



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
Tuesday, July 11, 2017
390 W. Oak Valley Parkway Beaumont, CA 92223**

AGENDA

www.bcvparks.com

DISTRICT CLOSED SESSION - Closed Session to Begin at 5:00pm (2 items)

Roll Call:

Director Ward _____ Director Bartells _____ Treasurer Diercks _____
Vice Chair/Secretary Hughes _____ Chairman Flores _____

Conference with Legal Counsel

1. Anticipated litigation Pursuant to Government Code Section 54956.9 (one case)
2. Public Employee Annual Performance Evaluation Pursuant to Government Code Section 54957
Title: General Manager.

WORKSHOP SESSION: - None

BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION SESSION - BCVRPIC to Begin at 5:30pm.

REGULAR SESSION: Regular Session to Begin at 6:00pm

Roll Call:

Director Ward _____ Director Bartells _____ Treasurer Diercks _____
Vice Chair/Secretary Hughes _____ Chairman Flores _____

Presentations: Joe Betancourt and Rick Foster – Videographer presentation for proposal.

Invocation and Pledge of Allegiance

Adjustments to Agenda: Government code sec 54954.5(b) (2) provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

1. **PUBLIC COMMENT:** Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must fill out a "Request to Speak Form" and give it to the clerk before the start of the meeting. There is a three (3) minute limit on public comments.

General Manager's update of Public Comments received June 14, 2017

2. **CONSENT CALENDAR:** Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).
 - 2.1 Minutes of June 14, 2017
 - 2.2 Bank Balances June 2017
 - 2.3 Warrants for June 2017

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Revised Job Descriptions

3.1.1 Revised Job Description; Part-Time Maintenance I

3.1.2 Revised Job Description; Maintenance Worker I

3.1.3 Revised Job Description; Maintenance Worker II

3.1.4 Revised Job Description; Maintenance Foreman

3.1.5 Revised Job Description; Receptionist

3.1.6 Revised Job Description; Activities Coordinator

3.1.7 Revised Job Description; Part Time Athletic Coordinator

3.1.8 Revised Job Description; Financial Services Technician/Office Manager

3.1.9 Revised Job Description; Human Resources Administrator/Clerk of the Board

3.1.10 Revised Job Description; Casual Recreation Assistants

3.2 Revised Organizational Chart

3.3 Updated Salary Schedule

3.4 Settlement Agreement – Beaumont-Cherry Valley Recreation & Park District / City of Beaumont. Regional Park Fee Settlement Agreement

4. DEPARTMENT REPORTS:

Human Resources Director: Janet Covington

Business Services Coordinator: Nancy Law

Activities Coordinator: Tonya Gullo

Athletic Coordinator: Dodie Carlson

Maintenance: Frank Flores

Customer Service Representative: Margaret De Longchamp

General Manager: Duane Burk

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, BCVWD @ 5:00 pm –Resuming in September
- Finance – 1st Thursday of Every Month 5:00 pm NCCC
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 6:30 pm
- BCVRPD Board Meeting Schedule, NCCC

August 9, 2017

September 13, 2017

October 11, 2017

5.2. Upcoming Holidays

Monday, September 4, 2017 Labor Day

5.3. Events

Monday, June 12 – July 24, 2017 – Movies under the Stars

August 5, 2017 Music Festival

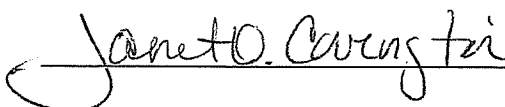
September 15-17, 2017 Oktoberfest

DIRECTORS MATTERS/COMMITTEE REPORTS

6. ADJOURNMENT:

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Janet Covington at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTING: I declare under penalty of perjury, that I am employed by the Beaumont-Cherry Valley Recreation and Park District and the foregoing agenda was posted at the District office and web site July 6, 2017

 Janet Covington, Human Resources Director