. Investment Management

The Treasurer of the Board of Directors shall be in charge of oversight of the District's surplus funds and their investment and shall advise the Board on investment options and investment policy. The Treasurer shall have such other responsibilities that may be set forth in the District Bylaws or from time to time assigned by the Board of Directors. The Board of Directors is ultimately responsible for the disposition of the District's funds. The Board may at any time appoint one or more investment managers to advise on Board fund investment issues. The Board of Directors may, if it chooses, delegate discretion and authority to the Treasurer, the District General Manager ("GM") or a professional investment manager(s) over surplus funds, subject to the limitations on such delegation and investment restrictions established by State law, this Policy or from time to time by the Board of Directors. Based on budget or other spending needs of the District, the GM, subject to Board Treasurer approval, is authorized to shift surplus funds in operational bank accounts to District surplus fund investment vehicles approved by the Board, or to shift liquid investment funds into operations spending accounts to cover budgeted or otherwise approved expenditures of the District. If such shift of funds occurs, it shall be reported to the Board at its next meeting.

2. Investment Guidelines

- A. Investment of funds on behalf of the District shall conform to the "prudent investor standard" as set forth in Government Code section 53600.3, which includes proceeding in a manner "a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency."
- B. Investment vehicles authorized and described in Government Code section 53600, et seq. ("Investment of Surplus") and Government Code section 53630, et seq. ("Deposit of Funds"), including U.S. Treasury instruments, certain Bank obligations, "prime" commercial paper and bills of exchange, bank certificates of deposit, money market funds, bonds and notes, shall be limited in the manner described therein. The District is specifically authorized to place funds in the

Adopted: May 13, 2020

Local Agency Investment Fund established by the State of California (Government Code section 16429.1) and with the County Pooled Investment Fund (Government Code section 53684).

- C. The Board Treasurer shall annually provide the Board a copy of this Policy for review at a public meeting. In addition, the Treasurer shall deliver a quarterly report to be submitted within 30 days following the end of the quarter covered by the report. This report shall cover information required by Government Code section 53646, including type of investment, issuer, investments and moneys held, and shall additionally include a description of any of District funds under the management of contracted parties, and general investment fund compliance with this Policy. For investments that have been placed in the Local Agency Investment Fund or in the County Investment Pool, or any combination of these, the Treasurer may supply to the Board and District Auditor the most recent statement or statements received from these institutions in lieu of the Treasurer's own report required by this Policy.

3. **Legislative Changes**

The statutory references within this Policy shall be deemed to incorporate any legislative changes to the codes subsequent to adoption of this Policy and shall further be deemed to incorporate any successor statutes that subsequently replace the referenced statutes or statutory schemes.

Adopted: May 13, 2020



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

STAFF REPORT

Item 3.5

To: Chairman and Board of Directors

From: Janet Covington, Human Resources Administrator/Clerk of the Board
Via: Duane Burk, General Manager

Re: Long Term Debt, Unfunded Liabilities

Date: September 11, 2019

Background and Analysis:

In proactively managing our long-term debt, staff would like the Board to review options for paying down the unfunded pension liabilities. Establishing a funding policy will allow the District to fully fund the liabilities within five, eight or ten years.

Unfunded Pension

CalPERS released a new Annual Valuation Report as of June 30, 2018. The current amounts of our (three) unfunded pension plans are as follows:

PEPRA: \$9355 Tier II: \$8,384 Tier I: \$768,897.00

The Districts current amortization schedule for Tier I reflect paying the debt by 2037 (19 years). Our current fiscal year (FY) 19/20 required annual contribution to CalPERS is \$49,543.00. According to the new schedule, if the District remains on the current funding method, the interest paid will be \$525,912.

Staff has reviewed options to fully fund Tier I over a five, eight or ten year commitment by contributing a level dollar amount each of the years. Fully funding Tier I within five, eight or ten years would provide significant savings by reducing interest. Our current FY budget, account #50104 reflects \$83,982.00 for the contribution. The attached spreadsheet identifies the current valuation schedule as well as the ten, eight and five year options. The annual payments for each schedule are as follows and include the annual impact to the general fund.

Ten Year Amortization payments: \$105,538.00 - \$21,566.00 increase to the general fund.

Eight Year Amortization payments: \$124,145.00 - \$40,163.00 increase to the general fund.

Five Year Amortization payments: \$180,843.00 - \$96,328.00 increase to the general fund.

Fiscal Impact:

The short-term impact to the general fund would increase according to the amortization schedule chosen.

The long-term impact will be the decreased amount of interest paid and funding in a shorter time. For example, the interest saved on the ten-year plan will be approximately \$289,263.00 and the term will be shortened by nine years.

Also to consider, the FY 19/20 and 20/21 budget allocates \$80,000.00 each year for the unfunded health account number 50103. The unfunded health liability is scheduled to fully fund in FY 20/21. The FY 21/22 budget can reallocate those funds to the unfunded pension liability .

Recommendations:

Staff recommends fully funding PEPRA and Tier II totaling approximately \$17,739.00.

Staff recommends fully funding Tier I within five, eight or ten years.

Staff recommends consideration of contributing into the Public Agency Retirement Services (PARS) who specializes exclusively in retirement plan consulting and administration for public agencies.

Staff recommends that the Board review, comment, approve or change the long-term debt payment subject to the authority of the Beaumont-Cherry Valley Recreation & Park Districts Legal Counsel to make non-substantive changes.

Respectfully Submitted,

Janet Covington, Human Resources Administrator/Clerk of the Board



Department Report

Agenda Item No. 4

To: Chairman and Board of Directors

From: Janet Covington, Human Resources Administrator/Clerk of the Board

Date: May 13, 2020

Employees:

We have 29 employees. We furloughed 19 employees. We have 10 employees working. We are maintaining contact with employees and have helped several through the unemployment process.

Reports:

- Submitted the State Controller's, 2019 Government Compensation in California Report.
- Submitted to CAPRI the 20/21 Rating Questionnaire and Property and Vehicle Schedules for our Liability Insurance Coverage.

I am working on the following report(s):

- Other Post Employee Benefits (OPEB) Valuation and California Employer's Retiree Benefit Trust (CERBT) Valuation Packet. (Waiting for completion of the 18/19 audit)
- 2020 Biennial Notice for Conflict of Interest Codes
- GASB 74/75 (Waiting for completion of the 18/19 audit)

Workers Compensation Cases/Incidents/Accidents – No employee cases. (296 days since our last employee accident).

Training:

- Safety Compliance provided "Valley Fever" and "COVID-19" training in March.
- Safety Compliance provided "COVID-19" and "GHS" (Globally Harmonized System) classifying chemicals hazards in April.
- The General Manger met with staff regarding COVID-19 on March 13 and regarding Noble Creek Community Center "Testing Site" on May 5.
- Human Resources (HR) and additional staff attended webinars on COVID-19 and the impacts to our staff, the District and the public.
- I have participated in *many* various webinars, webcast and trainings from CalPERS, The Society for Human Resources Management, Paychex, Target Solutions, etc. and currently researching bringing employees back into the workplace safely. I am currently working both from home and my office.
- The April 2020 California Special District Leadership Academy was rescheduled until November. Nancy and I have transferred our registrations to the new dates.
- CPR Training, Review of our IIPP and an Emergency Evacuation Drill was scheduled for June. Those trainings will be rescheduled when possible.

- CARPD annual conference was postponed indefinitely; however they are hosting a two day (9:00am to 12:15pm) virtual event on May 28 and 29. "Refocus your vision: Seeing your District through the Pandemic". Let me know if you can attend and I will register you.

Other:

- ANNUAL SUMMER PICNIC. As of right now, our scheduled picnic for Friday, June 12 is on hold due to COVID-19.
- Noble Creek Community Center is a testing location for COVID-19. Our agreement is through June 4.
- We cancelled the employee of the month celebrations due to COVID-19. This is popular with the employees and we will resume as soon as it is deemed safe.
- Supervisors are preparing annual evaluations.
- **We received a phone call from Thomas Contreras of Oak Valley Florists. He wished to thank the District and Board members for contributing to the girls' soccer CIF rings.**

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Janet Covington

Janet Covington, Human Resources Administrator/Clerk of the Board



Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Nancy Law, Financial Services Technician/Office Manager
Date: May 13th, 2020

The Finance Committee met Thursday, April 2nd, 2020 to review March 2020 Financial Reports and Thursday, May 7th, 2020 to review April 2020 Financial Reports for Fiscal Year 2019-2020.

The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.

Property Tax Disbursement – The Financial Services Technician received \$0 deposits into the Riverside County Fund for March 2020 and as of May 7th, 2020 the Official County Reports for April 2020 has not been released.

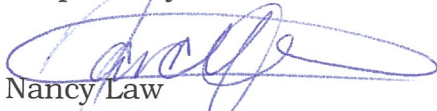
The Financial Services Technician has transferred into the Reserve fund the \$5,000.00 monthly contribution for March and April 2020 bringing our balance to \$348,376.79.

Additional items:

- ❖ Finance attended on 3/11/2020 – Engage your community.
- ❖ Finance attended on 3/19/2020 – Special District communication and Meetings During a Crisis.
- ❖ Finance attended on 3/31/2020 Teleconference call COVID-19 Update (Riverside County Office)
- ❖ Finance attended on 4/9/2020 Teleconference call with Acorn regarding the Server rack.
- ❖ Finance attended on 4/9/2020 Teleconference call (Town Hall) – COVID-19 Scams to Guard Against.
- ❖ Finance attended on 4/14/2020 – 4/15/2020 Leadership Skills seminar Training thru Zoom.
- ❖ Finance attended on 4/15/2020 – CSMFO – Acting Early to Flatten the Financial Curve.
- ❖ Finance attended on 4/16/2020 – Annual Evaluation Training
- ❖ Finance attended on 4/16/2020 – Asset Keeper/Asset Listing for Audit.
- ❖ Finance submitted to staff their Budget Request Reviews 4/14/2020.
- ❖ Finance and the General Manager met with Staff regarding their Budget Requests week of 4/20/20 – 4/24/2020.
- ❖ Finance attended on 4/23/2020 – CSMFO - Strategies for Managing Financial Implications Resulting from COVID-19: Analyzing Revenues and Cash Flow.
- ❖ Finance attended on 4/30/2020 – Streamline – Quarantine Edition.

Recommendations: This report is for informational purposes only.

Respectfully Submitted,



Nancy Law
Financial Services Technician/Office Manager



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Kyle Simpson, Activities Coordinator
Date: May 13th, 2020

Facility Users:

Facility Rentals have been cancelled or moved through June 19th, 2020
All facility users, contract instructors, and License users have been notified
I have been ordering new signage to be placed throughout Noble Creek Regional Park and Bogart Regional Park
New event tables have been ordered for our outdoor events such as Oktoberfest

Upcoming District Events:

Movies Under the Stars

Movies Under the Stars Series is still planned for June through July
Movies are planned to start June 22nd, 2020 at 6:00pm on Field 1
Church for Family will be contributing with their projector and their snack bar
Movies have been reserved for Mondays starting June 22, 2020 (these are able to be moved)
Detective Pikachu, Aladdin, Frozen 2, Dora and the Lost City of Gold, Toy Story 4, and Abominable

Oktoberfest

Oktoberfest is still being planned for September 18th-20th, 2020
American Bavarian Brass Band and Carrera band are still willing to perform if we are allowed to have the event
I have spoken to our sausage vendor and he is willing to participate in the event as well
Anheuser-Busch is able and willing to bring the beer truck out

Community Events/Meetings/Networking

Community events and meetings have been cancelled due to COVID-19

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Kyle Simpson, Activities Coordinator



Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Frank Flores, Maintenance Foreman
Date: April 2020

Maintenance Report:

Bogart Park's landscape is progressing forward; staff has completed the renovation and install of the Iron Ranger located at the south entrance of Bogart Park. The irrigation renovation is near completion; all valves, wiring and irrigation boxes have been installed. The irrigation wire has been run through 1" conduit to maintain proper working order for years to come. The next faze for Bogarts turf involves a new irrigation clock with wireless connection and replacing the current sprinklers with a water efficient sprinkler head. Staff has installed and landscaped new drip irrigation system to the new Bogart Dedication Planter. I have been spraying Bogart Park for weeds around trails, RV sites, restrooms, and horseshoe pits.

Noble Creek Community Center is under construction; and nearing completion. The maintenance staff assisted in the removal of 3 different roofs; in April. The BYB storage building, Noble Creek Community Centers bride's room and Noble Creek Community Centers roofs were removed.

The Grange Hall and Women's Club is status quo for now with the lack of activities. I would like to thank the District for remaining open during these trying times; I am great full to be able to work and provide a destination for the public to enjoy event if it's just walking or going on hikes. I look forward to our feature; stay safe and strong.

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Frank Flores
Maintenance Foreman



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Aaron Morris, Maintenance Foreman
Date: 05/13/2020

Report:

Good Evening Board,

As the park remains semi closed with all field activities at a halt, these times have given our outfield turf areas much needed time to rest and recuperate. Maintenance has been very busy helping out our contractors with the ongoing projects around the park. It has been a great opportunity working on these side projects being able to learn and see what goes on outside of our normal duties. In closing, it's nice to finally address the Board after this long absence. Work has not been slow and we are very blessed that the District has allowed us to keep working in these tough times. Here are a few items that I have been working on.

Work Items:

- Fertilized all the outfield turf areas with a slow release formula. Should last about 16 to 20 weeks.
- Got the new Weather TRAK pilot smart timer set up at Bogart Park. This will give staff the ability to access Bogart's irrigations system from our phones and computers.
- Currently getting bids on water efficient sprinkler heads for the Bogart Day Use meadow as well as getting a price on central command for Noble Creek Regional Park.
- Helped install the conduit lines for the upper parking lot outlets for future market events.
- Removed 3 of our facilities old roofs to help with the installation of new ones.

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Aaron Morris
Maintenance Foreman